

**Health Professions Council
Education and Training Committee 12 June 2007**

Annual Review of Actions taken in 2006-7: Public Meetings

Executive Summary and Recommendations

Introduction

An annual review of the actions taken by the Committee in its public meetings in 2006-7 is attached.

Decision

The Committee is asked to note the actions that have been taken.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None.

Financial implications

None.

Appendices

List of actions in 2006-7.

Date of paper

31 May 2007.

ACTION POINTS

EDUCATION AND TRAINING COMMITTEE - PUBLIC MEETINGS

2006-7

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Education and Training Committee strategy to be amended and presented to Council. (13 June 2006, 7.3)	RT	6 July 2006	Actioned. Noted by Council on 6 July 2006. See action points 2, 10 and 36.
2	Executive to prepare an action plan, prioritising strategic issues and setting out a plan for each issue. (13 June 2006, 7.4)	RT	28 September 2006	Actioned. See action points 10 and 36.
3	Education providers to be asked to show through their assessment regulations that they would appoint an external examiner who was normally from the relevant part of the Register. Any exceptions to be discussed and agreed at the Approvals Visit. (13 June 2006, 8.5)	AC	Ongoing	Actioned. See consultation on Standard of Education and Training 6.7.5 and action points 4 and 11.
4	Standard of Education and Training 6.7.5: (1) Recommended to Council that consultation on proposed amendment should be undertaken; (2) agreed amended wording of consultation letter; (3) Executive to run the consultation, analyse the results and bring these back to the Committee. (13 June 2006, 8.6)	RT	Point 1 by 6 July 2006; Point 3 by 28 September 2006	Actioned. Consultation approved by Council on 6 July 2006. Consultation ran from 2 October 2006 to 12 January 2007. See action point 11.

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5	Grandparenting report: To be amended and presented to Council. (13 June 2006, 10.6)	MG	12 September 2006	Actioned. To be considered by Council on 31 May 2007.
6	Communications Committee to discuss ways of strengthening HPC publications by providing supporting evidence for statements. (13 June 2006, 10.7)	MG	27 October 2006	Actioned. Communications Committee on 27 October 2006 discussed the Communications strategy and workplan and communication with stakeholders.
7	Foundation Degree Framework for the Health Sector - Implementation Steering Group: Ms Farrell to represent the Committee. (13 June 2006, 11.3)	Ms Farrell	Ongoing	Actioned.
8	Higher Education Academy Learning and Teaching in Health: Miss Thornton to represent the Committee. (13 June 2006, 12.3)	Miss Thornton	Ongoing	Actioned.
9	Committee to review the future of the Approvals Committee. (13 June 2006, 13.3)	MJS	28 September 2006	Actioned. See paper on agenda for 28 September 2006.
10	Education and Training Committee strategy: action plan to prioritise strategic issues to be presented to next meeting. (28 September 2006, 4.3)	RT	5 December 2006	Policy and Standards Department Workplan, approved by Council on 12 September 2006, included reference to strategic items identified by the Committee. See also action point 36.

11	Standard of Education and Training 6.7.5: consultation on proposed change to take place in autumn 2006. (28 September 2006, 4.4)	RT	Ongoing	Actioned. Consultation ran from 2 October 2006 to 12 January 2007. See action points 44 and 45 below.
12	Five Year Plan: Central case scenario to be recommended to Council. (28 September 2006, 7.8)	SL	4 October 2006	Actioned. Council on 4 October 2006 agreed the central case scenario.
14	Proposed changes to fees: Council to receive summary of points made by Finance and Resources Committee on 18 September, to facilitate discussion. (28 September 2006, 8.10)	CB	4 October 2006	Actioned. Paper tabled at Council meeting on 4 October 2006.
15	Proposed changes to fees: Scenario one (central case fee outcome) agreed and recommended to Council. Committee's concern about issues debated in proposed increased registration fee for UK graduates should be highlighted to Council. (28 September 2006, 8.11)	SL	4 October 2006	Actioned. Council on 4 October 2006 agreed that the consultation document should provide two options on the fee rise - the second option includes a lower fee for new graduates from approved programmes in the UK. Consultation ran from 6 November 2006 to 6 February 2007. See action point 33.
16	Future of the Approvals Committee - Agreed to recommend to the Council that:	MJS	14 December 2006	Actioned 1-4: Approved by Council on 14 December 2006..

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	<p>(1) the Approvals Committee should be disbanded with effect from 31 December 2006;</p> <p>(2) a Panel of the Education and Training Committee should be established with effect from 1 January 2007 and should meet 10 times a year;</p> <p>(3) the Education and Training Committee's Standing Orders should be amended accordingly;</p> <p>(4) the Council should consider the matter of reallocation of members of the Approvals Committee to other committees; and</p> <p>(5) members of the Approvals Committee should be notified of the decisions.</p> <p>(28 September 2006, 9.6)</p>			5: Email sent to Approvals Committee members on 16 October 2006.
17	<p>Standards of Education and Training Guidance:</p> <p>(1) responses to consultation document and amended guidance approved, subject to amendments discussed;</p> <p>(2) consultation responses document should be published on HPC website;</p> <p>(3) documents should be approved and recommended to Council for approval.</p> <p>(28 September 2006, 10.6)</p>	SM	14 December 2006	Actioned. Guidance and consultation responses document approved by Council on 14 December 2006.

18	Review of Standards of Proficiency for Operating Department Practitioners: Workplan for review approved. (28 September 2006, 11.5)	MG	Ongoing to January 2008	Actioned. See action point 19 below.
19	Review of Standards of Proficiency for Operating Department Practitioners: Committee to be represented by Mrs Drayton, Mr Mount and the Chairman at discussion meeting. (28 September 2006, 11.6)	MG, Mrs Drayton, Mr Mount, Chairman	February 2007	Actioned. February meeting cancelled due to bad weather. Meeting rearranged for 19 June 2007.
20	Creating an Inter-Professional Workforce: Executive to keep the Committee informed of developments. (28 September 2006, 12.6)	MG	Ongoing	
21	Approved Mental Health Professionals (AMHP): Executive to seek clarification from Department of Health on whether proposals also applied to Wales and seek explanation of rationale for proposed extension of role of AMHP to other professionals. (28 September 2006, 13.8)	MG	5 December 2006	Actioned. It was confirmed that the proposals apply to Wales. A paper for information on 28 March 2007 indicated that it was no longer proposed to annotate the register to indicate AMHPs.
22	AMHP: Interim position statement in paper approved. (28 September 2006, 13.9)	MG	Ongoing	Actioned. See action point 21.
23	Continuing Professional Development audit sample size: 5% of first two professions (Chiropodists and Podiatrists; Operating Department Practitioners) to	CS	Ongoing	Actioned.

	be audited, with 2.5% of subsequent professions audited. Sample sizes to be reviewed after first full cycle of audits, taking factors into account such as failure rates. (28 September 2006, 14.4)			
24	Continuing Professional Development: Executive to provide progress report on implementation of processes for next meeting. (28 September 2006, 14.5)	CS	5 December 2006	Actioned. See action point 32.
25	Health and Character Declarations: Executive to prepare a paper for Education and Training Committee providing clarification on statistics. (28 September 2006, 19.2)	KJ	5 December 2006	Actioned. See paper for information on agenda for 5 December 2006.
26	Health and Character Declarations: Health Committee to receive clarification of statistics for information. (28 September 2006, 19.3)	KJ	Ongoing to 2007	This area is the responsibility of the Education and Training Committee under the Registration and Fees Rules 2003.
29	Issues around local anaesthesia programmes to be covered in a future paper. (5 December 2006, 2.2.1)	Ms Sabine/ CB	28 March 2007	Actioned. Details received and passed to Education Manager and Director of Operations.
30	Issues around ongoing monitoring of approved programmes to be covered in a future paper. (5 December 2006, 2.2.3)	AC	Ongoing	
31	Policy on use of lay Visitors to be reconsidered. (5 December 2006, 2.2.4)	AC	Ongoing	

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32	Progress report on implementation of Continuing Professional Development processes to be provided for next meeting. (5 December 2006, 4.4)	CS	28 March 2007	Actioned. See paper on agenda for 28 March 2007. Responsibility for implementing the processes is now with the Project Manager.
33	Fees Rise Consultation: Committee agreed to all consultation questions, except question 3. Committee's response to be made accordingly. (5 December 2006, 7.4)	MG	6 February 2007	Actioned. Consultation ended on 6 February 2007. Outcome of consultation considered by Council and fees agreed by Council on 29 March 2007.
34	Standards Workplan: Agreed and recommended to Council for approval. (5 December 2006, 8.5)	MG	28 March 2007	Actioned. Approved by Council on 14 December 2006.
35	Education and Training Committee Scheme of Delegation: Amendments approved, subject to Council's decision on whether to disband Approvals Committee. (5 December 2006, 9.5)	CB	1 January 2007	Actioned. Council agreed on 14 December 2006 to disband Approvals Committee with effect from 31 December 2006; to create Education and Training Panels with effect from 1 January 2007; and to amend Education and Training Committee's Standing Orders accordingly. Members of Approvals

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				Committee who were only on that Committee were reassigned to other committees.
36	<p>Policy and Standards Department Workplan: Paper to be prepared, drawing out education issues from approved workplan. Paper to clarify which issues in workplan were the responsibility of the Committee and should allow Committee to review work completed and to prioritise work.</p> <p>(5 December 2006, 10.4)</p>	RT	28 March 2007	Actioned. See paper on agenda for 28 March 2007.
37	<p>Approval and Monitoring Department draft workplan 2007-8: Should be amended to refer to revalidation and link this to post-registration qualifications. Plan to be implemented.</p> <p>(28 March 2007, 7.10)</p>	AC	Ongoing to March 2008	
38	<p>Higher Education Regulation Review Group Concordat:</p> <p>(1) HPC to pursue signing the concordat;</p> <p>(2) Executive to prepare a paper for next meeting of Committee with first draft of possible HPC annex to concordat;</p> <p>(3) copy of concordat in the paper should be noted and any comments by members to be forwarded to Policy and Standards Department. These comments would form part of the paper for next meeting.</p> <p>(28 March 2007, 10.5)</p>	RT/ All members	12 June 2007	

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39	<p>Approval of Programmes leading to Entitlements Under the Prescription Only Medicines (POM) (Human Use) Order 1997 - Recommended to Council that:</p> <p>(1) modules leading to POM entitlement which formed part of already approved pre-registration chiropody and podiatry programmes could be separately approved for the purposes of entitlements under the Prescription Only Medicines (Human Use) Order 1997, subject to a paper-based assessment by two Visitors against SET 2;</p> <p>(2) programmes which did not form part of approved pre-registration programmes would require a separate visit, as at present.</p> <p>(28 March 2007, 11.6)</p>	MG	31 May 2007	
40	<p>Approval of Programmes leading to Entitlements Under the POM Order 1997 - Executive to provide further information about proposal for separate competencies for threshold safe and effective practice in Local Analgesia (LA) and POM.</p> <p>(28 March 2007, 11.7)</p>	MG	12 June 2007	
41	<p>Approval of Programmes leading to Entitlements Under the POM Order 1997 - Committee to discuss and recommend whether the optional status of the</p>	MG	31 May 2007	

	Standards of Education and Training relating to LA and POM should be removed. (28 March 2007, 11.8)			
42	<p>Approval of Programmes leading to Entitlements Under the POM (Human Use) Order 1997: Executive to provide further detail on the following recommendations in the paper:</p> <ul style="list-style-type: none"> • that the standards relating to supplementary prescribing in the standards of proficiency for physiotherapists, chiroprodists and podiatrists and radiographers should be removed; • that the learning outcomes described in the "Outline Curriculum for Training Programmes to prepare Allied Health Professional Supplementary Prescribers" should be formally adopted; • that separate standards of education and training should be produced relating to post-registration programmes leading to entitlements in LA, POM and supplementary prescribing; and • that a Professional Liaison Group should be established to draft guidance. <p>(28 March 2007, 11.10)</p>	MG	12 June 2007	

43	Historical Approval of Programmes Leading to Entitlements Under the POM (Human Use) Order 1997: Executive to prepare a paper for full discussion at next meeting. (28 March 2007, 12.4)	AC	12 June 2007	
44	Review of the Standards of Education and Training Professional Liaison: Workplan agreed and recommended to Council for approval. (28 March 2007, 15.4)	SM	31 May 2007	
45	Standard of Education and Training 6.7.5: Guidance on Standards of Education and Training should make it clear that other arrangements for external examiners would have to be agreed at time of programme approval. (28 March 2007, 16.4)	AC	Ongoing	
46	Standard of Education and Training 6.7.5: Consultation responses document agreed and recommended to Council for approval. (28 March 2007, 16.5)	SM	29 March 2007	