

## Education and Training Committee 27 September 2007

### Actions list

### Executive summary and recommendations

### Introduction

Attached is the actions list as agreed at the last public meeting of this committee.

### Decision

The Committee is requested to note the document. No decision is required.

### Background information

Please refer to previous papers and minutes for the background to decisions.

### Resource implications

None

### Financial implications

None

### Background papers

None

### Appendices

None

### Date of paper

28 June 2007.

## Action points

### Education and Training Committee - Public meeting

12 June 2007

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by</b>	<b>Comments</b>
1	Standards of Proficiency for Psychologists: Recommended to Council that (1) a Professional Liaison Group should be established to draft the standards of proficiency for applied psychologists and that it should be chaired by Professor Lucas; and  (2) workplan attached to paper should be approved.  (7.5)	MG	5 July 2007	Actioned. Ratified by Council on 5 July 2007.
2	Standards of Proficiency for Psychologists: Draft standards to be circulated electronically to members of Committee for comment and, following any comments, draft standards should be approved for consultation by Chairman's action.  (7.6)	MG	31 October 2007	
3	Process for complaints about educational programmes: Executive to prepare a further paper, addressing points raised.  (8.6)	SM	27 September 2007	See paper to note on agenda for 27 September 2007

4	<p>Draft response to draft regulations for directive 2005/36/EC: Draft response to the consultation to be submitted as HPC's formal response.</p> <p>(9.5)</p>	SM	3 August 2007	
5	<p>Continuing Professional Development - Process decisions:</p> <p>(1) If a registrant was denied the right to defer their CPD assessment, they should not have the ability to appeal the decision.</p> <p>(2) If a registrant lapsed after having been selected for CPD but then applied to return to the Register within two years, they should be requested to demonstrate their CPD.</p> <p>(3) If a registrant lapsed after having been selected for CPD but then applied to return to the Register after two years, the returners to practice policy should take precedence over CPD.</p> <p>(4) If, at any point during the CPD process, a registrant were to have an allegation made against them, all CPD processing should cease until the allegation had been resolved.</p> <p>(5) If a registrant failed CPD but had not yet been</p>	RH	Ongoing	

	<p>removed from the Register and had an allegation made against them in the interim, all CPD processing would cease and the fitness to practise case heard.</p> <p>(6) If a registrant failed CPD but had not been removed from the Register and a fitness to practise case found that they should remain on the Register with conditions of practice, the decision on CPD still stood.</p> <p>(7) If a registrant was selected for CPD and then had an allegation made against them which did not result in them being removed from the Register, they should be asked to complete their existing CPD assessment. If a profile was not received, they would not be lapsed from the Register but would instead be selected automatically in their profession's next CPD audit.</p> <p>(10.4)</p>			
5	<p>Approval of programmes leading to entitlements under the Prescription Only Medicines (Human Use) Order 1997:</p> <p>(1) a draft consultation letter, which would explain reasons behind proposed removal of optional status of standards of proficiency relating to local analgesia (LA) and prescription only medicines,</p>	MG	<p>Point 1 by 27 September 2007;</p> <p>Points 2 and 3 ongoing to 2008</p>	<p>See further paper on agenda for 27 September 2007.</p>

	<p>should be brought back to meeting on 27 September 2007 for approval;</p> <p>(2) following a three month consultation period, consultation responses document to be brought back to the Committee and the Council; and</p> <p>(3) if the proposed change agreed, to be effective from academic year commencing in September 2008.</p> <p>(11.5)</p>			
6	<p>Historical approval of programmes leading to entitlements under the Prescription Only Medicines (Human Use) Order 1997: Standalone POM programmes should complete a successful minor/major change submission before they could be delivered to future students.</p> <p>(12.5)</p>	AC	Ongoing	
7	<p>Executive to clarify the status of the Local Anaesthetic examination and contact the Society of Chiropractors and Podiatrists as necessary.</p> <p>(12.7)</p>	AC	27 September 2007	
8	<p>Pre-Registration Education and Training for Paramedics: All remaining 13 NHS ambulance trusts offering IHCD approved awards to be visited over next 12 months, unless trusts provided written confirmation that their IHCD</p>	AC	Ongoing to June 2008	

	<p>programme would cease to enrol students after a specified date. The Committee agreed that the Executive should monitor the situation to ensure that IHCD programmes had ceased.</p> <p>(13.4)</p>			
9	<p>Health and Character Process review: Workplan agreed.</p> <p>(14.3)</p>	KJ	Ongoing to 2009	
10	<p>Council Members as Registration Assessors: Recommended to Council that:</p> <p>(1) Council members, alternate members or Committee members should not in future be appointed as partners unless they were required because of exceptional circumstances (for example, in a small profession where there was a shortage of partners);</p> <p>(2) in the future, if a partner was appointed or elected to the Council, the Partner Manager should approach them to explain the HPC's policy on separation of role and they should be given notice that their partner contract would be terminated;</p> <p>(3) existing Council members, alternate members or Committee members who were Registration Assessors should not be used from</p>	RT	5 July 2007	Actioned. Ratified by Council on 5 July 2007.

	<p>October 2007, with exception of professions where they were required because of exceptional circumstances;</p> <p>(4) those council members from other professions who acted as Registration Assessors should be given the required three month notice in order to terminate their contract as a Registration Assessor.</p> <p>(15.4)</p>			
11	<p>Higher Education Regulation Review Group Concordat: agreed</p> <p>(1) draft HPC appendix to the Concordat;</p> <p>(2) that the Executive should forward the draft appendix to the HERRG Secretariat, who would circulate it to HERRG members and forward any relevant comments or suggested changes to the HPC Executive;</p> <p>(3) that if any suggested changes from HERRG were minor, these should be made by Executive and HPC should become a signatory to the Concordat and this should be brought back as a paper to note at next Committee meeting; and</p> <p>(4) that if suggested changes from HERRG were substantive, these should be brought back to next</p>	RT	27 September 2007	

	Committee meeting for consideration. (16.5)			
12	Committee self-evaluation: Members should individually complete the form and return their comments to Secretary to the Committee. Collated to be discussed by Committee on 27 September 2007. Committee agreed Secretary to Committee should electronically circulate the form to members.  (17.3)	CB  All members	Distribution of form: by 19 June 2007  Completed forms: by 14 September 2007	Actioned. See further paper on agenda for 27 September meeting.
13	Reports from Committee representatives at external meetings: Executive to review duplication of reports in Committee and Council papers.  (19.3)	CB	27 September 2007	Actioned. The Executive will ensure that there is no duplication in future.