

**Education - Approvals and Monitoring Department – Abigail Creighton**

**Approval visits 2006/07**

The following 28 visits took place between 1 December 2006 and 31 March 2007. In March 2007, we attended our first multi-professional approval events.

Date	Education Provider	Programme	Reason for visit
06 December 2006	Staffordshire University	Supplementary Prescribing for Allied Health Professionals	New Programme
06 December 2006	University of Brighton	Supplementary Prescribing	New Programme
12-13 December 2006	University of Central Lancashire	Dip HE Operating Department Practice	New Profession
13 December 2006	University of Bradford	Supplementary Prescribing	New Programme
19-20 December 2006	University of East Anglia	Dip HE Operating Department Practice	New Profession
20 December 2006	Canterbury Christ Church University	Pg Dip Speech and Language Therapy	New Programme
18-19 January 2007	University of Essex	BSc (Hons) Applied Biomedical Science	New Programme
23-24 January 2007	Anglia Ruskin University / HSHS	Dip HE Operating Department Practice	New Profession & Annual Monitoring
25 January 2007	St Martin's College	Supplementary Prescribing	New Programme
24-25 January 2007	Canterbury Christ Church University	Dip HE Operating Department Practice	New Profession
30-31 January 2007	College of St Mark and St John	BSc (Hons) Speech and Language Therapy	Major Change

6 & 7 Feb 2007	University of Derby	MA Art Therapy MA Dramatherapy	QAA Benchmarks
7 & 8 Feb 2007	South Trent ODP Centre	Dip HE Operating Department Practice	New Profession
8 Feb 2007	University of East London	BSc(Hons) Physio BSc(Hons) Podiatry	Major Change
13 & 14 Feb 2007	Nordoff Robbins Music Therapy Centre	MSc Music Therapy	QAA Benchmarks
14 & 15 Feb 2007	University of Paisley	BSc(Hons) Applied Biomedical Science	New Programme
20 & 21 Feb 2007	Anglia Ruskin University	BSc(Hons) Radiography (Therapeutic) and Radiography (Diagnostic – mixed and FT route)	New Programme and Major Change (mixed route)
21 & 22 Feb 2007	University of Hertfordshire	BSc(Hons) Applied Biomedical Science	New Programme
27 & 28 Feb 2007	University of Huddersfield	Dip HE Operating Department Practice	New Programme
28 Feb 2007	Queen Margaret University College	Pharmacology for Podiatric Medicine	New Programme
28 Feb & 1 Mar 2007	University of Plymouth	Dip HE Operating Department Practice	New Profession & AM
7-8 Mar 2007	Oxford Brookes University	Dip HE Operating Department Practice	New Profession

Date  
2007-03-16

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6-8 Mar 2007	London South Bank University	Dip HE Operating Department Practice MSc Occupational Therapy Pg Dip Occupational Therapy BSc (Hons) Occupational Therapy BSc (Hons) Diagnostic Radiography BSc (Hons) Therapeutic Radiography Pg Dip Therapeutic Radiography Pg Dip Diagnostic Radiography MSc Therapeutic Radiography MSc Diagnostic Radiography BSc (Hons) Physiotherapy MSc Physiotherapy	New Profession & New Programme & Major Change
7-8 Mar 2007	University of Hertfordshire	Foundation Degree Paramedic Science BSc Paramedic Practice Dip HE Paramedic Science BSc (Hons) Paramedic Science BSc (Hons) Diagnostic Radiography & Imaging BSc (Hons) Radiography & Oncology BSc (Hons) Physiotherapy	QAA Benchmarks & Major Change
13-15 Mar 2007	University of Ulster	BSc (Hons) Occupational Therapy BSc (Hons) Physiotherapy BSc (Hons) Radiography(Diagnostic) BSc (Hons) Radiography (Therapeutic) BSc (Hons) Speech and Language Therapy	QAA Benchmarks & Major Change
14-15 Mar 2007	University of Hull	Dip HE Operating Department Practice	New Profession

20-22 Mar 2007	Cardiff University	Dip HE Operating Department Practice BSc (Hons) Diagnostic Radiography and Imaging BSc (Hons) Radiotherapy and Oncology BSc (Hons) Physiotherapy Pg Dip Occupational Therapy BSc (Hons) Occupational Therapy (PT) BSc (Hons) Occupational Therapy (FT)	New Profession & Major Change
28-29 Mar 2007	University of Teesside	Dip HE Operating Department Practice	New Profession

The 2006/07 academic year schedule is now closed. Between September 2006 and July 2007, there are 85 visits, covering 128 programmes. The department has now entered its peak period (Feb – June), with an average of 12 visits per month. With two current vacancies for education officers, the department is stretched to capacity. We have had 13 visits cancelled by education providers to date. We have managed to reallocate these slots to education providers on a stand by list, so we will continue to run at capacity for this academic year.

#### Annual Monitoring

The Department contacted all education providers in December to inform them of their requirements for the 2006/07 round of annual monitoring. This included the distribution of the revised supplementary information and appropriate forms.

In January, the department began planning the assessment days and general workload of the process and in February the first submissions were received and the first assessment day was held.

The Department is expecting to receive 82 declaration forms and 109 audit forms this academic year, with peak submissions dates between Jan – May 2007. We will be holding four assessment days (Feb, April, May and June).

In February, the department received 17 declaration forms and 23 audit forms. 19 audit forms were considered at the first annual monitoring assessment days. Recommendations from this assessment day are due to be made to the Education and Training Panel in March 2007.

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### **Minor and Major Changes**

Since 1 December 2006, the Department has received 10 minor/major change submissions. A number have been signed off by the Education and Training Panel, whilst a number are still being considered by visitors.

### **Communication with Stakeholders**

The SETs guidance was finalised in February 2007. Hard copies are currently awaiting distribution to education providers. The department is currently finalising the approvals process supplementary information and is hopeful that it will be published in March/April 2007.

The department are continuing to work on updating the education section of the main HPC website. The main pages on our key operational processes have been updated, so that education providers have a greater pool of resources available to them. We are continuing to work with the Communications Department to change the format of the Register of approved courses, so that potential applicants can search the approved programme list and link directly to education provider websites.

The Department ran six visitor raining sessions between 1 December 2006 and 28 February 2007. 3 sessions were for new, previously untrained visitors and the other three, refresher training for visitors trained in 2004.

### **Employees**

Tim Bryant, an Education Administrator, left the HPC on 23 February 2007. A temporary Education Administrator started on 26 February 2007, to cover the interim before a permanent replacement is found. Interviews were held on 22 March 2007.

Interviews were held for a fifth and sixth Education Officers in early March 2007. Two appointments were made; Katherine Lock (the current Team Administrator) was promoted and an external candidate will join the department in early April.

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