

# Education and Training Committee Meeting

Wednesday 19<sup>th</sup> November 2003

10.30 a.m.

The **Twelfth** meeting of the Health Professions Council Education and Training Committee will be held at the following location:

Park House  
184 Kennington Park Road  
LONDON SE11 4BU

The meeting will be open to members of the public.

**Marc Seale**  
**Chief Executive**  
12<sup>th</sup> November 2003

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

**Peter Burley**  
**Secretary to the Committee**

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**With the Chief Executive as Chairman for Item 1 only**

1. **Nomination of Committee Chairman and Vice-Chairman**
2. **Apologies for Absence**
3. **Approval of Agenda**
4. **Minutes of the meeting held on 24 September 2003** Enclosure 1  
Paper ETC 114/03
5. **Matters Arising** Enclosure 2  
Paper ETC 115/03
6. **Chairman's Report** Enclosure 3  
Paper ETC 116/03
7. **Secretary's Report** Enclosure 4  
Paper ETC 117/03

**Items for Discussion and Decision**

8. **Return to Practice** Enclosure 5  
Paper ETC 118/03
9. **Reports from the Professional Liaison Groups :**
  - 9.1 – **CPD** Enclosure 6  
Paper ETC 119/03
  - 9.2 – **" Approvals "** Enclosure 7  
Paper ETC 120/03  
[ to follow ]
  - 9.3 – **Standards of Education and Training** Verbal
10. **The CPSM's Educationalists Forum** Enclosure 8  
Paper ETC 121/03
11. **Business Planning for the Committee** Enclosure 9  
Paper ETC 122/03
12. **Standards of Proficiency : Publication and Future Development** Enclosure 10  
Paper ETC 123/03
13. **Notes of the meetings of Pre-Registration Education and Training Working Groups Joint Validation Committees and Joint Quality Assurance Committees held since the last meeting** Enclosure 11  
Paper ETC 124/03

**Items for Information**

14. **Standing Orders for the Committee** Enclosure 12  
Paper ETC 125/03
15. **Minutes of the meetings of the Registration Committee on 10 September 2003 and 24 September 2003** Enclosure 13  
Paper ETC 126/03
16. **Quality Assurance of Professional Healthcare Education (England)** Enclosure 14  
Paper ETC 127/03

17. **Major Review : Principles, Team Composition and Scenarios**

Enclosure 15  
Paper ETC 128/03

18. **Any other business**

19. **Date of future meetings :**

**The next scheduled meeting is to be held at  
10.30 a.m. on 11 February 2004**

**Future meetings to be decided**

Enclosure 16  
Paper ETC 129/03

**Resolution**

**The Committee is invited if required to adopt the following :**

**" The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed related to the following :**

- (I) Information relating to a registrant, former registrant or applicant for registration**
- (ii) Information relating to an employee or office holder, former employee or applicant for any post or office**
- (iii) The terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property "**

## **Education and Training Committee Meeting**

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### **Part II, Business to be taken in Private**

- 20. Confidential Notes of the meetings of Pre-Registration Education and Training Working Groups Joint Validation Committees**      **Enclosure 17  
Paper ETC 130/03  
[ if needed ]**
  
- 2. Any other business of a private nature.**