

**Conduct and Competence Committee**

**Tuesday 19 February 2008, 11.00am**

The 1st meeting of the Conduct and Competence Committee in 2008 will be held in:

The Council Chamber  
Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

**Steve Rayner**  
**Secretary to the Committee**  
7 February 2008

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

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## Agenda – open to members of the public

1. **Apologies for absence** verbal
2. **Approval of agenda** verbal
3. **Minutes of the Committee of 12 September 2007**  
Steve Rayner, Secretary to the Committee enclosure 1  
paper CC1/08
4. **Chairman’s report** verbal
5. **Director of Fitness to Practise report**  
Kelly Johnson, Director of Fitness to Practice enclosure 2  
paper CC2/08

### Items for approval/discussion

6. **Fitness to Practise Workplan**  
Kelly Johnson, Director of Fitness to Practice enclosure 3  
paper CC3/08
7. **Update on Fitness to Practise Workplan 2007**  
Kelly Johnson, Director of Fitness to Practice enclosure 4  
paper CC4/08
8. **Committee Self-evaluation**  
Niamh O’Sullivan, Secretary to Council enclosure 5  
paper CC5/08
9. **Standards of Conduct, Performance and Ethics**  
Charlotte Urwin, Policy Officer enclosure 6  
paper CC6/08
10. **Confidentiality Guidance**  
Charlotte Urwin, Policy Officer enclosure 7  
paper CC7/08

### Items to note

11. **Update on Continuing Fitness to Practise Professional Liaison Group**  
Anna Van Der Gaag, President of the Council verbal
12. **Any other business**  
Previously notified to and agreed by the Chairman.
13. **Future dates of Conduct and Competence Committees**

Wednesday 23 April 2008, 10.30 am (FTP Forum)  
Wednesday 17 September 2008 (FTP Forum)  
Friday 21 November 2008

“The Committee hereby resolves that a meeting of the Committee may be held in private, where the matters being discussed relate to one or more of the following”;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant or any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.

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