

Audit Committee

Public minutes of the 48th meeting of the Audit Committee held on:-

Date: Friday 14 November 2014

Time: 10:30 am

Venue: Meeting room J, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Present: Richard Kennett (Chair)
Julie Parker
Keith Ross

In attendance:

Claire Amor, Secretary to the Committee
Roy Dunn, Head of Business Process Improvement
Andy Gillies, Director of Finance
Anna van der Gaag, Council Chair

Item 1. Chair's welcome and introduction

- 1.1 The Chair welcomed members to the 48th meeting of the Audit Committee.
- 1.2 The Chair noted that Keith Ross would be leaving the Audit Committee, as his term on Council comes to an end on 31 December 2014. The Chair thanked Keith Ross for his contribution to the Audit Committee.

Item 2. Apologies for absence

- 2.1 There were no apologies for absence.

Item 3. Approval of agenda

- 3.1 The Committee approved the agenda.

Item 4. Declarations of members' interests

- 4.1 Keith Ross declared an interest since his wife is a member of the PSA.

Item 5. Minutes of the Audit Committee meeting of 9 October 2014 (report ref: AUD 49/14)

- 5.1 It was agreed that the public minutes of the 47th meeting of the Audit Committee should be confirmed as a true record and signed by the Chair.

Item 6. Any other business

- 6.1 There was no further public business.

Item 7. Date & time of next meeting:

- 7.1 Thursday 19 March 2015 10.30am.

Resolution

The Committee agreed to adopt the following resolution:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;

- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (f) action being taken to prevent or detect crime or to prosecute offenders;
- (g) the source of information given to the Committee in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

| Item | Reason for Exclusion |
|------|----------------------|
| 8 | H |
| 9 | H |

Summary of those matters considered whilst the public were excluded

Item 8. Minutes of the private Audit Committee meeting of 9 October 2014 (report ref: AUD 50/14)

The Committee considered and approved the minutes of the private part of the Audit Committee meeting held on 9 October 2014.

Item 9. Presentations from short-listed internal audit firms (report ref: AUD 51/14)

The Committee received presentations from short-listed internal audit firms and agreed to recommend a firm to the Council for appointment as the internal auditor.

Item 10. Any other business

There was no other business.

**Chair
Date**