

How do I evidence my continuing professional development (CPD)?

CPD is how you keep your skills and knowledge up-to-date so that your practise is safe and effective. You should keep a record of your CPD activities and how you learned and developed from them.

Materials from others

Powerpoint slides, testimonials

Materials produced yourself

Presentations, business plans, induction materials for new staff

Materials showing you have reflected on your learning and work

Hand-written notes, personal development plans

Your profile should include

List of CPD activities from the last two years
Summary of your work for the last two years
Statement of how the standards have been met, using examples
Supporting evidence for each example

If you're selected for CPD audit, you'll be need to submit a profile that shows how your activities meet our standards



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