

The Health Professions Council

EDUCATION AND TRAINING COMMITTEE MEETING

Wednesday 28 March 2007

10.30 am

The 31st meeting of the Education and Training Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Colin Bendall
**Secretary to the Education and
Training Committee**
21 March 2007

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

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Agenda – Part One – Open to Members of the Public

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|----|---|-------------------------------|
| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | Verbal |
| 3. | Minutes of the Education and Training Committee meeting held on 5 December 2006
From Colin Bendall - Secretary to the Committee | Enclosure 1
Paper ETC 1/07 |
| 4. | Matters Arising
From Colin Bendall - Secretary to the Committee | Enclosure 2
Paper ETC 2/07 |
| 5. | Chairman's Report | Verbal |
| 6. | Education Manager's Report
From Abigail Creighton - Education Manager | Enclosure 3
Paper ETC 3/07 |

Items for Discussion/Approval

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|-----|---|---------------------------------|
| 7. | Approval and Monitoring Department Draft Workplan 2007-8
From Abigail Creighton - Education Manager | Enclosure 4
Paper ETC 4/07 |
| 8. | Policy and Standards Workplan and Education and Training Committee Strategy Update
From Rachel Tripp - Director of Policy and Standards | Enclosure 5
Paper ETC 5/07 |
| 9. | The Use of Council Members as Visitors
From Rachel Tripp - Director of Policy and Standards | Enclosure 6
Paper ETC 6/07 |
| 10. | Higher Education Regulation Review Group Concordat
From Rachel Tripp - Director of Policy and Standards | Enclosure 7
Paper ETC 7/07 |
| 11. | Approval of Programmes Leading to Entitlements Under the Prescription Only Medicines (Human Use) Order 1997
From Michael Guthrie - Policy Manager and Abigail Creighton - Education Manager | Enclosure 8
Paper ETC 8/07 |
| 12. | Standards of Conduct, Performance and Ethics
From Michael Guthrie - Policy Manager | Enclosure 9
Paper ETC 9/07 |
| 13. | Confidentiality Guidance
From Michael Guthrie - Policy Manager | Enclosure 10
Paper ETC 10/07 |
| 14. | Review of the Standards of Education and Training Professional Liaison: Workplan
From Sam Mars - Policy Officer | Enclosure 11
Paper ETC 11/07 |
| 15. | Standard of Education and Training 6.7.5: Consultation Responses Document
From Sam Mars - Policy Officer | Enclosure 12
Paper ETC 12/07 |
| 16. | Historical Qualifications for Entitlements Under the Prescription Only Medicines (Human Use) Order 1997
From Abigail Creighton - Education Manager | Enclosure 13
Paper ETC 13/07 |

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-02-16	a	ETC	AGD	Agenda Education and Training Committee 28 March 2007 public meeting	Final DD: None	Public RD: None

Items to Note

17. **Standard of Education and Training 3.3**
From Sam Mars - Policy Officer
Enclosure 14
Paper ETC 14/07
18. **Continuing Professional Development Progress Review**
From Claire Phillips - Project Manager and Richard Houghton - Registrations Manager (Operations)
Enclosure 15
Paper ETC 15/07
19. **Review of the Application Forms and Registration Renewal Forms**
From Greg Ross-Sampson - Director of Operations
Enclosure 16
Paper ETC 16/07
20. **Action Points from the Approvals Committee**
From Colin Bendall - Secretary to the Committee
Enclosure 17
Paper ETC 17/07
21. **Committee Membership**
From Colin Bendall - Secretary to the Committee
Enclosure 18
Paper ETC 18/07
22. **Reports from Education and Training Committee Representatives at External Meetings**
From Colin Bendall - Secretary to the Committee
Enclosure 19
Paper ETC 19/07
23. **Minutes of the Education and Training Panel held on 1 February 2007**
From Colin Bendall - Secretary to the Committee
Enclosure 20
Paper ETC 20/07

Items for Information

24. **Graduate Unemployment**
From Rachel Tripp - Director of Policy and Standards
Enclosure 21
Paper ETC 21/07
25. **Approved Mental Health Professionals: Update**
From Michael Guthrie - Policy Manager
Enclosure 22
Paper ETC 22/07
26. **2005/36/EC (Professional Qualifications Directive): Update**
From Sam Mars - Policy Officer
Enclosure 23
Paper ETC 23/07
27. **Health and Character Declarations**
From Kelly Johnson – Director of Fitness to Practise
Enclosure 24
Paper ETC 24/07
28. **Any Other Business**
Previously Notified to and Agreed by the Chairman
29. **Date & Time of Next Meeting**
Tuesday 12 June 2007 at 10.30 am

Subsequent meetings at 10.30 am:
Thursday 27 September 2007
Tuesday 4 December 2007
Wednesday 26 March 2008
Tuesday 10 June 2008

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Resolution

The Committee is invited to adopt one or more of the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (i) information relating to a registrant, former registrant or applicant for registration;
- (ii) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (vi) action being taken to prevent or detect crime or to prosecute offenders;
- (vii) the source of information given to the Committee in confidence; or
- (viii) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee’s or Council’s functions.

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