

THE HEALTH PROFESSIONS COUNCIL

Chief Executive and Registrar: Mr Marc Seale

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MINUTES of the eighth meeting of the Approvals Panel held on **Tuesday 5 September 2006** at Park House, 184 Kennington Park Road, London, SE11 4BU.

PRESENT: Ms H Davis
Mr A Mount
Miss E Thornton

IN ATTENDANCE:

Mr C Bendall, Secretary to the Panel
Ms A Creighton, Education Manager
Mrs A Turner (Observing)

Item 1.06/75 APPOINTMENT OF PANEL CHAIRMAN

- 1.1 The Panel agreed that Mr Mount should act as Chairman for the meeting.
- 1.2 The Panel noted that Mrs Chaudhry had been unable to attend the meeting and that Ms Davis would act as a Panel member.

Item 2.06/76 APPROVAL OF AGENDA

- 2.1 The Panel approved the agenda.

Item 3.06/77 MINUTES OF THE APPROVALS PANEL HELD ON 11 JULY 2006

- 3.1 It was agreed that the minutes of the seventh meeting of the Approvals Panel should be confirmed as a true record and signed by the Chairman.

Item 4.06/78 MATTERS ARISING

- 4.1 The Panel received a paper to note from the Executive.
- 4.2 The Panel noted that the action points arising from the seventh meeting of the Panel had been dealt with.

Item 5.06/79 VISITORS' REPORTS

- 5.1 The Panel received a paper for discussion/approval from the Executive.

- 5.2 The Panel agreed to accept the Visitors' Reports for the following programmes, including the conditions recommended by the Visitors:

Education Provider	Programme Name	Delivery mode
University of Brighton	BSc (Hons) Applied Biomedical Science	Full-time
Colchester Institute (University of Essex)	BSc (Hons) Occupational Therapy	Full-time & Part-time
Goldsmith's College, University of London	MA Art Psychotherapy	Full-time & Part-time
University of Greenwich (Partnership with London Ambulance Service)	Foundation Degree in Paramedic Science	Mixed
Guildhall School of Music & Drama (City University)	MA Music Therapy	Full-time & Part-time
University of Hull	M Biomedical Science	Full-time
Liverpool John Moores University	Continuing Professional Development programme in Non-Medical Prescribing	Part-time
London South Bank University	Non-Medical Prescribing	Part-time
Nottingham Trent University	BSc (Hons) Applied Biomedical Science	Full-time
Roehampton University	MA Music Therapy	Full-time & Part-time
Sheffield Hallam University	BSc(Hons) Physiotherapy	Part-time
University of York	Supplementary Prescribing for Allied Health Professionals	Part-time

- 5.3 The Panel noted that the reasoning given in some of the reports was more succinct than in others. The Panel noted that the Executive intended to review the format and style of the Visitors' report and whether the arrangements for drafting reports should be changed.

Item 6.06/80 VISITORS' REPORT AND PROGRAMME APPROVAL

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel agreed to accept the Visitors' report for the following programme, subject to amendment the statement under the Visit summary about programme admissions as the information about level of entry to the register was incorrect. The Panel agreed that the programme should be approved, as the education provider had made no observations on the report and there were no conditions to be met:

Education Provider	Programme Name	Delivery mode
University of Sheffield	BMed Sci (Hons) Orthoptics	Full-time

Item 7.06/81 PROGRAMME APPROVAL

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel agreed that the following programmes should be approved, as the Visitors were satisfied that the conditions in the Visitors' reports had been met and the programmes therefore met the Standards of Education and Training:

Education Provider	Programme Name	Delivery mode
University of Brighton	BSc (Hons) Applied Biomedical Science	Full-time
Colchester Institute (University of Essex)	BSc (Hons) Occupational Therapy	Full-time & Part-time
De Montfort University	BSc (Hons) Human Communication (Speech & Language)	Part-time
University of Derby	BSc (Hons) Diagnostic Radiography	Full-time
Glasgow Caledonian University	BSc (Hons) Biomedical Science	Full-time
Guildhall School of Music & Drama (City University)	MA Music Therapy	Full-time & Part-time
University of Hull	M Biomedical Science	Full-time
Liverpool John Moores University	Continuing Professional Development programme in Non-Medical Prescribing	Part-time
London South Bank University	Pg Cert Non-medical Prescribing	Part-time
Oxford Brookes University	Allied Health Professions Supplementary Prescribing (Level 3 Postgraduate Level)	Part-time
The Robert Gordon University	BSc (Hons) Applied Biomedical Sciences	Full-time
Roehampton University	MA Music Therapy	Full-time & Part-time
Royal Welsh College of Music and Drama	MA Music Therapy	Full-time
University of Northampton	Dip HE Paramedic Science	Full-time
University of York	Supplementary Prescribing for Allied Health Professionals	Full-time

- 7.3 The Panel noted that, although the paper recommended that the Supplementary Prescribing programme at the University of Central Lancashire should be approved, this was an error and the programme was in fact still in the process of meeting conditions.

Action: AC (by 10 October 2006)**Item 8.06/82 MINOR/MAJOR CHANGE: MASTER OF NUTRITION - UNIVERSITY OF NOTTINGHAM**

- 8.1 The Panel received a paper for discussion/approval from the Executive.
- 8.2 The Panel noted that the University of Nottingham had submitted an application under the minor and major changes process, regarding the development of a second access route to the approved programme, which would allow appropriately qualified graduates to gain direct entry into year three of the programme. The development also included the creation of new modules, changes to a number of existing modules and changes to the existing regulations. The development was planned to take effect from September 2006.
- 8.3 The Panel noted that the Visitors and the Executive had reviewed the original submission and further information from the education provider, which had been requested to clarify a number of points. The Visitors had recommended that the proposed changes constituted a new programme, as there would be two distinct entry routes and the design of the proposed second route was based on an understanding that students had not studied many of the subject areas taught in the existing route.
- 8.4 The Panel agreed to accept the Visitors' recommendation and agreed that an approvals visit should be arranged to consider the proposed new programme.

Action: AC (by 10 October 2006)**Item 9.06/83 MAJOR/MINOR CHANGES**

- 9.1 The Panel received a paper for discussion/approval from the Executive.
- 9.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by the Executive and/or Visitors, in line with the major and minor changes process. The Executive and/or Visitors were satisfied that the changes were minor and that the programmes continued to meet the Standards of Education and Training (SETs).
- 9.3 The Panel agreed with the recommendation that the following programmes had undergone minor change and that the programmes continued to meet the SETs:

Education Provider	Programme Name	Summary of Changes	Decision
University of Central Lancashire	BSc (Hons) Paramedic Practice	Change in assessment methods & weightings of two modules	Minor
Sheffield Hallam University	PG Dip Radiotherapy and Oncology in Practice	Changes to module titles; revised module learning outcomes; revised teaching & learning methods; revised assessment methods.	Minor
University of Teeside	PG Dip/MSc Occupational Therapy BSc (Hons) Occupational Therapy	Increase in numbers to the Pg Dip/MSc programme & a decrease in numbers to the BSc (Hons) programme	Minor

Item 10.06/84 HPC ANNUAL MONITORING AUDITS FOR APPROVAL

- 10.1 The Panel received a paper for discussion/approval from the Executive.
- 10.2 The Panel noted that the HPC annual monitoring cycle took place annually and involved two types of monitoring submissions over a two year period. The Executive had divided education providers in two groups. In 2006, all programmes in Group B had been required to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years.
- 10.3 The Panel noted that five assessment days had been held in May and June to consider the submissions from programmes in Group B. As a result of the assessment days, Visitors had recommended that a number of programmes continued to meet the SETs.
- 10.4 The Panel agreed that the programmes listed below continued to meet the SETs:

Education Provider	Programme
Anglia Ruskin University - Colchester Institute	BSc (Hons) Occupational Therapy
Anglia Ruskin University - Colchester Institute	BSc (Hons) Occupational Therapy
Anglia Ruskin University - Colchester Institute	BSc (Hons) Physiotherapy
Glasgow Caledonian University	BSc(Hons) Podiatry
Leeds Metropolitan University	MA Art Psychotherapy Practice

Leeds Metropolitan University	MSc Dietetics
University of Manchester – Northern Trust for Dramatherapy	PgDip Dramatherapy
Queen Margaret University College	BSc(Hons) Diagnostic Radiography
Queen Margaret University College	BSc(Hons) Dietetics
Queen Margaret University College	BSc(Hons) Therapeutic Radiography
Roehampton University	MA Music Therapy
Sheffield Hallam University	BSc (Hons) Diagnostic Radiography
University College Northampton	BSc(Hons) Podiatry
University of Plymouth	BSc (Hons) Occupational Therapy
University of Strathclyde	BSc(Hons) Prosthetics & Orthotics
University of Teesside	MSc Allied Health Professional Studies - Diagnostic Radiography
University of Ulster	BSc (Hons) Occupational Therapy
University of Ulster	BSc(Hons) Podiatry

Item 11.06/85 HPC ANNUAL MONITORING AUDITS FOR APPROVAL: 2

- 11.1 The Panel received a paper for discussion/approval from the Executive.
- 11.2 The Panel noted that, following the five assessment days held in May and June, the Visitors had recommended that two programmes in Group B had undergone a major change and an Approvals Visit should take place to assess whether the programmes continued to meet the SETs.
- 11.3 The Panel agreed to accept the Visitors' recommendations and agreed that the programmes listed below should be visited by the HPC in the next academic year:

Education Provider	Programme
Anglia Ruskin University	Dip HE Operating Department Practice
University of Ulster	BSc (Hons) Dietetics

- 11.4 The Panel noted that visits to the above programmes were planned in, respectively, early 2007 and October 2006.

Item 12.06/86 HPC ANNUAL MONITORING AUDITS FOR AGREEMENT

- 12.1 The Panel received a paper for discussion/approval from the Executive.
- 12.2 The Panel noted that, following the five assessment days held in May and June, the Visitors had requested further information on several programmes to allow them to make a recommendation on whether the programmes continued to meet the SETs.

- 12.3 The Panel noted that the programmes listed in the paper were due to have an Approvals Visit in the 2006-7 academic year and as part of the HPC's "light touch" approvals and monitoring process, it was felt to be more appropriate that the Visitors' requests for more information should be considered as part of the forthcoming visits. The Panel noted that the reports from the annual monitoring assessment days would be shared with the Visitors undertaking the approvals visit and the education provider.
- 12.4 The Panel agreed that the programmes listed below should remain approved, pending the outcome of approvals visits in the 2006-7 academic year:

Education Provider	Programme
Cardiff University	Dip HE Operating Department Practice
Cardiff University	BSc (Hons) Occupational Therapy
Cardiff University	BSc (Hons) Diagnostic Radiography & Imaging
Glasgow Caledonian University	BSc(Hons) Human Nutrition & Dietetics
London South Bank University	Dip HE Operating Department Practice
The Robert Gordon University,	BSc (Hons) Nutrition & Dietetics
Sheffield Hallam University	Dip HE Operating Department Practice

- 12.5 The Panel noted that the visit to the Operating Department Practice programme at London South Bank University was in the process of being arranged.

Item 13.06/87 ANY OTHER BUSINESS

- 13.1 There was no other business.

Item 14.06/88 DATE AND TIME OF NEXT MEETING

- 14.1 The next meeting would be held on Tuesday 10 October 2006.
- 14.2 Subsequent meetings would be held on:
- Thursday 2 November 2006 (same day as Approvals Committee)
- Wednesday 13 December 2006.

CHAIRMAN

DATE