

Agenda Item 4.1

Enclosure 2

AC/Paper 2/04

APPROVALS COMMITTEE

Approvals

Draft List of Standard Letters and Documents

**From: Thomas Berrie
Education and Training Department**

FOR DISCUSSION/APPROVAL

Executive Summary

Approvals

Draft List of Standard Letters and Documents

The Committee is asked to consider the enclosed draft list and, if applicable, recommend to the Education and Training Committee that it be approved.