

**Health Professions Council  
Education and Training Committee -15 December 2005**

**AMENDMENTS TO APPROVALS COMMITTEE STANDING ORDERS**

**Executive Summary and Recommendations**

**Introduction**

In the document 'Key Decisions from our Consultation on Standards of Education and Training and the Approvals Process', the HPC agreed that an Approvals Committee would consider Visitors' reports.

Following on from this decision the Approvals Committee agreed that an approvals panel should meet on a monthly basis to consider visitors' reports, annual monitoring reports and minor changes to programmes. The Panel should comprise three members of the Approvals Committee, one of whom should act as the Panel Chairman. The Approvals Committee would continue to meet four times a year to discuss policy and procedural issues.

The standing orders of the Approvals Committee now require amendment to take account of the above decision. Attached is a copy of the standing orders which have been amended at SO 5(2), 14 (2) and 27 (changes shown in italics).

The Committee should note that, under the Education and Training Committee Scheme of Delegation as agreed by the Committee, final approval of a programme rests with the Education and Training Committee. In order to make this workable the practice has been that the Chairman of the Education and Training Committee has taken Chairman's action to approve programmes. If this practice is to continue it is recommended that the Education and Training Committee should amend its standing orders to include a specific provision for the taking of Chairman's action with regard to programme approval.

**Decision**

The Committee is asked to agree the following;

- (i) that the amendments to the Approvals Committee standing orders should be put to Council for ratification.
- (ii) that the Education and Training Committee standing orders should be amended to include a specific provision for the taking of Chairman's action and that the amended standing orders should be circulated to the Committee for electronic agreement prior to being put to Council for ratification.

**Background information**

None

**Resource implications**

None

**Financial implications**

None

**Appendices**

Appendix 1 – Approvals Committee Standing Orders

**Date of paper**

5 December 2005



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