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MINUTES of the twelfth meeting of the Education and Training Committee held on
Wednesday 24 September 2003 at Park House, 184 Kennington Park Road,
London SE11 4BU

Present :

Prof. D. Waller (Chairing)
Dr. G. Beastall – from item 10
Mrs. S. Chaudhry – from item 9.1
Miss H. Davis
Ms C. Farrell
Mr. P. Frowen
Prof. J. Harper – to item 12
Dr. R. Kapur – to item 10
Prof. R. Klem
Prof. C. Lloyd
Prof. J. Lucas
Ms G. Pearson
Mr. G. Sutehall
Miss E. Thornton
Dr A. van der Gaag

Also in Attendance :

Dr. P. Burley – Secretary, ETC
Mr. J. Bracken
Mrs. J. Carey
Mr R Dunn
Mrs. M. Embleton
Ms U. Falk
Ms C. Harkin
Mr. C. Middleton
Mr G Milch
Ms N. O'Sullivan
Ms L. Pilgrim
Ms R. Reyes
Mr. G. Ross-Sampson
Ms P. Sabine
Ms C. Savage
Mr. M. Seale
Mrs S. Stirling

ITEM 1 03/131 MEMBERSHIP AND APOLOGIES FOR ABSENCE

Apologies were received from:- Prof. N. Brook, Mr. M. Collins, Prof. A. Hazell, Mr. C. Lea, and Mr. I. Massey.

ITEM 2 03/132 APPROVAL OF THE AGENDA

On the recommendation of the Chairman,

It was

RESOLVED (1)

that the agenda be approved.

With the Chief Executive in the Chair

ITEM 3 03/133 NOMINATIONS FOR CHAIRMAN AND DEPUTY CHAIRMAN

Following the decisions taken by the Council at its meeting on 17 September 2003 the Chief Executive invited nominations to be presented to the Council for appointment for the remainder of the second transitional period (to end by 9 July 2005 at the latest).

The following nominations were received :- For Chairman : Prof. D Waller and Miss E Thornton; for Deputy Chairman : Miss E Thornton.

With the Chairman in the Chair

ITEM 4 03/134 MINUTES

It was agreed that the minutes of the eleventh meeting of the Health Professions Council's Education and Training Committee held on 30 July be confirmed as a true record and signed by the Chairman subject to the deletion in 9.2 of the sentence " The HPC would not be a participant as such in prospective Major Review ", and on 15.2.4 page 14 radiography at the University of Leeds should be recorded as a new approval of a change of title of the programme and the award from BHSc (Hons) Radiography (Diagnostic) to BSc (Hons) Radiography (Diagnostic) and the " Register of courses " changed accordingly.

ACTION : P. Burley

ITEM 5 03/135 MATTERS ARISING

5.1 The Committee received the Secretary's report subject to Mr Bracken's clarification that there was no correlation between the extension of Patient Group Directions and the professions' existing rights to autonomous practice.

5.2 On minute 4.3 Mr Frowen asked what progress had been made in being able to define the Standards of Proficiency as "minimum standards".

Mr Bracken confirmed that the language in the Order prevented them being defined as "minimum standards".

The Committee agreed that they could properly be described as "threshold standards", and that this was consistent with the wording of the Order.

5.3 On minute 15.3 Mr Seale reported that the new podiatry programme at the University of East London had started and was in the process of seeking approval from the HPC. Ministers had been briefed on the situation. Students had been informed by the programme authorities of their position on an unapproved programme as directed by the Chief Executive.

The resits at University College London for existing students on the approved UCL programme were the normal and proper way of dealing with resits.

5.4 The secretary reported that Prof. A Hazell had now been appointed to the "DH/ Statutory Body Alliance", part of the Department of Health's (England) Partnership Working Arrangements.

ITEM 6 03/136 CHAIRMAN'S REPORT

The Chairman's tabled report was received.

ITEM 7 03/137 SECRETARY'S REPORT

The written report was received.

**ITEM 8 03/138 CHANGE TO THE COMMITTEE'S STANDING ORDERS :
CHAIRMAN AND DEPUTY CHAIRMAN**

8.1 The report was from the Secretary not the Chief Executive.

8.2 The necessary nominations had been made at item 3 above.

8.3 Alternates could be nominated as Chairman and Deputy Chairman. The Council would be establishing procedures for the situation where more than one nomination was received, including the situation where alternates were nominated.

ITEM 9 03/139 REPORTS FROM PROFESSIONAL LIAISON GROUPS

9.1 CONTINUING PROFESSIONAL DEVELOPMENT

- 9.1.1 The unconfirmed notes of the meeting held on 18 August 2003 were received.
- 9.1.2 Miss E. Thornton reported on them and drew attention to the request for a general consultative meeting to be discussed at item 12 below.
- 9.1.3 It was agreed that the PLG should link its work to the ten guiding principles of CPD from the Department of Health (England).

ACTION : P. Burley

- 9.1.4 The Committee asked the PLG to look at the dossier of information on CPD prepared by the Chief Nursing Officer.

ACTION : P. Burley

- 9.1.5 Wider membership would be considered at a future meeting.
- 9.1.6 Mr Bracken reminded the Committee that all PLGs could only be advisory. It was agreed that all three sets of notes should be redrafted to reflect this.

ACTION : P. Burley, Ms L Pilgrim, Ms C Savage

9.2 APPROVALS

- 9.2.1 The draft notes tabled of the meeting held on 11 September 2003 were received.
- 9.2.2 Prof. J. Harper reported on them and drew attention to the PLG's view that its remit was to prepare recommendations for Council on processes – not the actual implementation of the Order.
- 9.2.3 The appointment of additional members would be considered at the next meeting.

ACTION : Ms C Savage

- 9.2.4 It was agreed that on-going monitoring should be considered by the PLG. The recommendations should not seek to duplicate for HPC alone processes already being undertaken by other bodies.

ACTION : Ms C Savage

9.3 **STANDARDS OF EDUCATION AND TRAINING (SET)**

9.3.1 The draft notes tabled of the meeting held on 11 September 2003 were received.

9.3.2 Prof. C. Lloyd introduced them and explained that work had been carried out up to March 2003 on generic Standards of Education and Training. The PLG's first task was to review this work, and comment was being invited on it. The profession specific SETs would be started after that.

9.3.3 Ms Pearson referred the PLG to the former Dietitians Board not to the British Dietetic Association (BDA) for curriculum information. The BDA had never carried out that function.

ACTION : Ms L Pilgrim

9.3.4 Decisions on additional appointments would be taken at the next meeting.

ACTION : Ms L Pilgrim

ITEM 10 03/140 RETURN TO PRACTICE

10.1 Prof. Klem introduced this item and reported on the meeting of Registration Committee held at 10 am on 24 September 2003.

10.2 The Education and Training Committee agreed to recommend to the Council that there be three categories of existing and previous registrants and holders of approved qualifications needing to meet requirements additional to the general registration procedures. These were as follows : -

Less than two
years out of practice

No requirements.

Two to five
years out of practice

Minimum of 30 days
supervised practice and
additional study requirements to
bring returners up to current
standards to meet the Standards of
Proficiency.

Five or more
years out of practice
(including the specific category of
those holding an approved
qualification more than five years old
but who have never been on the
CPSM or HPC Registers)

Minimum of 60 days supervised
practice and additional study
requirements to bring returners up
to the level of meeting the
Standards of Proficiency.

- 10.3 The scheme was based on self-regulation by those people who had either already been registered or had successfully completed an approved programme.
- 10.4 Return to practice was correlated with the Standards of Conduct, Performance and Ethics. Both applicants and supervisors to stay within their scope of practice when the requirements were being met. Returners did not have to expand or change their scope of practice to comply with the requirements.
- 10.5 The Committee would not seek formally to approve return to practice provision. Returners would self-certify their own supervision and study. It was the intention of the scheme that all existing appropriate provision could be included in it.
- 10.6 The Executive would prepare forms and detailed guidance for submission to the next round of Committees and then the Council on 11 December 2003. The scheme should come into operation after that. The guidance would include the criteria for being a supervisor, advice on self-certification, and suggestions that current return to practice provision from approved educational institutions, from employers and from professional bodies would help meet the requirements. The guidance would explain that " study " must be appropriate, but could be undertaken either formally or privately and that any mode of learning (eg. distance or e-learning) could be considered. Taking appropriate modules of approved pre-registration programmes would also be an option within the scheme.
- 10.7 The scheme would be reviewed after a year in operation.

ITEM 11 03/141 CONSULTATIVE MEETING(S) AND THE C.P.S.M's EDUCATIONALISTS FORUM

- 11.1 The Secretary of the Committee introduced the report.
- 11.2 After discussion it was agreed that :
- a consultative meeting prior to 19 November 2003 would be too soon for the Approvals and SETs PLGs, and
 - a consultative meeting be held for CPD as a half-day morning event at the very end of November, and with the PLG meeting in the afternoon.
- 11.3 The Executive would propose dates for the consultative meetings.

ACTION : P. Burley

- 11.4 The CPD meeting must have a very focused brief to explain to participants why it was being held and that they were being asked to provide the PLG with information on their approach to CPD and what they thought of as the key issues.

ACTION : P. Burley

- 11.5 It was agreed to discuss the role of the Council for Professions Supplementary to Medicine's (CPSM) "Educationalists Forum" at the next meeting with a paper on
- why the CPSM had set it up and how its membership had been decided,
 - why the Committee had met with it in the past, and
 - what CPSM had expected of it.

ACTION : P. Burley

ITEM 12 03/142 COMMITTEE PROCESSES AND OUTPUTS

- 12.1 The Chairman introduced a draft of this paper to be discussed and added to according to members' perceptions. It was designed to inform the Council's discussions on 8 – 9 October 2003 on the Council's strategic intent document. The paper also included some of the data and issues members had been asking about at previous meetings.
- 12.2 The Chairman reported that there would be an exercise to create syntheses of the experience and issues from approvals work to date. This would be along the lines of the paper submitted at item 13 by the Radiographers Pre-Registration Education and Training Working Group. It would include "Key ratios" and would inform the bodies commissioning education and training. The uni-professional parts would be appended to the overarching report. Work was in hand. The report would require some systematic research to make it as comprehensive as possible.
- 12.3 Issues raised in discussion included :
- reviewing the Committee's remit and scope of its tasks,
 - the effectiveness of some of the work carried out to date,
 - the need for targets, priorities and strategy and a six-monthly review of them,
 - each Committee meeting to start with a discussion of relevant decisions taken at the previous Council meeting, and monitoring the progress on tasks falling to the Committee, and
 - confirmation that delegation to PLGs seemed to be an effective approach to the Committee's work.
- 12.4 Members agreed to notify the Chairman and secretary of their perception of the Committee's strategic intent and priorities. The report would then be recirculated to them.

ACTION : Members of the Committee, Prof. D Waller, P. Burley

ITEM 13 03/143 NOTES OF THE MEETINGS OF PRE-REGISTRATION EDUCATION AND TRAINING WORKING GROUPS, JOINT VALIDATION COMMITTEES AND JOINT QUALITY ASSURANCE COMMITTEES HELD SINCE THE LAST MEETING

13.1 Information Paper on Biomedical Science

Mr. G Sutehall introduced the paper on Biomedical Science. The Committee did not feel it appropriate to agree its proposals as such at the meeting but to note the paper and refer it on to the Approvals and SETs PLGs. The Committee also noted some members' concern about prescribing exact numbers of hours.

ACTION : Ms L Pilgrim and Ms C Savage

13.2 Approvals and Continued Approvals of Education and Training Provision under Part IV Sections 15-16 of the Health Professions Order, 2001 and action taken by the Chairman and Receiving the Notes of the Meetings of Pre-Registration Education and Training Working Groups held since the last Meeting of the Committee

The Committee received the notes of the Pre-registration, Education and Training Working Groups held since the last meeting of the Committee and

RESOLVED (2)

To approve the recommendations in them as set out below.

13.3 ARTS THERAPISTS

On the advice of the Arts Therapies PRETWG (Chairman's Action) and after scrutiny of the documentation

Continued Approval of Programmes, Institutions (and associated clinical placements), Courses, Examinations and Qualifications under Part IV, Section 15/16 of The Health Professions Order 2001

1. University of Edinburgh
Postgraduate Diploma in Music Therapy (Nordoff-Robbins)
2. University of Sheffield
Diploma in Art Psychotherapy

13.4 OCCUPATIONAL THERAPISTS

On the advice of the PRETWG and after scrutiny of the documentation:-

**Approval of New Programme, Institution(and associated clinical placements),
Examinations and Qualifications under Part IV Section 15/16 of the Health
Professions Order 2001**

SOUTH BANK UNIVERSITY

- a. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the South Bank University and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the South Bank University to offer the Registrable Programme Qualification as set out below:-

In	Occupational Therapy
Type of Programme	Graduate Entry Full-time
Institution of Training/Education	South Bank University
Qualification	PgD in Occupational Therapy
Awarded by	South Bank University
Length of Programme	Two years to Four years
Date of Event	14-15 July 2003
With effect from	October 2003
Participants in the approval process	Health Professions Council College of Occupational Therapists South Bank University

ST MARTIN'S COLLEGE, CARLISLE
UNIVERSITY OF LANCASTER

- a. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by St Martin's College, Carlisle, University of Lancaster, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by St Martin's College, Carlisle, University of Lancaster to offer the registrable Programme Qualification as set out below:-

In	Occupational Therapy
Type of Programme	Full time and Part time
Institution of Training/Education	St Martin's College, Carlisle
Qualification	BSc (Hons) Occupational Therapy
Awarded by	University of Lancaster
Length of Programme	3-5 years full time 4-6 years part time
Date of Event	28-29 February 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council College of Occupational Therapists St Martin's College, Carlisle University of Lancaster

NORTHUMBRIA UNIVERSITY

- a. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by Northumbria University, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by Northumbria University to offer the registrable Programme Qualification as set out below:-

In	Occupational Therapy
Type of Programme	Full time (Graduate Entry)
Institution of Training/Education	Northumbria University
Qualification	MSc Occupational Therapy (Pre-registration)
Awarded by	Northumbria University
Length of Programme	2-4 years full time
Date of Event	11 June 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council College of Occupational Therapists Northumbria University

UNIVERSITY OF SALFORD

- a. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Salford, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by University of Salford to offer the registrable Programme Qualification as set out below:-

In	Occupational Therapy
Type of Programme	Full time
Institution of Training/Education	University of Salford
Qualification	BSc (Hons) Occupational Therapy
Awarded by	University of Salford
Length of Programme	3.5 – 5 years full time
Date of Event	19-20 May 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council College of Occupational Therapists University of Salford

Continued Approval of Programmes, Institutions (and associated clinical placements), Courses, Examinations and Qualifications under Part IV, Section 15/16 of The Health Professions Order 2001

1. University of Ulster
BSc (Hons) Occupational Therapy
2. Northumbria University
BSc (Hons) Occupational Therapy
3. The University of Liverpool
BSc (Hons) Occupational Therapy
4. St Martin's College, Lancaster
BSc (Hons) Occupational Therapy
5. The Robert Gordon University
BSc (Hons) Occupational Therapy

Major Changes to Provision Approved under Part IV Section 15/16 of the Health Professions Order 2001

1. St Loye's School of Health Studies
College of St Mark and St John
BSc (Hons) Occupational Therapy

13.5 PARAMEDICS

On the advice of the PRETWG and after scrutiny of the documentation:-

**Approval of New Programme, Institution(and associated clinical placements),
Examinations and Qualifications under Part IV Section 15/16 of the Health
Professions Order 2001**

**SCHOOL OF HEALTH AND SOCIAL SCIENCES
COVENTRY UNIVERSITY**

- a. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the School of Health and Social Sciences, Coventry University, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the School of Health and Social Sciences, Coventry University to offer the Registrable Programme Qualification as set out below:-

In	Paramedics
Type of Programme	Full-time
Institution of Training/Education	School of Health and Social Sciences Coventry University
Qualification	BSc (Hons) Nursing and Paramedic Science
Awarded by	Coventry University
Length of Programme	Four years
Date of Event	3-4 June 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council Coventry University Institute of Health Care Development Nursing and Midwifery Council

13.6 **PHYSIOTHERAPISTS**

On the advice of the PRETWG and after scrutiny of the documentation:-

Approval of New Programme, Institution(and associated clinical placements), Examinations and Qualifications under Part IV Section 15/16 of the Health Professions Order 2001

NORTHUMBRIA UNIVERSITY

- a. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Northumbria at Newcastle, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of Northumbria at Newcastle to offer the Registrable Programme Qualification as set out below:-

In	Physiotherapy
Type of Programme	Full time
Institution of Training/Education	University of Northumbria at Newcastle
Qualification	MSc in Physiotherapy
Awarded by	Northumbria University
Length of Programme	Two years
Date of Event	10-11 June 2003
With effect from	January 2004
Participants in the approval process	Health Professions Council The Chartered Society of Physiotherapy Northumbria University

NORTHUMBRIA UNIVERSITY

- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Northumbria at Newcastle, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of Northumbria at Newcastle to offer the Registrable Programme Qualification as set out below:-

In	Physiotherapy
Type of Programme	Part time
Institution of Training/Education	University of Northumbria at Newcastle
Qualification	BSc (Hons) Physiotherapy
Awarded by	Northumbria University
Length of Programme	Four years
Date of Event	10-11 June 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council The Chartered Society of Physiotherapy Northumbria University

UNIVERSITY OF SALFORD

- c. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Salford, and the institution itself , be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of Salford to offer the Registrable Programme Qualification as set out below:-

In	Physiotherapy
Type of Programme	Full time
Institution of Training/Education	University of Central Lancashire
Qualification	BSc (Hons) Physiotherapy
Awarded by	University of Salford
Length of Programme	Three years
Date of Event	6-7 May 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council The Chartered Society of Physiotherapy University of Salford

ST MARTIN'S COLLEGE, CARLISLE
UNIVERSITY OF LANCASTER

- d. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by St Martin's College, Carlisle, University of Lancaster, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the St Martin's College, Carlisle, University of Lancaster to offer the Registrable Programme Qualification as set out below:-

In	Physiotherapy
Type of Programme	Full time
Institution of Training/Education	St Martin's College, Carlisle
Qualification	BSc (Hons) Physiotherapy
Awarded by	University of Lancaster
Length of Programme	Three years
Date of Event	2 April 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council The Chartered Society of Physiotherapy St Martin's College, Carlisle University of Lancaster

Continued Approval of Programmes, Institutions (and associated clinical placements), Courses, Examinations and Qualifications under Part IV, Section 15/16 of The Health Professions Order 2001

1. University of Ulster at Jordanstown
BSc (Hons) Physiotherapy
2. Liverpool University
BSc (Hons) Physiotherapy
3. University of Hertfordshire
BSc (Hons) Physiotherapy
4. Salford University
BSc (Hons) Physiotherapy (Part time)
5. Salford University
BSc (Hons) Physiotherapy
6. Robert Gordon University
BSc (Hons) Physiotherapy
7. University of Northumbria at Newcastle
BSc (Hons) Physiotherapy

Minor Changes to Provision Approved under Part IV Section 15/16 of the Health Professions Order 2001

1. Bradford University
BSc (Hons) Physiotherapy
2. University of the West of England
BSc (Hons) Physiotherapy

13.7 **RADIOGRAPHERS**

On the advice of the PRETWG (Chairs action) and after scrutiny of the documentation:-

Approval of New Programme, Institution (and associated clinical placements), Examinations and Qualifications under Part IV Section 15/16 of the Health Professions Order 2001

QUEEN MARGARET UNIVERSITY COLLEGE

- e. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the Queen Margaret University College, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the Queen Margaret University College to offer the Registrable Programme Qualification as set out below:-

In	Radiography
Type of Programme	Full time
Institution of Training/Education	School of Health Science
Qualification	Postgraduate Diploma in Radiotherapy and Oncology
Awarded by	Queen Margaret University College
Length of Programme	Two Years
Date of Event	23 June 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council Queen Margaret University College College of Radiographers

UNIVERSITY OF DERBY

- a. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Derby, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of Derby to offer the Registrable Programme Qualification as set out below:-

In	Radiography
Type of Programme	Part time
Institution of Training/Education	University of Derby
Qualification	BSc (Hons) Diagnostic Radiography
Awarded by	University of Derby
Length of Programme	Four Years and 1 term
Date of Event	23 May 2003
With effect from	September 2003
Participants in the approval process	Health Professions Council University of Derby College of Radiographers

SHEFFIELD HALLAM UNIVERSITY

- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the Sheffield Hallam University, and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the Sheffield Hallam University to offer the Registrable Programme Qualification as set out below:-

In	Radiography
Type of Programme	Full-time
Institution of Training/Education	Sheffield Hallam University
Qualification	PgD Radiotherapy and oncology in Practice(with eligibility for registration)
Awarded by	Sheffield Hallam University
Length of Programme	Two years
Date of Event	2 July 2003
With Effect from	September 2003
Participants in the Event	Health Professions Council Sheffield Hallam University College of Radiographers

Continued Approval of Programmes, Institutions (and associated clinical placements), Courses, Examinations and Qualifications under Part IV, Section 15/16 of The Health Professions Order 2001

1. University of Liverpool
BSc (Hons) Diagnostic Radiography
2. University of Liverpool
BSc (Hons) Radiotherapy
3. Robert Gordon University
BSc (Hons) Diagnostic Radiography

13.8 **CHIROPODISTS**

13.8.1 **Appointment of Visitors**

Ms Farrell asked how Podiatry visitors were being selected in the interim before the Approvals PLG's recommendations were implemented. It was clarified that staff could not be appointed as Visitors, they were disqualified in the Order. HPC visitors were still operating under the previous approvals arrangements, but all must now be properly appointed " Partners ". The actual selection was an operational matter of matching availability and expertise against the visit needed and also avoiding conflicts of interest.

13.9 **ORTHOPTISTS**

Minutes received

13.10 **CHAIRMAN'S ACTION**

Business approved by the Chairman as a formality – the Committee having seen it before- caught between the Committee and the Privy Council as at 9 July 2003-09-29

PgD in Therapeutic Radiography (with eligibility for registration)
South Bank University

MSc Rehabilitation Science (with eligibility to practise Physiotherapy)
University of Brighton

BSc (Hons) Nutrition and Dietetics
King's College London

PgD/MSc in Nutrition and Dietetics
King's College London

PgD Music Therapy (Nordoff Robbins)
University of Edinburgh

Sheffield Orthoptics Programme
Defer the continued approval to 2005

ITEM 14 03/144 REPORT ON THE REGISTRATION ASSESSOR TRAINING EVENTS

Received.

ITEM 15 03/145 SUSPENSION OF STANDING ORDERS

The meeting agreed to suspend SO 23 restricting the meeting to three hours to allow discussion to continue.

ITEM 16 03/146 REPORT FROM THE REGISTRATION COMMITTEE ON 10 SEPTEMBER 2003

Deferred.

ITEM 17 03/147 FEEDBACK FROM THE N. M. C. / H. P. C / D. H. PARTNERSHIP WORKSHOPS

The report was received and referred on to the Approvals PLG.

ITEM 18 03/148 COMMUNICATIONS SKILLS TRAINING IN PRE-REGISTRATION AND UNDERGRADUATE EDUCATION

The Committee received and welcomed the report and referred it on to the Standards of Education and Training PLG.

ITEM 19 03/149 ANY OTHER BUSINESS : EXERCISE OF FUNCTIONS

- 19.1 Mr Frowen asked whether " grandparent " applicants who claimed to have practised podiatry wholly or mainly for three or more of the previous five years were being referred to " an appropriately qualified assessor " to make judgements about the relevance, safety, and effectiveness of their practice. He suspected they were not being assessed and this was not consistent with protecting the public.
- 19.2 Mr Seale and Mr Bracken reconfirmed the statutory position to put it beyond doubt for the Committee.
- 19.2.1 The Chief Executive read Part III, Section 4 (2) into the minutes, that, "The Registrar shall have such functions as the Council may direct". The relevant functions in this context had been set out in the paper agreed by Resolution at the meeting of the Committee on 30 July 2003 (Item 8: "Exercise of Functions", Minute 03/114).
- 19.2.2 Second, the Chief Executive only operated under powers specifically delegated to him by the Council and statutory Committees. He then reported on the exercise of those powers to each Council meeting and in the format agreed by the Council in the Chief Executive's Report item
- 19.2.3 Third, Mr Bracken stated that there was no power in the Order to refer grandparent applications on the three out of five years basis to assessors without a specific cause for concern. The Order was drafted to allow these applicants to be admitted to the Register by self-certification of the relevance, safety and effectiveness of their practice. This was different from international applicants where the Order did require them to be referred to assessors.

- 19.3 The Committee noted that there was already a procedure for reviewing how the process was operating and bring any concerns to the Committee.
- 19.4 While the other professions acknowledged there might be a potential issue around the inability to refer these applicants for assessment, they accepted the statutory position, the exercise of the Chief Executive's powers, and the review procedures.
- 19.5 Complaints to the Chief Executive about the quality of service at HPC had to refer to specific cases if the Executive was to be able to follow them up. A complaint in the abstract was impossible to deal with.
- 19.6 It was

RESOLVED (3)

That the Committee accept the advice given and confirm the Chief Executive's exercise of functions.

[Mr Frowen asked that his dissent be formally recorded in the minutes].

ITEM 20 03/150 DATE OF NEXT MEETING

The next scheduled meeting would be at 10.30 am. on 19 November 2003.

CHAIRMAN