

Council, 25 May 2023

Matters arising

Introduction

Below is the actions list, as agreed at the previous public meetings of the Council.

| | Action point (and location in minutes) | Action for | Comment |
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| 23 March 2023 | | | |
| | Item 3. 23/25 Interim Deputy Chief Executive's performance report | | |
| 1 | It was agreed that an update on the categories and proportion of register EDI data held would be provided at the Council's May 2023 meeting. (3.9) | Executive Director of Governance Assurance and Planning | A breakdown of the register EDI data the HCPC holds is included in the Annual EDI Report on today's agenda. |
| | Item 4. 23/26 Finance Report | | |
| 2 | The Council asked that the Executive consider the merits of developing an interim reserves policy to reflect the HCPC's financial situation and better articulate the risk that the Council was accepting in the intervening period while the HCPC worked towards compliance with the existing policy. (4.3) | Executive Director of Resources and Business Performance | An update can be provided to the next meeting of ARAC, setting out the current gap between HCPCs reserves and the level set by the policy; mitigating considerations in relation to levels of cash, other tangible assets, and remaining risk levels. |
| 3 | The Council requested that future finance reports included a plain English summary of the HCPC's financial position for ease of understanding for all of the HCPC's stakeholders some of whom would not be familiar with financial terminology. (4.4) | Executive Director of Resources and Business Performance | Plain English summary will be included in future reports. |
| | Item 5. 23/27 Standards of Conduct Performance and Ethics and Social Media Guidance Review | | |
| 4 | The Council agreed that consultation engagement should seek to capture private sector views, as registrants in private practice may be more likely to use social media for advertising and communication regarding their practice. (5.4) | Acting Head of Policy and Standards | We have engaged with the Independent Healthcare Providers Network on this point to help share the consultation and key messages within their networks and have offered a dedicated session for their members. The Interim Deputy CEO will meet with the Chief Executive of the Network on this and other issues. This work is also featured in our employer communications that goes to a range of key private sector employers. |

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| 5 | The Council asked that the consultation document be reviewed for potential plain English revisions to aid lay stakeholders understanding. (5.7) | Acting Head of Policy and Standards | Complete |
| 6 | The Council asked that the results of the consultation be presented to the Council in manageable sections to enable enough time for discussion of the key themes. (5.10) | Executive Director of Governance Assurance and Planning | An initial paper on the consultation feedback will be presented to the Council at its July 2023 meeting. During the summer, a workshop for the Education and Training Committee to explore the consultation feedback will be held. All Council members will be invited to join this workshop if they wish to attend. |
| Item 6. 23/28 Maintaining the Temporary Register | | | |
| 7 | It was agreed that a comparison of FTP concerns for the permanent and temporary register would be presented at the Council's May meeting. (6.6) | Interim Executive Director of Regulation | The number of FtP concerns raised about professionals on the temporary register amount to 0.1% of the temporary register. This compares to 0.5% of registrants on the permanent register being subject to an FtP concern. Comparisons between the two should be treated with caution due to the different registration and FtP processes in operation for the temporary and permanent registers, and the limited information we hold about the proportion of temporary registrants who are practising. |
| Item 7.ii. 23/30 Corporate Plan 2023-24 | | | |
| 8 | The Executive confirmed that there was no images policy, but agreed to review the images in the document to better reflect the profession groups. (7.ii.4) | Executive Director of Governance Assurance and Planning | Complete |
| 9 | The Council requested that the Executive highlight the work that had been achieved to date throughout the paper. (7.ii.5) | | Complete |
| 10 | The Executive and agreed to review the narrative in the report to ensure more emphasis on this group (service users). (7.ii.6) | | Complete |
| 23 February 2023 | | | |
| Item 3. 23/8 Fitness to Practise Performance Report | | | |
| 11 | The Council asked that graph axes be labelled. (3.9) | Interim Executive Director of Regulation | Completed and included in the May FtP Performance Report. |

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| 12 | Item 11. 22/118 Any other business The Council took an action to include a discussion on the Disclosure and Barring Service as relating to registrants at a future meeting. (11.2) | Executive Director of Governance Assurance and Planning | To be scheduled in 2023. |
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| 13 | Item 7. 22/67 Key Performance Indicators Review The Council welcomed the proposed inclusion of a sustainability KPI but did not consider that energy consumption was the most useful metric. The Council also agreed that sustainability should be a focus on a future Council seminar. The Executive Director of Resource and Business Performance agreed to consider alternative KPIs for sustainability. (7.6) | Executive Director of Resources and Business Performance | Sustainability metrics under development with outside expertise and drawing on practice by other healthcare regulators, for presentation to PRC in Q1 23-24 |
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Decision

The Council is requested to note the actions. No decision is required.

Background information

Public Minutes of the Council meetings referred to.

Date of paper

17 May 2023