

Council

The 116th meeting of the Health and Care Professions Council will take place as follows:-

Date: Wednesday 7th February 2018

Time: 1pm

Venue: Rooms D & G, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Elaine Buckley (Chair)
Stephen Cohen
Maureen Drake
Kathryn Foreman
Sue Gallone
Sonya Lam
Eileen Mullan
Joanna Mussen
Gavin Scott
Robert Templeton
Graham Towl
Stephen Wordsworth

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Public Agenda

1. **Chair's welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members' interests** verbal
5. **Minutes of the Council meeting of 6th and 7th December 2017 and 18th January 2018** enclosure 1
For discussion and approval
Claire Amor, Information Governance Manager
6. **Matters arising** enclosure 2
To note
Claire Amor, Information Governance Manager
7. **Chair's report** enclosure 3
For discussion
Elaine Buckley, Chair of HCPC
8. **Chief Executive's report** enclosure 4
For discussion
Marc Seale - Chief Executive and Registrar
9. **Social Work England** verbal
For discussion
Marc Seale - Chief Executive and Registrar
10. **Corporate Plan** enclosure 5
For discussion
Michael Guthrie – Director of Policy and Standards
11. **Key Performance Indicators** enclosure 6
For discussion
Michael Guthrie – Director of Policy and Standards
12. **Stakeholder Market Research** enclosure 7
For discussion
Michael Guthrie – Director of Policy and Standards
13. **2018/19 budget update** enclosure 8
For discussion
Andy Gillies – Director of Finance
14. **Fee Rise** enclosure 9
For discussion
Marc Seale – Chief Executive and Registrar

15. **Format of the Annual report and Accounts** enclosure 10
For discussion and approval
 Andy Gillies – Director of Finance and Daniel Knight – Publication Manager
16. Items previously considered by the Audit Committee as follows:-
Stephen Cohen – Chair of the Committee
- (i) **Strategic Risks** verbal
For discussion
- (ii) **Minutes of the Audit Committee meeting held on 17th** enclosure 11
January 2018
For information
17. **Minutes of the meeting of the Education and Training Committee held** enclosure 12
on 18th January 2018
For information
 Sonya Lam – Acting Chair of the Committee on 18th January 2018
18. **Any other business** verbal
 Previously notified and agreed by the Chair
19. **Future agenda items** verbal
20. **Meeting evaluation including discussion format of Council** verbal
21. **Date and time of next meeting:**
 Wednesday 21 and/or Thursday 22 March 2018 (to be decided) at Park House, 184 Kennington Park Road, London SE11 4BU.

22 **Resolution**

The Council is invited to adopt the following:

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders; the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.’

Item	Reason for Exclusion
23	a, b, c,d, g, h
24i	b, d
24ii	b, d
25	b, d

23. **Minutes of the private part of Council held on 6th and 7th December 2017** enclosure 13
For discussion and approval
 Claire Amor - Information Governance Manager
24. Items previously considered by the Remuneration Committee as follows:-
Graham Towl – Chair of the Committee
- (i) **Minutes of the private part of the Renumberation Committee held on 23 January 2018** enclosure 14
For information
- (ii) **Verbal update on Remuneration Committee meeting held on 6 February 2018** verbal
25. **Future leadership at the HCPC** enclosure 15
For discussion
 Teresa Haskins – Director of HR
 Elaine Buckley – Chair
26. **Any other business in private** verbal
 Previously notified and agreed by the Chair