

Audit Committee, 28 November 2013

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None.

Appendices

None.

Date of paper

18 November 2013

Action points

Audit Committee - Public meeting

28 November 2012

	Action point (and location in the minutes)	For the attention of/ Comment on progress
1	<p>Item 7.12/84 Internal audit report – Income collection and debtors (report ref: AUD 54/12)</p> <p>Director of Finance to consider a review of checking and banking income processes and report back to the Committee with an estimated timescale for completion</p> <p>(7.4)</p>	<p>Interim Director of Finance</p> <p>Resources in the Transactions team are heavily committed to testing and implementation of the NetRegulate project. Once this is complete the team will focus on possible improvements in the banking process</p>

26 September 2013

	Action point (and location in the minutes)	For the attention of/ Comment on progress
1	<p>Item 6.13/44 Business Process Improvement report (report ref: AUD 28/13)</p> <p>Head of Business Process Improvement to report to the Committee on the near miss reporting process.</p> <p>(6.3)</p>	<p>Head of Business Process Improvement</p> <p>This item is included in today's agenda.</p>
2	<p>Item 7.13/45 Risk Register update (report ref: AUD 29/13)</p> <p>Education Systems Build project risk register to be presented at the Committee's meeting on 28 November 2013.</p> <p>(7.4)</p>	<p>Director of Education</p> <p>This item is included in today's agenda.</p>
3	<p>Item 12.13/50 Internal audit report – Follow-up of previous recommendations (report ref: AUD 34/13)</p> <p>Director of Finance to present Mazars Partners tax advice at the Committee's meeting on 28 November 2013.</p> <p>(11.4)</p>	<p>Interim Director of Finance</p> <p>This item is included in today's private agenda.</p>

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2013-11-28	a	F&R	PPR	Executive summary action points list public meeting Audit Committee 28 November 2013	Final DD: None	Public RD: None