

Health and Care Professions Council

Competency Framework for Continuing Professional Development (CPD) Assessors

Introduction

Competency	CPD assessors
Analytical ability	<ul style="list-style-type: none">• Ability to grasp the detail of a wide range of issues in order to make informed and sound decisions• Assimilates, recalls and analyses information to identify issues and shortfalls in CPD standards being met.
Interpersonal skills	<ul style="list-style-type: none">• Treats people with respect, sensitivity and in a fair manner without discrimination• Values and promotes equality and diversity, ensures that the requirements of those with differing needs are properly met and challenges inappropriate comments and/or actions• Recognises and deals appropriately with actual or potential conflicts of interest.
Decision making and sound judgement	<ul style="list-style-type: none">• Exercises sound professional judgement• Acts fairly and non-biased• Demonstrates integrity and independence of mind• Considers a wide range of issues in order to make informed and sound decisions• Explains and justifies decisions and promote HCPC interests to all stakeholders concerned.
Communication skills	<ul style="list-style-type: none">• Adopts a clear and succinct oral and written communication style• Seeks clarification where necessary

	<ul style="list-style-type: none"> • IT literate.
Collaboration	<ul style="list-style-type: none"> • Works constructively with others and encourages co-operation and collaboration • Supports networking • Consults with a broad range of stakeholders • Responds well to and learns from feedback • Honors commitments and respects agreed deadlines.
Specific Knowledge and Skills	<ul style="list-style-type: none"> • Encourages accountability to the public and professions • Engages in current professional or academic practise and is aware of HCPC / CPD standards, including updates to standards • Ability to or experience of working with clients/stakeholders that cover the broad scope of practices that may be encountered within the profession in which you practice • Advises on matters of professional practise • Understands of the importance of upholding public interest in all that the HCPC undertakes • Devotes time and commitment to support the development of the Health and Care Professions Council • Commits to the Seven Principles of Public Life.