

Education and Training Committee 10 June 2008

Actions List

Executive Summary and Recommendations

Introduction

Attached is the actions list as agreed at the last public meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to previous papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None

Date of paper

29 May 2008.

Action points

Education and Training Committee – public meeting

26 March 2008

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Fees rise consultation document: agreed to recommend approval of the document by the Council. (9.3)	MG	27 March 2008	Actioned. Council approved the document on 27 March 2008. The consultation runs from 14 April 2008 to 14 July 2008.
2	Proposed fee rise: any fee increase should take effect in April 2009 rather than June 2009. (10.3)	SL	Ongoing to April 2009	This decision will be subject to the outcome of the consultation process and any decisions on revised fees.
3	Amendment to the standards of proficiency for radiographers: - agreed to recommend to the Council that a consultation should be held on amending profession-specific standard 2b.4 of the radiographers standards of proficiency, as outlined in the paper; - agreed to recommend to the Council the text of the consultation document, subject to the amendments agreed at paragraph 11.4 above. (11.6)	MG	27 March 2008	Actioned. Ratified by Council on 27 March 2008. The consultation period runs from 28 April 2008 to 1 August 2008.
4	Standards of proficiency for operating department practitioners – the Committee agreed to recommend the following documents to the Council: - the text of the consultation responses document; - the text of the revised standards for publication. (12.3)	MG	27 March 2008	Actioned. Ratified by Council on 27 March 2008.

5	<p>Health and character review:</p> <p>(1) guidance should be provided on health and character issues which applied to applicants, registrants and education providers, in the form of a single document.</p> <p>(2) formal guidance should be produced for Registration Panels which would be available to partners when they sat in that capacity. A further paper should be produced, with draft guidance and legal advice should be sought.</p> <p>(13.5)</p>	<p>(1): RT (2): KJ</p>	<p>(1) and (2) Ongoing to 25 September 2008</p>	
6	<p>Student fitness to practise – guidance on ethical issues: Committee agreed</p> <p>(1) it would be helpful to produce ethical guidance for students at present;</p> <p>(2) Policy and Standards Department should work with the Communications Department as appropriate on the information pack for prospective registrants;</p> <p>(3) Policy and Standards Department should continue to work with the Fitness to Practise Department as part of the review of the health and character process;</p> <p>(4) Policy and Standards Department should continue to work with colleagues in other organisations working on student fitness to practise and provide regular updates to the Committee as appropriate.</p> <p>(14.4)</p>	<p>CU</p>	<p>(1): by 2 December 2008 (2)-(4): Ongoing</p>	<p>See further paper on agenda for 10 June 2008.</p>
7	<p>Approvals and monitoring commendations: agreed the purpose of commendations should be to highlight good practice and enable it to be shared with other education providers. The Committee agreed that:</p> <p>(1) revised visitors' report should be</p>	<p>(1): Approvals and Monitoring Department</p>	<p>(1) and (2): Ongoing</p>	

	<p>amended to ask visitors to provide links to documents online or contact details if appropriate;</p> <p>(2) commendations for good practice should be highlighted within the approvals and monitoring annual report and analysed in a similar way to the conditions and recommendations received by programmes.</p> <p>(15.5)</p>	(2): AC		
8	<p>Approval and Monitoring Department work plan: Committee approved the plan</p> <p>(16.5)</p>	AC	Ongoing to March 2009	
9	<p>Pre-registration education and training for paramedics - agreed that: the HPC's records, including the list of approved programmes on the website, should be amended to show the ambulance trust as the education provider and the IHCD as the validating body;</p> <p>the Education – Approvals and Monitoring Department should contact West Midlands Ambulance Service NHS Trust to clarify that, if dates for an approval visit were not agreed within two weeks, then the withdrawal of approval process would be commenced;</p> <p>South Central Ambulance Service NHS Trust did not require a visit and that once the last cohort of students completed the IHCD paramedic award, the withdrawal of approval process could be instigated.</p> <p>(18.5)</p>	TS-S	Ongoing	
10	<p>University Campus Suffolk – BSc (Hons) Diagnostic Radiography and BSc (Hons) Oncology and Radiotherapy Technology programmes: Agreed to withdraw approval from part-time routes of both programmes.</p> <p>(20.4)</p>	AC	10 June 2008	

11	<p>Governance of Education Panels: agreed to adopt the tribunal model of governance for Education and Training Panels, with effect from the Panel meeting on 29 May 2008;</p> <p>(1) records of decisions made, rather than minutes, should be used for Education and Training Panels;</p> <p>(2) Panels should not debate broader issues which were properly within the remit of the Education and Training Committee, including themes or issues arising from the specific business before the Panel. If such themes or issues did arise, members should bring them to the attention of the Secretariat as items for potential inclusion on a future agenda of the Education and Training Committee;</p> <p>(3) that, in order to ensure that Panels operated smoothly, the Chair of each Panel should be appointed in advance;</p> <p>(4) that a small group of members should be appointed and trained as Panel chairmen.</p> <p>(21.3)</p>	CB	Ongoing to 29 May 2008	Due to members' availability, training for the Panel chairmen will now be held on 10 June 2008.
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