

# The Health Professions Council

## COUNCIL MEETING

Thursday 13 May 2004

**11am**

The seventeenth meeting of the Health Professions Council will be held at the following location:

The Council Chamber  
The Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

The Council meeting will be held in two parts. Part One will be open to members of the public. Part Two will held in private.

**Niamh O'Sullivan,**  
**Secretary to Council**  
Tuesday 4 May 2004

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

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**Agenda – Part One – Open to Members of the Public**

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|----|--|-------------------------------|
| 1. | <b>Apologies for Absence</b>   | Verbal                        |
| 2. | <b>Approval of Agenda</b>  |                               |
| 3. | <b>Minutes of the Council meeting held on 2 March 2004</b><br>From Secretary to Council-Niamh O’Sullivan | Enclosure 1<br>Paper HPC27/04 |
| 4. | <b>Matters Arising</b>   | Verbal                        |
| 5. | <b>President’s Report</b>  | Verbal                        |
| 6. | <b>Chief Executive’s Report</b>  | Enclosure 2<br>Paper HPC28/04 |

**Items for Discussion/Approval**

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| 7.  | <b>Regulation of New Professions by the HPC</b><br>(Application and Presentation from the Voluntary Register of Clinical Technologists)<br>From the Chief Executive – Marc Seale | Enclosure 3<br>Paper HPC29/04                      |
| 8.  | <b>Health Professions Council’s Draft Election Rules</b><br>From the Secretary to Council – Niamh O’Sullivan   | Enclosure 4<br>Paper HPC30/04                      |
| 9.  | <b>Operating Department Practitioners – Draft Standards of Proficiency</b><br>From the Chief Executive – Marc Seale  | Enclosure 5<br>Paper HPC31/04                      |
| 10. | <b>Operating Department Practitioners – Amendments to HPC Rules</b><br>From the Chief Executive – Marc Seale   | Enclosure 6<br>Paper HPC32/04<br>(paper to follow) |
| 11. | <b>Council for the Regulation of Healthcare Professionals -<br/>Outcome of Section 29 Referrals</b><br>From the Chief Executive – Marc Seale                                     | Enclosure 7<br>Paper HPC33/04                      |
| 12. | <b>Supplementary Prescribing for Allied Health Professionals</b><br>From the Chief Executive – Marc Seale  | Enclosure 8<br>Paper HPC34/04                      |
| 13. | <b>Use of the HPC Register</b><br>From the Chief Executive – Marc Seale  | Enclosure 9<br>Paper HPC35/04                      |
| 14. | <b>Non-Council Members Appointment to Committees</b><br>From the Secretary to Council – Niamh O’Sullivan   | Enclosure 10<br>Paper HPC36/04                     |
| 15. | <b>Appointments to Statutory and Non-statutory Committees</b><br>From the Secretary to Council – Niamh O’Sullivan  | Enclosure 11<br>Paper HPC37/04                     |

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| 16. | <b>Minutes of the Registration Committee held on 10 March 2004</b><br>From the Vice-Chairman of the Committee – Pam Sabine    | Enclosure 12<br>Paper HPC38/04 |
| 17. | <b>Minutes of the Finance and Resources Committee held on 17 March 2004</b><br>From the Chairman of the Committee – Colin Lea | Enclosure 13<br>Paper HPC39/04 |
| 18. | <b>Minutes of the Finance and Resources Committee held on 29 April 2004</b><br>From the Chairman of the Committee - Colin Lea | Enclosure 14<br>Paper HPC40/04 |

**Items to Note**

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| 19. | <b>Presentation of Committee Decisions to Council for Ratification</b><br>From the Secretary to Council- Niamh O’Sullivan             | Enclosure 15<br>Paper HPC41/04 |
| 20. | <b>Regulation of Herbal Medicine and Acupuncture – Proposals for Statutory Regulation</b><br>From the Chief Executive- Marc Seale     | Enclosure 16<br>Paper HPC42/04 |
| 21. | <b>Advertising Campaign</b><br>From the Executive – Chris Middleton   | Enclosure 17<br>Paper HPC43/04 |
| 22. | <b>Minutes of the Conduct and Competence Committee held on 23 March 2004</b><br>From the Chairman of the Committee - Sandy Yule       | Enclosure 18<br>Paper HPC44/04 |
| 23. | <b>Minutes of the Education and Training Committee held on 24 March 2004</b><br>From the Vice-Chairman of the Committee – John Harper | Enclosure 19<br>Paper HPC45/04 |
| 24. | <b>Minutes of the Investigating Committee held on 15 April 2004</b><br>From the Chairman of the Committee – Neil Willis               | Enclosure 20<br>Paper HPC46/04 |
| 25. | <b>Minutes of the Health Committee held on 21 April 2004</b><br>From the Chairman of the Committee – Mary Crawford                    | Enclosure 21<br>Paper HPC47/04 |

**Items for Information**

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| 26. | <b>Presentations to Higher Education Institutions by the HPC</b><br>From the Chief Executive – Marc Seale | Enclosure 22<br>Paper HPC48/04 |
| 27. | <b>Any Other Business</b><br>Previously Notified to and Agreed by the Chairman                            |                                |
| 28. | <b>Date &amp; Time of Next Meeting</b><br>11 am on Thursday 15 July 2004                                  |                                |

**Resolution**

The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) The terms of , or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property
- (ii) Any matter relating to legal proceedings which are being contemplated or instituted by or against the Council