

Education & Training Panel – Monday 4 February 2008

MINOR/MAJOR CHANGES 1

Executive Summary and Recommendations

Introduction

The major/minor change process requires education providers to notify the HPC of any major changes to approved programmes. The process aims to recognise changes which may impact significantly on the provision of a programme and on the standards of education and training and standards of proficiency and determine the action that the HPC should take.

Visitors have assessed the changes to the programmes listed below, by correspondence. The visitors' reports are attached.

The visitors are satisfied that the changes are minor and that the programmes continue to meet the standards of education and training and that upon successful completion, students continue to meet the standards of proficiency. In line with the major/minor change process, this means that the visitors do not wish to recommend an approval visit.

Education Provider	Programme Name	Delivery Mode
Birmingham City University	DipHE Operating Department Practice	Full time
University of Salford	BSc (Hons) Diagnostic Radiography	Full time
University of Salford	BSc (Hons) Podiatry	Full time
University of Salford	BSc (Hons) Podiatry	Part time
University of Salford	Prescription only Medicine for Podiatrists	Part time
De Montford University	Prescribing for Health Care Professionals (Level 3)	Part time
De Montford University	Prescribing for Health Care Professionals (M Level)	Part time
University of Worcester	FD Pre-hospital Unscheduled and Emergency Care	Full time
University of Sheffield	B.Med Sci (Hons) Speech	Full time

Decision

The Panel is asked to approve the above named programmes as having undergone minor change, in line with the visitors' recommendation, and that

the programmes continue to meet the HPC's standards of education and training.

Background information

None

Resource implications

None

Financial implications

None

Appendices

Visitors' reports (8)

Date of paper

Wednesday 23 January 2008

Visitors' Report Major/Minor Change

Section One: Programme details

Name of education provider	Birmingham City University -
Name of awarding body (if different from above)	N/A
Programme title(s)	Dip HE Operating Department Practice
Mode of delivery	Full time
Name and profession of HPC Visitor(s)	Tracy Huggins – ODP David Bevan – ODP

Please list the documents submitted by the education provider, in support of the major/minor change form:

- Major/minor change submission form
- Rationale for the changes to first year modules
- Original module descriptors
- Amended module descriptors

Please provide a summary of the proposed changes below.

The education provider intends to change the assessment strategies for the modules GM4114 – Introduction and Development of Professional Practice, GM4115 – Principles of Perioperative Practice and remove the practical competencies from GM4116 – Social Aspects of Perioperative Care.

Section 2: Recommendation of the Visitor(s)

- The following documentation was requested before a final recommendation could be made

The visitors requested clarification of the strategy for the exams proposed in regards to Module GM4115 as the assessment strategy has changed to two 2 hour exams, i.e. are the examinations seen prior to being set, multiple choice, short answer, essay style or a combination etc. The visitors also requested clarification of the support that will be available to the students to enable them to complete the assessment.

The visitors requested this information to ensure that the following two standards continue to be met:

- 6.1 The assessment design and procedures must assure that the student can demonstrate fitness to practice.
6.2 Assessment methods must be employed that measure the learning outcomes and skills that are required to practice safely and effectively.

After consideration of this additional documentation the visitors made the following recommendation

- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

Visitors' signatures:

Name: David Bevan

Date: 31st October 2007

Name: Tracy Huggins

Date: 27th October 2007

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Visitors' report
Major/minor change

Section one: programme details

Name of education provider	University of the Salford
Name of awarding body (if different from above)	
Programme title(s)	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time
Name and profession of HPC Visitor(s)	Stephen Boynes - Radiography Madge Heath – Radiography

Please list the documents submitted by the education provider, in support of the major/minor change form:

Major/Minor Change submission form - 19 July 2007
Major/Minor Change submission form – 21 November 2007

Module Specifications for:-

- Concepts in Health Care
- Fundamentals of Imaging Practice II
- Introduction to Clinical Practice I
- Introduction to Clinical Practice II
- Applied Clinical skills I
- Applied Clinical skills II
- Imaging for Oncology
- Cardiovascular Imaging
- Audit of Imaging Practice
- Trauma Imaging
- Independent Learning
- Image Interpretation
- Methods of Enquiry 4

Please provide a summary of the proposed changes below.

1. Renaming of modules.
2. Changing the emphasis, teaching and assessment of research in the programme to more closely align with requirements of professional body and QAA subject benchmark statements.
3. Introduction of a 10 credit inter professional education module.
4. Updating of curriculum content to reflect changes in clinical practice.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Stephen Boynes
Signature: Stephen Boynes
Date: 02/01//08

Name: Madge Heath
Signature: Madge Heath
Date: 02/01//08

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-01	a	EDU	AOD	Major Minor visitors report	Final DD: None	Public RD: None

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-01	a	EDU	AOD	Major Minor visitors report	Final DD: None	Public RD: None

Visitors' report
Major/minor change

Section one: programme details

Name of education provider	University of Salford
Name of awarding body (if different from above)	
Programme title(s)	Prescriptions only medicine – as part of BSc (Hons) Podiatry
Mode of delivery	Full time Part time
Name and profession of HPC Visitor(s)	Miss A.S.H. Wilson, Podiatry Dr. Paul Blakeman, Podiatry

Please list the documents submitted by the education provider, in support of the major/minor change form:

HPC Submission form
Module specification for the proposed module

Module specification for the previous modules: pharmacology; local anaesthesia

Rationale for changes

Please provide a summary of the proposed changes below.

- Title
- Learning outcomes
- Incorporation of life support (see rationale document submitted by Mr Bowden)

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Miss Anne S H Wilson

Signature:

Date: 14th December 2007

Name: Dr. Paul Blakeman

Signature:

Date: 14th December 2007

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-12-17	a	EDU	APV	Salford University MM Change POD	Final DD: None	Public RD: None

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-12-17	a	EDU	APV	Salford University MM Change POD	Final DD: None	Public RD: None

Visitors' report
Major/minor change

Section one: programme details

Name of education provider	University of Salford
Name of awarding body (if different from above)	
Programme title(s)	Prescription only medicine for Podiatrists (stand alone Post -registration module)
Mode of delivery	Part time
Name and profession of HPC Visitor(s)	Miss A.S.H. Wilson, Podiatry Dr. Paul Blakeman

Please list the documents submitted by the education provider, in support of the major/minor change form:

- HPC Submission form
- Module specification for the proposed module
- Module specification for the previous modules: pharmacology; local anaesthesia
- Rationale for changes

Please provide a summary of the proposed changes below.

- Title
- Learning outcomes
- Incorporation of life support (see rationale document submitted by Mr Bowden)

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Miss Anne S H Wilson

Signature:

Date: 13 December 2007

Name: Dr. Paul Blakeman

Signature:

Date: 13th December 2007

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-12-17	a	EDU	APV	MM report POM Salford	Final DD: None	Public RD: None

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-12-17	a	EDU	APV	MM report POM Salford	Final DD: None	Public RD: None



Visitors' Report Major/Minor Change

Section One: Programme Details

Name of education provider	De Montfort University
Name of awarding body (if different from above)	
Programme title(s)	Prescribing for healthcare professionals Level 3 and Masters (2 programmes)
Mode of Delivery	Part time
Name of HPC Visitor(s) considering audit submission	Marcus Bailey

Please list the documents submitted by the education provider, in support of the major/minor change form:

HPC Major/Minor Change Submission Form

Letter from De Montfort to support the change of external examiner

CV of new external examiner

Please provide a summary of the proposed changes below.

To recruit an new external examiner who is qualified as a nurse with extensive appropriateness for this programme but is not an AHP..

Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

- | The programme has undergone a minor change & continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

Visitors' signatures:

Name: Marcus Bailey

Signature: Marcus Bailey

Date: 14th January 2008

RECEIVED 20 DEC 2007

Visitors' report
Major/minor change

Section one: programme details

Name of education provider	De Montfort University.
Name of awarding body (if different from above)	
Programme title(s)	Prescribing for healthcare professionals. L.3. Prescribing for healthcare Professionals M. Level
Mode of delivery	Full time <u>Part time</u> Other
Name and profession of HPC Visitor(s)	Gordon Pollard. Paramedic

Please list the documents submitted by the education provider, in support of the major/minor change form:

Major/minor change Submission form.

C.V. of Karen Stansfield.

letter from De Montfort University in support of change.

Please provide a summary of the proposed changes below.

To recruit an external examiner to do above programmes. Who is currently an external examiner to their Nurse prescribing course.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

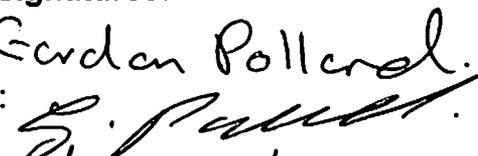
- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Gordon Pollard.
Signature: 
Date: 14th December 2007.

Name:

Signature:

Date:

Date	Ver.	Dep/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-01	a	EDU	AOD	Major Minor visitors report	Final DD: None	Public RD: None

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-01	a	EDU	AOD	Major Minor visitors report	Final DD: None	Public RD: None

Visitors' report
Major/minor change

Section one: programme details

Name of education provider	University of Worcester
Name of awarding body (if different from above)	
Programme title(s)	Foundation Degree in Pre-Hospital Unscheduled and Emergency Care
Mode of delivery	Full time
Name and profession of HPC Visitor(s)	Vince Clarke Paramedic Norma Brook Physiotherapist James Petter Paramedic

Please list the documents submitted by the education provider, in support of the major/minor change form:

Module information- Work Based Learning 1 (FDEC 1005(T))

Module information- Work Based Learning 2 (FDEC 2007(T))

Response to e-mailed questions

Please provide a summary of the proposed changes below.

To facilitate the conversion of Ambulance service technicians to Paramedics by modification of the course to a 35 week, full-time programme for existing, qualified ambulance technicians.
APEL for technician training equal to 60 credits.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Vince Clarke

Signature:

Date: 12/12/07

Name: Norma Brook

Signature:

Date: 12/12/07

Name: James Petter

Signature:

Date: 27/12/07

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-01	a	EDU	AOD	Major Minor visitors report	Final DD: None	Public RD: None

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-01	a	EDU	AOD	Major Minor visitors report	Final DD: None	Public RD: None

Visitors' report
Major/minor change

RECEIVED 03 DEC 2007

Section one: programme details

Name of education provider	UNIVERSITY OF SHEFFIELD
Name of awarding body (if different from above)	B. MED SCI (SPEECH)
Programme title(s)	B. MED SCI (SPEECH)
Mode of delivery	Full time Part time Other ✓
Name and profession of HPC Visitor(s)	LESLEY COLLING SLT CATHERINE MACKENZIE SLT

Please list the documents submitted by the education provider, in support of the major/minor change form:

SUBMISSION FORM
CV OF EXTERNAL EXAMINER

Please provide a summary of the proposed changes below.

FOR THE ACADEMIC PERIOD 2007/08 THE HEI HAS EXPERIENCED DIFFICULTIES IN APPOINTING A SUITABLE EXTERNAL EXAMINER FROM THE SLT PART OF THE REGISTER

THE HEI HAS APPOINTED A HIGHLY EXPERIENCED MEMBER OF THE IRISH ASSOCIATION OF SLTs IN ORDER TO ENSURE THAT THERE IS A SUITABLY QUALIFIED EXTERNAL EXAMINER IN LINE WITH SET 6.7.5 (EXTERNAL EXAMINERS).

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: LESLEY COLLING
 Signature: Lesley A. Colling
 Date: 28.11.07

Name: CATHERINE MACKENZIE
 Signature: pp. Lesley A. Colling
 Date: 28.11.07

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-01	a	EDU	AOD	Major Minor visitors report	Final DD: None	Public RD: None