

Education and Training Committee Meeting

Tuesday 4 December 2007

10.30 am

The 34th meeting of the Education and Training Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Education and Training Committee meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Colin Bendall
Secretary to the Committee
27 September 2007

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

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Agenda – Part One – open to members of the public

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| 1. | Apologies for absence | verbal |
| 2. | Approval of agenda | verbal |
| 3. | Notes of the Education and Training Committee meeting held on 27 September 2007
from Colin Bendall - Secretary to the Committee | enclosure 1
paper ETC 83/07 |
| 4. | Matters arising
from Colin Bendall - Secretary to the Committee | enclosure 2
paper ETC 84/07 |
| 5. | Chairman's report | verbal |
| 6. | Education Manager's report
from Abigail Creighton – Education Manager | enclosure 3
paper ETC 85/07 |

Items for discussion/approval

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| 7. | Proposed fee rise
from Simon Leicester – Director of Finance | enclosure 4
paper ETC 86/07 |
| 8. | Generic Standards of Proficiency
from Michael Guthrie – Policy Manager | enclosure 5
paper ETC 87/07 |
| 9. | Health Professions Council response to EQUIP Enhancing Quality in Partnership – Healthcare Education Quality Assurance Framework consultation
from Rachel Tripp – Director of Policy and Standards | enclosure 6
paper ETC 88/07 |
| 10. | Student fitness to practise – Department of Health response
from Charlotte Urwin – Policy Officer | enclosure 7
paper ETC 89/07 |
| 11. | Education complaints procedure
from Sam Mars – Policy Officer | enclosure 8
paper ETC 90/07 |
| 12. | Major change process redesign
from Osama Ammar – Education Officer | enclosure 9
paper ETC 91/07 |
| 13. | Visitors' report
from Osama Ammar and Mandy Hargood – Education Officers | enclosure 10
paper ETC 92/07 |

Items to note

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| 14. | Applied psychologists consultations
from Michael Guthrie – Policy Manager | enclosure 11
paper ETC 93/07 |
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Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-01	a	ETC	AGD	Agenda Education and Training Committee 4 December 2007 public meeting	Draft DD: None	Public RD: None

15. **Continuing Professional Development project** enclosure 12
from Greg Ross-Sampson – Director of Operations and paper ETC 94/07
Richard Houghton - Head of Registration
16. **Approvals and monitoring annual report 2006** enclosure 13
from Abigail Creighton – Education Manager paper ETC 95/07
17. **Education Department reorganisation** enclosure 14
from Abigail Creighton – Education Manager paper ETC 96/07
18. **Dates of Committee and Panel meetings 2008-9** enclosure 15
from Colin Bendall – Secretary to the Committee paper ETC 97/07
19. **Electronic resolutions passed since the last meeting** enclosure 16
from Colin Bendall – Secretary to the Committee paper ETC 98/07
20. **Reports from Education and Training Committee representatives at external meetings** enclosure 17
from Colin Bendall - Secretary to the Committee paper ETC 99/07
21. **Committee membership** enclosure 18
from Colin Bendall - Secretary to the Committee paper ETC 100/07
22. **Amendment to Standing Orders** enclosure 19
from Colin Bendall - Secretary to the Committee paper ETC 101/07
23. **Minutes of the review of the Standards of Education and Training Professional Liaison Group held on 13 September 2007** enclosure 20
from Carol Lloyd – Chairman of the Professional Liaison Group paper ETC 102/07
24. **Minutes of the Applied Psychologists Standards of Proficiency Professional Liaison Group held on 4 September 2007** enclosure 21
From Jeff Lucas – Chairman of the Professional Liaison Group paper ETC 103/07
25. **Minutes of the Applied Psychologists Standards of Proficiency Professional Liaison Group held on 12 October 2007** enclosure 22
From Jeff Lucas – Chairman of the Professional Liaison Group paper ETC 104/07
26. **Minutes of the Applied Psychologists Standards of Proficiency Professional Liaison Group held on 25 October 2007** enclosure 23
From Jeff Lucas – Chairman of the Professional Liaison Group paper ETC 105/07
27. **Minutes of Education and Training Panel held on 27 September 2007** enclosure 24
from Colin Bendall - Secretary to the Committee paper ETC 106/07
28. **Minutes of Education and Training Panel held on 25 October 2007** enclosure 25
from Colin Bendall - Secretary to the Committee paper ETC 107/07

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29. **Minutes of Education and Training Panel held on 14 November 2007** enclosure 26
from Colin Bendall – Secretary to the Committee paper ETC 108/07

Items for information

30. **Health and Character declarations** enclosure 27
from Kelly Johnson – Director of Fitness to Practise paper ETC 109/07

31. **Any other business**
Previously notified to and agreed by the Chairman

32. **Date and time of next meeting**
Wednesday 26 March 2008 at 10.30 am

Subsequent meetings at 10.30 am:
Tuesday 10 June 2008
Thursday 25 September 2008
Tuesday 2 December 2008
Thursday 26 March 2009

Resolution

The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (i) information relating to a registrant, former registrant or applicant for registration;
- (ii) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (vi) action being taken to prevent or detect crime or to prosecute offenders;
- (vii) the source of information given to the Committee in confidence; or
- (viii) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions."

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