

Education and Training Panel – 14 November 2007

Minor/Major Changes

Executive summary and recommendations

**Introduction**

The major/minor change process requires education providers to notify the HPC of any major changes to approved programmes. The process aims to recognise changes which may impact significantly on the provision of a programme and on the standards of education and training and standards of proficiency and determine the action that the HPC should take.

Visitors have assessed the changes to the programmes listed below, by correspondence. The visitors' reports are attached.

The visitors are satisfied that the changes are minor and that the programmes continue to meet the standards of education and training and that upon successful completion, students continue to meet the standards of proficiency. In line with the major/minor change process, this means that the visitors do not wish to recommend an approval visit.

Education Provider	Programme Name	Delivery Mode
Anglia Ruskin University	Diploma of credit pain management and local anaesthetic for podiatry practice	FT
Leeds Metropolitan University	BSc (Hons) Physiotherapy	FT
University of Manchester	BSc (Hons) Speech and Language Therapy	FT

**Decision**

The Panel is asked to approve the above named programmes as having undergone minor change, in line with the visitors' recommendation, and that the programmes continue to meet the HPC's standards of education and training.

**Background information**

None

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
02-11-2007	a	EDU	PPR	COVER SHEET - Minor/major changes - Nov 2007	Publication DD: None	Public RD: None

**Resource implications**

None

**Financial implications**

None

**Appendices**

Visitors' reports (3)

**Date of paper**

2 November 2007

## Visitors' Report Major/Minor Change

### Section One: Programme details

<b>Name of education provider</b>	Anglia Ruskin University
<b>Name of awarding body (if different from above)</b>	
<b>Programme title(s)</b>	<b>Pain Management and Local Anaesthesia for Podiatry Practice</b>
<b>Mode of delivery</b>	Full time <b>Part time</b> Other
<b>Name and profession of HPC Visitor(s)</b>	<b>J Gordon Burrow, J Pickard</b>

Please list the documents submitted by the education provider, in support of the major/minor change form:

CV for D Goven and WJ Liggins  
Response document  
Assessment sheet

Please provide a summary of the proposed changes below.

The further documentation provided to the assessors clarifies:-

1. The structure of the teaching team.
2. Confirmation regarding the status of the course in the University.
3. The new structure and credit rating and arrangements for delivery are confirmed as meeting SET requirements.

## **Section Two: Recommendation of the Visitor(s)**

Visitors' are asked to select one of the following recommendations –

- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

### **Visitors' signatures:**

**Name: J Gordon Burrow**

**Signature:**

**Date: 13/10/2007**

**Name: James Pickard**

**Signature: Jim Pickard**

**Date: 14<sup>th</sup> October 2007**

**SET1: Level of qualification for entry to the Register.**

Reason:

**SET 2: Programme admissions**

Reason:

**SET 3: Programme management and resource standards**

Reason

**SET 4: Curriculum standards**

Reason:

**SET 5: Practice placements standards**

Reason

**SET 6: Assessment standards**

Reason:

## Visitors' Report Major/Minor Change

### Section One: Programme details

<b>Name of education provider</b>	Leeds Metropolitan University
<b>Name of awarding body (if different from above)</b>	
<b>Programme title(s)</b>	BSc (Hons) Physiotherapy
<b>Mode of delivery</b>	Full time
<b>Name and profession of HPC Visitor(s)</b>	<b>Joanna Jackson &amp; Norma Brook</b>

Please list the documents submitted by the education provider, in support of the major/minor change form:

Commentary on proposed changes  
 Action plan  
 Definitive documentation  
 External examiner report  
 University documentation re. changes  
 Module handbook  
 Module descriptor  
 Reflective skills log

Please provide a summary of the proposed changes below.

To allow students gaining between 35 and 39 % in no more than one component of the module assessment to be compensated.

## Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- √ The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

*(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)*

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

*(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)*

**Visitors' signatures:**

**Name: Joanna Jackson**

**Date: 17.10.07**

**Name: Norma Brook**

**Date: 17.10.07**

**SET1: Level of qualification for entry to the Register.**

Reason:

**SET 2: Programme admissions**

Reason:

**SET 3: Programme management and resource standards**

Reason

**SET 4: Curriculum standards**

Reason:

**SET 5: Practice placements standards**

Reason

**SET 6: Assessment standards**

Reason:

## Visitors' Report Major/Minor Change

### Section One: Programme details

<b>Name of education provider</b>	University of Manchester
<b>Name of awarding body (if different from above)</b>	
<b>Programme title(s)</b>	BSc (Hons) Speech & Language Therapy
<b>Mode of delivery</b>	Full time
<b>Name and profession of HPC Visitor(s)</b>	<b>Elsbeth McCarthy, SLT</b> <b>Martin Duckworth, SLT</b>

Please list the documents submitted by the education provider, in support of the major/minor change form:

- Outline of minor changes to course unit modules for implementation during academic year 2007-8 (3 pages).
- Module descriptors for:
  - HCDI 11501 Psychology for Health & Lifespan Development
  - HCDI 11031 Child Language Development
  - HCDI 30400 Clinical Practice
  - HCDI 20122 Language Processing
  - HCDI 30540 Acquired Language and Communication Disorders

Please provide a summary of the proposed changes below.

- HCDI 11031 'Lifespan Development' to become 'Child Language Development'
- HCDI 11501 'Psychology for Health' to become 'Psychology for Health & Lifespan Development'
- HCDI 30400 'Clinical Practice' retains the same name raised to 30 credits to reflect the increased student workload.
- HCDI 30540 'Acquired Language and Communication Disorders' was a 30 credit Year 3 module is to become two modules:
  - HCDI 20122 'Language Processing' 10 credits (Yr2)
  - HCDI 30540 'Acquired Language and Communication Disorders' 20 credits (Yr3)

## Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

*(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)*

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

*(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)*

### Visitors' signatures:

**Name: Martin Duckworth**

**Date: 15 October 2007**

**Name: Elspeth McCartney**

**Date: 15 October 2007**

**SET1: Level of qualification for entry to the Register.**

Reason:

**SET 2: Programme admissions**

Reason:

**SET 3: Programme management and resource standards**

Reason

**SET 4: Curriculum standards**

Reason:

The reviewers noted that the changes were appropriate and well argued.

Observations were made in relation to two modules:

- HC DI 11031 Child Language Development. Although the introductory material suggests that there might be nursery visits, this did not form part of the module descriptor.
- HC DI 30400 Clinical Practice. It is suggested that an equivalence between session and hours is provided; the 30 credit hours might attract 300 rather than 240 hours of student effort

**SET 5: Practice placements standards**

Reason

**SET 6: Assessment standards**

Reason: