

The Health Professions Council

Audit Committee Meeting

Wednesday 6 December 2006

10.30 am

The 15th meeting of the Audit Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Audit Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall,
Secretary to the Committee
29 November 2006

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

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Agenda – Part One – Open to Members of the Public

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| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | Verbal |
| 3. | Minutes of the Audit Committee meeting held on 26 September 2006
From Colin Bendall - Secretary to the Committee | Enclosure 1
Paper AUD 58/06 |
| 4. | Matters Arising
From Colin Bendall - Secretary to the Committee | Enclosure 2
Paper AUD 59/06 |
| 5. | Chairman's Report | Verbal |
| 6. | Quality Manager's Report
From Ruth Bacon - Quality Manager | Enclosure 3
Paper AUD 60/06 |

Items for Discussion/Approval

- | | | |
|----|---|--------------------------------|
| 7. | Financial Regulations
From Marc Seale - Chief Executive and Registrar | Enclosure 4
Paper AUD 61/06 |
| 8. | Model Agenda for the Audit Committee
From Colin Bendall - Secretary to the Committee | Enclosure 5
Paper AUD 62/06 |
| 9. | Training for the Audit Committee 2007
From Colin Bendall - Secretary to the Committee | Enclosure 6
Paper AUD 63/06 |

Items to Note

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| 10. | 2006/07 Year End Reporting Timetable
From Colin Bendall - Secretary to the Committee | Enclosure 7
Paper AUD 64/06 |
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Items for Information

None.

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| 11. | Any Other Business
Previously Notified to and Agreed by the Chairman |
| 12. | Date and Time of Next Meeting:
10.30 am on Wednesday 28 February 2007 |

Subsequent Meetings at 10.30 am:

Tuesday 26 June 2007
Tuesday 25 September 2007
Wednesday 5 December 2007
Wednesday 27 February 2008
Thursday 26 June 2008

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- a. information relating to a registrant, former registrant or applicant for registration;
- b. information relating to an employee or office holder, former employee or applicant for any post or office;
- c. the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property
- d. negotiations or consultation concerning labour relations between the Council and its employees;
- e. any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- f. action being taken to prevent or detect crime or to prosecute offenders;
- g. the source of information given to the Committee in confidence;
- h. or any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."