

# Education and Training Committee Meeting

Wednesday 24<sup>th</sup> September 2003

11.30 a.m.

The **Eleventh** meeting of the Health Professions Council Education and Training Committee will be held at the following location:

A meeting of the Registration Committee will have been held at 10.00 am., and members are asked to note the consequentially later start time of 11.30 am.

Park House  
184 Kennington Park Road  
LONDON SE11 4BU

The meeting will be open to members of the public.

**Marc Seale**  
**Chief Executive**  
17<sup>th</sup> September 2003

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

**Peter Burley**  
**Secretary to the Committee**

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*With the Chief Executive in the Chair*

1. **Apologies for Absence** (Prof N. Brook, Mr I Massey)
2. **Approval of Agenda**
3. **Nominations for Chairman and Deputy Chairman** (see item 8 below)

*With the Chairman (Prof. D. Waller) in the Chair*

4. **Minutes of the meeting held on 30 July 2003** Enclosure 1  
Paper ETC 98/03
5. **Matters Arising** Enclosure 2  
Paper ETC 99/03
6. **Chairman's Report** Enclosure 3  
Paper ETC 100/03
7. **Secretary's Report** Enclosure 4  
Paper ETC 101/03

**Items for Discussion and Decision**

8. **Change to Committee's Standing Orders: Chairman and Deputy Chairman** Enclosure 5  
Paper ETC 102/03
9. **Reports from the Professional Liaison Groups :**
  - **CPD** Enclosure 6  
Paper ETC 103/03
  - **" Approvals "** Enclosure 7  
Paper ETC 104/03  
[ to follow ]
  - **Standards of Education and Training** Enclosure 8  
Paper ETC 105/03  
[ to follow ]
10. **Return to Practice** Enclosure 9  
Paper ETC 106/03  
[ to follow ]
11. **Consultative Meeting(s) and the Educationalists Forum** Enclosure 10  
Paper ETC 107/03
12. **Committee Processes and Outputs** Enclosure 11  
Paper ETC 108/03
13. **Notes of the meetings of Pre-Registration Education and Training Working Groups Joint Validation Committees and Joint Quality Assurance Committees held since the last meeting** Enclosure 12  
Paper ETC 109/03

**Items for Information**

14. **Report on the Registration Assessor Training Events** Enclosure 13  
Paper ETC 110/03

15. **Minutes of the meeting of the Registration Committee on 10 September 2003** Enclosure 14  
Paper ETC 111/03  
[ to follow ]
16. **Feedback from NMC / HPC and DH Partnership Workshops** Enclosure 15  
Paper ETC 112/03
17. **Communication Skills Training in pre-registration and undergraduate education** Enclosure 16  
Paper ETC 113/03
18. **Any other business**
19. **Date of next meeting :**

**10.30 a.m. 19 November 2003**

**Resolution**

**The Committee is invited to adopt the following :**

- " The Committee hereby resolves that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted. "**