

THE HEALTH PROFESSIONS COUNCIL

Chief Executive and Registrar: Mr Marc Seale

Park House
184 Kennington Park Road
London SE11 4BU
Telephone: +44 (0)20 7840 9710
Fax: +44 (0)20 7840 9807
e-mail: colin.bendall@hpc-uk.org

MINUTES of the sixth meeting of the Education and Training Panel held on **Thursday 2 August 2007** at Park House, 184 Kennington Park Road, London SE11 4BU.

PRESENT: Ms E Thornton (Chairman)
Ms P Sabine
Ms C Farrell
Professor D Waller

IN ATTENDANCE:

Mr O Ammar, Education Officer
Mr C Bendall, Secretary to the Panel
Ms A Creighton, Education Manager
Ms M Hargood, Education Officer
Ms D Mahoon, Education Officer
Mr B Malloy, Education Administrator

Item 1.07/85 APPOINTMENT OF PANEL CHAIRMAN

1.1 The Panel agreed that Ms Thornton should act as Chairman for the meeting.

Item 2.07/86 APOLOGIES FOR ABSENCE

2.1 There were no apologies for absence.

Item 3.07/87 APPROVAL OF AGENDA

3.1 The Panel approved the agenda, subject to considering a paper on MA Music Therapy at Nordoff Robbins Music Therapy Centre as an item of any other business.

Item 4.07/88 MINUTES OF THE EDUCATION AND TRAINING PANEL HELD ON 5 JULY 2007

4.1 It was agreed that the minutes of the fifth meeting of the Education and Training Panel should be confirmed as a true record and signed by the Chairman.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None

Item 5.07/89 MATTERS ARISING

- 5.1 The Panel received a paper to note from the Executive.
- 5.2 The Panel noted that the action points arising from the previous meeting had been addressed.
- 5.3 The Panel noted that at its previous meeting it had discussed the placement handbook for the BSc (Hons) Physiotherapy programme at the University of Birmingham. The Visitors' report had required an amendment to the handbook, to delete a statement that a minimum of 1000 hours of supervised placement practice was required needed to qualify for registration with HPC. The Panel noted that it was likely that this requirement had arisen from a professional body and confirmed that the HPC had no requirements for the number of placement hours.
- 5.4 The Panel noted that at its previous meeting it had discussed the report on BSc (Hons) Physiotherapy programme at London Southbank University. The report had required the removal of an age restriction, preventing students under the age of 18 from entering the programme. The Panel agreed that the Executive should prepare a paper for the Education and Training Committee on the effect of age discrimination legislation on education programmes and any age requirements imposed by other healthcare regulators.

Action: RT (by 4 December 2007)

Item 6.07/90 VISITORS' REPORTS

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel discussed the report on BSc (Hons) Applied Biomedical Science at Anglia Ruskin University. The Panel noted that the report included a condition that the University should provide evidence that the additional 1.5 full time equivalent staff had been employed before the programme commenced. The Panel noted that education providers were sometimes reluctant to commit resources to new programmes until it was clear that the programme had been approved.
- 6.3 The Panel noted that the approvals and monitoring annual report for 2006-7 would analyse trends in programme approval. The Panel suggested that trends or issues at individual education providers should be analysed.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None

- 6.4 The Panel discussed the report on MSc Occupational Therapy (pre-registration) at Brunel University. The Panel noted that both Visitors had been from the same university, due to exceptional circumstances. The Panel noted that the Executive usually attempted to find Visitors with different backgrounds.
- 6.5 The Panel noted that the report included a condition that the university should put in place an interview procedure as part of its admission process. The reason given was that interviews with prospective students were currently only held in exceptional circumstances and the Visitors did not believe that this process was sufficiently robust.
- 6.6 The Panel agreed that the condition was beyond the scope of Standard of Education and Training 2.1, which only required that the admission procedures should give the applicant and education provider the information they required to make an informed choice. The Panel agreed that the condition should be amended to refer to putting in place a "robust procedure" for the admission process and that the reason should explain that this was to ensure that the entry criteria were being met consistently.

Action: AC (by 27 September 2007)

- 6.7 The Panel noted that the description of the background of Visitors in the reports was inconsistent (for example, some reports listed the Visitors' profession, whilst others listed their university or their place of work). The Panel noted that members of the Education Department had now been trained in writing reports. It was intended that a new style of Visitors' report would be brought to the meeting of the Education and Training Committee on 27 September 2007 for discussion/approval.
- 6.8 The Panel discussed the report on BSc (Hons) Occupational Therapy at London Southbank University. The Panel noted that the report included a condition that the programme documentation should be revised, to make it clear that completion of the programme only lead to eligibility to apply for HPC registration. The Panel noted that some programmes had prepared their documentation before the guidance on the standards of education and training had been published. It was hoped that the guidance would help education providers to prepare more comprehensive and accurate documentation.
- 6.9 The Panel noted that the report on Non Medical Prescribing at Napier University had imposed a number of conditions about practice placements. The Panel noted that this reflected wider

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None

issues about locating designated medical practitioners to supervise placements on non medical prescribing programmes.

- 6.10 The Panel discussed the report on MA Music Therapy at Nordoff-Robbins Music Therapy Centre (North West). The programme was delivered at the Royal Northern College of Music and validated by City University.
- 6.11 The Panel noted that the report included a condition that the programme team should draft and submit advertising material, to clearly articulate the distinction between the programme and other music therapy programmes available in the UK. The Panel noted that the Visitors had felt that applicants should be made aware of the innovative type of delivery in the programme. The Panel agreed that the condition should be amended to state that the programme team should draft and submit advertising material to clearly articulate the innovative approach of the programme. The Panel agreed that the reference to other music therapy programmes should be deleted.

Action: AC (by 27 September 2007)

- 6.12 The Panel noted that the report included a condition that the programme team should redraft and resubmit the programme documentation, to clearly articulate the types of support available to students from all three institutions. The Panel noted that the Visitors had felt that the documentation provided much information about available support, but in discussion between the Visitors and the programme team it had become apparent that there would be some additional resources available. The Panel noted that the Visitors had felt that the documentation should therefore be clarified.
- 6.13 The Panel noted that the report included a recommendation that Nordoff-Robbins Music Therapy Centre North West and the Royal Northern College of Music should consider extending the minimum tenancy period to ensure that least one cohort would be able to complete the programme at the same venue. The Panel agreed that if there was no guarantee that the first cohort could progress and complete their programme at the same venue, then there was insufficient evidence that the programme had a secure place in the education provider's business plan. To ensure that the standard of education and training 3.1 was met, the Panel agreed that the report should be amended so that this recommendation became a condition of approval. The Panel agreed that the wording of the recommendation should be amended to state that the education provider should provide evidence of a "secure venue" for the programme for at least the first cohort. The Panel agreed that the reason should be amended to clarify the requirements for a longer term commitment to the resources and the need to reduce any

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None

potential risks to the programme's delivery. In addition, the Panel noted that any relocation of delivery site, at a later stage, would constitute a major change.

Action: AC (by 27 September 2007)

- 6.14 The Panel noted that the visit to the BSc (Hons) Dietetics programme at the University of Plymouth had arisen due to the annual monitoring process.
- 6.15 The Panel noted the report on the Postgraduate Certificate Non Medical Prescribing (Level M) and Graduate Certificate Non Medical Prescribing (Level 3) at the University of Salford. The Panel noted that the programmes were intended for several professions, including pharmacists and nurses.
- 6.16 The Panel noted that the reports on the Operating Department Practice programmes included a number of conditions. The Panel noted that it was likely that the programme teams were gaining experience over time at preparing documentation to meet the SETs.
- 6.17 The Panel noted that the report on the Foundation degree in Paramedic Science at the University of Teesside included a number of conditions. The Panel noted that this reflected the programme's move into the higher education sector and the need to develop a number of aspects of the programme, including protected time for students to study and issues around Accreditation of Prior Experiential Learning. The Panel noted that a second visit was proposed to be held in early September to determine whether the conditions had been met.
- 6.18 Subject to the amendments agreed above, the Panel agreed to accept the Visitors' Reports for the following programmes:

Education provider	Programme name	Delivery mode
Anglia Ruskin University	BSc (Hons) Applied Biomedical Science	Full-time
Anglia Ruskin University	BSc (Hons) Applied Biomedical Science	Part-time
Brunel University	MSc Occupational Therapy (Pre-registration)	Full-time
Glasgow Caledonian University	DipHE Operating Department Practice	Full-time
London South Bank University	BSc (Hons) Occupational Therapy	Part Time (In Service)
London South Bank University	BSc (Hons) Therapeutic Radiography	Full-time

Manchester Metropolitan University	BSc (Hons) Applied Biomedical Science	Full-time
Manchester Metropolitan University	BSc (Hons) Applied Biomedical Science	Part-time
Manchester Metropolitan University	BSc (Hons) Psychology & Speech Pathology	Full-time
Manchester Metropolitan University	BSc (Hons) Psychology & Speech Pathology	Part-time
Manchester Metropolitan University	BSc (Hons) Speech Pathology & Therapy	Full-time
Manchester Metropolitan University	BSc (Hons) Speech Pathology & Therapy	Part-time
Napier University, Edinburgh	Non-Medical Prescribing	Part-time
Nordoff-Robbins Music Therapy Centre	MA in Music Therapy (Community Music Therapy / Nordoff-Robbins)	Part-time
University of Plymouth	BSc (Hons) Dietetics	Full-time
University of Salford	Post Graduate Certificate Non Medical Prescribing (Level M)	Flexible
University of Salford	Graduate Certificate Non Medical Prescribing (Level 3)	Flexible
Sheffield Hallam University	Dip Higher Education Paramedic Practice	Full-time
Suffolk College	Dip HE Operating Department Practice	Full-time
University of Surrey	Dip HE Operating Department Practice	Full-time
University of Teesside	University Certificate in Professional Development (UCPD)	Part-time
University of Teesside	University Certificate in Postgraduate Professional Development (UCPPD)	Part-time
University of Teesside	Foundation Degree Paramedic Science	Full-time
Thames Valley University	Dip HE Operating Department Practice	Full-time
University of Westminster	BSc (Hons) Applied Biomedical Sciences	Part-time
University of Worcester	Non-Medical Independent & Supplementary Prescribing	Part-time

Item 7.07/91 PROGRAMME APPROVAL

7.1 The Panel received a paper for discussion/approval from the Executive.

7.2 The Panel agreed that the following programmes should be approved, as the Visitors were satisfied that the conditions in the

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None

Visitors' reports had been met and the programmes therefore met the SETs:

Education Provider	Programme	Mode of Study
Bangor, University of Wales	Pg Dip Occupational Therapy	Full-time Accelerated
University of Birmingham	BSc (Hons) Physiotherapy	Full-time
University of Birmingham	BSc (Hons) Physiotherapy	Flexible
Brunel University	MSc Occupational Therapy (Pre-registration)	Full-time
University of Derby	MA Art Therapy	Full-time
University of Derby	MA Dramatherapy	Full-time
University of Dundee	Non-Medical Prescribing	Part time
Edge Hill University	DipHE Operating Department Practice	Full-time
Glasgow Caledonian University	DipHE Operating Department Practice	Full-time
The Institute of Arts in Therapy & Education	MA Integrated Arts Psychotherapy	Part time
London South Bank University	BSc (Hons) Diagnostic Radiography	Part-time (In service)
London South Bank University	BSc (Hons) Diagnostic Radiography	Full-time
London South Bank University	Pg Dip Diagnostic Radiography	Full-time
London South Bank University	BSc (Hons) Occupational Therapy	Part time
London South Bank University	BSc (Hons) Occupational Therapy	Full time
London South Bank University	BSc (Hons) Occupational Therapy	Part-time (In service)
London South Bank University	BSc (Hons) Therapeutic Radiography	Part-time (In service)
London South Bank University	Pg Dip Occupational Therapy	Full-time
London South Bank University	Pg Dip Therapeutic Radiography	Full-time
London South Bank University	BSc (Hons) Therapeutic Radiography	Full-time
Manchester Metropolitan University	BSc (Hons) Applied Biomedical Science	Full-time
Manchester Metropolitan University	BSc (Hons) Applied Biomedical Science	Part time
Manchester Metropolitan University	BSc (Hons) Psychology & Speech Pathology	Part time
Manchester Metropolitan University	BSc (Hons) Psychology & Speech Pathology	Full-time
Manchester Metropolitan University	BSc (Hons) Speech Pathology & Therapy	Full-time
Manchester Metropolitan University	BSc (Hons) Speech Pathology & Therapy	Part time
Napier University, Edinburgh	Non-Medical Prescribing	Part time
Northumbria University at	BSc (Hons) Occupational Therapy	Part time

Date
2007-07-25

Ver.
a

Dept/Cmte
ETC

Doc Type
MIN

Title
Minutes Education and Training
Panel 2 August 2007 public meeting

Status
Final
DD: None

Int. Aud.
Public
RD: None

Newcastle		
Northumbria University at Newcastle	BSc (Hons) Occupational Therapy	Full-time
Northumbria University at Newcastle	DipHE Operating Department Practice	Full-time
Northumbria University at Newcastle	MSc Occupational Therapy (Pre-registration)	Full-time
Oxford Brookes University	Dip HE Operating Department Practice	Full-time
Oxford Brookes University	Dip HE Operating Department Practice	Part time
University of Paisley	BSc (Hons) Applied Biomedical Sciences	Full-time
The Robert Gordon University	Non-Medical Prescribing	Part time
University of Salford	Post Graduate Certificate Non Medical Prescribing (Level M)	Flexible
University of Salford	Graduate Certificate Non Medical Prescribing (Level 3)	Flexible
Sheffield Hallam University	Dip Higher Education Paramedic Practice	Full-time
Staffordshire University and Keele University	DipHE Operating Department Practice	Full-time
Suffolk College	DipHE Operating Department Practice	Full-time
Surrey, University of	Dip HE Operating Department Practice	Full-time
Teesside, University of	University Certificate of Professional Development Non-Medical Prescribing	Part time
Thames Valley University	DipHE Operating Department Practice	Full-time

Action: AC (by 27 September 2007)

Item 8.07/92 VISITORS' REPORT AND PROGRAMME APPROVAL

- 8.1 The Panel received a paper for discussion/approval from the Executive.
- 8.2 The Panel noted that the Visitors' report for BSc (Hons) Occupational Therapy at Cardiff University had imposed no conditions of approval and the education provider had made no representations.
- 8.3 The Panel agreed to accept the Visitors' report and approve the following programme:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None

Education provider	Programme name	Delivery mode
Cardiff University (Prifysgol Caerdydd)	BSc (Hons) Occupational Therapy	Part time

Action: AC (by 27 September 2007)

Item 9.07/93 ANNUAL MONITORING AUDITS FOR APPROVAL

- 9.1 The Panel received a paper for discussion/approval from the Executive.
- 9.2 The Panel noted that, as part of the monitoring of programmes, education providers in group A were expected to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Several annual monitoring assessment days had been held for Visitors to consider submissions.
- 9.3 The Panel agreed to accept the Visitors' recommendations that the following programmes continued to meet the SETs:

Education Provider	Programme	Delivery Mode
Brunel University	BSc (Hons) Occupational Therapy	Part time
Brunel University	BSc (Hons) Physiotherapy	Part time
Canterbury Christ Church University	BSc (Hons) Occupational Therapy	Full time
University of Central England in Birmingham	DipHE Operating Department Practice	Full time
University of Central England in Birmingham	BSc (Hons) Diagnostic Radiography	Full time
University of Central England in Birmingham	BSc (Hons) Diagnostic Radiography	Part time
University of Central England in Birmingham	BSc (Hons) Radiotherapy	Full time
University of Central England in Birmingham	BSc (Hons) Radiotherapy	Part time
University of Central England in Birmingham	BSc (Hons) Speech & Language Therapy	Full time
University of Central England in Birmingham	BSc (Hons) Speech & Language Therapy	Part time
University College London	BSc (Hons) Speech Sciences	Full time
University College London	MSc Speech & Language Sciences	Full time
De Montfort University	BSc (Hons) Human Communication - Speech & Language Therapy	Full time
University of Exeter	BSc (Hons) Medical Imaging (Diagnostic Radiography)	Full time
King's College London	BSc (Hons) Nutrition & Dietetics	Full time

Date
2007-07-25

Ver.
a

Dept/Cmte
ETC

Doc Type
MIN

Title
Minutes Education and Training
Panel 2 August 2007 public meeting

Status
Final
DD: None

Int. Aud.
Public
RD: None

King's College London	MSc Dietetics	Full time
King's College London	Pg Dip Dietetics	Full time
University of Liverpool	BSc (Hons) Diagnostic Radiography	Full time
University of Liverpool	BSc (Hons) Orthoptics	flexible
University of Liverpool	BSc (Hons) Radiotherapy	Full time
University of Liverpool	BSc (Hons) Radiotherapy	Part time
London Metropolitan University	MSc Human Nutrition & Dietetics	Full time
University of Plymouth	MA Dramatherapy	Part time
St George's Hospital Medical School	BSc (Hons) Therapeutic Radiography	Full time
University of Reading	BSc (Hons) Speech & Language Therapy	Full time
University of Reading	MSc Speech & Language Therapy	Full time
University of Salford	BSc (Hons) Prosthetics & Orthotics	Full time
University of Sheffield	MMED Sci Clinical Communication Studies	Full time
University of Sheffield	B.Med Sci (Hons) Speech	Full time

9.4 The Panel noted that Visitors at annual monitoring assessment days might not recognise that an issue with a programme at an education provider might affect other programmes at the same provider. The Panel noted that the Executive would consider this as part of its review of annual monitoring.

Item 10.07/94 MAJOR/MINOR CHANGES: 1

- 10.1 The Panel received a paper for discussion/approval from the Executive.
- 10.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by Visitors. The Visitors were satisfied that the changes were minor and that the programme continued to meet the SETs.
- 10.3 The Panel agreed that the following programmes had undergone minor changes and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
Sheffield Hallam University	BSc (Hons) Occupational Therapy	Part-time
Sheffield Hallam University	BSc (Hons) Occupational Therapy	Full-time
Sheffield Hallam University	BSc (Hons) Physiotherapy	Full-time
Sheffield Hallam University	BSc (Hons) Physiotherapy	Part-time
Suffolk College	BSc (Hons) Diagnostic Radiography	Full-time

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None

Suffolk College	BSc (Hons) Diagnostic Radiography	Part-time
Suffolk College	BSc (Hons) Oncology & Radiotherapy Technology	Full-time
Suffolk College	BSc (Hons) Oncology & Radiotherapy Technology	Part-time

Item 11.07/95 MAJOR/MINOR CHANGES: 2

11.1 The Panel received a paper for discussion/approval from the Executive.

11.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by Visitors. The Visitors were satisfied that although the changes were major, the programmes continued to meet the SETs and there was no requirement for a visit.

11.3 The Panel agreed that the following programmes had undergone major change and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
University of Central Lancashire	BSc (Hons) Physiotherapy	Full-time
Queen Margaret University, Edinburgh	MSc Art Therapy	Flexible
Queen Margaret University, Edinburgh	BSc (Hons) Dietetics	Full-time
Queen Margaret University, Edinburgh	MSc Dietetics	Full-time
Queen Margaret University, Edinburgh	BSc (Hons) Occupational Therapy	Full-time
Queen Margaret University, Edinburgh	Pg Dip Occupational Therapy	Full-time
Queen Margaret University, Edinburgh	MSc Occupational Therapy	Full-time
Queen Margaret University, Edinburgh	BSc (Hons) Physiotherapy	Full-time
Queen Margaret University, Edinburgh	MSc Physiotherapy (Pre-registration)	Full-time
Queen Margaret University, Edinburgh	BSc (Hons) Podiatry	Full-time
Queen Margaret University, Edinburgh	BSc (Hons) Therapeutic Radiography	Full-time
Queen Margaret University, Edinburgh	BSc (Hons) Diagnostic Radiography	Full-time
The Robert Gordon University	BSc (Hons) Applied Biomedical Sciences	Full-time

Date
2007-07-25

Ver.
a

Dept/Cmte
ETC

Doc Type
MIN

Title
Minutes Education and Training
Panel 2 August 2007 public meeting

Status
Final
DD: None

Int. Aud.
Public
RD: None

Item 12.07/96 ANY OTHER BUSINESS

- 12.1 The Panel received a tabled paper for discussion/approval from the Executive.
- 12.2 The Panel noted that at the last meeting, it had discussed a late representation against conditions in the Visitors' report for MA Music Therapy at Nordoff Robbins Music Therapy Centre. The Panel had decided that it wished to seek the professional view of Professor Waller, the Arts Therapist member of the Education and Training Committee, before making a final decision.
- 12.3 The Panel noted that the Visitors' report contained two conditions and that the Visitors had felt that the second condition had been met. The Visitors felt that the first condition had not been met. The outstanding condition required that the provider should make every effort to ensure each student's first period of Personal Music Therapy did not overlap with the start of his or her external Personal Psychotherapy, nor the second session of Personal Music Therapy with the last sessions of Personal Psychotherapy.
- 12.4 The Panel noted that Professor Waller had written to the Education Manager on 25 July 2007. Professor Waller had indicated that she respected the concerns of the Visitors about the outstanding condition. Having considered the philosophy of treatment of the Nordoff-Robbins Music Therapy centres, Professor Waller felt that if there should be an overlap in the students' personal psychotherapy and in their music therapy this would not be damaging to the students. Informed consent from both student and therapists to such an overlap would need to be obtained. The Panel noted that it was possible that other programmes had overlapping therapies.
- 12.5 The Panel agreed that, in the light of Professor Waller's advice, that the first condition should remain in the Visitors' report but that the HPC should now agree that the first condition had been met.
- 12.6 The Panel agreed to accept the Visitors' report and agreed that the following programme should be approved as meeting the SETs:

Education provider	Programme name	Delivery mode
Nordoff Robbins Music Therapy Centre - City University London	MA Music Therapy	Full time

Action: AC (by 27 September 2007)

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None

Item 13.07/97 DATE OF NEXT MEETING

13.1 The next meeting would be held on Thursday 27 September 2007.

13.2 Subsequent meetings would be held on:

Thursday 25 October 2007

Wednesday 14 November 2007

Tuesday 4 December 2007

CHAIRMAN

DATE

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-25	a	ETC	MIN	Minutes Education and Training Panel 2 August 2007 public meeting	Final DD: None	Public RD: None