

Agenda Item 16

Enclosure 19

**Health and Care Professions Council
20 March 2019**

**Minutes of the Remuneration Committee
meeting of 15 February 2019**

To note

**From Kathryn Foreman, Chair of the
Remuneration Committee**

<h2>Remuneration Committee</h2>

Public minutes of the 30th meeting of the Remuneration Committee held on:-

Date: Tuesday 15 January 2019

Time: 9.45am

Venue: Room K, Health and Care Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Present: Kathryn Foreman (Chair)
Joanna Mussen
Nicola Scrivings

In attendance:

Claire Amor, Secretary to the Committee
Joanna Mark-Richards, Director of HR and Organisational Development (OD)
Marc Seale, Chief Executive and Registrar
Tian Tian, Director of Finance
Kim Wilcox, HR Business Partner

Part 1 - Public

Item 1. Chair's welcome

- 1.1 The Chair welcomed those present to the meeting. The Committee welcomed Joanna Mark-Richards to her first meeting of the Committee as Director of HR and OD.
- 1.2 The Committee noted that this would be the Joanna Mussen's last meeting of the Committee as she will demit office as a Council member on 28 February. The Committee thanked Joanna for her contribution to its work.

Item 2. Apologies for absence

- 2.1 Apologies were received from Stephen Wordsworth.

Item 3. Approval of agenda

- 3.2 The Committee agreed to consider the HCPC risk appetite statement under any other private business and approved the agenda.

Item 4. Declarations of members' interests

- 4.1 Members had no interests to declare
- 4.2 The Executive members present declared an interest as the matters being discussed related to their remuneration.

Item 5. Any other business

- 5.1 There was no further business.

Item 6. Date and time of next meeting

- 6.1 Tuesday 24 September 2019 – 10.30am.

Item 7. Resolution

The Committee adopted the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;

- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
8	B
9	B
10	B
11	B
12	B

Summary of items considered in private session

The Committee discussed and made recommendations on the 2019 pay award for Employees, Executive Directors and the Chief Executive.

Chair.....

Date.....

Unconfirmed