

Agenda Item 12

Enclosure 8

**Health and Care Professions Council
14 February 2019**

9 month reforecast

For approval

From Tian Tian, Director of Finance

Council, 14 February 2019

Draft budget for 2019-20

Executive summary and recommendations

Introduction

HCPC's draft budget for the year ending 31 March 2020 is attached.

Decision

Council is asked to review and discuss the draft budget for 2019-20 and provide feedback for the next stages in preparation of the final budget for approval by Council in March 2019.

Background information

See Appendix 1

Resource implications

None directly

Financial implications

HCPC income and expenditure for the year ending 31 March 2020

Appendices

Appendix 1 Background information

Appendix 2 Consolidated budget for the year ending 31 March 2020

Date of paper

5 February 2019

Appendix 1: Background information

1. Process for development of the budget

- 1.1. In July 2018, the five year plan was reviewed and approval given to deliver against the 'invest' option, which focuses on targeted investment to sustain improved performance against service standards. A fee consultation was approved in October.
- 1.2. The SMT considered outline departmental work plans and project prioritisation in November 2018.
- 1.3. In December, budget holders prepared first draft budgets, which were discussed by SMT before Christmas. The budget was initially prepared with reference to the 5 year plan, while considering strategic priorities and strategic risks. There have been several follow up meetings by the SMT to scrutinize the budget further. The budgets were subsequently updated to reflect the latest assumption we have on the social worker transfer date.
- 1.4. On 31 January, the draft budget was presented to the Deputy Chair of Council and the Chair of Audit Committee.
- 1.5. Following the 14 February Council meeting, budgets will be revised incorporating feedback from the meeting, this will be reviewed again by SMT before being recommended to Council on 20 March.

2. Transfer of social workers to Social Work England

- 2.1. As has been set out in the 5 year plan, the transfer of social workers to Social Work England (SWE) will have a substantial effect on our finances after the transfer date. A consultation started in October 2018 for an increase in HCPC fees, including the option of removing the graduate discount. The Council will review the result of the consultation on 14 February and any outcome will be reflected in the final version of the budget. For the purpose of this budget, we have assumed that registration fees will increase by £16 to £106 per year on 1 October 2019 and other fees will increase by the same percentage. Graduate discount will also withdraw on the same day.
- 2.2. There is still uncertainty about the date for the transfer of social workers to Social Work England, which is dependent on a number of factors such as approval of the transitional order. For the purpose of this budget, we have assumed a transfer date of 1 December 2019.

3. Changes to activities since the 5 year plan

Since the 5 year plan was presented to Council in July 2018, there have been a number of changes to our operational activities, which has meant that our base assumption for the 2019-20 budget is slightly different. These include:

3.1. Additional resource has been put into Fitness to Practise (FTP) in order to achieve strategic priority 1 of the Corporate Plan. In particular this has been in response to:

- An increase in the number of new FTP cases received each month from 183 per month in 2017-18 to 201 year to date in 2018-19.
- Higher proportion of the new cases relate to social workers (more complex) – average social worker (SW) cases has increased from 94 to 114 per month which represents a 22% increase year to date compared to the same period in 2017-18.
- Desire to reduce the open pre-ICP caseload to achieve improvements against PSA performance measures.
- Supporting the timely progression of cases by targeting a case manager caseload average of 45 cases per person.

3.2. Outcomes of the FTP improvement plan, in particular in relation to resource planning and introduction of new technical specialist roles, were not completed at the time the 5 year plan was presented. These are now incorporated in the 2019-20 budget.

3.3. The 5 year plan assumes the social worker transfer date being the 1 October 2019, whereas the budget assumes the transfer date being 1 December. Due to the delays in the transfer date, during 2019-20, the FTP team have to bear higher costs for longer.

- Costs mainly in staffing, panel costs and external rooms (more cases received and assessed and more hearings and reviews).
- A higher proportion of SW post ICP case instructions to our legal provider. Higher number of agency worker and fixed term contractors have had to be used to fill vacancies as well as the cost of converting temporary staff to fixed term contractors when vacancies arise.

3.4. Uncertainties around the timetable for the transition order, which is required to facilitate the orderly transfer of data to SWE, has impacted on our planning assumptions, in particular in relation to how much work in progress can be shared with SWE ahead of the transfer date. This means more SW cases will need to be progressed to conclusion.

4. Income

4.1. Budgeted fee income is £32.4m, which is a £2m / 6% decrease on the 2018-19 Month 9 forecast, and £1.3m / 4% increase on the original 5 year plan. Budgeted income is a product of the registrant number forecast last updated in December 2018 and the fees applicable to each profession.

4.2. Although fees are assumed to increase by £16 per year from 1 October 2019 onward, due to the renewal cycles of the professions, the full benefit of this will not be realised until 2 years after.

4.3. Decrease in fee income compared to the 2018-19 Month 9 forecast is mainly due to the transfer of social workers, during the year only 9 months of registration fees will be recognised from social workers. Increase in fee income compared to the 5 year plan is mainly due to delays in social worker transfer date, where social workers are now assumed to be transferred on 1 December 2019 instead of 1 October 2019.

4.4. In addition to registrant fee income, the budget includes £175k of rental income from the lease of office space in 186 Kennington Park Road. As in previous years we have not budgeted for bank interest receivable and income from European Professional Cards (EPC). Income from EPC is uncertain due to the effect of Brexit.

5. Expenditure

5.1. The budget shows a £1.19m / 4% overall increase in operating costs (excluding social worker transfer project and Physician Associates project costs), from £32.8m in the 5 year plan. Compared to the 2018-19 Month 9 forecast, budgeted operating costs are £527k / 2% lower.

5.2. The main changes in departmental totals, compared to the 5 year plan and 2018-19 month 9 forecast, are:

- Communications, **£193k / 19% reduction in spend** vs 5 year plan and **£27k / 3% reduction in spend** vs 2018-19 month 9 forecast. The budget includes a full year worth of saving from the restructuring of the communication team.
- FTP, **£1,066k / 7% increase in spend** compared to the 5 year plan and **£543k or 3% decrease** compared to the month 9 forecast. The FTP preparation and presentation costs is £961k higher than the 5 year plan. Because of the uncertainty around the social worker transfer date, the department was not able to retender this contract and in addition had to purchase more case units with the supplier to cover social worker cases. In the 5 year plan, a saving of £251k was expected as a result of retendering the contract by October 2019.
- IT department, **£182k / 7% increase in spend** compared to the 5 year plan and **£347k / 15% increase** compared to the month 9 forecast. This is mainly caused by an increase of £129k in Netregulate support costs to ensure the vendor's continuous support of the system. Compared to 2018-19, the department will pick up the full year license costs for the Web project, which completed in 2018.
- PSA levy, **£141k / 20% increase** compared to the 5 year plan and **£65k / 7% decrease** compared to the month 9 forecast. In the 5 year plan, we have assumed that the PSA levy will be calculated based on registrant number post social worker transfer. However, we have now been asked to pay for the full year's levy based on registration number as at 31 December 2018 upfront, and then obtain reimbursement from Social Worker England for the

SW portion after the transfer. The budgeted PSA levy assume that we will pay SW portion of the levy between April 19 and November 19.

5.3. The proposed Major Projects budget for 2019-20 is as follows, this is smaller in scale compared to 2018-19 and the 5 year plan due to revised requirement for the FTP CMS system and delays in the start of the Sage and WAP replacement project.

Project name	Opex £000	Capex £000	Total £000
Registrations Transformation and Improvement project	323	718	1,041
FTP CMS Review	78	239	317
NetRegulate Changes (inc. GDPR changes)	29	29	58
Fees Review	3	6	8
Sage & WAP replacement	-	138	138
Education Changes 18 - 19	2	5	7
HR System Upgrade	-	34	34
EDI Enhancement to Net Reg	5	-	5
Partner Portal upgrade	38	12	49
CMS Phase 1 Replacement	160	500	660
Regulatory Changes	50	-	50
Education System Enhancement FY20	2	56	59
2019-20 budgeted total	689	1,737	2,426
2019-20 5 year plan total	846	1,717	2,563
2018-19 forecast total	1,087	1,363	2,450
2018-19 budget total	1,460	2,681	4,141

5.4. As has been noted in previous Council and Committee meetings, the budgets for Major Projects are inherently uncertain, and normally more likely to be overstated (relative to actual costs) than understated. Unlike departmental budgets, there is no business as usual baseline to use in setting project budgets. Project budgets are usually prepared before the procurement process has started. The phasing of project costs is based on the best case scenario for the project timetable, so as to ensure that funds are available if all projects proceed to the best case timetable; but this means that if project timetables slip, the overall project budget for the year will be underspent.

5.5. Budgeted salary costs assume a 2% pay award. The actual pay award will be recommended by the Remuneration Committee and approved by Council. The impact in 2019-20 of each additional 1% pay award is about £102k.

5.6. Budgeted partner costs assume no increase in fee rates. Partners fees were last reviewed in 2014 and a decision was made by Council to increase fees with an initial step increase in 2015 followed by 2% increases for the following three consecutive years. We plan to perform another partner fees review towards the latter half of 2019-20 following any decisions by government concerning the reforming regulation agenda, which is expected in Autumn 2019, any changes to the Education approval approach and clarification upon the regulation of Physician Associates.

5.7. Other key assumptions used in setting departmental budgets are as follows. Forecast assumptions for 2018-19 relates to month 9 end of year forecast position.

	Budget assumption 2019-20	Forecast assumption 2018-19
Fitness to Practise		
Complaints received, as a percentage of the register	0.64%	0.66%
Complaints received	2,178	2,445
Case to answer rate: percentage of cases reviewed by an Investigating Committee Panel which the Panel concludes should proceed to a final hearing	64%	60%
Cases considered at ICP	585	641
Cases listed for final hearing	387	418
Average length of final hearing (days)	3.8	3.8
Education		
Approval visits	72	82
Annual monitoring assessment days	10	9
Major change assessments	121	153

5.8. It is assumed that HCPC activities will start to wind down prior to the transfer date in preparation for the transfer. No adjustment has been made to apply contingencies around further delays of the transfer date. We anticipate that any costs HCPC incurs in addition due to delays in the transfer date will be funded by a government grant, so the net effect on our budget in 2019-20 will be nil.

6. Surplus / (deficit)

6.1. The overall result at this stage of the budget preparation process is a budgeted deficit for 2019-20 of £1.4m, about four per cent of total expenditure and roughly in line with the 5 year plan. The overall result will change before finalisation as a consequence of:

- The actual pay award recommended by the Remuneration Committee – small impact on expenditure.
- Any decisions made by Council based on the fee consultation result.
- Any updates on the social worker transfer date and potential grant that the DfE may give in addition to the SW transfer project costs.
- Any other adjustments to departmental budgets proposed and agreed through the review process.

6.2. As presented in the 5 year plan, due to the time it takes for the benefit of the fee increase to come through, we will be making a deficit in 2019-20 and a larger deficit in 2020-21 before returning to a surplus/breakeven position. We aim to break even over the long term, but we are not required by legislation or our own code of corporate governance to set a break even budget every year. We can budget for a deficit in a given year providing that Council is satisfied that our finances are sustainable.

6.3. As in previous years, we have not budgeted for investment income / bank deposit interest. Bank interest provides a form of contingency, and helps to maintain the real terms value of our reserves. Other than Major Projects' Capex budget and a

small contingency within the HR budget, departments do not hold explicit contingency budgets, and there is no central expenditure contingency.

7. Capital expenditure

7.1. Total budgeted capital expenditure is £1,929k, including £1,737k on projects, detailed in the table at point 5.3 above.

8. Cash flow and balance sheet

8.1. The cashflow forecast shows a net cash outflow for the year of £5,582k, of which £1,541k relates to transfer of deferred income on social workers to SWE. £3,302k relates the operating deficit plus capital expenditures and the remaining balance is mostly a normal cyclical movement in the deferred income balance.

8.2. We have based the forecast balance sheets at 31 March 2019 and 31 March 2020 on the 2018-19 month 9 forecast, which is reported to Council in February 2019.

8.3. We are required to revalue freehold land and buildings each year for our statutory accounts. The balance sheets do not include any adjustment for the 31 March 2019 valuation.

9. Reserves

9.1. HCPC's Reserves Policy, approved at the May 2017 Council meeting, is as follows:

HCPC is required to meet its costs from the fees charged to registrants and so must manage its finances on a sustainable basis. We should not hold or accumulate excessive surpluses or deficits, as that would imply current registrants subsidising future registrants or vice versa.

In order to ensure financial sustainability and fairness between current and future registrants, HCPC has a target range of free reserves. Free reserves are reserves that are not tied up in fixed assets. They are available to use as a source of working capital or to fund new investment. The target range for the period to 31 March 2022 recognises the likely financial impact on HCPC of the government's plans to establish a new regulator for social workers in England. The target range also recognises that our liquidity is provided by the requirement for registrants to pay their fees in advance. Because of this requirement, HCPC is able to operate with negative free reserves.

The upper limit of our target range is zero free reserves, and the lower limit is negative free reserves equivalent to three months of budgeted operating expenses.

9.2. Based on the 2019-20 budget, at 31 March 2020, HCPC would have negative free reserves equivalent to 3.9 months of operating expenditure, which falls below the lower end of the target range set in the policy. This is expected as presented in the 5 year plan, our free reserves is forecast to recover over the

next few years. The impact on reserves could be moderated by postponing additional investment, however there are sufficient cash reserves that would enable HCPC to run a deficit for a short period of time.

10. Conclusions and recommendation

- 10.1. Council is asked to discuss the draft budget and provide feedback for the next stages in preparation of the final budget for approval by Council in March 2019.

HEALTH AND CARE PROFESSIONS COUNCIL

2019-20 DRAFT BUDGET

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
INCOME AND EXPENDITURE

	Draft Budget	5Yr Forecast plan	M9 Reforecast	M6 Reforecast	Budget	Actual	Variance 2019-20 budget to 5 year Plan		Variance 2018-19 budget to M9 Reforecast 2017-18	
	2019-20	2019-20	2018-19	2018-19	2018-19	2017-18	£	%	£	%
	£	£	£	£	£	£				
INCOME										
Graduate Registration Fees	1,854,157	1,623,476	1,762,617	1,806,726	1,804,823	1,739,084	230,681	14%	91,540	5%
Readmission fees	206,456	206,003	296,769	287,620	231,901	236,250	453	0%	(90,313)	(30%)
Renewal Fees	27,765,776	26,751,362	29,616,333	29,554,238	29,851,092	28,541,372	1,014,414	4%	(1,850,557)	(6%)
International scrutiny fees	1,641,998	1,608,267	1,617,384	1,756,816	1,642,420	1,796,410	33,731	2%	24,614	2%
UK scrutiny fees	968,036	926,728	1,118,143	1,116,484	978,888	1,059,912	41,308	4%	(150,107)	(13%)
Registration Income	32,436,424	31,115,836	34,411,246	34,521,884	34,509,124	33,373,028	1,320,588	4%	(1,974,822)	(6%)
Other Income	-		81,289	78,258	-	(1,120)	-	0%	(81,289)	
Other income (Rental)	175,000	175,000	130,299	130,299	131,250	-	-	0%	44,701	34%
TOTAL INCOME	32,611,424	31,290,836	34,622,834	34,730,441	34,640,374	33,371,908	1,320,588	4%	(2,011,410)	(6%)
EXPENDITURE										
Department Expenses										
Chair	92,892	100,819	61,912	59,456	98,360	93,011	7,927	8%	(30,981)	(50%)
Chief Executive & SMT	848,259	802,461	803,881	793,322	731,838	380,068	(45,798)	(6%)	(44,379)	(6%)
Council, Committees & PLG	319,690	240,410	296,851	286,293	234,546	242,681	(79,280)	(33%)	(22,839)	(8%)
Communications	830,699	1,023,971	857,850	944,760	941,571	1,067,494	193,272	19%	27,151	3%
Data and Intelligence Team - NEW	24,783	0	0	-	0	-	(24,783)		(24,783)	
Education	842,742	819,393	982,845	974,065	1,025,420	1,093,865	(23,349)	(3%)	140,103	14%
Office Services	3,030,120	2,963,556	3,158,052	3,159,655	2,903,029	2,528,974	(66,564)	(2%)	127,933	4%
Finance	769,825	707,754	722,578	734,539	719,889	727,820	(62,071)	(9%)	(47,246)	(7%)
Fitness to Practise	15,557,143	14,491,371	16,099,941	16,146,008	15,217,197	15,873,466	(1,065,772)	(7%)	542,798	3%
Human Resources	1,268,705	1,353,332	1,170,895	1,215,934	1,324,558	1,486,769	84,627	6%	(97,810)	(8%)
Human Resources Partners	386,544	482,455	351,319	343,513	466,294	406,004	95,911	20%	(35,225)	(10%)
IT Department	2,646,600	2,464,143	2,299,300	2,299,318	2,412,649	2,277,027	(182,458)	(7%)	(347,301)	(15%)
Project Managers	392,391	392,118	303,927	360,590	566,658	529,788	(273)	(0%)	(88,464)	(29%)
Policy & Standards	314,587	315,778	341,135	329,710	367,953	410,791	1,191	0%	26,547	8%
Professional Liaison Team - New	16,125	-	-	-	-	-	(16,125)		(16,125)	
Major Projects	689,119	845,625	1,087,435	1,224,599	1,459,683	1,569,424	156,506	19%	398,317	37%
Major Projects - to be reimbursed by grant (*)	1,875,184	-	961,733	1,015,093	-	-	(1,875,184)		(913,451)	(95%)
Registration	3,307,647	3,360,700	3,376,951	3,476,616	3,411,904	3,340,343	53,053	2%	69,304	2%
Quality Assurance	651,618	686,120	615,287	638,615	680,052	104,144	34,503	5%	(36,330)	(6%)
Governance	210,216	172,881	177,125	192,340	203,681	259,283	(37,335)	(22%)	(33,092)	(19%)
Depreciation Expense	882,372	808,492	840,225	871,654	995,747	809,185	(73,880)	(9%)	(42,147)	(5%)
PSA Levy	859,073	718,000	924,000	924,000	924,000	878,682	(141,073)	(20%)	64,927	7%
Apprenticeship Levy	42,814	43,000	39,220	39,506	50,810	33,210	186	0%	(3,594)	(9%)
Operating Expenses	35,859,147	32,792,380	35,472,462	36,029,588	34,735,838	34,112,030	(3,066,767)	(9%)	(386,685)	(1%)
Operating Surplus/(Deficit)	(3,247,723)	(1,501,544)	(849,627)	(1,299,148)	(95,464)	(740,122)	(1,746,179)		(2,398,096)	
Other expenditure										
Corporation Tax						29,215				
Other Income										
Investment Income			114,651	81,788	-	153,963	-		(114,651)	
Grant Income	1,875,184		961,733	1,015,093			(1,875,184)		913,451	
Projects Capital items Write off	-		(182,742)	(182,743)	-	-	-		182,742	
TOTAL SURPLUS/(DEFICIT)	(1,372,539)	(1,501,544)	44,014	(385,011)	(95,464)	(615,374)	129,005		(1,416,553)	

(*) include social worker transfer and Regulation of Physician Associates project costs

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
INCOME

	Draft Budget	5Yr Forecast	M9 Reforecast	M6 Reforecast	Budget	Actual	Variance 2019-20 budget		Variance 2019-20 budget	
	2019-20	plan	2018-19	2018-19	2018-19	2017-18	to 5 year Plan		to M9 Reforecast 2018-19	
	£	£	£	£	£	£	£	%	£	%
Income by Activity										
Graduate Registration fee	1,854,157	1,623,476	1,762,617	1,806,726	1,804,823	1,739,084	230,681	14%	91,540	5%
Readmission fees	206,456	206,003	296,769	287,620	231,901	236,250	453	0%	(90,313)	(30%)
Renewal fees	27,765,776	26,751,362	29,616,333	29,554,238	29,851,092	28,541,372	1,014,414	4%	(1,850,557)	(6%)
International scrutiny fees	1,641,998	1,608,267	1,617,384	1,756,816	1,642,420	1,796,410	33,731	2%	24,614	2%
UK scrutiny fees	968,036	926,728	1,118,143	1,116,484	978,888	1,059,912	41,308	4%	(150,107)	(13%)
Registration Income	32,436,424	31,115,836	34,411,246	34,521,884	34,509,123	33,373,029	1,320,588	4%	(1,974,822)	(6%)
Other Income			81,289	15,000	0	-1,120	0	0%	(81,289)	(100%)
Rental Income - GCC	175,000	175,000	130,299	262,500	131,250	0	0	0%	44,701	34%
Total Income	32,611,424	31,290,836	34,622,834	34,799,384	34,640,373	33,371,909	1,320,588	4%	(2,011,410)	(6%)
Income by Profession										
Arts Therapists	412,171	419,789	389,057	387,775	396,427	374,775	(7,618)	(2%)	23,114	6%
Biomedical Scientists	2,237,067	2,215,423	2,124,582	2,140,124	2,113,748	2,134,268	21,644	1%	112,485	5%
Chiropractors/ Podiatrists	1,181,108	1,209,917	1,173,908	1,166,022	1,205,523	1,180,540	(28,810)	(2%)	7,200	1%
Clinical Scientists	605,807	586,095	550,169	554,283	547,153	508,607	19,712	3%	55,638	10%
Dietitians	974,047	988,632	926,939	934,005	934,664	928,835	(14,586)	(1%)	47,107	5%
Hearing Aid Dispensers	293,016	299,237	267,373	265,811	270,185	256,758	(6,221)	(2%)	25,643	10%
Occupational Therapists	3,789,856	3,735,045	3,620,865	3,649,447	3,597,177	3,537,203	54,811	1%	168,992	5%
Operating Department Practitioners	1,270,562	1,281,421	1,237,949	1,257,390	1,241,371	1,184,087	(10,859)	(1%)	32,613	3%
Orthoptists	138,109	136,948	131,026	131,556	133,169	124,162	1,161	1%	7,082	5%
Paramedics	2,730,343	2,652,435	2,447,665	2,512,555	2,463,313	2,263,077	77,907	3%	282,678	12%
Physiotherapists	5,562,617	5,640,999	5,348,110	5,323,349	5,514,618	5,305,221	(78,382)	(1%)	214,508	4%
Practitioner Psychologists	2,323,303	2,274,669	2,205,746	2,221,957	2,190,785	2,086,643	48,634	2%	117,557	5%
Prosthetists & Orthotists	108,373	107,201	102,596	104,422	102,008	96,518	1,172	1%	5,777	6%
Radiographers	3,592,020	3,580,672	3,377,486	3,379,863	3,340,709	3,343,482	11,348	0%	214,535	6%
Speech & Language Therapists	1,583,302	1,560,115	1,515,840	1,528,083	1,510,960	1,408,157	23,187	1%	67,462	4%
Social Workers	5,634,722	4,427,235	8,991,934	8,965,241	8,947,313	8,640,697	1,207,487	27%	(3,357,212)	(37%)
TOTAL INCOME	32,436,424	31,115,836	34,411,246	34,521,884	34,509,123	33,373,029	1,320,588	4%	(1,974,822)	(6%)

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
PAYROLL SUMMARY

	Draft Budget	5Yr Forecast plan	M9 Reforecast	M6 Reforecast	Budget	Actual	Variance 2019-20 budget to 5 yr forecast plan		Variance 2019-20 budget to M9 Reforecast 2018-19	
	2019-20 £	2019-20 £	2018-19 £	2018-19 £	2018-19 £	2017-18 £	£	%	£	%
Chief Executive & SMT	772,051	728,620	721,722	716,993	659,798	261,352	(43,431)	(6%)	(50,329)	(7%)
Communications	513,825	597,633	562,243	619,418	533,416	646,588	83,808	14%	48,418	9%
Data and Intelligence Team - NEW	24,693	-	-	-	-	-	(24,693)		(24,693)	
Education	575,627	583,036	682,226	683,814	731,704	845,495	7,409	1%	106,599	16%
Office Services	362,024	321,832	373,470	370,774	338,237	299,767	(40,192)	(12%)	11,446	3%
Finance	539,833	489,300	473,426	464,595	494,919	479,992	(50,533)	(10%)	(66,407)	(14%)
Fitness to Practise	5,163,883	4,336,609	5,180,956	5,191,627	4,724,761	4,869,368	(827,274)	(19%)	17,073	0%
Human Resources	782,740	832,387	664,767	701,914	750,378	1,098,784	49,646	6%	(117,973)	(18%)
Human Resources Partners	172,045	165,513	152,763	152,801	157,022	139,014	(6,532)	(4%)	(19,282)	(13%)
IT Department	850,510	825,992	786,418	788,242	815,936	898,980	(24,518)	(3%)	(64,091)	(8%)
Major projects	180,810	-	279,696	347,178	302,911	279,543	(180,810)		98,886	35%
Major Projects - to be reimbursed by grant (*)	650,340	-	568,627	598,409	-	-	(650,340)		(81,713)	(14%)
Project Managers	390,291	392,118	302,805	351,758	555,618	529,788	1,827	0%	(87,486)	(29%)
Professional Liaison Team - New	14,280	-	-	-	-	-	(14,280)		(14,280)	
Policy & Standards	208,491	157,552	188,202	167,899	235,537	276,648	(50,939)	(32%)	(20,289)	(11%)
Quality Assurance	588,398	596,074	528,362	547,132	602,522	-	7,677	1%	(60,035)	(11%)
Registration	2,023,428	2,048,510	2,047,056	2,065,854	2,053,088	1,921,782	25,082	1%	23,628	1%
Governance	191,356	147,732	146,221	157,096	179,385	229,431	(43,625)	(30%)	(45,135)	(31%)
	14,004,623	12,222,907	13,658,962	13,925,505	13,135,230	12,776,530	(1,781,716)	(15%)	(345,662)	(3%)

(*) include social worker transfer and Regulation of Physician Associates project costs

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
Non-Payroll costs

	5Yr Forecast plan		M9 Reforecast	M6 Reforecast	Budget	Actual	Variance 2019-20 budget to 5 yr forecast plan		Variance 2019-20 budget to M9 Reforecast 2018-19	
	Budget	Budget	2018-19	2018-19	2018-19	2017-18	£	%	£	%
	2019-20 £	2019-20 £	2018-19 £	2018-19 £	2018-19 £	2017-18 £				
Chair	92,892	100,819	61,912	59,456	98,360	93,011	7,927	8%	(30,981)	(50%)
Chief Executive	76,208	73,841	82,158	76,328	72,040	118,716	(2,367)	(3%)	5,950	7%
Council & Committee	319,690	240,410	296,851	286,293	234,546	242,681	(79,280)	(33%)	(22,839)	(8%)
Communications	316,874	426,338	295,607	325,342	408,155	420,907	109,464	26%	(21,267)	(7%)
Data and Intelligence Team - NEW	90	-	-	-	-	-	(90)		(90)	
Education	267,115	236,357	300,619	290,251	293,716	248,370	(30,759)	(13%)	33,504	11%
Office Services	2,668,096	2,641,724	2,784,583	2,788,881	2,564,792	2,229,207	(26,372)	(1%)	116,487	4%
Finance	229,992	218,454	249,152	269,944	224,970	247,828	(11,537)	(5%)	19,160	8%
Fitness to Practise	10,393,260	10,154,762	10,918,985	10,954,381	10,492,436	11,004,099	(238,498)	(2%)	525,725	5%
Human Resources	485,965	520,946	506,128	514,020	574,180	387,986	34,981	7%	20,163	4%
Human Resources Partners	214,499	316,942	198,557	190,712	309,272	266,991	102,443	32%	(15,943)	(8%)
IT Department	1,796,091	1,638,151	1,512,881	1,511,076	1,596,713	1,378,047	(157,940)	(10%)	(283,209)	(19%)
Major projects	508,309	845,625	807,739	877,421	1,156,772	1,289,881	337,316	40%	299,430	37%
Major Projects - to be reimbursed by grant (*)	1,224,844	-	393,106	416,684	-	-	(1,224,844)		(831,738)	(212%)
Project Managers	2,100	-	1,122	8,832	11,040	-	(2,100)		(978)	(87%)
Professional Liaison Team - New	1,845	-	-	-	-	-	(1,845)		(1,845)	
Policy & Standards	106,096	158,226	152,932	161,812	132,416	134,143	52,130	33%	46,836	31%
Quality Assurance	63,220	90,046	86,925	91,483	77,530	104,144	26,826	(100%)	23,705	27%
Registration	1,284,219	1,312,190	1,329,895	1,410,762	1,358,816	1,418,561	27,971	2%	45,676	3%
Governance	18,860	25,149	30,903	35,244	24,296	29,852	6,289	25%	12,043	39%
PSA Levy	859,073	718,000	924,000	924,000	924,000	878,682	(141,073)	(20%)	64,927	7%
Apprenticeship Levy	42,814	43,000	39,220	39,506	50,810	33,210	186	0%	(3,594)	(9%)
Impairment of Intangible Assets	-	-	-	-	-	0	0		0	
	20,972,152	19,760,981	20,973,275	21,232,430	20,604,860	20,526,316	(1,211,170)	(6%)	1,123	0%

(*) include social worker transfer and Regulation of Physician Associates project costs

**HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
Statement of Financial Position**

	Budget as at 31 March 2020	5 Year Plan as at 31 March 2020	Month 9 Reforecast as at 31 March 2019	Month 6 Reforecast as at 31 March 2019	Budget as at 31 March 2019	Actual as at 31 March 2018
Non-current assets						
Land & buildings, at cost or valuation	5,515,921	5,605,000	5,515,921	5,597,592	5,605,000	4,975,000
Land & buildings depreciation	(110,322)	(101,045)	(49,752)	(49,752)	(48,620)	(0)
	5,405,599	5,503,955	5,466,170	5,547,840	5,556,380	4,975,000
Computer equipment, at cost	710,027	592,287	563,027	601,584	592,287	485,059
Computer equipment depreciation	(484,954)	(543,165)	(435,491)	(477,623)	(452,974)	(413,244)
	225,073	49,122	127,536	123,962	139,313	71,814
Office furniture and equipment, at cost	1,227,330	1,183,115	1,182,330	1,183,115	1,183,115	1,183,115
Office equipment depreciation	(910,175)	(888,868)	(744,287)	(750,437)	(750,421)	(586,033)
	317,155	294,247	438,043	432,678	432,694	597,082
Intangible assets	9,882,628	11,345,367	8,145,422	8,346,630	9,628,492	7,525,603
Intangible depreciation	(7,086,992)	(7,226,781)	(6,480,542)	(6,549,463)	(6,699,352)	(5,956,342)
	2,795,635	4,118,587	1,664,880	1,797,167	2,929,141	1,569,261
Total non-current assets	8,743,462	9,965,910	7,696,628	7,901,646	9,057,528	7,213,157
Current assets						
Other current assets	1,999,591	2,125,604	1,878,132	2,190,113	2,125,603	2,107,123
Cash & cash equivalents	12,616,073	11,456,376	18,197,701	15,786,406	15,600,889	18,892,070
	14,615,664	13,581,980	20,075,833	17,976,519	17,726,492	20,999,194
Total assets	23,359,126	23,547,891	27,772,461	25,878,165	26,784,020	28,212,351
Current liabilities						
Trade and other payables	216,764	818,715	216,764	483,347	818,360	818,360
Other liabilities	1,612,918	2,354,599	1,630,445	1,612,918	2,354,952	2,354,952
Deferred income	19,132,839	18,190,255	22,156,109	20,384,675	19,923,936	21,256,802
	20,962,522	21,363,569	24,003,318	22,480,941	23,097,248	24,430,115
Non-current liabilities						
Liabilities greater than one year	163,052	220,159	163,052	220,159	220,159	220,159
Total assets less liabilities	2,233,552	1,964,164	3,606,092	3,177,066	3,466,614	3,562,078
General fund b/fwd	(3,583,761)	(3,443,378)	(3,539,747)	(3,539,747)	(3,539,747)	(4,155,121)
Rev Res - Land & Building	(22,330)	(22,330)	(22,330)	(22,330)	(22,330)	(22,330)
This periods profit/loss	1,372,539	1,501,544	(44,015)	385,011	95,464	615,374
Grant income						
General fund c/fwd	(2,233,552)	(1,964,164)	(3,606,092)	(3,177,066)	(3,466,614)	(3,562,078)

**HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET**

CAPITAL EXPENDITURE

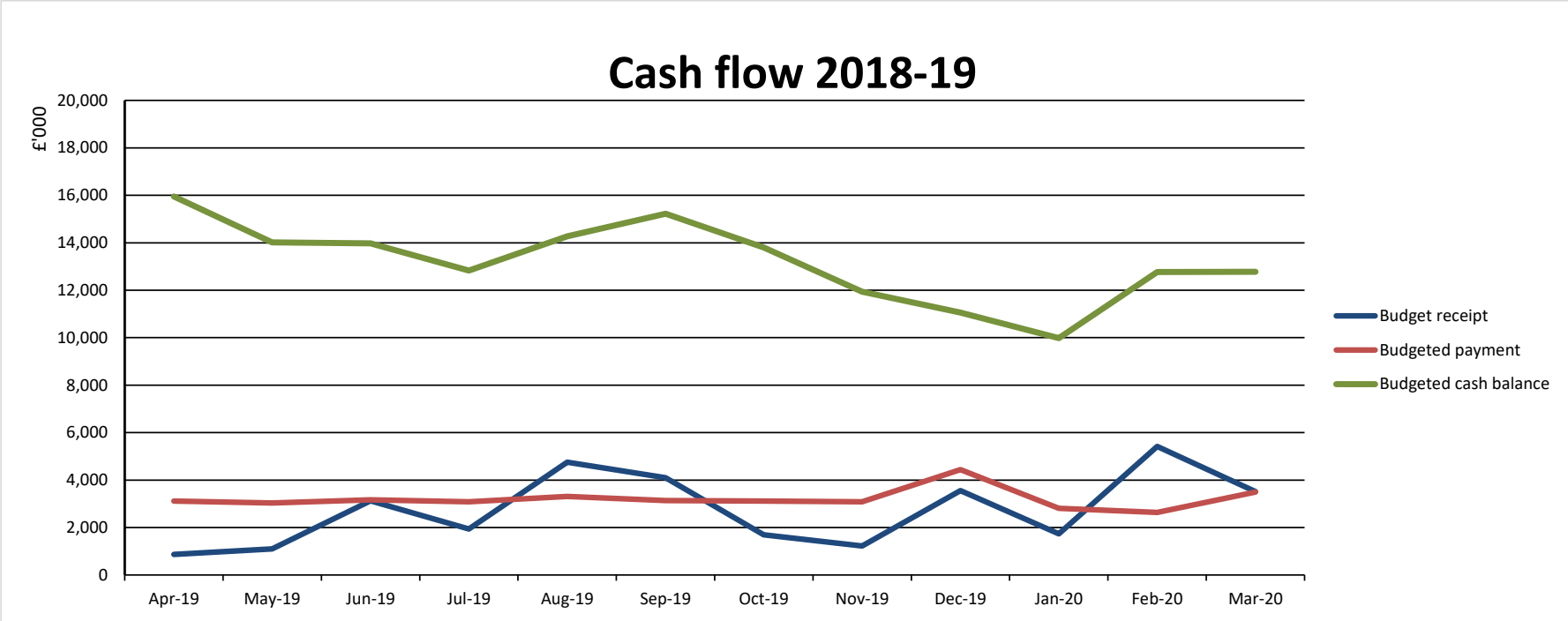
	Budget 2019-20 £	5 Year Plan 2019-20 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £	Actual 2017-18 £
<u>Project expenditure</u>	1,737,206	1,716,875	835,671	1,010,101	2,102,890	588,756
<u>Computer Equipment</u>						
Software licences	-	-	17,850	8,079		55,851
Hardware new services	147,000	-	106,002	102,116	107,228	29,118
	147,000	-	123,852	110,195	107,228	84,969
<u>Office equipment</u>						
Office furniture	45,000	-	5,998		-	-
<u>Land and building</u>	-	-	540,922	570,671	630,000	1,234,872
<u>Dilapidation</u>						-
Total Capital expenditure	1,929,206	1,716,875	1,506,443	1,690,967	2,840,118	1,908,597

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET
Cash Flow Statement
31 March 2019

	Budget 2019-20 £	M9 Reforecast 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £	Actual 2017-18 £
Cash flows from operating activities					
Operating surplus/(deficit)	(3,247,723)	(849,627)	(1,299,148)	(95,464)	119,137
Depreciation and amortisation	882,372	961,734	871,654	995,747	1,103,296
Grant received from Department of Education	1,875,184	840,225	1,015,093	0	
Decrease/(increase) in debtors & prepayments	(121,459)	228,991	(82,989)	(18,480)	(396,179)
Increase/(decrease) in creditors	(17,527)	(1,383,207)	(1,077,046)	0	297,862
(Decrease)/increase in deferred income	(3,023,269)	899,306	(872,128)	(1,332,867)	1,949,723
Net cash in/(out)flow from operating activities	(3,652,422)	697,423	(1,444,564)	(451,064)	3,073,839
Return on investments and servicing of finance					
Investment income		114,651	81,788	-	163,943
Capital expenditure and financial investments					
Purchase of tangible and intangible assets	(1,929,206)	(1,506,443)	(1,742,887)	(2,840,118)	(1,324,283)
Increase in cash	(5,581,628)	(694,369)	(3,105,663)	(3,291,181)	1,913,499
Opening cash	18,197,701	18,892,070	18,892,070	18,892,070	17,615,332
Closing cash	12,616,073	18,197,701	15,786,406	15,600,889	19,528,831
Cash movement	(5,581,628)	(694,369)	(3,105,663)	(3,291,181)	1,913,499

HEALTH AND CARE PROFESSIONS COUNCIL
2019-20 DRAFT BUDGET

Cash Flow Graph



HEALTH AND CARE PROFESSIONS COUNCIL
 2019-20 DRAFT BUDGET
 Expenditure By Month

	2017-18	2018-19	2018-19		2019-20 MONTHLY DRAFT BUDGET (£'000)														
			Actual ('000)	Budget ('000)	M6 Forecast ('000)	M9 Forecast ('000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
Payroll																			
			1,386	1,360	1,016	112	109	107	102	102	102	102	91	88	66	53	44	40	
Basic Pay-Fixed Term Contract	1,162	659	8,578	8,094	9,747	810	813	815	818	814	813	831	831	786	799	806	812		
Basic Pay-Permanent	8,064	9,624	140	141	122	13	13	12	12	12	12	11	11	8	6	5	5		
NI ER-Fixed Term Contract	115	80	961	908	1,172	98	98	98	98	98	98	100	100	95	96	97	98		
NI ER-Permanent	898	1,156	33	52															
Overtime-Fixed Term Contract	20	9	224	187															
Overtime-Permanent	170	139	56	51	131	6	6	6	11	13	20	23	27	5	5	5	5		
Pension ER-Fixed Term Contract	30	40	558	538	71	8	8	7	7	7	7	6	6	5	4	3	3		
Pension ER-Permanent	515	571	5	5	684	57	57	57	57	57	57	58	58	55	56	56	57		
Medical insurance	3	5	(157)	(157)	8	5		3											
Employee Settlement Agreement	416		37	37	20											10			
Payroll contingency	17	25	219	219	200	17	17	17	17	17	17	17	17	17	17	17	17		
Staff Recruitment	180	228	1,377	1,377	3														
Temporary Staff	907	295																	
PayrollSubtotal	12,497	12,832	12,980	12,811	13,173	1,126	1,120	1,121	1,122	1,121	1,126	1,138	1,138	1,038	1,045	1,033	1,046		
Council Committee Costs																			
Conferences	2	7	13	12	4			1			1	3	1			1	3		
Council & Committee Training	6	5	149	149	9														
Council Meetings Fee	168	152	43	44	218	16	18	16	18	18	21	17	20	18	18	17	20		
Council Meetings T&S	65	69	25	23	53	2	5	2	5	2	6	14	2	5	2	6	5		
Taxation	20	40	22	23	45	2	4	2	4	3	5	7	3	4	3	4	4		
CouncilCommitteeCostsSubtotal	262	274	215	229	329	20	28	22	26	22	33	41	28	26	23	28	32		
Travel & Subsistence																			
EMT fares, accommodation & subsistence	52	33	18	13	16	4		4	4			5	5		4		4		
Accommodation	30	36	27	29	47	5	5	4	4	3	5	5	6	2	3	3	3		
Conferences		10	6	4	10	1		1	1		1		1	1	1		2		
Hospitality		2	1		2														
Subsistence & others	14	14	15	17	13	1	1	1	1	1	1	1	1	3	1	1	1		
Travel & Fare	71	98	80	78	76	8	8	7	7	6	8	7	7	5	4	4	4		
TravelSubsistenceSubtotal	168	194	148	142	164	18	14	12	17	11	15	18	15	11	14	8	11		
Computer Costs																			
General software support & maintenance	530	672	683	685	784	65	65	65	65	65	65	65	65	65	65	65	65		
Hardware <£5000	16	23	22	26	22			6				6		6		6			
Hardware maintenance	94	135	97	97	97	8	8	8	8	8	8	8	8	8	8	8	8		
IT Consummerables		2	1	1	1														
IT Hardware Disposals		1	1	1	1														
Managed Web/Internet Services	284	287	261	265	309	26	26	26	26	26	26	26	26	26	26	26	26		
NetRegulate software support and maintenar	191	194	195	195	329	27	27	27	27	27	27	27	27	27	27	27	27		
Offsite tape data archive	2	2	4	3	2														
Software Licences			1	2															
Specialist External Support IT	28	27	23	18	27			7						7			7		
ComputerCostsSubtotal	1,145	1,342	1,286	1,291	1,571	127	127	139	127	127	139	127	127	139	127	127	140		
Office Services																			
Catering	131	140	177	169	147	12	13	12	13	13	13	13	13	13	11	11	12		
Mobile Phone	28	31	29	27	29	2	3	3	2	2	3	2	2	2	2	2	3		
Postage	222	199	201	200	206	17	16	21	16	16	17	18	16	21	16	16	17		
Printing & Stationery	714	776	657	657	747	55	75	55	78	72	80	41	58	38	81	34	80		
Room Hire	376	291	257	275	250	27	27	28	24	24	24	22	22	20	10	11	12		
Relocation costs		40	28	28	4							2	2						
Video Conferencing	55	42	26	31	42	4	4	4	4	4	4	4	4	4	4	4	4		
Couriers	37	32	27	24	33	3	3	3	3	3	3	3	3	3	3	3	3		
Office equipment < £5000	12	150	126	157	43	4	4	4	4	4	4	4	4	4	4	4	4		
Office Equipment Disposals	1	6	3	2	5	1		2			1			2			1		
Office equipment rental	2	4	3	4	4			1				1		1					
Other Office Services																			
Photocopying																			
Telephone	32	39	31	33	34	3	4	3	3	3	3	3	4	3	3	3	3		
OfficeServicesSubtotal	1,611	1,750	1,649	1,606	1,544	127	147	134	147	139	152	109	124	108	134	86	136		

		2017-18	2018-19	2018-19	2018-19	2019-20	MONTHLY DRAFT BUDGET (£'000)												
		Actual ('000)	Budget ('000)	M6 Forecast ('000)	M9 Forecast ('000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
Property Services	Security	65	57	75	74	76	6	6	6	6	6	6	6	6	6	6	6	6	6
	Building Refurbishment	57	98	81	88	73	6	6	6	6	6	6	6	6	6	6	6	6	6
	Business Rates	455	421	484	484	490	41	41	41	41	41	41	41	41	41	41	41	41	41
	Cleaning Contractors	113	150	159	169	187	16	16	16	16	16	16	16	16	16	16	16	16	16
	Cleaning Materials	15	13	12	15	14	1	1	1	1	1	1	1	1	1	1	1	1	1
	Electricity	56	54	160	152	176	15	15	15	15	15	15	15	15	15	15	15	15	15
	Gas	7	8	10	9	13	1	1	1	1	1	1	1	1	1	1	1	1	1
	Maintenance contracts	80	120	113	106	120	10	10	10	10	10	10	10	10	10	10	10	10	10
	Repairs&Maintenance	69	62	97	94	38	3	3	3	3	3	3	3	3	3	3	3	3	3
	Waste Disposal	26	36	22	19	36	3	3	3	3	3	3	3	3	3	3	3	3	3
	Water	3	7	8	8	7	1	1	1	1	1	1	1	1	1	1	1	1	1
	Rent	794	809	846	857	922	77	77	77	77	77	77	77	77	77	77	77	78	78
	Service Charge	31	32	33	37	31	3	3	3	3	3	3	3	3	3	3	3	3	3
	Dilapidations	5	5	5	5	5													
PropertyServicesSubtotal		1,777	1,873	2,105	2,117	2,186	182	182	182	182	182	182	182	182	182	182	184	184	
Communications	Annual Reports	6	7	6	6	3													
	Brochures	56	54	51	49	35	3	3	3	3	3	3	3	3	3	3	3	3	
	Campaigns	46	52	34	37	10	1	1	1	1	1	1	1	1	1	1	1	1	
	Conferences & Exhibitions	16	25	22	25	15	1	1	1	1	1	1	1	1	1	1	1	1	
	Internal Communications	13	17	23	27	19	5			8				5					
	Marketing & Promotions	3																	
	Media Relations																		
	Meet the HPC events	47	50	31	25	49	4	4	4	4	4	4	4	4	4	4	4	4	
	Public Affairs & Stakeholder	52	41	20	8	25	2	2	2	2	2	2	2	2	6	2	2	2	
	Translations	3	3	2	1	3													
	Web	(2)	35	30	42	60	5	5	5	5	5	5	5	5	5	5	5	5	
	Research	76	100	131	131	80				26				27					
	Standards of Proficiency																		
	CommunicationsSubtotal		316	383	350	343	297	21	16	18	50	16	16	48	20	16	43	16	16
Partners	Panels Fees -Panel members	950	791	925	947	832	79	81	79	79	79	80	76	75	73	44	42	42	
	Panels Fees - Legal Assessor	1,309	1,153	1,330	1,339	1,153	111	110	112	113	113	113	105	106	98	53	60	59	
	Panels Fees - Panel chair	765	665	765	772	702	67	69	67	67	67	68	64	64	62	37	36	36	
	Registration Appeals Travel & Subsistence	7	9	6	9	11	1	1	1	1	1	1	1	1	1	1	1	1	
	Registration Appeals - Fees chair	4	5	4	1	5													
	Registration Appeals - Panel member	6	9	7	7	9	1	1	1	1	1	1	1	1	1	1	1	1	
	Registration Appeals - Legal Assessor	7	9	8	8	9	1	1	1	1	1	1	1	1	1	1	1	1	
	Witness Travel and Subsistence	179	153	152	156	130	12	12	12	12	12	12	12	12	12	12	7	8	8
	Witness Experts	1		10	12														
	Complaints																		
	Annual Monitoring (fees)	22	23	21	23	31	4	2		8	7				2	2	2	3	
	Approvals (fees)	74	104	106	105	92	13	14	8	6		18	14	8	2	5	2	1	
	Major change (fees)	22	22	22	23	18	2	2	2	1	3	2	1	2	1	1	1	1	
	Partners travel	551	565	568	596	532	54	54	49	54	53	55	47	44	39	30	26	26	
	Partners accommodation	764	690	706	792	638	62	63	59	61	59	65	59	56	50	36	33	33	
	Partners subsistence	71	65	56	58	59	6	6	6	6	6	7	5	5	4	3	3	3	
	Partners Recruitment & Interviews	37	49	40	28	22	5	4	4					4	4	4	4		
	Partners Training	163	167	96	111	123	10	12	10			10	4	4	8	30	14	19	
	CPD Assessments	128	165	165	166	162	3	11	6	7	18	22	28	20	9	7	18	14	
Grandparenting Assessments																			
International Assessors Fees	586	506	585	537	491	41	41	41	41	41	41	41	41	41	41	41	41		
Test of Competence & Aptitude Test	15	20	17	16	20	2	2	2	2	2	2	2	2	2	2	2	2		
PartnersSubtotal		5,661	5,172	5,590	5,707	5,038	474	485	460	461	462	498	462	447	404	301	294	290	

		2017-18	2018-19	2018-19	2018-19	MONTHLY DRAFT BUDGET (£'000)													
		Actual ('000)	Budget ('000)	M6 Forecast ('000)	M9 Forecast ('000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
Professional Fees	Transcription Writer	521	518	483	467	418	41	42	42	42	42	43	37	38	29	20	21	21	
	FTP Preparation and Presentation	4,455	4,656	4,973	4,961	4,656	388	383	396	383	383	396	383	383	396	383	383	396	
	Other Legal Costs	37	61	(96)	(100)	75	12	3	3	12	3	3	12	3	3	12	3	12	
	Legal Advice	1,014	983	812	686	812	70	72	71	70	72	71	70	80	64	58	57	58	
	Other Professional Fees	115	153	180	121	124	11	13	13	12	5	13	12	11	5	17	5	9	
	External Audit Fees	29	31	30	30	31	3	3	3	3	3	3	3	3	3	3	3	3	
	Internal Audit	46	55	101	105	62	5	5	5	5	5	5	5	5	5	5	5	5	
	Pension Administration	2	2																
	Pension Administration	27	25	26	27	77	6	6	6	6	6	6	6	6	6	6	6	6	
	Taxation Advice																		
	Employee Assistance Programme	10	13	13	15	10	1	1	1	1	1	1	1	1	1	1	1	1	
	Legal Expenses	15	30	30	28	30	3	3	3	3	3	3	3	3	3	3	3	3	
	Reward Data	28	60	31	44	16	7									9			
	Information Security	7	18	16	15	3													
	ISO 9001 Certification	7	6	6	5	6	1	2							2				
	ISO 27001 Certification	7	8	11	11	5	1	5											
	ISO 10002 Certification	3	3	3	4	4	1											3	
ProfessionalFeesSubtotal	6,323	6,522	6,621	6,418	6,330	549	537	541	536	523	543	532	535	513	516	489	516		
Small Projects																			
Small Project Costs	254	247	269	222	222	20	20	22	20	16	16	19	17	17	19	17	17		
SmallProjectsSubtotal	254	247	269	222	222	20	20	22	20	16	16	19	17	17	19	17	17		
Specific Department costs																			
Training	183		37	242															
EMT Training	5			1															
Annual General Meeting																			
Appointments	26		24	19	14	6	8												
Subscriptions	77	85	88	68	87	6	13	8	7	7	6	7	9	6	7	6	7		
Training - Managers			1																
Health & Safety	70	64	68	66	54	5	5	5	5	5	5	5	5	5	5	5	5		
Bank Charges	92	83	63	79	76	4	7	7	7	7	7	7	7	6	6	6	9		
Publications		2	1		1														
General Insurance	81	70	71	73	77	77													
Organisational Training	231	369	316	112	303	28	25	25	25	25	25	25	25	25	25	25	25		
Archive Storage	18	18	17	16	18	2	2	2	2	2	2	2	2	2	2	2	2		
Disater Contingency Plan	17	19	19	19	19	2	2	2	2	2	2	2	2	2	2	2	2		
Procurement - Legal Advice	3	6	39	38	6														
SpecificDepartmentCostsSubtotal	805	715	742	734	655	129	60	48	46	47	45	46	50	44	45	44	50		
Major Projects																			
MajorProjectsSubtotal	1,569	1,460	2,240	2,049	2,564	162	166	332	220	387	207	224	236	233	197	144	56		
Total	32,391	32,766	34,194	33,669	34,075	2,954	2,901	3,031	2,954	3,054	2,973	2,945	2,918	2,734	2,647	2,471	2,494		
Reconciliation to income & expenditure:																			
Depreciation	809	996	872	840	882														
PSA Levy	879	924	924	924	859														
Apprenticeship levy	33	51	40	39	43	4	4	4	4	4	4	4	4	4	4	4	4		
Impairment of Intangible Assets																			
	34,112	34,736	36,030	35,473	35,859														

HEALTH AND CARE PROFESSIONS COUNCIL

2019-20 Budget

Department budget by month

Expenditure By Month

Account by Category: [All Categories](#)
 Department Name: [Chair](#)

[PRE](#)

		2017-18	2018-19	2018-19	2018-19	2019-20 5yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Draft Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Council Committee Costs	Chair Fee	69,900	70,000	50,283	56,174	71,750	65,004	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417
	Chair Fares & Subsistence	21,759	24,000	5,104	3,591	25,625	12,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	Conferences	1,205	3,000	186	386	3,075	3,000	-	-	750	-	-	750	-	750	-	-	750	-	-
	Hospitality *	-	1,000	-	-	-	600	-	100	-	100	-	100	-	100	-	100	-	100	-
	Taxation	-	-	3,802	1,669	-	12,048	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004
Council Committee Costs Total		92,864	98,000	59,375	61,820	100,450	92,652	7,421	7,521	8,171	7,521	7,421	8,271	7,421	8,271	7,421	7,521	8,171	7,521	
Office Services	Mobile Phone	147	360	81	91	369	240	20	20	20	20	20	20	20	20	20	20	20	20	20
Office Services Total		147	360	81	91	369	240	20	20	20	20	20	20	20	20	20	20	20	20	
Professional Fees	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Professional Fees Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Grand Total		93,011	98,360	59,456	61,912	100,819	92,892	7,441	7,541	8,191	7,541	7,441	8,291	7,441	8,291	7,441	7,541	8,191	7,541	

Expenditure By Month

Account by Category: [All Categories](#)
 Department: [Chief Executive and SMT](#)
 CEX

		2017-18	2018-19	2018-19	2018-19	2019-20 5yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	1,558	1,440	1,051	-	1,476	1,440	120	120	120	120	120	120	120	120	120	120	120	120
	Printing & Stationery	5,783	3,300	5,276	5,171	3,383	5,040	420	420	420	420	420	420	420	420	420	420	420	420
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Services Total		7,341	4,740	6,327	5,171	4,859	6,480	540	540	540	540	540	540	540	540	540	540	540	540
Payroll	Basic Pay-Permanent	226,639	564,859	603,136	606,379	623,946	642,396	54,511	54,511	54,511	54,511	54,511	54,511	54,511	54,511	51,577	51,577	51,577	51,577
	NI ER-Permanent	29,286	67,783	75,893	75,841	68,717	77,088	6,541	6,541	6,541	6,541	6,541	6,541	6,541	6,541	6,189	6,189	6,189	6,189
	Pension ER-Permanent	2,663	22,156	33,290	34,828	30,863	44,968	3,816	3,816	3,816	3,816	3,816	3,816	3,816	3,816	3,610	3,610	3,610	3,610
	Medical Insurance	2,764	5,000	4,674	4,674	5,095	7,600	5,100	-	2,500	-	-	-	-	-	-	-	-	-
	Temporary staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		261,352	659,798	716,993	721,722	728,620	772,051	69,968	64,868	67,368	64,868	64,868	64,868	64,868	64,868	61,377	61,377	61,377	61,377
Professional Fees	Other Professional Fees	-	7,500	7,500	1,800	7,688	7,516	641	625	625	625	625	625	625	625	625	625	625	625
	Legal Advice	76,004	34,000	40,993	49,830	34,850	36,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Professional Fees Total		76,004	41,500	48,493	51,630	42,538	43,516	3,641	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625	3,625
Property Services	Building Refurbishment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Services Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs	Subscriptions	4,159	3,600	3,276	3,564	3,690	3,600	250	-	1,500	850	-	-	500	-	-	500	-	-
	Training	179	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SMT Training	5,472	-	-	617	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		9,810	3,600	3,276	4,181	3,690	3,600	250	-	1,500	850	-	-	500	-	-	500	-	-
Travel & Subsistence	Fares	2,761	1,800	2,442	4,345	1,845	1,804	154	150	150	150	150	150	150	150	150	150	150	150
	Accommodation	95	1,800	808	358	1,845	1,804	154	150	150	150	150	150	150	150	150	150	150	150
	Conferences & Lecturing	-	1,200	1,279	1,807	1,230	1,230	-	-	308	-	-	308	-	-	308	-	-	308
	Hospitality	372	1,200	600	388	1,230	1,200	100	100	100	100	100	100	100	100	100	100	100	100
	Subsistence	69	1,200	625	1,275	1,230	1,200	100	100	100	100	100	100	100	100	100	100	100	100
	SMT Travel & Subsistence	22,264	15,000	12,477	11,919	15,375	15,375	3,844	-	-	3,844	-	-	3,844	-	-	3,844	-	-
Travel & Subsistence Total		25,561	22,200	18,232	20,092	22,755	22,613	4,351	500	808	4,344	500	808	4,344	500	808	4,344	500	808
Other levy	Apprenticeship Levy	33,210	50,810	39,506	39,220	43,000	42,814	3,613	3,596	3,585	3,574	3,556	3,571	3,574	3,602	3,580	3,525	3,512	3,526
	PSA Levy	878,682	924,000	924,000	924,000	718,000	859,073	859,073	-	-	-	-	-	-	-	-	-	-	-
Grand Total		1,291,960	1,706,648	1,756,828	1,766,017	1,563,461	1,750,146	941,436	73,129	77,425	77,801	73,089	73,411	77,450	73,135	69,929	73,911	69,554	69,876

2019-20 Budget Master Sheet

Account by
 Category [All Categories](#)
 Department [Communication](#)
 COM

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Communications	Campaigns	46,132	52,465	33,638	36,516	-	10,000	833	833	833	833	833	833	833	833	833	833	833	833
	Annual Reports	2,600	2,500	1,783	-	2,563	2,500	-	-	2,500	-	-	-	-	-	-	-	-	-
	Brochures	55,783	53,750	51,346	45,600	235,750	35,000	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917
	Meet the HPC events	46,812	50,000	31,084	24,861	-	48,900	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075
	Market Research	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Translations	3,268	2,760	1,994	695	2,829	2,500	208	208	208	208	208	208	208	208	208	208	208	208
	Public Affairs & Stakeholder	52,322	41,000	20,327	8,173	-	24,500	1,708	1,708	1,708	1,708	1,708	1,708	1,708	5,708	1,708	1,708	1,708	1,708
	Web	(2,079)	35,000	29,508	41,973	35,875	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Marketing & Promotions	2,874	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Conferences & Exhibitions	15,990	25,000	22,240	24,556	-	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
	Media Relations	92	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Internal Communications	13,272	17,000	22,803	26,936	17,425	18,580	5,000	-	-	7,980	-	-	5,000	-	350	250	-	-
Communications Total		237,068	279,475	214,722	209,309	294,442	216,980	20,992	15,992	18,492	23,972	15,992	15,992	20,992	19,992	16,342	16,242	15,992	15,992
Office Services	Mobile Phone	2,110	2,100	1,896	1,675	2,153	2,100	175	175	175	175	175	175	175	175	175	175	175	175
	Printing & Stationery	1,227	1,080	566	176	1,107	500	42	42	42	42	42	42	42	42	42	42	42	42
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Couriers	18,953	18,000	13,030	12,741	18,450	7,500	625	625	625	625	625	625	625	625	625	625	625	625
Office Services Total		22,290	21,180	15,492	14,592	21,710	10,100	842	842	842	842	842	842	842	842	842	842	842	842
Payroll	Basic Pay-Permanent	524,065	452,047	378,937	315,081	506,468	380,929	31,044	31,044	31,044	31,044	31,044	31,044	31,044	31,044	31,044	33,845	33,845	33,845
	Overtime-Permanent	211	-	307	307	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	57,155	54,246	42,262	34,366	55,712	45,711	3,725	3,725	3,725	3,725	3,725	3,725	3,725	3,725	3,725	4,061	4,061	4,061
	Pension ER-Permanent	32,645	27,123	26,993	22,825	35,453	26,665	2,173	2,173	2,173	2,173	2,173	2,173	2,173	2,173	2,173	2,369	2,369	2,369
	Temporary Staff	10,942	-	126,601	153,366	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	19,287	-	38,327	31,521	-	50,857	7,992	7,992	5,832	5,832	5,832	5,832	5,832	5,832	2,857	2,857	-	-
	Overtime-Fixed Term Contract	459	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	1,446	-	3,983	3,092	-	6,103	959	959	700	700	700	700	700	343	343	-	-	-
	Pension ER-Fixed Term Contract	377	-	2,008	1,686	-	3,560	559	559	408	408	408	408	408	408	200	200	-	-
Payroll Total		646,588	533,416	619,418	562,243	597,633	513,825	46,453	46,453	43,882	43,882	43,882	43,882	43,882	40,342	40,342	40,275	40,275	40,275
Small project	Small project costs	65,134	15,000	15,000	680	15,375	-	-	-	-	-	-	-	-	-	-	-	-	-
Small project Total		65,134	15,000	15,000	680	15,375	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department cost	Subscriptions	60,645	66,000	65,607	53,514	67,650	70,794	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900
	Training	7,905	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		68,550	66,000	65,607	53,514	67,650	70,794	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900
Travel & Subsistence	Fares	11,130	10,000	4,438	7,123	10,250	8,000	667	667	667	667	667	667	667	667	667	667	667	667
	Accommodation	10,571	10,000	8,266	7,310	10,250	8,000	667	667	667	667	667	667	667	667	667	667	667	667
	Subsistence	3,954	3,500	1,778	2,103	3,588	3,000	250	250	250	250	250	250	250	250	250	250	250	250
	EMT Travel & Subsistence	2,210	3,000	40	976	3,075	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		27,865	26,500	14,522	17,511	27,163	19,000	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583	1,583
Grand Total		1,067,494	941,571	944,760	857,850	1,023,971	830,699	75,769	70,769	70,698	76,178	68,198	68,198	73,198	68,658	65,008	64,841	64,591	64,592

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Council](#)
 COU

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Draft Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Council Committee Costs	Council Meetings Fee	98,014	82,146	83,752	92,822	84,200	153,278	10,307	12,694	10,648	12,307	12,307	16,058	11,625	15,035	12,307	12,989	11,966	15,035	
	Council Meetings T&S	43,696	45,100	37,492	40,721	46,228	40,950	550	4,450	600	3,500	550	4,550	13,050	1,450	3,500	650	4,500	3,600	
	Conferences	863	4,000	-	400	4,100	1,000	-	-	250	-	-	250	-	250	-	-	-	-	250
	Council & Committee Training	6,359	5,000	13,114	11,953	5,125	9,092	341	341	341	341	341	341	2,841	341	341	341	341	341	2,841
	Taxation	20,437	40,300	20,888	21,251	41,308	32,890	1,432	3,099	1,490	2,716	1,672	3,538	6,015	2,318	2,716	1,789	3,029	3,079	
Council Committee Costs Total		169,369	176,546	155,246	167,146	180,960	237,210	12,630	20,584	13,329	18,864	14,870	24,737	33,531	19,394	18,864	15,769	19,836	24,805	
Office Services	Catering	3,537	-	3,161	2,537	-	3,820	-	180	160	700	-	400	300	340	500	140	160	940	
Office Services Total		3,537	-	3,161	2,537	-	3,820	-	180	160	700	-	400	300	340	500	140	160	940	
Professional Fees	Other Professional Fees	-	3,000	2,760	2,760	3,075	3,000	-	-	-	-	-	3,000	-	-	-	-	-	-	
Internal Audit	Internal Audit	43,200	55,000	101,060	105,046	56,375	61,980	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	5,165	
Professional Fees Total		43,200	58,000	103,820	107,806	59,450	64,980	5,165	5,165	5,165	5,165	5,165	8,165	5,165	5,165	5,165	5,165	5,165	5,165	
Specific Department costs	Appointments	26,229	-	24,067	19,362	-	13,680	6,100	7,580	-	-	-	-	-	-	-	-	-	-	
	Annual General Meeting	346	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs Total		26,575	-	24,067	19,362	-	13,680	6,100	7,580	-	-	-	-	-	-	-	-	-	-	
Grand Total		242,681	234,546	286,293	296,851	240,410	319,690	23,895	33,509	18,654	24,729	20,035	33,302	38,996	24,899	24,529	21,074	25,161	30,910	

Expenditure By Month

Account by Category
Department

[All Categories](#)
[Data and Intelligence Team](#)

DIT

		2019-20 5YF plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone		90	-	-	-	-	-	-	-	-	-	30	30	30
Office Services Total		-	90	-	-	-	-	-	-	-	-	-	30	30	30
Payroll	Basic Pay-Permanent		20,750	-	-	-	-	-	-	-	-	-	6,917	6,917	6,917
	NI ER-Permanent		2,490	-	-	-	-	-	-	-	-	-	830	830	830
	Pension ER-Permanent		1,453	-	-	-	-	-	-	-	-	-	484	484	484
	Temporary Staff		-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract		-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Fixed Term Contract		-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract		-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract		-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		-	24,693	-	-	-	-	-	-	-	-	-	8,231	8,231	8,231
Professional Fees	Other Professional Fees		-	-	-	-	-	-	-	-	-	-	-	-	-
	Public Law		-	-	-	-	-	-	-	-	-	-	-	-	-
	Other legal costs		-	-	-	-	-	-	-	-	-	-	-	-	-
	Transcript Writer		-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Fees Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Small Projects	Small Project Costs		-	-	-	-	-	-	-	-	-	-	-	-	-
Small Projects Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs	Subscriptions		-	-	-	-	-	-	-	-	-	-	-	-	-
	Training		-	-	-	-	-	-	-	-	-	-	-	-	-
	Managers Training		-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence	Fares		-	-	-	-	-	-	-	-	-	-	-	-	-
	Accommodation		-	-	-	-	-	-	-	-	-	-	-	-	-
	Conferences & Lecturing		-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence		-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total		-	24,783	-	-	-	-	-	-	-	-	-	8,261	8,261	8,261

Expenditure By Month

Account by

Category

[All Categories](#)

Department Name

[Education](#)

EDU

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Office Services	Mobile Phone	2,066	1,476	2,220	2,554	2,005	1,920	160	160	160	160	160	160	160	160	160	160	160	160	160
	Printing & Stationery	5,756	5,712	1,189	-	5,855	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Room Hire	876	-	6,883	168	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Catering	1,639	-	1,377	885	-	1,392	216	48	-	432	360	-	-	-	72	96	72	96	
Office Services Total		10,337	7,188	11,670	3,608	7,860	3,312	376	208	160	592	520	160	160	160	232	256	232	256	
Partners	Approvals	74,151	103,981	106,423	105,305	63,327	91,862	12,837	14,121	7,702	6,419	-	18,331	14,403	7,856	1,682	4,750	2,375	1,386	
	Annual Monitoring	21,828	23,039	21,110	22,832	26,076	31,366	4,377	1,837	-	8,430	7,133	486	-	-	1,698	2,426	2,346	2,633	
	Major/Minor Change	21,554	22,421	21,663	23,186	23,240	17,627	1,983	1,575	2,158	1,283	2,566	1,633	1,108	1,866	525	1,137	787	1,006	
	Complaints	-	-	-	-	996	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Partners travel	28,141	42,583	44,784	45,271	17,194	45,079	6,550	4,993	2,418	7,055	4,200	5,755	4,522	2,466	1,368	2,611	1,586	1,555	
	Partners Accommodation	38,680	47,447	43,878	54,525	-	45,913	6,550	6,020	3,120	5,300	2,250	7,426	5,835	3,183	1,131	2,524	1,412	1,162	
	Partners Subsistence	2,982	6,276	5,657	5,768	55,863	5,944	844	810	425	625	225	1,013	796	434	138	322	176	137	
Partners Total		187,336	245,747	243,514	256,886	186,696	237,792	33,142	29,355	15,824	29,112	16,374	34,644	26,663	15,805	6,542	13,771	8,682	7,878	
Payroll	Basic Pay-Permanent	626,444	592,715	506,449	517,463	491,681	476,003	44,841	44,841	44,841	44,841	41,180	36,494	36,494	36,494	36,494	36,494	36,494	36,494	
	NI ER-Permanent	68,143	71,126	53,342	59,191	54,085	57,120	5,381	5,381	5,381	5,381	4,942	4,379	4,379	4,379	4,379	4,379	4,379	4,379	
	Pension ER-Permanent	53,677	35,563	39,835	41,650	34,418	33,320	3,139	3,139	3,139	3,139	2,883	2,555	2,555	2,555	2,555	2,555	2,555	2,555	
	Temporary Staff	4,604	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	81,429	25,000	71,002	55,481	-	7,717	2,572	2,572	2,572	-	-	-	-	-	-	-	-	-	-
	Overtime-Fixed Term Contract	-	2,800	2,400	2,400	2,853	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	8,176	3,000	7,086	4,838	-	926	309	309	309	309	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	3,022	1,500	3,701	1,204	-	540	180	180	180	-	-	-	-	-	-	-	-	-	-
Payroll Total		845,495	731,704	683,814	682,226	583,036	575,627	56,422	56,422	56,422	53,361	49,005	43,428	43,428	43,428	43,428	43,428	43,428	43,428	
Professional Fees	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Legal Advice	4,704	3,724	1,862	294	3,817	2,000	-	-	500	-	-	500	-	-	500	-	-	500	
Professional Fees Total		4,704	3,724	1,862	294	3,817	2,000	-	-	500	-	-	500	-	-	500	-	-	500	
Small Projects	Small Project Costs	-	2,000	2,000	2,000	2,050	-	-	-	-	-	-	-	-	-	-	-	-	-	
Small Projects Total		-	2,000	2,000	2,000	2,050	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs	Subscriptions	597	572	567	667	587	1,000	-	-	-	-	-	-	-	-	-	-	-	-	
	Training	22,316	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Managers Training	-	-	552	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		22,913	572	1,119	667	587	1,000	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence	Fares	10,797	14,430	15,540	18,390	14,791	9,303	1,300	1,430	780	650	-	1,856	1,459	796	170	481	241	140	
	Accommodation	9,543	14,695	10,566	15,139	15,062	10,509	1,469	1,615	881	734	-	2,097	1,648	899	192	543	272	159	
	Conferences	-	1,000	700	-	1,025	1,000	100	100	100	100	100	100	100	100	100	100	100	-	
	Subsistence	1,661	2,851	3,281	3,636	2,922	2,200	308	338	185	154	-	439	345	188	40	114	57	33	
	EMT Travel & Subsistence	1,079	1,510	-	-	1,548	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence Total		23,080	34,486	30,086	37,165	35,348	23,012	3,176	3,484	1,946	1,638	100	4,493	3,551	1,983	503	1,238	569	332	
Grand Total		1,093,865	1,025,420	974,065	982,845	819,393	842,742	93,115	89,469	74,851	84,702	65,999	83,224	73,803	61,376	51,204	58,693	52,911	53,395	

Expenditure By Month

Account by
 Category [All Categories](#)
 Department [Finance](#)
 FIN

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Office Services	Mobile Phone	1,532	1,500	1,015	955	1,538	1,296	108	108	108	108	108	108	108	108	108	108	108	108	108
	Printing & Stationery	3,113	7,200	13,645	13,108	7,380	3,337	405	316	137	212	131	411	658	189	135	208	155	379	
	Room Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Postage	2,684	6,600	4,885	2,698	6,765	13,845	1,564	853	532	976	697	1,863	2,339	855	558	1,004	738	1,866	
	Couriers	517	600	598	599	615	583	45	56	45	56	45	45	56	45	45	56	45	45	
Office Services Total		7,846	15,900	20,143	17,361	16,298	19,061	2,123	1,333	822	1,353	981	2,427	3,161	1,196	845	1,376	1,045	2,398	
Payroll	Basic Pay-Permanent	406,581	408,406	347,841	344,737	403,434	389,281	27,984	30,866	32,871	32,871	32,871	32,871	32,871	32,871	32,871	33,444	33,444	33,444	
	Overtime-Permanent	602	3,000	1,925	3,235	3,057	2,900	400	500	400	-	-	400	400	-	-	-	400	400	
	NI ER-Permanent	44,758	49,009	37,423	37,262	44,378	48,159	4,013	4,013	4,013	4,013	4,013	4,013	4,013	4,013	4,013	4,013	4,013	4,013	
	Pension ER-Permanent	28,050	24,504	24,106	24,397	28,240	28,093	2,341	2,341	2,341	2,341	2,341	2,341	2,341	2,341	2,341	2,341	2,341	2,341	
	Temporary Staff	-	10,000	10,000	10,000	10,190	0	-	-	-	-	-	-	0	-	-	-	-	-	
	Basic Pay-Fixed Term Contract	-	-	37,415	46,463	-	60,000	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	-	-	
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	NI ER-Fixed Term Contract	-	-	4,388	5,474	-	7,200	800	800	800	800	800	800	800	800	800	800	-	-	
	Pension ER-Fixed Term Contract	-	-	1,497	1,859	-	4,200	467	467	467	467	467	467	467	467	467	467	-	-	
Payroll Total		479,992	494,919	464,595	473,426	489,300	539,833	42,672	45,654	47,559	47,159	47,159	47,559	47,559	47,159	47,159	39,798	40,198	40,198	
Professional Fees	Other Professional Fees	12,427	14,100	4,390	6,846	14,453	6,500	-	-	2,000	-	-	-	-	-	-	-	-	4,500	
	Legal Advice	764	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Internal Audit	3,101	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	External Audit Fees	29,000	30,720	29,980	29,719	31,488	30,690	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558		
	Pension Administration	1,542	2,400	-	-	2,460	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Taxation Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Professional Fees Total		46,834	47,220	34,370	36,565	48,401	37,190	2,558	2,558	4,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	7,058	
Small Projects	Small Project Costs	11,850	-	35,804	3,381	-	12,739	3,108	3,261	3,108	3,261	-	-	-	-	-	-	-	-	
Small Projects Total		11,850	-	35,804	3,381	-	12,739	3,108	3,261	3,108	3,261	-	-	-	-	-	-	-	-	
Specific Departm	Subscriptions	1,157	1,150	6,031	430	1,179	500	-	-	-	-	500	-	-	-	-	-	-	-	
	Training	2,821	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Bank Charges	92,418	83,000	63,361	78,967	72,935	76,365	4,449	6,615	6,765	6,615	6,615	6,615	6,615	6,615	5,615	5,615	5,615	8,615	
	General Insurance	81,236	70,000	70,622	73,389	71,750	76,912	76,912	-	-	-	-	-	-	-	-	-	-	-	
	Procurement - legal advice	3,259	6,000	38,585	37,913	6,150	6,000	-	-	1,500	-	1,500	-	-	1,500	-	-	-	1,500	
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs Total		180,891	160,150	178,598	190,699	152,014	159,777	81,361	6,615	8,265	6,615	8,615	6,615	6,615	8,115	5,615	5,615	5,615	10,115	
Travel & Substise	Fares	16	450	508	687	461	650	-	-	-	-	200	-	-	-	-	200	-	250	
	Accommodation	-	400	-	-	410	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Subsistence	250	850	520	458	871	575	-	-	-	-	100	-	-	-	275	100	-	100	
	EMT Travel & Subsistence	141	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence Total		407	1,700	1,028	1,146	1,743	1,225	-	-	-	-	300	-	-	-	275	300	-	350	
Grand Total		727,820	719,889	734,539	722,578	707,754	769,825	131,821	59,421	64,312	60,946	59,612	59,158	59,893	59,028	56,452	49,647	49,416	60,119	

Expenditure By Month

Account by
Category [All Categories](#)
Department [Combined](#)

Office Services

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	1,507	2,201	2,283	2,178	2,256	1,766	120	446	120	120	120	120	120	120	120	120	120	120
	Printing & Stationery	37,277	42,000	42,640	36,464	43,050	42,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
	Room Hire	9,969	4,000	3,935	3,729	4,100	-	-	-	-	-	-	-	-	-	-	-	-	-
	Photocopying	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Relocation costs	-	40,000	27,912	27,910	41,000	3,500	-	-	-	-	-	1,500	2,000	-	-	-	-	-
	Postage	214,405	190,000	195,084	196,558	194,750	190,000	15,000	15,000	20,000	15,000	15,000	15,000	15,000	15,000	20,000	15,000	15,000	15,000
	Telephone	-	4,000	1,500	-	4,100	2,400	-	1,200	-	-	-	-	-	1,200	-	-	-	-
	Courier	120	-	1,200	950	-	750	-	250	-	-	-	250	-	-	-	-	250	-
	Office equipment < £5000	12,423	149,500	125,897	156,681	153,238	43,000	3,583	3,583	3,583	3,583	3,583	3,583	3,583	3,583	3,583	3,583	3,583	3,583
	Office equipment rental	1,986	4,040	2,859	3,764	4,141	3,997	83	83	1,083	83	83	583	83	83	1,083	583	83	83
	Catering	81,836	140,158	123,864	114,869	143,662	95,758	7,980	7,980	7,980	7,980	7,980	7,980	7,980	7,980	7,980	7,980	7,980	7,980
	Other Office Services	46	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Office Equipment Disposals	1,257	6,000	3,000	2,000	6,150	5,000	500	-	1,500	-	-	1,000	-	-	1,500	-	-	500
Office Services Total		360,826	581,899	530,172	545,103	596,446	388,171	30,766	32,042	37,766	30,266	30,266	33,516	32,266	31,466	37,766	30,766	30,516	30,766
Payroll	Basic Pay-Permanent	186,360	223,428	214,611	211,378	253,568	289,539	24,128	24,128	24,128	24,128	24,128	24,128	24,128	24,128	24,128	24,128	24,128	24,128
	Overtime-Permanent	15,401	14,200	17,328	16,176	14,470	14,472	1,206	1,206	1,206	1,206	1,206	1,206	1,206	1,206	1,206	1,206	1,206	1,206
	NI ER-Permanent	20,086	26,811	24,526	23,361	27,892	34,745	2,895	2,895	2,895	2,895	2,895	2,895	2,895	2,895	2,895	2,895	2,895	2,895
	Pension ER-Permanent	12,225	13,406	14,973	16,417	17,750	20,268	1,689	1,689	1,689	1,689	1,689	1,689	1,689	1,689	1,689	1,689	1,689	1,689
	Temporary Staff	54,534	2,000	89,787	102,955	2,038	3,000	-	-	-	-	1,500	-	-	-	1,500	-	-	-
	Basic Pay-Fixed Term Contract	8,836	44,400	5,550	1,850	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Fixed Term Contract	1,285	6,000	3,000	1,000	6,114	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	882	5,328	666	222	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	158	2,664	333	111	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		299,767	338,237	370,774	373,470	321,832	362,024	29,919	29,919	29,919	29,919	31,419	29,919	29,919	29,919	31,419	29,919	29,919	29,919
Professional Fees	Other Professional Fees	13,966	35,000	73,742	47,371	35,875	30,000	-	7,000	6,500	-	-	5,000	-	6,500	-	5,000	-	-
	Legal Advice	41	6,000	8,200	5,911	6,150	6,000	-	2,000	-	-	2,000	-	-	-	2,000	-	-	-
Professional Fees Total		14,008	41,000	81,942	53,282	42,025	36,000	-	9,000	6,500	-	2,000	5,000	-	6,500	2,000	5,000	-	-
Property Services	Business Rates	455,482	421,177	483,765	483,766	431,706	489,567	40,797	40,797	40,797	40,797	40,797	40,797	40,797	40,797	40,797	40,797	40,797	40,797
	Water	2,749	7,200	8,428	8,103	7,380	6,883	574	574	574	574	574	574	574	574	574	574	574	574
	Electricity	56,418	54,000	160,267	151,716	55,350	176,160	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680
	Gas	7,142	8,400	10,037	8,778	8,610	13,100	1,150	1,150	950	950	950	950	950	1,250	1,350	1,350	1,350	1,150
	Cleaning Materials	15,041	13,200	12,418	14,717	13,530	14,000	1,167	1,167	1,167	1,167	1,167	1,167	1,167	1,167	1,167	1,167	1,167	1,167
	Cleaning Contractors	113,448	150,000	159,446	169,431	153,750	186,637	15,553	15,553	15,553	15,553	15,553	15,553	15,553	15,553	15,553	15,553	15,553	15,553
	Waste Disposal	26,219	36,000	21,578	19,221	36,900	35,892	2,991	2,991	2,991	2,991	2,991	2,991	2,991	2,991	2,991	2,991	2,991	2,991
	Repairs & Maintenance	68,957	62,400	96,918	94,240	63,960	37,996	3,166	3,166	3,166	3,166	3,166	3,166	3,166	3,166	3,166	3,166	3,166	3,170
	Maintenance contracts	80,156	120,000	112,834	106,313	123,000	120,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	Security	64,711	57,000	75,487	73,627	58,425	75,854	6,321	6,321	6,321	6,321	6,321	6,321	6,321	6,321	6,321	6,321	6,321	6,321
	Building Refurbishment	56,604	98,000	80,821	87,548	100,450	73,000	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083
	Rent	794,268	809,313	845,582	857,114	847,691	921,772	76,510	76,510	76,510	76,510	76,510	76,510	76,510	76,510	76,510	76,510	78,337	78,337
	Service Charge	31,023	31,550	32,698	37,455	32,339	30,694	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558	2,558
	Dilapidation	5,202	5,202	5,202	5,202	-	4,660	434	434	434	434	434	434	434	325	325	325	325	325
Property Services Total		1,777,420	1,873,443	2,105,480	2,117,231	1,933,091	2,186,216	181,983	181,983	181,783	181,783	181,783	181,783	181,783	181,675	181,975	182,075	183,902	183,706
Specific Department costs	Subscriptions	-	1,800	1,422	1,722	1,845	1,710	-	1,110	-	300	-	-	300	-	-	-	-	-
	Training	6,739	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Books & Publications	-	1,500	500	-	1,538	1,000	-	250	-	-	-	250	-	-	250	-	-	250
	General Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Health & Safety	69,976	64,000	68,433	66,489	65,600	54,000	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		76,716	67,300	70,355	68,211	68,983	56,710	4,500	5,860	4,500	4,800	4,500	4,750	4,800	4,500	4,750	4,500	4,500	4,750

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Travel & Subsistence	Fares	30	650	386	236	666	499	42	42	42	42	42	42	42	42	42	42	42	42
	Accommodation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Car Expenses & Car Parking	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence	207	500	546	521	513	500	-	-	-	-	250	-	-	-	250	-	-	-
Travel & Subsistence Total		237	1,150	931	756	1,179	999	42	42	42	42	292	42	42	42	292	42	42	42
Grand Total		2,528,974	2,903,029	3,159,655	3,158,052	2,963,556	3,030,120	247,210	258,846	260,510	246,810	250,260	255,010	248,810	254,101	258,201	252,301	248,878	249,182

Expenditure By Month

Account by [All Categories](#)
 Category [Fitness to Practice & Adjudication](#)
 Department

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Payroll	Basic Pay-Permanent	2,991,360	3,549,799	3,408,738	3,068,268	3,430,705	3,721,990	321,783	321,783	321,783	321,783	321,783	321,783	321,783	321,783	288,577	286,383	286,383	286,383
	Overtime-Permanent	59,931	-	117,123	92,232	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	329,146	427,162	387,091	338,636	377,378	446,639	38,614	38,614	38,614	38,614	38,614	38,614	38,614	38,614	34,629	34,366	34,366	34,366
	Pension ER-Permanent	157,938	216,081	195,649	175,701	240,149	260,539	22,525	22,525	22,525	22,525	22,525	22,525	22,525	22,525	20,200	20,047	20,047	20,047
	Temporary Staff	659,703	283,000	559,653	908,623	288,377	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	581,458	210,779	454,449	499,748	-	617,407	58,208	58,208	58,208	58,208	58,208	58,208	58,208	58,208	37,936	37,936	37,936	37,936
	Overtime-Fixed Term Contract	13,306	-	10,952	24,976	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	61,091	25,293	43,023	55,580	-	74,089	6,985	6,985	6,985	6,985	6,985	6,985	6,985	6,985	4,552	4,552	4,552	4,552
	Pension ER-Fixed Term Contract	15,433	12,647	14,949	17,193	-	43,218	4,075	4,075	4,075	4,075	4,075	4,075	4,075	4,075	2,655	2,655	2,655	2,655
	Payroll Total	4869367.82	4,724,761	5,191,627	5,180,956	4,336,609	5,163,883	452,189	452,189	452,189	452,189	452,189	452,189	452,189	452,189	388,550	385,939	385,939	385,939
Travel & Subsistence	Travel	37,592	60,401	42,736	38,455	81,232	43,505	4,627	4,616	4,673	4,384	4,379	4,418	3,821	3,898	3,162	1,723	1,906	1,897
	Accommodation	3,322	-	1,303	1,655	-	18,563	1,946	1,939	1,949	1,975	1,998	2,016	1,620	1,628	1,082	790	804	816
	Conferences & Lecturing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence	3,633	-	4,560	4,761	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	EMT Travel & Subsistence	1,123	400	333	133	410	400	200	-	-	-	-	-	200	-	-	-	-	-
	Travel & Subsistence Total	45670.16	60,801	48,932	45,004	81,642	62,467	6,773	6,555	6,623	6,359	6,377	6,434	5,641	5,525	4,244	2,513	2,710	2,713
Office Services	Mobile Phone	9,935	9,600	9,144	8,675	9,840	9,600	800	800	800	800	800	800	800	800	800	800	800	800
	Printing & Stationery	154,120	236,674	210,481	169,307	267,030	249,390	23,455	25,934	22,865	22,319	22,756	23,343	23,173	21,233	21,511	18,049	11,849	12,902
	Room Hire	358,093	267,776	243,824	269,748	282,395	243,814	26,748	26,693	27,177	24,082	23,835	24,072	21,619	22,310	19,795	8,098	9,792	9,592
	Postage	29	2,400	1,200	454	2,460	2,400	200	200	200	200	200	200	200	200	200	200	200	200
	Courier	17,550	13,800	11,845	9,993	14,145	24,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
	Catering	43,087	-	48,197	50,413	46,911	42,848	3,997	4,150	4,001	4,095	4,088	4,149	3,944	3,901	3,796	2,366	2,159	2,203
	Video Conferencing	55,244	42,000	25,640	30,758	43,050	42,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
	Office Services Total	638058.61	572,250	550,332	539,349	665,831	614,052	60,700	63,278	60,543	56,997	57,179	58,064	55,236	53,944	51,602	35,013	30,301	31,197
Communications	Annual Reports	3,780	4,000	4,560	-	4,100	-	-	-	-	-	-	-	-	-	-	-	-	-
	Brochures	-	-	-	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Communications Total	3780	4000	4560	3000	4100	-	-	-	-	-	-	-	-	-	-	-	-	-
Partners	Witness costs	178,608	152,853	152,401	156,480	173,276	129,835	11,765	11,654	11,950	12,007	11,927	11,929	12,033	12,312	12,184	6,708	7,804	7,561
	Witness Experts	697	-	10,461	11,702	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Partners travel	465,516	453,431	460,689	485,811	398,997	446,074	43,135	44,833	42,979	42,872	43,319	43,926	40,671	39,599	35,041	25,259	21,906	22,534
	Partners Accommodation	686,698	598,327	629,728	703,014	618,448	564,024	53,053	54,392	53,246	53,225	53,482	54,013	51,767	51,260	47,418	31,517	30,243	30,406
	Partners Subsistence	64,726	51,978	45,067	48,143	74,875	49,906	4,916	5,159	4,888	4,878	4,954	5,043	4,519	4,353	3,632	2,851	2,302	2,411
	Panel Fees - Panel Members	950,412	791,315	924,546	947,345	2,994,087	831,570	79,130	81,172	79,383	79,171	79,358	80,041	76,089	75,280	72,921	44,411	42,201	42,413
	Panel Fees - Legal Assessor	1,309,155	1,153,200	1,330,415	1,339,481	-	1,153,188	110,964	110,153	112,414	113,127	112,825	113,088	104,505	106,472	97,661	53,129	60,114	58,735
	Panel Fees - Panel Chair	765,146	664,740	765,124	771,820	-	701,894	66,790	68,514	67,004	66,825	66,983	67,559	64,224	63,541	61,549	37,486	35,620	35,799
	Partners Total	4420957.86	3,865,844	4,318,431	4,463,797	4,259,683	3,876,490	369,753	375,878	371,865	372,104	372,847	375,599	353,807	350,407	301,362	200,192	200,192	199,859
Professional Fees	Public Law	880,564	782,000	697,952	572,070	742,305	717,000	63,500	63,000	63,500	63,000	63,500	63,000	63,500	73,000	50,500	50,000	50,500	50,000
	Other Legal Costs	(13,026)	30,000	(130,150)	(136,949)	30,750	45,000	9,000	-	-	-	9,000	-	-	-	9,000	-	9,000	-
	Transcript Writer	519,084	515,448	481,315	465,087	669,381	416,158	41,167	41,354	41,447	42,213	42,089	42,710	36,986	37,711	28,932	19,813	20,730	21,005
	FTP Preparation and Presentation	4,455,100	4,656,092	4,972,905	4,961,188	3,694,920	4,656,092	388,241	383,441	395,941	383,441	383,441	395,941	383,441	395,941	395,941	383,441	383,441	395,941
	Professional Fees Total	5841721.92	5,983,540	6,022,023	5,861,396	5,137,356	5,834,250	501,908	487,795	500,888	497,654	489,030	501,651	492,927	494,152	475,373	462,254	454,671	475,946
Small Projects	Small Project Costs	498	6,000	10,104	6,440	6,150	6,000	-	-	2,000	-	-	-	2,000	-	-	2,000	-	-
	Small Projects Total	498	6,000	10,104	6,440	6,150	6,000	-	-	2,000	-	-	-	2,000	-	-	2,000	-	-
Specific Department costs	Training	53,412	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Specific Department costs Total	53412.02	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total		15873466.39	15,217,197	16,146,008	16,099,941	14,491,371	15,557,143	1,391,323	1,385,695	1,394,108	1,385,304	1,377,621	1,393,938	1,361,800	1,358,628	1,250,176	1,089,081	1,073,814	1,095,654

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Human Resource](#)
 HUM

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Draft Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Office Services	Mobile Phone	580	1,200	714	740	1,230	900	-	-	300	-	-	300	-	-	-	-	-	300	
	Printing & Stationery	190	960	-	-	984	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Room Hire	3,525	6,750	329	329	6,919	-	-	-	-	-	-	-	-	-	-	-	-	-	
Office Services Total		4,295	8,910	1,043	1,070	9,133	900			300			300						300	
Payroll	Basic Pay-Permanent	329,728	360,577	413,103	403,946	486,932	438,631	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553	36,553
	Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	NI ER-Permanent	36,983	43,269	48,276	44,764	53,563	52,636	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	4,386	
	Pension ER-Permanent	21,955	22,972	29,295	26,895	34,085	30,704	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	2,559	
	Staff Recruitment	180,088	228,000	224,184	218,617	232,332	199,500	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	16,625	
	Temporary Staff	14,562	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Payroll Contingency	16,876	25,000	37,124	37,124	25,475	20,000	-	-	-	-	-	-	-	-	-	10,000	-	10,000	
	Employee Settlement Agreements	416,476	-	(157,080)	(157,080)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Basic Pay-Fixed Term Contract	72,664	60,000	92,614	79,139	-	34,680	4,803	4,803	4,803	2,253	2,253	2,253	2,253	2,253	2,253	2,253	2,253	2,253	
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	NI ER-Fixed Term Contract	7,413	7,080	9,939	8,175	-	4,162	576	576	576	270	270	270	270	270	270	270	270	270	
	Pension ER-Fixed Term Contract	2,039	3,480	4,459	3,189	-	2,428	336	336	336	158	158	158	158	158	158	158	158	158	
Payroll Total		1,098,784	750,378	701,914	664,767	832,387	782,740	65,838	65,838	65,838	62,803	62,803	62,803	62,803	62,803	62,803	62,803	62,803	62,803	
Professional Fees	Other Professional Fees	65,666	65,000	63,942	36,394	66,625	47,000	3,375	3,875	3,975	3,975	3,975	3,975	3,975	3,975	3,975	3,975	3,975	3,975	
	Legal Expenses	15,298	30,000	29,796	27,970	30,750	30,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	
	Employee Assistance Programme	9,672	13,000	13,259	14,543	13,325	10,200	850	850	850	850	850	850	850	850	850	850	850	850	
	Reward Data	28,200	60,000	30,540	43,620	61,500	16,000	7,000	-	-	-	-	-	-	-	-	9,000	-	-	
	Pension Administration	27,350	25,000	26,400	27,100	25,625	77,165	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	6,430	
Professional Fees Total		146,185	193,000	163,938	149,627	197,825	180,365	20,155	13,655	13,755	13,755	13,755	13,755	13,755	13,755	13,755	22,755	13,755	13,755	
Specific Department costs	Subscriptions	785	1,800	1,169	1,194	1,845	1,200	100	100	100	100	100	100	100	100	100	100	100	100	
	Training	5,206	-	32,093	241,580	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Organisational Training	230,752	369,470	315,677	112,411	311,118	303,000	28,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Specific Department costs Total		236,743	371,270	348,939	355,185	312,963	304,200	28,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	25,100	
Travel & Subsistence	Fares	225	100	100	213	103	100	-	-	-	-	-	50	-	-	-	-	-	50	
	Subsistence	287	400	-	-	410	400	-	-	-	-	-	-	-	-	-	400	-	-	
	EMT Travel & Subsistence	249	500	-	34	513	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence Total		762	1,000	100	246	1,025	500						50				400		50	
Grand Total		1,486,769	1,324,558	1,215,934	1,170,895	1,353,332	1,268,705	114,093	104,593	104,993	101,658	101,658	102,008	101,658	101,658	101,658	121,058	101,658	112,008	

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Information Technology](#)

ITD

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Computer Costs	Hardware <£5000	16,051	23,380	21,751	25,624	23,965	22,440	-	-	5,610	-	-	5,610	-	-	5,610	-	-	5,610	
	Hardware maintenance	94,069	135,127	96,628	96,630	138,505	96,754	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	8,063	
	Software Licences	-	-	651	1,642	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	General software support & maintenance	529,722	672,060	682,864	684,823	688,862	783,567	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	65,297	
	NetRegulate software support and maintenance	190,513	193,517	194,681	194,682	199,875	328,817	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	27,401	
	Managed Web/Internet Services	284,180	286,538	260,769	265,000	293,702	309,002	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	25,750	
	IT Consumerables	85	2,379	500	953	2,438	1,000	-	-	-	-	-	-	500	-	-	-	-	-	500
	Offsite tape data archive	2,346	2,400	3,854	3,143	2,460	2,400	200	200	200	200	200	200	200	200	200	200	200	200	200
	IT Hardware Disposals	-	500	500	500	513	500	-	-	-	-	-	-	-	-	-	-	-	-	500
	Specialist External Support IT	28,386	26,500	23,461	18,041	27,163	26,500	-	-	6,625	-	-	-	6,625	-	-	6,625	-	-	6,625
Computer Costs Total		1,145,352	1,342,401	1,285,659	1,291,037	1,377,481	1,570,981	126,712	126,712	138,947	126,712	126,712	139,447	126,712	126,712	138,947	126,712	126,712	139,947	
Office Services	Mobile Phone	2,225	2,400	2,277	2,034	2,460	2,400	200	200	200	200	200	200	200	200	200	200	200	200	
	Printing & Stationery	21,522	26,000	23,752	15,455	26,650	20,000	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Telephone	31,889	35,000	29,323	33,053	35,875	32,000	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	
Office Services Total		55,636	63,400	55,351	50,541	64,985	54,400	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533	4,533		
Payroll	Basic Pay-Permanent	694,984	663,363	582,169	551,994	667,148	684,779	51,167	51,167	51,167	51,167	51,167	51,167	62,963	62,963	62,963	62,963	62,963	62,963	
	Overtime-Permanent	42,422	33,168	20,433	23,611	38,757	35,623	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969	2,969		
	NI ER-Permanent	85,886	79,604	70,102	67,875	73,386	82,173	6,140	6,140	6,140	6,140	6,140	6,140	7,556	7,556	7,556	7,556	7,556		
	Pension ER-Permanent	45,423	39,802	37,510	36,746	46,700	47,935	3,582	3,582	3,582	3,582	3,582	3,582	4,407	4,407	4,407	4,407	4,407		
	Temporary Staff	30,264	-	78,029	106,193	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Payroll Total		898,980	815,936	788,242	786,418	825,992	850,510	63,857	63,857	63,857	63,857	63,857	63,857	77,895	77,895	77,895	77,895	77,895		
Professional Fees	Legal Advice	-	1,000	1,000	1,000	1,025	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	
Professional Fees Total		-	1,000	1,000	1,000	1,025	1,000	-	-	-	-	-	-	-	-	-	-	-		
Small Projects	Small Project Costs	149,446	186,202	168,178	169,505	190,857	166,000	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833		
Small Projects Total		149,446	186,202	168,178	169,505	190,857	166,000	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833	13,833		
Specific Department costs	Training	23,358	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Specific Department costs Total		23,358	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Travel & Subsistence	Fares	1,282	750	39	189	769	750	-	-	-	-	100	-	-	650	-	-	-		
	Accommodation	2,173	1,560	375	-	1,599	1,560	-	-	-	-	-	-	-	1,560	-	-	-		
	Subsistence	359	700	234	509	718	700	-	-	-	-	50	-	-	450	200	-	-		
	EMT Travel & Subsistence	442	700	240	100	718	700	-	50	-	-	100	-	550	-	-	-	-		
Travel & Subsistence Total		4,255	3,710	888	798	3,803	3,710	-	50	-	-	250	-	550	2,660	200	-			
Grand Total		2,277,027	2,412,649	2,299,318	2,299,300	2,464,143	2,646,600	208,935	208,985	221,170	208,935	209,185	221,670	223,523	225,633	235,408	222,973	222,973		

Expenditure By Month

Account by

Category [All Categories](#)

Department Name [Project Managers](#)

OPS

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	-	1,200	732	312		600	50	50	50	50	50	50	50	50	50	50	50	50
	Printing & Stationery	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-
Office Services Total		-	1,200	732	312	-	600	50	50	50	50	50	50	50	50	50	50	50	50
Payroll	Basic Pay-Permanent	391,920	324,863	226,451	210,117	332,304	300,454	22,063	22,063	22,063	22,063	22,063	22,063	28,013	28,013	28,013	28,013	28,013	28,013
	NI ER-Permanent	46,416	38,984	26,894	24,608	36,553	36,055	2,648	2,648	2,648	2,648	2,648	2,648	3,362	3,362	3,362	3,362	3,362	3,362
	Pension ER-Permanent	36,190	19,492	14,249	14,128	23,261	21,032	1,544	1,544	1,544	1,544	1,544	1,544	1,961	1,961	1,961	1,961	1,961	1,961
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	48,532	146,000	71,416	46,080		27,521	4,587	4,587	4,587	4,587	4,587	4,587	-	-	-	-	-	-
	Overtime-Fixed Term Contract	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	5,759	17,520	8,556	5,438		3,303	550	550	550	550	550	550	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	971	8,760	4,193	2,433		1,926	321	321	321	321	321	321	-	-	-	-	-	-
Payroll Total		529,788	555,618	351,758	302,805	392,118	390,291	31,713	31,713	31,713	31,713	31,713	31,713	33,335	33,335	33,335	33,335	33,335	33,335
Travel & Subsistence	Fares		3,240	1,500	810		1,500	125	125	125	125	125	125	125	125	125	125	125	125
	Accommodation		1,600	1,600	-		-	-	-	-	-	-	-	-	-	-	-	-	-
	EMT Travel & Subsistence		5,000	5,000	-		-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		-	9,840	8,100	810	-	1,500	125	125	125	125	125	125	125	125	125	125	125	125
Grand Total		529,788	566,658	360,590	303,927	392,118	392,391	31,888	31,888	31,888	31,888	31,888	31,888	33,510	33,510	33,510	33,510	33,510	33,510

Expenditure By Month

Account by
Category
Department

[All Categories](#)
[Partner](#)
PAR

				2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS												
CC Desc	Account	Acc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Office Services	2301-205-PAR	2301	Mobile Phone	287	288	288	264	295	288	24	24	24	24	24	24	24	24	24	24	24	24	24
	2501-205-PAR	2501	Printing & Stationery	40	4,800	517	817	4,920	2,700	270	270	270	-	-	270	270	270	270	270	270	270	270
	2502-205-PAR	2502	Room Hire	-	6,400	659	659	6,560	4,000	-	-	-	-	-	-	-	-	-	-	1,000	1,000	2,000
Office Services Total				327	11,488	1,464	1,740	11,775	6,988	294	294	294	24	24	294	294	294	294	1,294	1,294	2,294	
Partners	2615-208-PAR	2615	Partners Recruitment & Interviews	37,010	48,605	39,737	27,886	49,820	21,848	5,262	4,485	3,808	-	-	-	-	4,485	-	-	-	3,808	-
	2616-208-PAR	2616	Partners Training	162,819	167,279	95,956	111,444	171,461	123,117	10,180	12,125	10,490	-	-	10,410	4,333	4,333	8,208	30,010	13,930	19,097	
	2630-208-PAR	2630	Partners travel	30,248	38,700	29,271	33,527	39,668	27,675	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306	2,306
	2631-208-PAR	2631	Partners Accommodation	27,498	27,600	17,338	19,992	28,290	20,600	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717
	2632-208-PAR	2632	Partners Subsistence	2,409	3,120	2,997	2,299	3,198	2,060	172	172	172	172	172	172	172	172	172	172	172	172	172
Partners Total				259,984	285,304	185,299	195,148	292,437	195,300	19,637	20,805	18,493	4,195	4,195	14,605	8,528	13,013	12,403	34,205	21,933	23,291	
Payroll	2001-201-PAR	2001	Basic Pay-Permanent	88,732	107,730	117,992	117,959	140,265	136,926	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410	11,410
	2002-201-PAR	2002	Overtime-Permanent	1,095	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	2003-201-PAR	2003	NI ER-Permanent	8,711	12,928	11,579	11,579	15,429	16,431	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369
	2004-201-PAR	2004	Pension ER-Permanent	3,868	6,464	6,370	6,363	9,819	9,585	799	799	799	799	799	799	799	799	799	799	799	799	799
	2007-201-PAR	2007	Temporary Staff	3,390	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	2010-201-PAR	2010	Basic Pay-Fixed Term Contract	30,165	25,340	15,300	15,300	-	7,650	-	-	-	2,550	2,550	2,550	-	-	-	-	-	-	-
	2013-201-PAR	2013	NI ER-Fixed Term Contract	2,503	3,041	949	949	-	918	-	-	-	306	306	306	-	-	-	-	-	-	-
2014-201-PAR	2014	Pension ER-Fixed Term Contract	550	1,520	612	612	-	536	-	-	-	179	179	179	-	-	-	-	-	-	-	
Payroll Total				139,014	157,022	152,801	152,763	165,513	172,045	13,578	13,578	13,578	16,613	16,613	16,613	13,578	13,578	13,578	13,578	13,578	13,578	
Professional Fees	2306-209-PAR	2306	Legal Advice	4,447	12,000	3,874	1,500	12,300	6,000	500	500	500	500	500	500	500	500	500	500	500	500	500
Professional Fees Total				4,447	12,000	3,874	1,500	12,300	6,000	500	500	500	500	500	500	500	500	500	500	500	500	
Small Projects Total	2900-210-PAR	2900	Small Projects	-	-	-	-	-	5,792	-	-	-	-	-	-	965	965	965	965	965	965	
Small Projects Total				-	-	-	-	-	5,792	-	-	-	-	-	-	965	965	965	965	965	965	
Specific Department costs	2305-211-PAR	2305	Training	1,831	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Specific Department costs Total				1,831	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Travel & Subsistence	2101-202-PAR	2101	Fares	351	240	75	15	-	240	20	20	20	20	20	20	20	20	20	20	20	20	
	2102-202-PAR	2102	Accommodation	9	180	-	154	246	120	10	10	10	10	10	10	10	10	10	10	10	10	
	2106-202-PAR	2106	Subsistence	43	60	-	-	185	60	5	5	5	5	5	5	5	5	5	5	5	5	
Travel & Subsistence Total				403	480	75	169	431	420	35	35	35	35	35	35	35	35	35	35	35	35	
Grand Total				406,004	466,294	343,513	351,319	482,455	386,544	34,044	35,212	32,900	21,367	21,367	32,047	23,901	28,386	27,775	50,577	38,305	40,664	

2019-20 Budget Master Sheet

Account by
 Category [All Categories](#)
 Department [Professional Liaison Team](#)
 PLT

		2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone		45	-	-	-	-	-	-	-	-	-	15	15	15
Office Services Total		-	45	-	-	-	-	-	-	-	-	-	15	15	15
Payroll	Basic Pay-Permanent		12,000	-	-	-	-	-	-	-	-	-	4,000	4,000	4,000
	Overtime-Permanent		-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent		1,440	-	-	-	-	-	-	-	-	-	480	480	480
	Pension ER-Permanent		840	-	-	-	-	-	-	-	-	-	280	280	280
	Temporary Staff		-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		-	14,280	-	-	-	-	-	-	-	-	-	4,760	4,760	4,760
Travel & Subsistence	Fares		750	-	-	-	-	-	-	-	-	-	250	250	250
	Accommodation		750	-	-	-	-	-	-	-	-	-	250	250	250
	Conferences & Lecturing		-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence		300	-	-	-	-	-	-	-	-	-	100	100	100
Travel & Subsistence Total		-	1,800	-	-	-	-	-	-	-	-	-	600	600	600
Grand Total		-	16,125	-	-	-	-	-	-	-	-	-	5,375	5,375	5,375

Expenditure By Month

Account by Category [All Categories](#)
 Department [Policy](#)
 POL

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Communications	Research	75,636	100,000	130,700	130,700	125,000	80,000	-	-	-	26,000	-	-	27,000	-	-	27,000	-	-
	Standards of Proficiency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Communications Total		75,636	100,000	130,700	130,700	125,000	80,000	-	-	-	26,000	-	-	27,000	-	-	27,000	-	-
Office Services	Mobile Phone	417	696	276	240	713	696	58	58	58	58	58	58	58	58	58	58	58	58
	Printing & Stationery	20,497	10,600	5,517	2,957	10,865	6,000	500	500	500	500	500	500	500	500	500	500	500	500
	Room Hire	400	500	500	-	513	500	-	-	-	250	-	-	-	-	-	250	-	-
Office Services Total		21,313	11,796	6,292	3,196	12,091	7,196	558	558	558	808	558	558	558	558	558	808	558	558
Payroll	Basic Pay-Permanent	189,911	199,607	117,795	129,656	133,519	166,585	11,487	11,487	11,487	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680	14,680
	NI ER-Permanent	22,358	23,953	13,156	15,073	14,687	20,592	1,378	1,378	1,378	1,828	1,828	1,828	1,828	1,828	1,828	1,828	1,828	1,828
	Pension ER-Permanent	23,553	11,976	5,693	7,468	9,346	12,012	804	804	804	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067
	Basic Pay-Fixed Term Contract	36,567	-	27,112	31,634	-	8,160	2,720	2,720	2,720	-	-	-	-	-	-	-	-	-
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	3,601	-	2,773	3,106	-	571	190	190	190	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	658	-	1,370	1,265	-	571	190	190	190	-	-	-	-	-	-	-	-	-
Payroll Total		276,648	235,537	167,899	188,202	157,552	208,491	16,771	16,771	16,771	17,575	17,575	17,575	17,575	17,575	17,575	17,575	17,575	17,575
Professional Fees	Legal Advice	9,869	9,000	13,234	11,330	9,225	9,000	750	750	750	750	750	750	750	750	750	750	750	750
Professional Fees Total		9,869	9,000	13,234	11,330	9,225	9,000	750	750	750	750	750	750	750	750	750	750	750	750
Specific Department costs	Subscriptions	1,555	900	-	-	923	300	25	25	25	25	25	25	25	25	25	25	25	25
	Training	5,933	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		7,488	900	-	-	923	300	25	25	25	25	25	25	25	25	25	25	25	25
Travel & Subsistence	Fares	869	1,920	7,855	4,859	1,968	5,000	410	410	410	410	410	410	410	410	410	410	410	490
	Accommodation	438	1,500	1,338	1,225	1,538	2,000	160	160	160	160	160	160	160	160	160	160	160	240
	Conferences & Lecturing	-	1,500	1,250	694	1,538	2,000	160	160	160	160	160	160	160	160	160	160	160	240
	Subsistence	689	600	743	928	615	600	50	50	50	50	50	50	50	50	50	50	50	50
	EMT Travel & Subsistence	17,840	5,200	400	-	5,330	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		19,836	10,720	11,586	7,706	10,988	9,600	780	780	780	780	780	780	780	780	780	780	780	1,020
Grand Total		410,791	367,953	329,710	341,135	315,778	314,587	18,884	18,884	18,884	45,938	19,688	19,688	46,688	19,688	19,688	46,938	19,688	19,928

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Major Projects](#)

Account by Category Department Name	MONTHLY BUDGETS																
	2018-2019	2018-2019	2018-2019	2019-20	2019-20												2019-20
	Budget	Month 6 reforecast	Month 9 reforecast	5 Year Plan Forecast	DRAFT BUDGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Opex																	
MP85	348,000	25,225	17,602	-	322,775	26,898	26,898	26,898	26,898	26,898	26,898	26,898	26,898	26,898	26,898	26,898	26,898
MP92	-	1,015,093	961,734	-	1,405,184	72,106	67,196	220,298	107,416	271,134	107,196	112,416	133,508	130,898	94,118	88,898	-
MP94	181,500	90,750	7,500	-	77,800	15,560	15,560	15,560	15,560	15,560	-	-	-	-	-	-	-
MP98	20,306	39,778	34,577	-	29,384	-	-	14,384	15,000	-	-	-	-	-	-	-	-
MP99	2,500	2,500	2,500	-	2,500	-	-	-	-	-	2,500	-	-	-	-	-	-
MP101	-	750	750	-	1,760	-	1,760	-	-	-	-	-	-	-	-	-	-
MP103	-	-	6,731	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP2005	-	-	-	-	470,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000
MP2002	-	-	-	-	4,800	-	1,600	1,600	1,600	-	-	-	-	-	-	-	-
MP2003	-	-	-	-	37,900	-	6,317	6,317	6,317	6,317	6,317	6,317	-	-	-	-	-
MP2004	-	-	-	-	160,000	-	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
MP2006	-	-	-	-	50,000	-	-	-	-	-	8,333	8,333	8,333	8,333	8,333	8,333	8,333
MP2001	-	-	-	-	2,200	-	-	-	-	-	-	367	367	367	367	367	367
Opex Total	1,459,682	2,239,692	2,049,167	-	2,564,303	161,564	166,331	332,057	219,791	386,909	207,411	223,831	236,106	233,496	196,716	144,496	55,598
Grant Income	-	1,015,093	961,734	-	1,875,184	-	-	359,600	141,000	-	485,746	141,000	-	376,822	141,000	230,016	-
Opex Total net Grant Income	1,459,682	1,224,599	1,087,433	845,625	689,119	114,564	109,654	277,140	164,874	313,592	134,094	141,814	160,406	157,796	121,016	115,796	26,898
Capex																	
MP85	882,000	163,544	32,184	-	718,456	59,871.33	59,871.33	59,871.33	59,871.33	59,871.33	59,871.33	59,871.33	59,871.33	59,871.33	59,871.33	59,871.33	59,871.33
MP89	630,000	622,592	540,922	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP90	347,583	276,557	255,486	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP94	275,400	137,700	22,200	-	239,400	36,000.00	36,000.00	36,000.00	36,000.00	95,400.00	-	-	-	-	-	-	-
MP96	210,654	176,782	182,966	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP97	169,084	133,498	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP98	-	14,410	14,410	-	28,725	28,725.00	-	-	-	-	-	-	-	-	-	-	-
MP99	5,750	5,750	5,750	-	5,750	-	-	-	-	5,750.00	-	-	-	-	-	-	-
MP100	138,000	46,000	-	-	138,000	-	-	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00
MP101	-	-	132,185	-	5,106	2,220.00	2,886.00	-	-	-	-	-	-	-	-	-	-
MP102	22,850	55,860	163,710	-	33,859	13,820.00	13,820.00	6,219.00	-	-	-	-	-	-	-	-	-
MP103	-	-	12,960	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP2001	-	-	-	-	56,410	-	-	-	-	-	-	9,401.67	9,401.67	9,401.67	9,401.67	9,401.67	9,401.67
MP2003	-	-	-	-	11,500	-	-	-	-	1,916.67	1,916.67	-	-	-	-	-	-
MP2004	-	-	-	-	500,000	-	1,916.67	1,916.67	1,916.67	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00	62,500.00
Capex Total	2,681,321	1,632,693	1,362,772	1,716,875	1,737,206	140,636	114,494	117,807	111,588	233,488	143,838	147,490	145,573	145,573	145,573	145,573	145,573
Grand Total:	4,141,003	2,857,293	3,411,940	2,562,500	2,426,325	255,200	224,148	394,947	276,462	547,080	277,932	289,304	305,979	303,369	266,589	261,369	172,471

Expenditure By Month

Account by
 Category [All Categories](#)
 Department Name [Registration](#)
 REG

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	MONTHLY BUDGETS												
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	4,176	4,560	3,433	3,266	4,920	3,600	300	300	300	300	300	300	300	300	300	300	300	300
	Printing & Stationery	463,808	437,613	438,024	413,581	395,825	417,705	25,038	42,633	25,321	49,723	42,854	49,640	10,697	29,753	9,629	56,830	15,409	60,178
	Room Hire	2,800	5,300	1,100	-	5,433	2,000	-	-	1,000	-	-	-	-	-	-	1,000	-	-
	Postage	4,886	-	77	137	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Catering	547	-	370	496	-	3,516	293	293	293	293	293	293	293	293	293	293	293	293
Office Services Total		476,216	447,473	443,004	417,480	406,178	426,821	25,631	43,226	26,914	50,316	43,447	50,233	11,290	30,346	10,222	58,423	16,002	60,771
Partners	International Assessors Fees	586,371	506,412	584,640	537,174	494,556	491,028	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919	40,919
	CPD Assessments	128,430	165,229	164,611	165,644	165,762	161,579	3,229	10,765	5,593	17,837	22,150	27,724	19,589	9,237	6,691	17,888	13,800	
	Test of Competence	14,521	20,220	17,471	15,720	20,726	20,220	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685	1,685
	Partners travel	26,874	30,240	33,188	31,758	30,996	13,440	1,680	1,680	1,680	1,680	3,360	3,360	-	-	-	-	-	-
	Partners Accommodation	10,930	16,632	15,107	14,125	17,048	7,392	924	924	924	924	1,848	1,848	-	-	-	-	-	-
	Partners Subsistence	1,365	3,528	2,431	1,868	3,616	1,568	196	196	196	196	392	392	-	-	-	-	-	-
	Registration Appeals - T&S	6,999	9,162	6,209	8,833	9,391	10,908	909	909	909	909	909	909	909	909	909	909	909	909
	Registration Appeals - Panel Chair	4,008	5,112	4,430	944	5,240	4,872	406	406	406	406	406	406	406	406	406	406	406	406
	Registration Appeals - Panel Members	6,435	9,024	7,138	7,003	9,250	8,712	726	726	726	726	726	726	726	726	726	726	726	726
	Registration Appeals - Legal Assessor	7,055	9,396	7,833	7,992	9,631	8,964	747	747	747	747	747	747	747	747	747	747	747	747
Partners Total		792,988	774,955	843,058	791,060	766,214	728,683	51,421	58,957	53,785	55,268	68,829	73,142	73,116	64,981	54,629	52,083	63,280	59,192
Payroll	Basic Pay-Permanent	1,222,880	1,636,878	1,081,549	1,063,074	1,659,428	1,617,887	137,588	137,588	137,588	137,588	137,588	137,588	137,588	137,588	129,296	129,296	129,296	129,296
	Overtime-Permanent	49,938	88,700	66,633	51,030	90,385	78,446	1,000	1,000	1,000	6,618	8,962	15,676	18,628	22,762	700	700	700	700
	NI ER-Permanent	129,239	196,425	103,583	112,960	182,537	194,779	16,589	16,589	16,589	16,589	16,589	16,589	16,589	16,589	15,516	15,516	15,516	15,516
	Pension ER-Permanent	84,980	98,213	86,965	88,143	116,160	113,623	9,677	9,677	9,677	9,677	9,677	9,677	9,677	9,677	9,051	9,051	9,051	9,051
	Temporary Staff	129,105	-	71,321	95,375	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	270,429	27,858	559,436	539,113	-	15,708	1,964	1,964	1,964	1,964	1,964	1,964	1,964	1,964	-	-	-	-
	Overtime-Fixed Term Contract	5,118	-	16,753	24,076	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	23,256	3,343	57,127	52,607	-	1,885	236	236	236	236	236	236	236	236	-	-	-	-
	Pension ER-Fixed Term Contract	6,837	1,671	22,489	20,678	-	1,100	137	137	137	137	137	137	137	137	-	-	-	-
Payroll Total		1,921,782	2,053,088	2,065,854	2,047,056	2,048,510	2,023,428	167,191	167,191	167,191	172,809	175,153	181,867	184,821	188,953	154,563	154,563	154,563	154,563
Professional Fees	Other Professional Fees	23,168	28,056	27,939	25,801	28,757	28,704	7,176	-	-	7,176	-	-	7,176	-	-	7,176	-	-
	Public Law	15,843	15,000	14,990	14,130	15,375	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
	Other legal costs	49,567	31,440	34,323	36,917	32,226	30,144	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512	2,512
	Transcript Writer	1,558	2,400	2,128	1,846	2,460	2,232	186	186	186	186	186	186	186	186	186	186	186	186
Professional Fees Total		90,136	76,896	79,379	78,694	78,818	76,080	11,124	3,948	3,948	11,124	3,948	3,948	11,124	3,948	3,948	11,124	3,948	3,948
Small Projects	Small Project Costs	2,399	37,992	26,480	28,752	38,942	31,800	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650
Small Projects Total		2,399	37,992	26,480	28,752	38,942	31,800	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650
Specific Department costs	Subscriptions	6,912	8,900	8,781	6,761	9,123	8,360	-	5,520	-	-	-	-	-	2,840	-	-	-	-
	Training	44,195	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		51,107	8,900	8,781	6,761	9,123	8,360	-	5,520	-	-	-	-	-	2,840	-	-	-	-
Travel & Subsistence	Fares	1,614	2,655	2,307	1,733	2,721	2,655	100	260	170	300	100	100	100	300	400	225	300	300
	Accommodation	1,951	2,770	2,790	2,304	2,839	2,770	200	200	-	300	150	150	150	340	200	340	300	440
	Conferences & Lecturing	-	5,000	3,000	1,000	5,125	5,000	1,000	-	-	1,000	-	-	-	1,000	-	1,000	-	1,000
	Subsistence	2,149	2,175	1,964	2,112	2,229	2,050	75	50	50	75	50	50	50	75	1,375	75	50	75
Travel & Subsistence Total		5,714	12,600	10,060	7,149	12,915	12,475	1,375	510	220	1,675	300	300	300	1,715	1,975	1,640	650	1,815
Grand Total		3,340,343	3,411,904	3,476,616	3,376,951	3,360,700	3,307,647	259,392	282,002	254,708	293,842	294,327	312,140	283,301	295,433	227,987	280,483	241,093	282,939

Expenditure By Month

Account by
 Category [All Categories](#)
 Department Name [Quality Assurance](#)
 QAD

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	Forecast	Draft Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	1,193	1,320	2,598	2,579	1,845	960	80	80	80	80	80	80	80	80	80	80	80	80
	Printing & Stationery	35	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Services Total		1,228	1,320	2,598	2,579	1,845	960	80	80	80	80	80	80	80	80	80	80	80	80
Payroll	Basic Pay-Permanent	-	388,163	446,080	429,466	505,148	307,983	21,884	21,884	21,884	21,884	21,884	25,437	25,437	25,437	25,437	25,437	32,504	38,879
	NI ER-Permanent	-	46,580	50,841	48,551	55,566	36,958	2,626	2,626	2,626	2,626	2,626	3,052	3,052	3,052	3,052	3,052	3,900	4,665
	Pension ER-Permanent	-	24,234	34,471	34,605	35,360	21,559	1,532	1,532	1,532	1,532	1,532	1,781	1,781	1,781	1,781	1,781	2,275	2,722
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	120,077	13,758	13,758	-	186,469	22,950	19,465	19,465	19,465	19,465	19,465	16,490	16,490	16,490	13,239	3,485	-
	NI ER-Fixed Term Contract	-	15,646	1,432	1,432	-	22,376	2,754	2,336	2,336	2,336	2,336	2,336	1,979	1,979	1,979	1,589	418	-
	Pension ER-Fixed Term Contract	-	7,822	550	550	-	13,053	1,607	1,363	1,363	1,363	1,363	1,363	1,154	1,154	1,154	927	244	-
Payroll Total		-	602,522	547,132	528,362	596,074	588,398	53,352	49,205	49,205	49,205	49,205	53,433	49,893	49,893	49,893	46,024	42,827	46,266
Professional Fees	Legal Advice	2,040	4,000	2,000	1,000	4,100	6,000	-	-	-	-	-	1,000	-	-	4,000	1,000	-	-
	ISO 9001 Certification	7,012	6,220	6,080	5,370	6,376	5,759	815	2,472	-	-	-	-	-	2,472	-	-	-	-
	Information Security	6,928	18,000	16,476	15,176	18,450	2,667	-	-	-	-	-	-	-	-	-	-	-	2,667
	ISO 27001 Certification	6,874	8,020	11,242	11,242	8,221	5,370	510	4,860	-	-	-	-	-	-	-	-	-	-
	ISO 10002 Certification	3,350	3,220	3,328	3,582	3,301	3,599	853	-	-	-	-	-	-	-	-	-	2,746	-
Professional Fees Total		26,204	39,460	39,126	36,370	40,447	23,395	2,178	7,332	-	-	-	1,000	-	2,472	4,000	1,000	2,746	2,667
Small Projects	Small Project Costs	24,992	-	10,993	11,040	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Small Projects Total		24,992	-	10,993	11,040	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department cost	Subscriptions	1,028	150	761	611	154	-	-	-	-	-	-	-	-	-	-	-	-	-
	Training	3,859	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Archive Storage	17,820	17,600	16,593	16,261	18,040	18,181	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,516
	Disaster Contingency Plan	17,489	19,000	18,729	18,729	19,475	18,684	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557	1,557
Specific Department costs Total		40,196	36,750	36,083	35,601	37,669	36,865	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072	3,072
Travel & Subsistence	Fares	4,036	-	1,958	683	3,321	1,000	125	125	-	125	125	-	125	125	-	125	125	-
	Accommodation	1,445	-	-	-	1,640	500	-	125	-	-	125	-	-	125	-	-	-	125
	Subsistence	624	-	726	653	-	500	-	54	-	-	54	-	-	54	284	-	54	-
	EMT Travel & Subsistence	5,417	-	-	-	5,125	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		11,523	-	2,684	1,336	10,086	2,000	125	304	-	125	304	-	125	304	284	125	179	125
Grand Total		104,144	680,052	638,615	615,287	686,120	651,617.54	58,807	59,993	52,357	52,482	52,661	57,585	53,170	55,821	57,329	50,301	48,904	52,211

Expenditure By Month

Account by Category [All Categories](#)
 Department Name [Governance](#)
 SEC

		2017-18	2018-19	2018-19	2018-19	2019-20 5Yr plan	2019-20	MONTHLY BUDGETS											
CC Desc	Acct Desc	Actual	Budget	M6 forecast	M9 forecast	2019-20 5Yr plan	Budget	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Office Services	Mobile Phone	614	960	562	444	1,230	600	50	50	50	50	50	50	50	50	50	50	50	50
	Printing & Stationery	456	100	116	116	103	50	-	-	-	-	-	-	50	-	-	-	-	-
	Postage	371	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Services Total		1,440	1,060	678	560	1,333	650	50	50	50	50	50	50	100	50	50	50	50	50
Payroll	Basic Pay-Permanent	183,977	152,021	132,880	124,839	125,196	160,804	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400
	NI ER-Permanent	20,205	18,242	15,983	13,848	13,772	19,296	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608	1,608
	Pension ER-Permanent	11,850	9,121	8,233	7,534	8,764	11,256	938	938	938	938	938	938	938	938	938	938	938	938
	Basic Pay-Fixed Term Contract	12,138	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	1,018	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	243	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Total		229,431	179,385	157,096	146,221	147,732	191,356	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946	15,946
Professional Fees	Other Professional Fees	72	40	220	220	41	1,500	-	1,500	-	-	-	-	-	-	-	-	-	-
	Legal Advice	19,948	16,000	27,976	28,576	16,400	14,400	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Professional Fees Total		20,020	16,040	28,196	28,796	16,441	15,900	1,200	2,700	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Specific Department costs	Training	5,727	-	5,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs Total		5,727	-	5,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence	Fares	765	1,500	592	744	1,538	360	30	30	30	30	30	30	30	30	30	30	30	30
	Accommodation	180	1,500	329	479	1,538	750	-	-	-	-	-	-	450	-	-	-	-	300
	Conferences & Lecturing	-	1,000	250	250	1,025	500	-	-	-	-	-	-	-	-	-	-	-	500
	Subsistence	357	1,596	100	75	1,636	700	50	50	50	50	50	50	50	50	150	50	50	50
	EMT Travel & Subsistence	1,364	1,600	-	-	1,640	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence Total		2,665	7,196	1,270	1,547	7,376	2,310	80	80	80	80	80	80	530	80	180	80	80	880
Grand Total		259,283	203,681	192,340	177,125	172,881	210,216	17,276	18,776	17,276	17,276	17,276	17,276	17,776	17,276	17,376	17,276	17,276	18,076