Education - Approvals and Monitoring Department – Abigail Creighton

Approvals Process

The following nine visits (covering 13 programmes) took place between 1 September 2006 and 30 November 2006.start

Date of Visit	Name of Education Provider	Title of Programme	Reason for Visit
6/7 Sept 06	University of Worcester	FD Pre-hospital and Unscheduled Emergency Care	New Programme
26/27 Sept 06	Manchester Metropolitan University	MSc Physiotherapy (Pre-registration)	New Programme
3/4 Oct 06	Canterbury Christ Church University	Pg Dip Speech and Language Therapy	New Programme
6 Oct 06	University of Ulster	BSc (Hons) Dietetics Pg Dip Dietetics MSc Dietetics	Major Change
12 Oct 06	Coventry University	Certificate in Non-medical Prescribing	New Programme
17 Oct 06	The Robert Gordon University	BSc (Hons) Dietetics	Major Change
8/9 Nov 06	University of Wales Institute Cardiff	BSc (Hons) Dietetics MSc Dietetics Pg Dip Dietetics	Major Change
20/22 Nov 06	University of Bedfordshire	Dip HE Operating Department Practice	New Profession
23 Nov 06	University of Hull	Supplementary Prescribing	New Programme

The schedule for 2006/07 academic year is now closed as it has reached capacity. There are 79 visits scheduled from Sept 2006 – June 2007, covering 109 programmes. There are approximately 4 additional visits, which need to be finalised dates for from programmes that require a visit following annual monitoring or a major change.

Appendix 1 shows the detail of these visits and Appendix 2 shows the breakdown by month and profession. These figures relate to the number of visits and do not show the size or number of programmes assessed as part of a visit. The month of March 2007 is at capacity due to three multi-professional events and the month of April 2007 is at capacity due to the Easter break. Appendix 3 shows the long-term trends of visits.

All scheduled visits have had their executive members assigned and we are in the process of confirming Visitors for visits between March – June 2007. Due to the large number of visits to ODP programmes (27 in total) and supplementary prescribing programmes (21 in total), we are currently experiencing some difficulties in allocating visitors to all visits in this area. We are hopeful that we will be able to appoint one registrant visitor to each ODP visit along with one educationalist/ academic visitor from another profession or lay visitor, with educationalist/academic experience.

We have had 8 visits cancelled to date. Of these 8, 5 have been rescheduled to later in the year. The 3 'free' spaces have been reallocated to other education providers. We are now holding a 'standby list' and will attempt to reallocate cancelled visit slots to waiting education providers. There is no guarantee that this will result in a visit this year, so we are advising all new visit requests to delay the start of the programme until February 2008 or September 2008.

Annual Monitoring Process

The Department is currently finalising the revised publications and correspondence before the commencement of annual monitoring in 2006/07. The Department has contacted all education providers to confirm when their internal annual monitoring processes are complete, to help plan the assessment days and general workload of the process. The Department is planning to write to all education providers with specific information on what is required of them for this year's annual monitoring within the next month. They will also receive an updated copy of the supplementary information and appropriate forms.

Date
2006-11-23

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Dept/Cmte
EDU

Doc Type
PPR

Title
Education Manager Report - ETC - Dec 06

Status
Draft
DD: None

Int. Aud.
Public
RD: None

Minor and Major Change Process

The Department has received 13 minor/major change submissions between 1 September 2006 and 31 October 2006. Of these 13, an Approvals Panel has signed off four and nine are still under consideration. Of the four signed off, three were deemed to be a minor change and one deemed to be a major change. Although this was a major change, it was agreed that the programme still met the Standards of Education & Training and so there was no requirement for an approvals visit.

Communication with Stakeholders

HEI Presentations

The Department has completed the six presentations to education providers across the UK. Initial feedback from attendees at these presentations has been positive and they have used the questions & answers session to ask a range of questions specific to their institution and current experiences. The Department intends to collect formal feedback from attendees and presenters and use this to determine the nature of future presentations

Visitors

The Department is currently running the following visitor training sessions, in conjunction with the Partners Manager.

New visitor training   16 November 2006
New visitor training   11 December 2006
Refresher visitor training   10 January 2007
Refresher visitor training   16 January 2007

Publications

The Department is currently working on publishing the final copies of the approvals process and annual monitoring process supplementary information. It is hopeful that these will be available in December 2006. Unfortunately, there have been delays due to the publication of the Fees consultation document taking priority in September/October

The Department has recently begun work on updating the education section of the main HPC website. We hope to alter the layout of our pages and increase the accessibility of publications and forms, so that education providers have a greater pool of resources available to them about the approvals and monitoring processes. We also plan to work with the Communications Department to change the format of the Register of approved courses, so that potential applicants can search the approved programme list and link directly to education provider websites.

Overview of future work

The Department has recently drawn up the following work plan for the next year. It includes the main areas of work to be undertaken alongside the operation of the standard approvals and monitoring processes.

- Withdrawal of programme approval from historically approved programmes
- Review the approvals process for post-registration entitlement (LA/POM/SP) programmes
- Approve professional body (IBMS & ACS) programmes
- Approve IHCD programmes
- Review and relaunch the major/minor change process (including the HPC's position on cyclical reviews)
- Establish a process to consider issues relating to the 'fitness to practice of an approved programme'
- Visitor reappointments process (July 2007)

Employees

Chris Hipkins, a new Education Officer, started 30 October 2006. A final (fifth) Education Officer will be interviewed for in December 2006.

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DD: None

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Public
RD: None

| Date	Education Provider	Programme	Reason for Visit	Cancelled
6-7 September 2006	University of Worcester	FD Pre-hospital and Unscheduled Emergency Care	New Programme	Yes (HPC initiated)
12 September 2006	Staffordshire University	Supplementary Prescribing for Allied Health Professionals	New Programme	Yes (HPC initiated)
14 September 2006	Coventry University	Certificate in Non-medical Prescribing	New Programme	
26-27 September 2006	Manchester Metropolitan University	MSc Physiotherapy (Pre-registration)	New Programme	
3-4 October 2006	Canterbury Christ Church University	Pg Dip Speech and Language Therapy	New Programme	
06 October 2006	University of Ulster	MSc Dietetics	Major Change (through MM process)	
	University of Ulster	Pg Dip Dietetics	Major Change (through MM process)	
12 October 2006	Coventry University	Certificate in Non-medical Prescribing	New Programme	
17 October 2006	University of Ulster	BSc (Hons) Dietetics	Major Change (through MM process)	
01 November 2006	University of Plymouth	MA Dramatherapy	Major Change	Yes (EP initiated)
8-9 November 2006	University of Wales Institute Cardiff	BSc (Hons) Dietetics	QAA Benchmarks	
	University of Wales Institute Cardiff	MSc Dietetics	QAA Benchmarks	
15-16 November 2006	University of Bedfordshire	Pg Dip Dietetics	QAA Benchmarks	
20-23 November 06	University of Plymouth	Dip HE Operating Department Practice	New Profession & Annual Monitoring	Yes (EP initiated)
23 November 2006	University of Hull	Dip HE Operating Department Practice	New Profession	
06 December 2006	Staffordshire University	Supplementary Prescribing	New Programme	
06 December 2006	University of Brighton	Supplementary Prescribing for Allied Health Professionals	New Programme	
12-13 December 2006	University of Central Lancashire	Supplementary Prescribing	New Programme	
13 December 2006	University of Bradford	Supplementary Prescribing	New Programme	
19-20 December 2006	University of East Anglia	Dip HE Operating Department Practice	New Profession	
20 December 2006	Canterbury Christ Church University	Pg Dip Speech and Language Therapy	New Programme	
18-19 January 2007	University of Essex	BSc (Hons) Applied Biomedical Science	New Programme	
23-24 January 2007	Anglia Ruskin University	New Profession & Annual Monitoring	New Profession & Annual Monitoring	
	Anglia Ruskin University	BSc (Hons) Operating Department Practice	New Programme	
	HSHS	Dip HE Operating Department Practice	New Profession & Annual Monitoring	
25 January 2007	HSHS	BSc (Hons) Operating Department Practice	New Programme	
	St Martin's College	Dip HE Operating Department Practice	New Programme	
24-25 January 2007	Canterbury Christ Church University	Dip HE Operating Department Practice	New Programme	
30-31 January 2007	College of St Mark and St John	BSc (Hons) Speech and Language Therapy	New Programme	Yes (EP initiated)
1-2 February 2007	University of Central Lancashire	MA Dramatherapy	New Programme	
6-7 February 2007	University of Derby	Dip HE Out of Hospital Care	QAA Benchmarks	
	University of Derby	MA Art Therapy	QAA Benchmarks	
7-8 February 2007	South Trent ODP Centre	Dip HE Operating Department Practice	New Profession	
8 February 2007	University of East London	BSc (Hons) Physiotherapy	Major Change (through MM process)	
	University of East London	BSc (Hons) Podiatric Medicine	Major Change (through MM process)	
13-14 February 2007	Nordoff-Robbins Music Therapy Centre	MSc Music Therapy	QAA Benchmarks	
14-15 February 2007	University of Paisley	BSc (Hons) Applied Biomedical Science	New Programme	
20-21 February 2007	Anglia Ruskin University	BSc (Hons) Radiography (Therapeutic)	New Programme	
	Anglia Ruskin University	BSc (Hons) Radiography (Diagnostic Imaging) (mixed route)	Major Change	
21-22 February 2007	Anglia Ruskin University	BSc (Hons) Radiography (Diagnostic Imaging) (FT route)	New Programme	
27-28 February 2007	University of Hertfordshire	BSc (Hons) Applied Biomedical Science	New Programme	
28 February 1st March	University of Huddersfield	Dip HE Operating Department Practice	New Profession	
28 February 2007	University of Plymouth	Dip HE Operating Department Practice	New Profession & Annual Monitoring	
6-8 March 2007	Queen Margaret University College	Pharmacology for Podiatric Surgery	New Programme	
	Oxford Brookes University	Dip HE Operating Department Practice	New Profession	
7-8 March 2007	Brunel ODP Centre	Dip HE Operating Department Practice	New Profession	
	London South Bank University	Dip HE Operating Department Practice	New Profession	
	London South Bank University	MSc Occupational Therapy	QAA Benchmarks	
13-15 March 2007	University of Hertfordshire	Foundation Degree Paramedic Science	QAA Benchmarks	
	University of Hertfordshire	BSc (Hons) Paramedic Practice	QAA Benchmarks	
	University of Hertfordshire	Dip HE Paramedic Science	QAA Benchmarks	
14-15 March 2007	University of Ulster	BSc (Hons) Occupational Therapy	QAA Benchmarks	
20-23 March 2007	University of Ulster	BSc (Hons) Physiotherapy	New Profession	
	University of Hull	BSc (Hons) Radiography (Diagnostic)	Major Change (through MM process)	
	Cardiff University	BSc (Hons) Radiography (Therapeutic)	Major Change (through MM process)	
28-29 March 2007	Cardiff University	Dip HE Operating Department Practice	New Profession	
03 April 2007	Cardiff University	BSc (Hons) Diagnostic Radiography and Imaging	New Profession	
	Cardiff University	BSc (Hons) Radiotherapy and Oncology	New Profession	
	Cardiff University	BSc (Hons) Physiotherapy	Major Change	
	Cardiff University	Pg Dip Occupational Therapy	Major Change	
	Cardiff University	BSc (Hons) Occupational Therapy [PT]	Major Change	
	University of Teesside	BSc (Hons) Occupational Therapy [FT]	Major Change	
	University Central England, Birmingham	Dip HE Operating Department Practice	New Profession	
04 April 2007	University of Plymouth	Supplementary Prescribing	New Programme	Yes (EP initiated)
10 April 2007	Canterbury Christ Church University	BSc (Hons) Paramedic Science	New Profession & Annual Monitoring	
11 April 2007	Glasgow Caledonian University	Supplementary Prescribing	New Programme	
11-12 April 2007	Anglia Ruskin University	Supplementary Prescribing	New Programme	Yes (EP initiated)
	HSHS	Supplementary Prescribing	New Programme	
12 April 2007	University of Stirling	Non-Medical Prescribing	New Profession	
17-18 April 2007	Edge Hill University	Dip HE Operating Department Practice	New Profession	
18-19 April 2007	University of Portsmouth	Dip HE Operating Department Practice	New Programme	
18-19 April 2007	York St John University	BSc (Hons) Occupational Therapy	New Profession	
19-20 April 2007	York St John University	BSc (Hons) Physiotherapy	New Programme	
24-25 April 2007	University Central England, Birmingham	FdSc Health & Social Care Paramedic Science	New Programme	
	University of East Anglia	BSc (Hons) Physiotherapy	QAA Benchmarks	
25 April 2007	University of East Anglia	BSc (Hons) Occupational Therapy	QAA Benchmarks	
25-26 April 2007	University of East Anglia	BSc (Hons) Speech and Language Therapy	Major Change	
25 April 2007	University of Surrey	Dip HE Operating Department Practice	New Profession	
30-31 May 2007	Sheffield Hallam University	Dip HE Operating Department Practice	New Profession	
	Brunel University	MSc Occupational Therapy	New Programme	
	University of Westminster	BSc (Hons) Applied Biomedical Science	New Programme	
5-6 June 2007	Nordoff-Robbins Music Therapy Centre	MA Community Music Therapy	New Programme	
6-7 June 2007	University of Paisley	Non-Medical Prescribing	New Profession	
07 June 2007	Thames Valley University	Dip HE Operating Department Practice	New Profession	
12 June 2007	University of Sunderland	Supplementary Prescribing for Allied Health Professionals	New Profession & Annual Monitoring	Yes (EP initiated)
13-14 June 2007	University of Salford	Prescription only Medicine	New Programme	
15 June 2007	Manchester Metropolitan University	BSc (Hons) Speech Pathology & Therapy	New Programme	
14-15 June 2007	Leeds Metropolitan University	Dip HE Operating Department Practice	Major Change	
19 June 2007	Liverpool John Moores University	Supplementary Prescribing	New Profession	
21 June 2007	Hibernia College	MA Art Therapy	New Programme	Yes (EP initiated)
20-21 June 2007	Napier University	Non-Medical Prescribing	New Programme	
26-27 June 2007	University of Teesside	BSc (Hons) Applied Biomedical Science	New Programme	
27-28 June 2007	University West of England	BSc (Hons) Biomedical Science	New Programme	
28 June 2007	Liverpool John Moores University	Foundation Degree Paramedic Science	New Programme	
28-29 June 2007	Manchester Metropolitan University	BSc (Hons) Applied Biomedical Science	Major Change	
	Queen Margaret University College	BSc (Hons) Speech and Language Therapy	Annual Monitoring	
	Sheffield Hallam University	Pg Dip Speech and Language Practice	Annual Monitoring	
		BSc Paramedic Practice	QAA Benchmarks	

Breakdown of programmes to be visited, by profession (2006/07 academic year)

Profession	Number of Programmes to be visited	
Arts therapy	6	5%
Biomedical Science	10	8%
Chiropody and podiatry	0	0%
Clinical scientists	0	0%
Dietetics	7	6%
LAPOM	2	2%
Occupational therapy	8	7%
Operating department practice	28	24%
Orthoptics	0	0%
Paramedic Science	11	9%
Physiotherapy	8	7%
Prosthetics and orthotics	0	0%
Radiography	7	6%
Speech and language therapy	8	7%
Supplementary Prescribing	23	19%
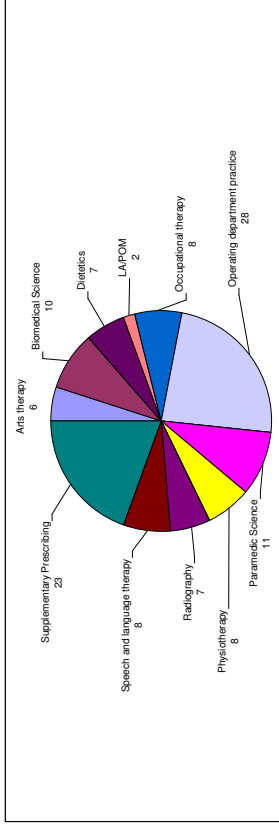
Breakdown of visits, by month (2006/07 academic year)

Month	Number of Visits	
Sep-06	2	3%
Oct-06	4	5%
Nov-06	3	4%
Dec-06	6	8%
Jan-07	5	6%
Feb-07	10	13%
Mar-07	7	9%
Apr-07	13	16%
May-07	15	19%
Jun-07	14	18%
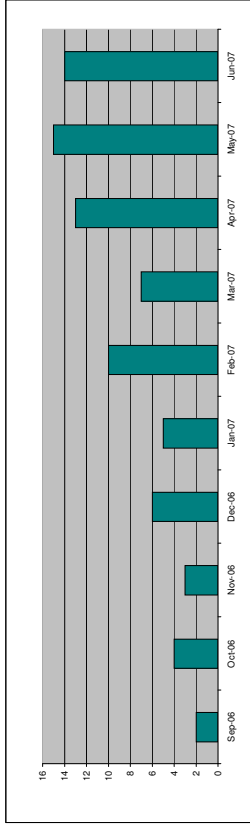
Comparison of number of visits and number of programmes visited by month (2006/07 academic year)

Month	Number of visits	Number of Programmes visits
Sep-06	2	2
Oct-06	4	6
Nov-06	3	5
Dec-06	6	6
Jan-07	5	8
Feb-07	10	14
Mar-07	7	22
Apr-07	13	17
May-07	15	15
Jun-07	14	15
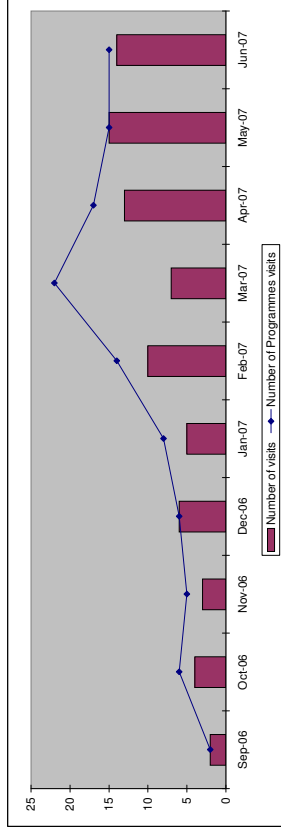
Breakdown of programmes to be visited, by reason (2006/07 academic year)

Reason for visit	Number of Programmes to	
New Programme	50	38%
Major Change	23	21%
New Profession	22	21%
New Profession & Annual Monitoring	5	5%
QAA Benchmarks	16	15%
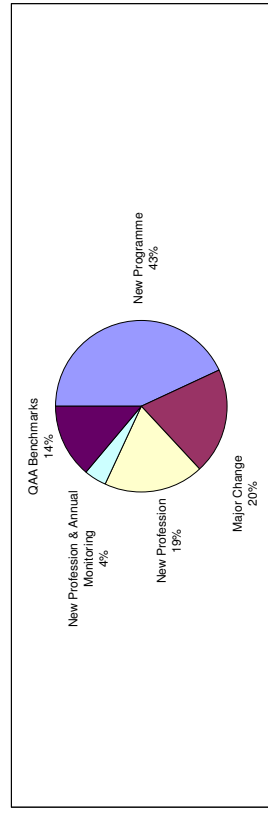
Overview of Visits - April 2005 - June 2007

Number of Visits

Month of Visits

Legend (line chart):
- New Programmes
- Established Programmes
- SP & POM/LA Programmes
- Total

	2003/4 FYE	2004/5 FYE	2005/6 FYE	2006/7 YTD
New Programmes	0	0	5	17
Established Programmes	20	25	51	39
SP & POM/LA Programmes	2	2	11	20
Total	22	27	67	76

Approval Visits	2005 Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2006 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2007 Jan	Feb	Mar	Apr	May	Jun
New Programmes	0	0	0	0	0	0	0	1	0	0	1	3	1	5	4	2	0	0	0	0	1	1	2	0	1	6	4
Established Programmes	9	9	11	5	3	5	3	0	3	0	1	2	2	6	5	2	2	0	1	2	2	3	7	7	5	6	5
SP & POM/LA Programmes	0	1	2	0	1	0	0	2	0	2	1	2	4	2	5	0	2	1	0	1	3	1	1	0	7	3	5
Total	9	10	13	5	6	5	3	2	3	2	3	7	11	12	12	4	4	2	7	11	12	5	10	7	13	15	14

Number of Visits

Month of Visit

Legend (bar chart):
- SP & POM/LA Programmes
- Established Programmes
- New Programmes