

Education and Training Committee 27 September 2007

ODP Approved Qualification

Executive summary and recommendations

Introduction

In October 2004, the Education & Training Committee agreed to accept several 'historic' qualifications for Operating Department Practitioners (notably the CGLI 752 and S/NVQ qualifications) which were approved by the AODP before ODPs were regulated by the HPC . However, the Committee was only asked to approve those qualification on a time-limited basis (in one case until the end of the 'grandparenting' period), an outcome which is inconsistent with HPC's approach to all of the other professions it regulates.

Decision

The Education and Training Committee is asked to revoke its previous decision and to maintain approval of the historic ODP qualifications until that approval is formally withdrawn, in line with the process currently being used in respect of all other historic qualifications.

Appendices

- Agenda of the nineteenth meeting of the Education and Training Committee held on 13 October 2004
- Minutes of the nineteenth meeting of the Education and Training Committee held on 13 October 2004 (extract)
- Agenda item 8, enclosure 4 of the meeting of the of the Education and Training Committee held on 13 October 2004
- Agenda item 8, enclosure 4i of the meeting of the of the Education and Training Committee held on 13 October 2004

Date of paper

27 September 2007

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| 2007-09-21 | b | OPS | PPR | ETC paper ODP approved qualification | Final DD: None | Public RD: None |

The Health Professions Council

EDUCATION AND TRAINING COMMITTEE MEETING

Wednesday 13 October 2004

10.30am

The nineteenth meeting of the Education and Training Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Niamh O'Sullivan,
**Secretary to the Education and
Training Committee**
Thursday 30 September 2004

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 020 7840 9711
Fax: 020 7820 9684
email: niamh.osullivan@hpc-uk.org

Agenda – Part One – Open to Members of the Public

1. **Apologies for Absence** Verbal
2. **Approval of Agenda**
3. **Minutes of the Education and Training Committee meeting held on 1 September 2004**
From the Secretary to the Committee - Niamh O’Sullivan Enclosure 1
Paper ETC54/04
4. **Matters Arising** Verbal
5. **Chairman’s Report** Verbal
6. **Director of Education and Policy Report** Enclosure 2
Paper ETC55/04

Items for Discussion/Approval

7. **Managing Your Fitness to Practise**
From Rachel Tripp – Communications Officer Enclosure 3
Paper ETC 56/04
8. **Operating Department Practitioners– Ratification of Qualifications**
From Cathy Savage – Education and Policy Department Enclosure 4
Paper ETC 57/04
9. **Local Analgesia (LA) and Prescription Medicine (POM)**
From the Director of Education and Policy – Fiona Nixon Enclosure 5
Paper ETC 58/04
10. **Curriculum Guidance Professional Liaison Group**
From the Director of Education and Policy – Fiona Nixon Enclosure 6
Paper ETC 59/04
11. **Article 12 Approvals**
From the International Registration Manager – Sarah Dawson Enclosure 7
Paper ETC 60/04
12. **A Draft Statement of Common Purpose for Subject Benchmarks for the Health and Social Care Professions: consultation**
From the Director of Education and Policy – Fiona Nixon Enclosure 8
Paper ETC 61/04
13. **Minutes of the Approvals Committee held on 7 September 2004**
From the Chairman of Approvals Committee – John Harper Enclosure 9
Paper ETC62/04
14. **Education and Training Committee Standing Orders**
From the Secretary to the Committee – Niamh O’Sullivan Enclosure 10
Paper ETC63/04
15. **Dates of Education and Training Committee Meetings 2005/6**
From the Secretary to the Committee – Niamh O’Sullivan Enclosure 11
Paper ETC64/04

Items to Note

16. **English Language Competence – Criteria Used to Approve Tests**
From the Secretary to the Registration Committee – Lucinda Pilgrim Enclosure 12
Paper ETC 65/04

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| 17. | Registration Appeals From the Director of Fitness to Practise – Kelly Johnson | Enclosure 13 Paper ETC66/04 |
| 18. | Reports from Education and Training Committee Representatives at external meetings From the Director of Education and Policy – Fiona Nixon | Enclosure 14 Paper ETC67/04 |

Items for Information

none

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| 19. | Any Other Business Previously Notified to and Agreed by the Chairman |
| 20. | Date & Time of Next Meeting 10.30 am on Wednesday 24 November 2004 |

THE HEALTH PROFESSIONS COUNCIL

Chief Executive and Registrar: Mr Marc Seale

Park House
184 Kennington Park Road
London SE11 4BU
Telephone: +44 (0)20 7840 9711
Fax: +44 (0)20 7820 9684
e-mail: niamhosullivan@hpc-uk.org

MINUTES of the nineteenth meeting of the Education and Training Committee held on **Wednesday 13 October 2004** at Park House, 184 Kennington Park Road, London, SE11 4BU.

PRESENT: Miss E Thornton (Chairman)
Mrs S Chaudhry
Ms H Davis
Ms C Farrell
Mr P Frowen
Professor J Harper
Professor T Hazell
Professor R Klem
Professor C Lloyd
Professor J Lucas
Miss G Pearson
Mr G Sutehall
Dr A Van Der Gaag
Professor D Waller
Mr D Whitmore

IN ATTENDANCE:

Mr J Bracken, Bircham, Dyson, Bell (part)
Professor N Brook, President
Miss S Dawson, Manager International Registrations (part)
Miss K Johnson, Director, Fitness to Practise (part)
Ms F Nixon, Director of Education and Policy
Ms N O'Sullivan, Secretary to Council and the Committee
Miss L Pilgrim, Secretary to Committees
Miss C Savage, Manager CPD/Aspirant Groups (part)

Item 1.04/93 INTRODUCTION AND WELCOME

- 1.1 Miss Thornton welcomed all members and non-members to the meeting.

- 10.9 The Committee agreed that the Executive should prepare a paper on issues regarding international registration for consideration by the Registration Committee. Following these discussions an updated paper should be put to the Education and Training Committee for consideration.
- 10.10 The Committee agreed that further discussion of the approval of qualifications under Article 12 should be deferred until the above paper had been considered.

Action: FN/SD

Item 11.04/103 LOCAL ANALGESIA (LA) AND PRESCRIPTION ONLY MEDICINE (POM)

- 11.1 The Committee received a paper from the Executive for discussion/approval.
- 11.2 The Committee noted that in accordance with schedule 2 (24) of the Health Professions Order, 2001 and in accordance with the requirements of the Medicines and Healthcare Products Regulatory Agency and Medicines Control Agency, the HPC was required to agree a policy and process to enable the approval of post-registration programmes in LA and POM.
- 11.3 The Committee agreed the policy for courses in local analgesia post 2003 and also the policy for those admitted to the HPC register under transitional arrangements (see appendix 1)
- 11.4 The Committee also agreed that the Approvals Committee should consider the process for the approval of LA/POM courses as a matter of urgency.

Action: FN/LP

Item 12.04/104 OPERATING DEPARTMENT PRACTITIONERS - RATIFICATION OF QUALIFICATIONS

- 12.1 The Committee received a paper from the Executive for discussion/approval.
- 12.2 The Committee noted that the HPC register for Operating Department Practitioners would open on 18 October 2004.
- 12.3 The Committee was being requested to consider the following;
- (i) the UK approved qualification as recommended by the Professional Body, the Association of Operating Department Practitioners (AODP).

- (ii) the additional UK approved qualifications for those operating department practitioners who held earlier versions of AODP approved qualifications, and who might or might not have been practising continuously, and who might not be registered with the Association of Operating Department Practitioners (AODP) voluntary register and therefore would not be eligible for automatic transfer to the HPC register.

12.4 (i) The Committee agreed to approve the Diploma of Higher Education in Operating Department Practice provided by the 28 institutions listed in the paper from the date of the Register opening on 18th October 2004.

- (ii) The Committee agreed that approval of the award would be on the basis thereafter of assessing the qualification against the Standards of Education & Training (SETs) and the Standards of Proficiency (SoP) for ODPs.

- (iii) The Committee agreed that should the qualification not meet the SETs and the SoPs then the qualification would be subject to the approvals process.

12.5 The Committee noted that the Approvals Committee should agree a timetable for the approval, under HPC processes, of the above programmes taking into consideration the date on which they were last approved by the AODP and with consideration to available Executive resources.

Action: FN/LP

12.6 The Committee approved the following qualifications for a time limited period i.e. for the duration of the grandparenting period (until 17 October 2006)

- (i) The City and Guilds of London Institute – Hospital Operating Department Assistants
- (ii) The formal Certification of Assimilation prior to 1980.

12.7 The Committee also approved in accordance with Article 9.2(1) for a period of 2 years and with an option to extend the period of the approval until 17 October 2006.

- (i) The Scottish or National Vocational Qualification in Operating Department Practice, Level 3 (effective from 1991-2000).

Operating Department Practitioners – Ratification of Qualifications

Executive Summary and Recommendations

Introduction

The HPC Register for operating department practitioners opens on 18th October 2004. The Education & Training Committee is requested to consider the UK approved qualification.

Decision

1. The Committee is requested to approve the **Diploma of Higher Education in Operating Department Practice** as the UK approved qualification for operating department practitioners with effect from the date of the Register opening on 18th October 2004.
2. The Committee is requested to agree that approval of the award would be on the basis thereafter of assessing the qualification against the Standards of Education & Training (SETs) and the Standards of Proficiency (SoP) for ODPs.
3. The Committee is requested to agree that should the qualification not meet the SETs and the SoP then the qualification would be subject to the approvals process.

Background information

The Diploma of Higher Education in Operating Department Practice is delivered by the following education providers:

Suffolk College
University of Huddersfield
University of Surrey
University of Plymouth
University of Lancashire
South Trent Training Centre (Leicester University)
Canterbury Christ Church University
Edgehill College
University of Central England
University of Portsmouth
University of Wales, Bangor
University of Wales College of Medicine
Coventry University
Thames Valley University
University of Northumbria
Anglia Polytechnic University
Homerton School of Health Studies
University of Hull

Bournemouth University
Stafford & Keele University
Glasgow Caledonian University
University of East Anglia

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None.

Executive Summary and Recommendations

Introduction

The Education and Training Committee is requested to consider additional UK approved qualifications for those operating department practitioners who hold earlier versions of AODP approved qualifications, and who may or may not have been practising continuously, and who may not be registered with the Association of Operating Department Practitioners (AODP) voluntary register and therefore would not be eligible for automatic transfer to the HPC register.

Decision

1. The Committee is requested to approve the following qualifications for a time limited period i.e. for the duration of the grandparenting period (until 17 October 2006):

- 1.1 The City and Guilds of London Institute 752 (awarded from 1976-1993)
- 1.2 The formal Certificate of Assimilation issued prior to 1980

2. The Committee is requested to approve (in accordance in Article 9.2 (1) for a period of five years from the date of the Register opening:

- 2.1 The Scottish or National Vocational Qualification in Operating Department Practice, Level 3 (effective from 1991-2000).

The Committee is asked to **approve only the qualifications**, not the courses which no longer exist. This will ensure that by approving the qualifications the existing workforce will be able to register.

If someone with these qualifications has been practising throughout or for most of the time since they qualified they will have updated their practice on the job.

If an applicant may not have practised throughout then they must be required to undergo refresher training.

All applicants will be required by HPC to submit documentary evidence as to their practise at the time of application.

There will no longer be any new qualifiers entering through these routes but these qualifications may account for those held by the majority of the current ODP workforce and holders of the qualifications would have been registerable with AODP, and therefore eligible for automatic transfer to HPC's Register.

Background information

These ODPs are likely to apply to HPC for registration under Article 9 (2) of the Health Professions Order, 2001 as holders of UK approved qualifications. They are ineligible to apply under grandparenting (Articles 13 and 9 (1)) as that is for people without approved qualifications.

The difficulty in the past has been the definition of "approved qualification", defined in Schedule 3 of the HPO as having the meaning given to it by Articles 13 and 15, which require the HPC Education and Training Committee to be satisfied that approved qualifications are taken as part of approved courses which confer on persons successfully completing them the standards of proficiency as set by HPC.

These earlier versions of approved qualifications existed prior to HPC, and the ODP standards of proficiency. The Department of Health's lawyers have advised that there is nothing in the requirements of Article 15 which would prevent the Education and Training Committee from retrospectively approving these previous qualifications which were acceptable to AODP for admission to their register, since these will have met the standards required at the time they were extant.

This together with Article 9 which requires applicants to satisfy anything else the Education and Training Committee may seek [such as evidence of good character, good health, and any refresher training necessary for those who may not have been in continuous practice (Article 19(3) requirements)] which should enable HPC to register such applicants who successfully meet the requirements. Once these applicants are registered they will be subject to HPC's CPD requirements like any other registrant.

Resource implications

None.

Financial implications

None.

Background papers

None.

Appendices

None.