

Agenda Item 8

Enclosure 5

Paper ETC 102 / 03

Education and Training Committee

**CHANGES TO THE COMMITTEE'S STANDING ORDERS:
CHAIRMAN AND DEPUTY CHAIRMAN**

from the Secretary to the Committee

for discussion and decision

Executive Summary and Recommendations

The Committee will have discharged its obligation to make nominations to the Council for the Chairman and Deputy Chairman at item 3 above.

The attached report was discussed and agreed by the Council at its meeting on 17 September. The Committee is asked to respond to the Chief Executive with recommendations along the lines of the report. This will enable the Council to standardise the various Committees' Standing Orders (SO) and procedures and to confirm appointments for the remainder of the second transitional period. This period is the time between the Rules being made and the election scheme coming into operation and must be ended by July 2005.

The report specifically asks Committees to make recommendations as to the SOs to be adopted covering all aspects of the offices of "Chairman" and "Deputy Chairman". The first step will have been to forward nominations to the Council. This is not itself an appointment or election scheme. The current arrangements for the Chairman stand until the Council decisions.