

**Agenda Item 13**

**Enclosure 10**

**Paper ETC 74/02**

## **Education and Training Committee**

**INFORMATION REQUIRED FROM VISITORS' REPORTS  
AND EXECUTIVE SUMMARY OF VISITORS' REPORTS**

**From the Secretary**

**for discussion and agreement**

## **INFORMATION REQUIRED FROM VISITORS' REPORTS AND EXECUTIVE SUMMARY OF VISITORS' REPORTS**

### **1. Background**

Making the activities of visitors consistent, coherent, and transparent across the twelve professions is one of the main intentions of Part IV of the HPO. The mechanism for achieving it derives from the reporting procedures to be used.

The Order requires all visitors' reports to be published. If attempted uncritically, this would be an onerous task fraught with legal difficulties. The Nursing and Midwifery Council has appraised this same issue and decided to publish summaries of the reports which can always safely be made public.

### **2. Current Position**

The procedures differ profession by profession and each has some important element of good practice to contribute to the overall exercise.

The information needed is already embedded in the separate documents for each profession which can be described, in shorthand, as the " JVC Handbooks " and their equivalents.

The equivalent publication elsewhere is the Quality Assurance Agency's Academic Reviewers' Handbook (health version), which has been circulated previously and is available from the office.

### **3. Options**

The main options are around formatting the data, and particularly the boundary between cross- and uni- professional content of whatever guidance is published.

The other important option, however, is whether to develop these criteria integrally with the other stakeholders, which is an initiative being undertaken currently by DoH and QAA.

The format for the summary reports needs to be decided.

### **4. Recommendations and Timetable**

This is one of the other large tasks for the Committee in terms of the volume of work involved. It will be remitted to the consultants to start work on 4 December 2002 for completion by 31 March 2003.

In the meantime the Committee is asked to commend the work undertaken by the Allied Health Professions as the point of departure for any common statements to be made and endorse working with DoH and QAA in their " prototype reviews " projects on these same topics.

Between 5 November and 4 December the Pre-Registration Education and Training Working Group and the (Internal) Processes Working Group should carry out whatever preparatory work they can on the current body of documentation.