

**Health Professions Council
Audit Committee 27 March 2007**

ACTIONS LIST

Executive Summary and Recommendations

Introduction

Attached is the actions list as agreed at the last public meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual minutes and papers for the background to each decision.

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None

Date of paper

12 March 2007.

ACTION POINTS

AUDIT COMMITTEE - PUBLIC MEETING

28 FEBRUARY 2007

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Stakeholders to be made aware of all that is being done to improve HPC's systems. (6.3)	JL	Ongoing	
2	Baker Tilly Audit Strategy: To be implemented. (7.4)	Baker Tilly	Ongoing to July 2007	
3	National Audit Office Audit Strategy: To be implemented (8.4)	National Audit Office	Ongoing to July 2007	
4	Accounting Officer: Chief Executive to meet representatives of National Audit Office to clarify situation. (8.6)	MJS	26 June 2007	
5	Updated Risk Register: Director of Finance to meet PKF to discuss possible refinements to register and ensure that related risks in different sections are cross-referenced. Amended register to be considered at a future meeting. (9.6)	SL/ PKF	25 September 2007	
6	Internal audit: Audit timetable for each internal audit to be included as appendix to finalised internal report to identify whether there had been any delays. (10.5)	PKF	Ongoing	
7	Internal audit protocol: To be used in relation to all upcoming internal audits. (10.6)	Executive/ PKF	Ongoing	
8	Internal audit: Committee to hold additional meeting to consider finalised reports on IT and Fitness to Practise. (11.7)	CB	27 March 2007	Actioned. Further meeting arranged for 27 March 2007.

Date
2007-03-12

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Dept/Cmte
ADT

Doc Type
PPR

Title
Executive summary action points
public meeting Audit Committee 27
March 2007

Status
Final
DD: None

Int. Aud.
Public
RD: None

9	Internal audit report: Corporate governance and risk management - Due dates to be added to report and amended report to be considered by future meeting. (12.8)	CB	27 March 2007	Actioned. See further paper included on agenda for 27 March 2007.
10	Internal audit report: Financial systems - Management Accountant to make monthly presentation on HPC finances to Executive Management Team meeting. (13.5)	SL	Ongoing	
11	Internal audit report: Financial systems Computerised purchase order system to be implemented by March 2008. (13.7)	SL	March 2008	
12	PKF Audit Plan 2007-8: Subject to amendments agreed, plan to be implemented. (14.7)	PKF	Ongoing to March 2008	
13	Financial Regulations: Draft regulations recommended to Council for ratification. (15.3)	MJS	29 March 2007	Due to be considered by Council on 29 March 2007.