

Education and Training Panel – 27 September 2007

Minor/Major Changes

Executive summary and recommendations

**Introduction**

The major/minor change process requires education providers to notify the HPC of any major changes to approved programmes. The process aims to recognise changes which may impact significantly on the provision of a programme and on the standards of education and training and standards of proficiency and determine the action that the HPC should take.

Visitors have assessed the changes to the programmes listed below, by correspondence. The visitors' reports are attached.

The visitors are satisfied that the changes are minor and that the programmes continue to meet the standards of education and training and that upon successful completion, students continue to meet the standards of proficiency. In line with the major/minor change process, this means that the visitors do not wish to recommend an approval visit.

| <b>Education Provider</b>                   | <b>Programme Name</b>                  | <b>Delivery Mode</b> |
|---|--|----------------------|
| University of Birmingham                    | MSc Physiotherapy (pre registration)   | FT                   |
| Manchester Metropolitan University          | BSc (Hons) Physiotherapy               | FT                   |
| University of Central England in Birmingham | BSc (Hons) Speech and Language Therapy | FT                   |
| University of Central England in Birmingham | BSc (Hons) Speech and Language Therapy | PT                   |
| University of Teesside                      | BSc (Hons) Occupational Therapy        | FT                   |
| University of Teesside                      | BSc (Hons) Occupational Therapy        | PT                   |

**Decision**

The Panel is asked to approve the above named programmes as having undergone minor change, in line with the visitors' recommendation, and that the programmes continue to meet the HPC's standards of education and training.

**Background information**

None

| Date       | Ver. | Dept/Cmte | Doc Type | Title   | Status                  | Int. Aud.          |
|------------|------|-----------|----------|---|-------------------------|--------------------|
| 2007-09-07 | a    | EDU       | PPR      | COVER SHEET - Minor/major changes - Sept 2007 | Publication<br>DD: None | Public<br>RD: None |

**Resource implications**

None

**Financial implications**

None

**Appendices**

Visitors' reports (5)

**Date of paper**

17 September 2007

## Visitors' Report Major/Minor Change

### Section One: Programme details

|  |  |
|--|--|
| <b>Name of education provider</b>                          | University of Birmingham   |
| <b>Name of awarding body<br/>(if different from above)</b> |  |
| <b>Programme title(s)</b>                                  | MSc (Hons) Physiotherapy   |
| <b>Mode of delivery</b>                                    | Full time  |
| <b>Name and profession of HPC<br/>Visitor(s)</b>           | <b>Ms Nicola Smith (Physiotherapy)<br/>Mrs Kathleen Bosworth<br/>(Physiotherapist)</b> |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Letter from Programme Director, Dr Gill James outlining changes, a seminal email from Jean Broadfield , and a HPC minor/ major submission form.

Please provide a summary of the proposed changes below.

The original MSc Physio programme was validated for a 26 student number intake. The BSc programme has recently reduced its student number provision by 10% and, therefore, there will be a reduction from 100 to 82 students on that programme.

The team want to increase the MSc Physio student numbers to counteract this shortfall, from 26 to 30 from January 2008.

## **Section 2: Recommendation of the Visitor(s)**

Visitors' are asked to select one of the following recommendations –

### **Decision**

The programme has undergone a minor change and continues to meet the standards of education and training. Upon successful completion students continue to meet the standards of proficiency.

**Visitors' signatures:**

**Name Nicola Smith**

**Signature: Nicola Smith**

**Date: 31.7.7**

**Name:Kathleen Bosworth**

**Signature:Kathleen Bosworth**

**Date: 1/8/07**

**SET1: Level of qualification for entry to the Register.**

Reason:

**SET 2: Programme admissions**

Reason:

**SET 3: Programme management and resource standards**

Reason

**SET 4: Curriculum standards**

Reason:

**SET 5: Practice placements standards**

Reason

**SET 6: Assessment standards**

Reason:

## Visitors' Report Major/Minor Change

### Section One: Programme details

|  |  |
|--|--|
| <b>Name of education provider</b>                          | Manchester Metropolitan University   |
| <b>Name of awarding body<br/>(if different from above)</b> | N/A  |
| <b>Programme title(s)</b>                                  | BSc (Hons) Physiotherapy   |
| <b>Mode of delivery</b>                                    | Full time  |
| <b>Name and profession of HPC<br/>Visitor(s)</b>           | Prof. Norma Brook (Physiotherapist)<br>Dr Joanna Jackson (Physiotherapist) |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Manchester Met. Minor Faculty Modification Proforma  
Admissions regulations  
UCAS tariff documentation  
Information from NARIC UK website

Please provide a summary of the proposed changes below.

Updating of entry requirements:

- Acceptance of double science A level award
- Increase in IELTS score to 6.5 in any one component
- Reduce International Baccalaureate score to 32 from 35
- Removal of specific requirement for Greek applicants
- Acceptance of new Access diploma available to Irish students

## Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

*(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)*

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

*(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)*

**Visitors' signatures:**

**Name: Dr Joanna Jackson**

**Date: 6 September 2007**

**Name: Prof Norma Brook**

**Date: 4 September 2007**

**SET1: Level of qualification for entry to the Register.**

Reason:

**SET 2: Programme admissions**

Reason:

**SET 3: Programme management and resource standards**

Reason

**SET 4: Curriculum standards**

Reason:

**SET 5: Practice placements standards**

Reason

**SET 6: Assessment standards**

Reason:

Visitors' Report  
Major/Minor Change

21 AUG 2007

Section One: Programme details

|  |   |
|--|---|
| Name of education provider                         | UNIVERSITY OF CENTRAL ENGLAND   |
| Name of awarding body<br>(if different from above) |   |
| Programme title(s)                                 | BSc (HONS) SPEECH & LANGUAGE<br>LITERATURE  |
| Mode of delivery                                   | <input checked="" type="radio"/> Full time <input checked="" type="radio"/> Part time <input type="radio"/> Other |
| Name and profession of HPC<br>Visitor(s)           |   |

Please list the documents submitted by the education provider, in support of the major/minor change form:

ORIGINAL AND PROPOSED - ALTERATIONS DESCRIPTORS FOR  
MODULES : GM 4069; GM 500W; GM 500X; GM 5182;  
GM 5183; GM 6249; GM 4070.

PLUS SUPPORTING CORRESPONDENCE, AND RATIONALE FOR CHANGES.

Please provide a summary of the proposed changes below.

RATIONALISATION OF ASSESSMENT FOR MODULES:

GM 4069; GM 4070; GM 500W; GM 5182.

COMBINATION AND ALIGNMENT OF MODULES GM 500X AND  
GM 5183 INTO ONE MODULE (DOUBLE).

UPDATING CONTENT, AND TEACHING METHODOLOGY, AND ASSESSMENT  
FOR GM 6249.

THESE CHANGES SHOULD NOT ADVERSELY AFFECT SETS,  
PROVIDED THE NEW DOUBLE MODULE REPLACING GM 500X  
AND GM 5183 RETAINS DATA ANALYSIS AND INTERPRETATION  
IN THE NEW ASSESSMENT PROCEDURES. THIS IS NOT EXPLICITLY  
STATED, BUT COULD BE ADDED.

## Section 2: Recommendation of the Visitor(s)

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The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

*(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)*

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*(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)*

Visitors' signatures:

Name: ELSPETH MCCARTNEY  
Signature: Elspeth McCartney  
Date: 14.08.07

Name:  
Signature: GILLIAN STEVENSON  
Date: G. S.  
16/08/07

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**SET1: Level of qualification for entry to the Register.**  
Reason:

**SET 2: Programme admissions**  
Reason:

**SET 3: Programme management and resource standards**  
Reason

**SET 4: Curriculum standards**  
Reason:

**SET 5: Practice placements standards**  
Reason

**SET 6: Assessment standards**  
Reason:

## Visitors' Report Major/Minor Change

### Section One: Programme details

|  |   |
|--|---|
| Name of education provider                         | UNIVERSITY OF TEESIDE   |
| Name of awarding body<br>(if different from above) |   |
| Programme title(s)                                 | BSc HONS OCCUPATIONAL THERAPY<br>FULL + PART-TIME   |
| Mode of delivery                                   | <input checked="" type="radio"/> Full time <input checked="" type="radio"/> Part time <input type="radio"/> Other |
| Name and profession of HPC<br>Visitor(s)           | JENNIFER CALDWELL OT.   |

Please list the documents submitted by the education provider, in support of the major/minor change form:

- 1) ~~1)~~ Details of previous e-mail correspondence
- 2) Proposed programme changes -
- 3) University - module specification - OT Professional Issues (OCT 3010-N) ~~OT~~
- 4) Details of module options available to students - current + proposed:  
 Neurology (OCT 3011-N) | mental health / Paediatrics - module specifications (OCT 3009-N) (OCT 3008-N)

Please provide a summary of the proposed changes below.

Reduction in credits for optional module from 20 to 10 credits  
and increase professional module from 10 to 20 credits

## Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

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The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

*(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)*

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

*(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)*

**Visitors' signatures:**

**Name:** JENNIFER CALDWELL

**Signature:** Jennifer Caldwell

**Date:** 6/8/2007

**Name:**

**Signature:**

**Date:**

**SET1: Level of qualification for entry to the Register.**

Reason:

**SET 2: Programme admissions**

Reason:

**SET 3: Programme management and resource standards**

Reason

**SET 4: Curriculum standards**

Reason:

**SET 5: Practice placements standards**

Reason

**SET 6: Assessment standards**

Reason:

Visitors' Report  
Major/Minor Change

15 AUG 2007

Section One: Programme details

|  |                        |                |       |
|--|------------------------|----------------|-------|
| Name of education provider                         | University of Teesside |                |       |
| Name of awarding body<br>(if different from above) |                        |                |       |
| Programme title(s)                                 | BSc (Hons)             |                |       |
| Mode of delivery                                   | Full time<br>✓         | Part time<br>✓ | Other |
| Name and profession of HPC<br>Visitor(s)           | Susan Thompson O.T.    |                |       |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Major/minor change submission form  
email exchanges 15.06 & 14.06  
Proposed programme changes to BSc (Hons) OT. - doc.  
U.g.T. module catalogue - module specifications  
Current & proposed  
of professional issues + 3 option modules.

Please provide a summary of the proposed changes below.

Reduce option modules from 20 to 10 credits  
Increase professional issues module from 10 to 20  
credits

## Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

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*(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)*

### Visitors' signatures:

Name: Susan Thompson.

Signature: SThompson

Date: 12.08.07

Name:

Signature:

Date:

**SET1: Level of qualification for entry to the Register.**

Reason:

**SET 2: Programme admissions**

Reason:

**SET 3: Programme management and resource standards**

Reason

**SET 4: Curriculum standards**

Reason:

**SET 5: Practice placements standards**

Reason

**SET 6: Assessment standards**

Reason: