

**Health Professions Council  
29 March 2007**

**RE-APPOINTMENT PROCESS FOR NON-COUNCIL COMMITTEE MEMBERS**

**Executive Summary and Recommendations**

**Introduction**

The Council has appointed 6 Non-Council Committee Members to Committees. The 3 Registered Medical Practitioner Members on the Fitness to Practise Committees will come to the end of their terms of office in July 2007.

The Secretariat has designed the attached re-appointment process to be used in the re-appointment of all non-Council Committee members. The process is similar to that used for HPC partners.

**Decision**

The Council is asked to agree the attached re-appointment process.

**Background information**

None

**Resource implications**

None

**Financial implications**

Fee to representative from Office of the Commissioner for Public Appointments

**Appendices**

Appendix One

**Date of paper**

15 March 2007

## **PROCESS FOR THE REAPPOINTMENT OF NON-COUNCIL COMMITTEE MEMBERS TO THE HEALTH PROFESSIONS COUNCIL**

1. The terms of office of non-Council Committee members (NCCM's) on the Health Professions Council are set out in their letters of appointment. A table laying out the respective terms of office is attached at appendix one.
2. All current NCCM's are eligible to stand for reappointment. No member may be appointed for more than three consecutive terms. The reappointment process is carried out by the HPC.

### **The process is as follows:**

3. The Secretary to the Committee organises all Council members' and NCCMs' performance reviews. The Secretariat will aim to organise the performance reviews for NCCM's by the end of April each year.
4. The Chairman of the relevant Committee undertakes the NCCMs' performance review.
5. The Secretary to Committees contacts (by way of a standard letter) NCCM's whose current term of office is coming to an end and asks them to indicate whether they wish to be considered for reappointment. Those members who wish to be considered for reappointment will be required submit a statement supporting their reappointment. The form is returned to the Secretary to Committees.
6. A panel of 3 members is convened which will include the President, the Chairman of the relevant committee and a representative from the Office of the Commissioner for Public Appointments (OCPA). The panel will only meet if necessary. Each member of the panel will consider the reappointment documents and will submit these to the Secretary to Committees.
7. The recommendation is considered at the March or May meeting of Council.
8. The Secretary to Committees writes to the NCCMs with a new contract.
9. The appointment process is activated to replace any NCCM who does not wish to seek reappointment or has been unsuccessful in the process. The Secretariat will work with the Appointments Commission to fill the vacancy.

**March 2007**

## Appendix One

### Terms of Office of Non-Council Committee Members (NCCMs)

<i>Committee</i>	<i>Name of NCCM</i>	<i>Appointed</i>	<i>Re-appointed</i>	<i>Re-appointment date</i>	<i>Terms of Office served</i>
<i>Health Committee</i>	Dr Christina Kenny	1 February 2005	11 July 2005	10 July 2007	2
<i>Investigating Committee</i>	Dr Nigel Callaghan	1 February 2005	11 July 2005	10 July 2007	2
<i>Conduct &amp; Competence Committee</i>	Dr Gopal Sharma	1 February 2005	11 July 2005	10 July 2007	2
<i>Finance &amp; Resources Committee</i>	Mr Daniel Ross	5 November 2001	7 December 2005	6 December 2007	T.B.A
<i>Audit Committee</i>	Mr Richard Kennett	7 December 2005		6 December 2007	1
<i>Education &amp; Training Committee</i>	Mr Stephen Hutchins	19 January 2006		18 January 2008	1