

- 5.1.1 The Committee noted that the Operating Department Practitioners Register was on schedule to open on 18 October 2004.
- 5.2 Item 6.5 Strategy for the Review of the Standards of Proficiency
- 5.2.1 The Committee noted that a progress report on the timescale for the review of the Standards of Proficiency would be made available to the Committee towards the end of the year.
- 5.3 Item 6.8 – The Quality Assurance Agency (QAA) – Major Review of Healthcare Programmes – Procedure for Representations
- 5.3.1 The Committee noted the HPC approved programmes for registration and that the HEIs approved programmes for academic award. The Committee noted that a programme was not obliged to have HPC approval before being approved by the HEI. It was agreed that the Director of Education and Policy should write to the QAA to request that they check the HPC website to ensure that if a programme was claiming to have HPC approval that this was in fact the case.
- Action: FN**
- 5.4 Item 6.9 – Handover Reports from the Pre-Registration Education and Policy Working Groups
- 5.4.1 The Committee noted that a paper would be presented to the next meeting of the Approvals Committee to be held on 18 November detailing programmes which required HPC approval.
- 5.5 Item 8.3 – Director of Education and Policy Report
- 5.5.1 The Committee noted that a briefing note to all Higher Education Institutes (HEIs) was being finalised and that the Education and Policy Department would be running a series of roadshows in the new year.
- 5.6 Item 10 – Supplementary Prescribing for Allied Health Professionals
- 5.6.1 The Committee noted that the amendment to the Standards of Proficiency (SoPs) agreed at the last meeting would be included in the general review of the SoPs.
- 5.7 Item 11 – Minutes of the Registration Committee held on 20 July 2004
- 5.7.1 The Committee noted that a written statement on the criteria used to approve tests of English language competence was included on the agenda as an item to note.
- 5.8 Item 13 – Minutes of the Approvals Committee held on 12 July 2004
- 5.8.1 The Committee noted a statement on the timescale in which conditions imposed on a programme should be met would be included as part of the guidance for programmes seeking approval.
- 5.9 Item 14.2- Notes of the Meeting of the Pre-Registration Education and Training Working Groups held since 23 June 2004

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- (ii) the additional UK approved qualifications for those operating department practitioners who held earlier versions of AODP approved qualifications, and who might or might not have been practising continuously, and who might not be registered with the Association of Operating Department Practitioners (AODP) voluntary register and therefore would not be eligible for automatic transfer to the HPC register.

12.4 (i) The Committee agreed to approve the Diploma of Higher Education in Operating Department Practice provided by the 28 institutions listed in the paper from the date of the Register opening on 18th October 2004.

- (ii) The Committee agreed that approval of the award would be on the basis thereafter of assessing the qualification against the Standards of Education & Training (SETs) and the Standards of Proficiency (SoP) for ODPs.

- (iii) The Committee agreed that should the qualification not meet the SETs and the SoPs then the qualification would be subject to the approvals process.

12.5 The Committee noted that the Approvals Committee should agree a timetable for the approval, under HPC processes, of the above programmes taking into consideration the date on which they were last approved by the AODP and with consideration to available Executive resources.

Action: FN/LP

12.6 The Committee approved the following qualifications for a time limited period i.e. for the duration of the grandparenting period (until 17 October 2006)

- (i) The City and Guilds of London Institute – Hospital Operating Department Assistants
- (ii) The formal Certification of Assimilation prior to 1980.

12.7 The Committee also approved in accordance with Article 9.2(1) for a period of 2 years and with an option to extend the period of the approval until 17 October 2006.

- (i) The Scottish or National Vocational Qualification in Operating Department Practice, Level 3 (effective from 1991-2000).

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Item 13.04/105 CURRICULUM GUIDANCE PROFESSIONAL LIAISON GROUP

- 13.1 The Committee received a paper from the Executive for discussion/approval.
- 13.2 The Committee noted that the Approvals Committee had agreed a proposal for consideration by the Education and Training Committee that a Curriculum Guidance Professional Liaison Group (PLG) be formed to carry out the work of drafting the HPC's curriculum guidance.
- 13.3 The Education and Training Committee agreed the following;
- (i) To recommend to Council that the Curriculum Guidance PLG be formed to be populated by members of Council, the Education & Training Committee and representatives of the professional bodies;
 - (ii) That the PLG be chaired by a member of Council;
 - (iii) That at the 24th November 2004 meeting of the Education & Training Committee, the Committee would agree the composition of the PLG, its Terms of Reference, the plan of activities, the timetable and budget;
 - (iv) That the 24th November 2004 meeting of the Education and Training Committee should also consider a revised mission statement;
 - (v) That the PLG, when formed, should be empowered to extend its membership without seeking the agreement of the Education and Training Committee.

Action: FN/NO'S

- 13.4 The Committee noted that members who were interesting in taking part in the work of the PLG should contact the Director of Education and Policy.

Item 14.04/106 A DRAFT STATEMENT OF COMMON PURPOSE FOR SUBJECT BENCHMARKS FOR THE HEALTH AND SOCIAL CARE PROFESSIONS: CONSULTATION

- 14.1 The Committee received a paper from the Executive for discussion/approval.
- 14.2 The Committee noted the aim of the statement of common purpose was to emphasise the shared values and principles that underpinned the wide spectrum of health and social care practice.

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- 14.3 The Committee also noted that although this was a useful statement regarding shared learning it was no, however, a practical tool for engendering interprofessional learning.
- 14.4 The Committee agreed to email their comments regarding the document to the Director of Education and Policy who would prepare a draft response to the consultation for consideration at the next meeting of the Committee.

Action: FN

Item 15.04/107 MINUTES OF THE APPROVALS COMMITTEE HELD ON 7 SEPTEMBER 2004

- 15.1 The Committee received the minutes of the meeting of the Approvals Committee held on 7 September 2004.
- 15.2 The Committee noted that a number of items for ratification in the minutes had been dealt with as separate items on the agenda.
- 15.3 The Committee noted that Council had ratified the recommendation that Mr D Whitmore, alternate paramedic member on Council, should be appointed to the Approvals Committee.
- 15.4 The Committee noted that the Director of Education and Policy would be holding further discussions with the Institute of Biomedical Science with regard to the co-terminus and integrated awards. In the meantime Partners who were Biomedical Scientists with appropriate experience, and who had expressed an interest at interview, would be asked to apply to be Visitors on behalf of the HPC.
- 15.5 The Committee ratified the Approvals Committee recommendation that the HPC should not participate directly in the major reviews being undertaken in England through the Partnership Framework. The debate continued regarding the use of the logo on certain correspondence and publications being distributed under the Partnership Framework.

Item 16.04/108 EDUCATION AND TRAINING COMMITTEE STANDING ORDERS

- 16.1 The Committee received a paper from the Executive for discussion/approval.

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- 18.4 The Committee noted that there appeared to be a misunderstanding among employers as to what entry onto the register meant. Many employers considered that this provided proof that a registrant was fit for certain roles. The importance of good induction processes was underlined. It was agreed that consideration needed to be given to highlighting what acceptance onto the register indicated.

Item 19.04/111 REPORTS FROM EDUCATION AND TRAINING COMMITTEE REPRESENTATIVES AT EXTERNAL MEETINGS

- 19.1 The Committee received reports from Education and Training Committee representatives at external meetings.

Item 20.04/112 ANY OTHER BUSINESS

- 20.1 The Committee noted that an item on the approval of Speech and Language Therapists Return to Practise Courses would be included on the agenda for the next meeting.

Item 21.04/113 DATE AND TIME OF NEXT MEETING

- 21.1 The next meeting of the Committee would be held at 10.30am on Wednesday 24 November 2004.
- 21.2 Further meetings would be held on the following dates;
- Wednesday 16 February 2005
- Wednesday 30 March 2005
- Tuesday 14 June 2005
- Thursday 29 September 2005
- Thursday 15 December 2005
- Wednesday 29 March 2006

CHAIRMAN

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