

Education and Training Panel – 29 May 2008

Major Changes continuing to meet the SETs

Executive Summary and Recommendations

Introduction

The major/minor change process requires education providers to notify the HPC of any major changes to approved programmes. The process aims to recognise changes which may impact significantly on the provision of a programme and on the standards of education and training and standards of proficiency and determine the action that the HPC should take.

Visitors have assessed the changes to the programmes listed below, by correspondence. The visitors' reports are attached.

The visitors are satisfied that the changes are major but that the programmes continue to meet the standards of education and training. This means that the visitors do not wish to recommend an approval visit.

Education Provider	Programme Name	Mode of Study
Sheffield Hallam University	Diploma of Higher Education Paramedic Practice	Full Time
University of the West of England, Bristol	Prescribing Principles (Level 3 and Level M)	Part Time
University of Brighton	MSc Rehabilitation Science	Full Time
University of Lincoln	BSc (Hons) Applied Biomedical Science	Part Time
University of Lincoln	BSc (Hons) Applied Biomedical Science	Full Time

Decision

The Panel is asked to approve the above named programmes as having undergone major changes, but in line with the visitors' recommendation, that the programmes continue to meet the HPC's standards of education and training.

Background information

None

Resource implications

None

Financial implications

None

Appendices

Visitors' reports (4)

Date of paper

Monday 19 May 2008

Visitors' report
Major/minor change

Section one: programme details

Name of education provider	Sheffield Hallam University
Name of awarding body (if different from above)	As above
Programme title(s)	Diploma of Higher Education in Paramedic Practice
Mode of delivery	Full time
Name and profession of HPC Visitor(s)	Glyn Harding (Paramedic) Vince Clarke (Paramedic)

Please list the documents submitted by the education provider, in support of the major/minor change form:

- *Major / Minor change submission form;*
- *APEL report;*
- *APEL module descriptor;*
- *Paramedic Practice Programme definitive document;*

Please provide a summary of the proposed changes below.

- *Entry route for IHCD technicians onto the current second year of study;*
- *Change to programme numbers;*
- *Change to entry requirements;*

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Glyn J Harding

Date: 10 April 2008

Name: Vince Clarke

Date: 11 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-15	a	EDU	AOD	Major Minor change report for Sheffield Hallam Diploma HE in Paramedic Practice	Final DD: None	Public RD: None

Visitors' Report Major/Minor Change

Section One: Programme details

Name of education provider	University of West of England, Bristol
Name of awarding body (if different from above)	
Programme title(s)	Prescribing Principles Module UZTR7G-20-3 & UZTS7P-20M
Mode of delivery	Part time
Name and profession of HPC Visitor(s)	Shaaron Pratt (Radiographer) Gordon Pollard (Paramedic)

Please list the documents submitted by the education provider, in support of the major/minor change form:

1. About the education provider
2. Outline of proposed Changes
3. Confirmation
4. Action identified by UWE as a result of NMC Circular 22/2007
5. Module handbook amendments
6. Professional Practice Assessment Portfolio amendments
7. Medical Supervisors Handbook amendments
8. NMC Circular 22/2007
9. Module Specification

Please provide a summary of the proposed changes below.

1. The addition of one learning outcome to both level 3 and level M modules –UZTR7G-20-3 'Recognise own professional boundaries in relation to unique characteristics of prescribing for neonates, children and young people.
2. Addition of on line calculations assessments. Evidence of 100% pass is needed and included in portfolio as certificate generated at on line assessment
3. Additional learning outcome is added to portfolio learning outcomes
4. Working with children: The student is assessed by medical practitioner to be working within their level of competence and they write a case study demonstrating their achievement of the specific children's learning outcome that is signed and dated by medical supervisor
5. Medical supervisor handbook has been amended to reflect the changes made
6. Change made to assessment-the assessment of prescription writing and writing clinical management plans for supplementary prescribing

has been reduced from 3 to one in each area and documentation amended accordingly

Section Two: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)

- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Shaaron Pratt

Signature: S.D. Pratt

Date: 21 April 2008

Name: Gordon Pollard

Signature: G. Pollard

Date: 21 April 2008

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Visitors' report
Major/minor change

Section one: programme details

Name of education provider	University of Brighton
Name of awarding body (if different from above)	
Programme title(s)	MSc Rehabilitation Science
Mode of delivery	Full time
Name and profession of HPC Visitor(s)	Jackie Waterfield (Physiotherapist) Kathryn Heathcote (Physiotherapist)

Please list the documents submitted by the education provider, in support of the major/minor change form:

Letter and emails

Additional information as requested – assessment regulations, programme documentation, advertising material

Please provide a summary of the proposed changes below.

- Change in start time
- Changes to number and duration of modules
- Duration of practice education placements
- Changes to dissertation format and length
- Change of Course Leader
- Introduction of an exit award of PgDip with eligibility to apply for HPC registration

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation was requested before a final recommendation could be made (please list below and include a reason)

SET 3.7

The education provider must redraft and resubmit the programme documentation to clearly state the relationship between graduating from the programme and eligibility to apply to the HPC Register.

Reason: The documentation submitted for the major change states 'students will be eligible for registration with the Health Professions Council as a physiotherapist (with license to practice).' The visitors' felt that to provide full and clear information to students about the programmes, this must be changed to 'students will be eligible to apply for registration with the HPC'.

SET 6.7.1

The education provider must submit the assessment regulations for the MSc in Rehabilitation Science and Pg Dip in Rehabilitation Science.

Reason: The visitors' felt that the progression to the awards within the assessment regulations must be clearly articulated so that students can understand what is expected of them.

SET 2.1

The education provider must submit advertising material for the MSc in Rehabilitation Science and Pg Dip in Rehabilitation Science programme.

Reason: With the introduction of the Pg Dip in Rehabilitation Science the visitors' would like to review the advertising material for the programmes to ensure that the two programmes are clearly articulated to potential applicants.

After documentation was received and assessed, the visitors made the following recommendation.

- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

Visitors' signatures:

Name: Jackie Waterfield

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	PPR	Major Change visitors report - University of Brighton - MSc Rehabilitation Science	Final DD: None	Public RD: None

Signature: Jackie Waterfield

Date: 9 May 2008

Name: Kathryn Heathcote

Signature: Kathryn Heathcote

Date: 9 May 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	PPR	Major Change visitors report - University of Brighton - MSc Rehabilitation Science	Final DD: None	Public RD: None

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	PPR	Major Change visitors report - University of Brighton - MSc Rehabilitation Science	Final DD: None	Public RD: None

Visitors' report
Major/minor change

Section one: programme details

Name of education provider	University of Lincoln
Name of awarding body (if different from above)	N/A
Programme title(s)	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time Part time
Name and profession of HPC Visitor(s)	Mary Popeck (Biomedical Scientist) Robert Munro (Biomedical Scientist)

Please list the documents submitted by the education provider, in support of the major/minor change form:

- Summary of changes to modules
- Detailed programme specification
- Mapping document for standards of proficiency
- Module descriptors
- Job descriptions
- Academic regulations

Please provide a summary of the proposed changes below.

Changes to a number of modules, including replacement modules, changes to credit ratings, assessments and timings.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The visitors requested the following documentation to assist them in making a recommendation:

SET 2.1 - The admission procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to make or take up the offer of a place on the programme.

- Programme specification, page 7, paragraph 2.

The statement indicating the route to registration is not a true representation of the integrated degree route. This statement must be redrafted to accurately reflect that successful completion of the BSc (Hons) Applied Biomedical Science programme leads to eligibility to apply to the HPC Register and that successful completion of the BSc (Hons) Biomedical Science programme will require an individual to also hold the Institute of Biomedical Science Certificate of Competence to become eligible to apply to the HPC Register.

SET 6.2 - Assessment methods must be employed that measure the learning outcomes and skills that are required to practise safely and effectively.

- Module descriptors for BMS1040 -Introduction to Microbiology, BMS1026 - Clinical Anatomy and Physiology, BMS2002 - Research Methods.
- Module descriptor for BMS2011 - group oral assessment.

The information provided on the assessments in the above module descriptors does not give the visitors sufficient information to be able to determine how the learning outcomes required for safe and effective practice will be measured. The visitors require more information to be added to module descriptors to provide information on the amended methods of assessment.

One of the visitors was also interested to understand how the group oral assessments will work. In particular, the visitor wanted to understand what support might be available to students, with the less confident student particularly in mind.

SET 3.4 - There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	AOD	Major Change visitors report - University of Lincoln - BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None

- Job descriptions for Clinical Placement Tutor, Lecturer - Histopathologist / Biomedical Scientist and Senior Lecturer

The changes to the staff on the programme were not listed as changes on the major change submission form. Clarification is required as to the nature of the changes to the staff (ie additions or replacements to staff profile).

SET 5.6 - The education provider must maintain a thorough and effective system for approving and monitoring all placements.

- Job description for Clinical Placement Tutor, Programme Specification and Placement Handbook

Given the change to the staff profile information is required to assess how the Clinical Placement Tutor role will impact on the approval and monitoring mechanisms for placements. This may require amendments to the documentation if they have not already been made. The visitors were eager to understand how the education provider will conduct quality assurance of and visits to placements after changes to the programme.

Upon receipt and assessment of these documents the visitors made the following recommendation:

- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

Visitors' signatures:

Name: Robert Munro

Date: 15 May 2008

Name: Mary Popeck

Date: 15 May 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	AOD	Major Change visitors report - University of Lincoln - BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	AOD	Major Change visitors report - University of Lincoln - BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None