

Education and Training Panel – 29 May 2008

HPC Annual monitoring audits for approval

Executive summary and recommendations

Introduction

The HPC annual monitoring cycle involves two types of monitoring submissions (audit and declaration). Education providers have been divided into group A and group B. In academic year 2007-2008, all programmes that are in group B need to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Education providers are expected to submit these monitoring submissions to HPC within 28 days of their institution's own internal annual monitoring process.

Four annual monitoring assessment days have been held on 19 February 2008, 18 March 2008, 22 April 2008 and 20 May 2008 to consider some submissions from programmes in group B. As a result of these assessment days, correspondence and follow-up work, Visitors have recommended that the programmes listed below continue to meet the standards of education and training and that upon successful completion, students continue to meet the standards of proficiency.

Annual Monitoring Visitors' reports for the programmes have been provided as appendices to this document.

Education Provider	Programme Name	Mode of Study
City University	BSc (Hons) Speech and Language Therapy	Full Time
Glasgow Caledonian University	BSc (Hons) Biomedical Science	Full Time
Glasgow Caledonian University	BSc (Hons) Physiotherapy	Full Time
Glasgow Caledonian University	MSc Rehabilitation Science	Full Time
Goldsmiths College University of London	MA Art Psychotherapy	Full Time
Goldsmiths College University of London	MA Art Psychotherapy	Part Time
Leeds Metropolitan University	BSc (Hons) Clinical Language Sciences	Full Time
Leeds Metropolitan University	BSc (Hons) Dietetics	Full Time
Leeds Metropolitan University	BSc (Hons) Physiotherapy	Full Time

Leeds Metropolitan University	MSc Occupational Therapy (Pre-registration)	Full Time
Leeds Metropolitan University	MSc Physiotherapy (Pre-registration)	Full Time
Leeds Metropolitan University	Pg Dip Dietetics	Full Time
Matthew Boulton College	BSc (Hons) Podiatry	Full Time
Northumbria University at Newcastle	Prescribing for Non Medical Health Professionals (level 3)	Part Time
Northumbria University at Newcastle	Prescribing for Non Medical Health Professionals (M level)	Part Time
Queen Margaret University	BSc (Hons) Diagnostic Radiography	Full Time
Queen Margaret University	BSc (Hons) Dietetics	Full Time
Queen Margaret University	BSc (Hons) Occupational Therapy	Full Time
Queen Margaret University	BSc (Hons) Podiatry	Full Time
Queen Margaret University	BSc (Hons) Therapeutic Radiography	Full Time
Queen Margaret University	BSc Podiatry	Full Time
Queen Margaret University	MSc Physiotherapy (Pre-registration)	Full Time
Queen Margaret University	MSc Dietetics	Full Time
Queen Margaret University	MSc Dietetics	Part Time
Queen Margaret University	MSc Occupational Therapy (Pre-registration)	Full Time
Queen Margaret University	MSc Radiotherapy and Oncology	Full Time
Queen Margaret University	Pg Dip Dietetics	Full Time
Queen Margaret University	Pg Dip Dietetics	Part Time
Queen Margaret University	Pg Dip Occupational Therapy	Full Time
Queen Margaret University	Pg Dip Radiotherapy and Oncology	Full Time
The University of Northampton	Diploma of Higher Education in Paramedic Science	Full Time
University of Greenwich	Foundation Degree in Paramedic Science	Full Time
University of Strathclyde	BSc (Hons) Speech and Language Pathology	Full Time
University of Teesside	BSc (Hons) Diagnostic Radiography	Full Time
University of Teesside	BSc (Hons) Occupational Therapy	Full Time
University of Teesside	BSc (Hons) Occupational Therapy	Part Time
University of Teesside	BSc (Hons) Physiotherapy	Full Time
University of Teesside	MSc Occupational Therapy (Pre-registration)	Full Time
University of Teesside	MSc Physiotherapy (Pre-registration)	Full Time Accelerated
University of Teesside	Pg Dip Occupational Therapy (Pre-registration)	Full Time
University of Ulster	BSc (Hons) Podiatry	Full Time

University of Wales Institute Cardiff	BSc (Hons) Speech and Language Therapy	Full Time
York St John University	BHSc (Hons) Occupational Therapy	Full Time
York St John University	BHSc (Hons) Occupational Therapy	Part Time
York St John University	BHSc (Hons) Occupational Therapy	Full Time Accelerated

Decision

This paper is asking the Education & Training Panel to accept the Visitors' recommendations and agree that those programmes listed above continue to be approved as leading to eligibility to apply for registration with the Council.

Background information

None

Resource implications

None

Financial implications

None

Appendices

Visitors Reports (35)

Date of paper

Monday 19 May 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-02	a	EDU	PPR	AM Audits - Programmes continue to meet standards	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	City University
Name of awarding institution (if different from education provider)	
Name & Title of Programme	BSc (Hons) Speech and Language Therapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Catherine Mackenzie (Speech and Language Therapist) Russell Hart (Radiographer)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

To provide evidence that the student feedback mechanism has been actioned to maximise the return rate in student evaluation and that action has been taken to review modules that scored less than average on the 1 to 5 scale.

After documentation was received and reviewed the visitors made the following further recommendation.

- The programme continues to meet the standards of education and training. Upon successful completion, students will meet the standards of proficiency.
- An Approvals visit is required to consider the following standards of education and training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors Name: Catherine Mackenzie

Date: 19 February 2008

Visitor Name: Russell Hart

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Speech and Language Therapy	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No 3.2

Evidence requested

To provide evidence that the student feedback mechanism has been actioned to maximise the return rate in student evaluation and that action has been taken to review modules that scored less than average on the 1 to 5 scale.

Reason for evidence requested

The annual programme evaluation report indicated module feedback was an issue.

SET 4: Curriculum standards

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Speech and Language Therapy	Final DD: None	Public RD: None

SET No
Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Speech and Language Therapy	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Glasgow Caledonian University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	BSc (Hons) Biomedical Science
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Robert Williams (Biomedical Scientist) Jacqueline Waterfield (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Williams

Date: 22 April 2008

Name: Jacqueline Waterfield

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University BSc (Hons) Biomedical Science (Full time)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University BSc (Hons) Biomedical Science (Full time	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

The programme is still in the early stages of delivery and the placements have only just begun. It would be prudent to monitor the placements at the next audit.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University BSc (Hons) Biomedical Science (Full time	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Glasgow Caledonian University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	BSc (Hons) Physiotherapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Robert Williams (Biomedical Scientist) Jacqueline Waterfield (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

Please provide the following modules with its former module:

HSCT 423 – and former module HSCT 403

HSCT 121 – and former module HSCT 101

HSCS 111 – and former module HSCS 101

After documentation was received and reviewed the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Williams

Date: 22 April 2008

Name: Jacqueline Waterfield

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University BSc (Hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

4.4 The curriculum must remain relevant to current practice.

Evidence requested

The following module descriptors:

HSCT 423 – and former module HSCT 403

HSCT 121 – and former module HSCT 101

HSCS 111 – and former module HSCS 101

Reason for evidence requested

The visitors noted in the documentation provided that changes have been made in the above modules, as identified in the Programme Quality Board minutes (February and June 2007) and there has been no previous notification made of these changes to the HPC and the changes have not been included in the mapping document. The visitors want to assure themselves that the curriculum being delivered is current.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University BSc (Hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

6.1 The assessment design and procedures must assure that the student can demonstrate fitness to practice.

Evidence requested

The following module descriptors:

HSCT 423 – and former module HSCT 403

HSCT 121 – and former module HSCT 101

HSCS 111 – and former module HSCS 101

Reason for evidence requested

The visitors noted in the documentation provided that changes have been made in the above modules, as identified in the Programme Quality Board minutes (February and June 2007) and there has been no previous notification made of these changes to the HPC and the changes have not been included in the mapping document. The visitors want to assure themselves that the assessment still allows for safe and effective practice in the assessment.

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University BSc (Hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Glasgow Caledonian University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	MSc Rehabilitation Science
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Robert Williams (Biomedical Scientist) Jacqueline Waterfield (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

Please provide the following modules with its former module:
HSCRM18 – and former module HSCRM09
HSCRM02 Module descriptor
HSCRM18 – and former module HSCRM09

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Williams

Date: 22 April 2008

Name: Jacqueline Waterfield

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University MSc Rehabilitation Science (Full time)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University MSc Rehabilitation Science (Full time)	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

6.1 The assessment design and procedures must assure that the student can demonstrate fitness to practice.

Evidence requested

The following module descriptors

HSCRM18 – and former module HSCRM09

HSCRM08 and its replacement or reason for its removal from the programme

HSCRM02 Module descriptor

Reason for evidence requested

The visitors noted in the documentation provided that changes have been made in the above modules, as identified in the Programme Quality Board minutes (February and June 2007) and there has been no previous notification made of these changes to the HPC and the changes have not been included in the mapping document. The visitors want to assure themselves that the assessment still allows for safe and effective practice in the assessment.

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Glasgow Caledonian University MSc Rehabilitation Science (Full time)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Goldsmiths College
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	MA Art Psychotherapy
Mode of Delivery	Full-time Part-time
Name of HPC Visitor(s) considering audit submission	Dr. Janek Dubowski (Art Therapist) Dr. Simon Willoughby-Booth (Art Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Dr. Janek K. Dubowski

Date: 13 May 2008

Name: Dr. Simon Willoughby-Booth

Date: 13 May 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	b	EDU	APV	AM Visitors Report - Goldsmiths - MA Art Psychotherapy FT-PT	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

SET No and text

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

SET No and text

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

SET No and text

Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

SET No and text

Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

SET No and text

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	b	EDU	APV	AM Visitors Report - Goldsmiths - MA Art Psychotherapy FT-PT	Final DD: None	Public RD: None

SET No and text

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	b	EDU	APV	AM Visitors Report - Goldsmiths - MA Art Psychotherapy FT-PT	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Leeds Metropolitan University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Clinical Language Sciences
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Jeanette Seaman (Speech and Language Therapy) Madge Heath (Radiographer)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Jeanette Seaman

Date: 18 March 2008

Name: June Copeman

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Leeds Metropolitan University - BSc (Hons) Clinical Language Sciences	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Leeds Metropolitan University - BSc (Hons) Clinical Language Sciences	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Leeds Metropolitan University - BSc (Hons) Clinical Language Sciences	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Leeds Metropolitan University
Name of awarding institution (if different from education provider)	
Name & Title of Programme	BSc (Hons) Dietetics
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Pauline Douglas (Dietitian) Tricia Fillis (Radiographer)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Course Document (June 2007)

Programme Specification (June 2007)

Recommendations for occupational health best practice (Yorkshire & the Humber
Strategic Health Authority)

Resource Document (June 2007)

Staff CVs

Module Outlines (June 2007)

Level 1 Handbook for BSc (Hons) Dietetics

Course Committee Minutes

Report of Event – Internal Periodic Review Dietetics (June 2007)

Dietetic Placement Strategy (June 2007)

Student Placement Evaluation Tool

Notes of Quarterly Network Meetings

NHS Dietetic Placement Practice for Undergraduate and Post Graduate Students

– Allocation Policy for the 2006/07 Placement Cycle

CV of External Examiner

Alignment of BSc (Hons) Dietetics with the QAA benchmark statement for

Dietetics

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	Leeds Metropolitan University BSc (Hons) Dietetics Full Time	Final DD: None	Public RD: None

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

See additional information (section 3)

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Pauline Douglas

Date: 22 April 2008

Name: Tricia Fillis

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	Leeds Metropolitan University BSc (Hons) Dietetics Full Time	Final DD: None	Public RD: None

Section Three: Additional details

SET 1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

3.9 Where students participate as patients or clients in practical and clinical teaching, appropriate protocols must be used to obtain their consent.

Evidence requested

The visitors would like clarification of the student consent policy/copy of the consent form.

Reason for evidence requested

In the Standards of Education and Training mapping provided it was indicated that this SET was met by mock interviews during the Lifestyle Chronic Conditions module. The visitors would like to clarify how consent for participation was obtained from the students by way of a student consent policy or a student consent form.

SET 4: Curriculum standards

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the Standards of Proficiency for their part of the Register.

SET 5: Practice placements standards

5.7.1 Students and practice placement educators must be fully prepared for placement which will include information about and understanding of the learning outcomes to be achieved.

SET 6: Assessment standards

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	Leeds Metropolitan University BSc (Hons) Dietetics Full Time	Final DD: None	Public RD: None

6.2 Assessment methods must be employed that measure the learning outcomes and skills that are required to practice safely and effectively.

Evidence requested

The visitors have requested that referenced appendices (appendices 3-14) from the Dietetic Placement Strategy document be provided.

Reason for evidence requested

In the Dietetic Placement Strategy document provided by the programme team there were references to appendices that have not been included in the documentation submitted for scrutiny. These appendices relate to placement learning outcomes and the documents associated with placements. The visitors wished to receive these missing appendices in order to view the information within them to be able to clarify that these Standards of Education and Training are still being met.

6.4 The measurement of student performance and progression must be an integral part of the wider process of monitoring and evaluation, and use objective criteria.

Evidence requested

The visitors would like clarification of the policy regarding the criteria for progression from placement B to placement C.

Reason for evidence requested

In the documentation provided the visitors noticed a difference in the guidelines given regarding the progression from placements B to C across the programme documents. The visitors wanted to request the definitive criteria in order to clarify the current policy.

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	Leeds Metropolitan University BSc (Hons) Dietetics Full Time	Final DD: None	Public RD: None

Visitors' Report
Annual Monitoring

Section One: Programme Details

Name of education provider	Leeds Metropolitan University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	BSc (Hons) Physiotherapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Robert Williams (Biomedical Scientist) Jacqueline Waterfield (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Williams

Date: 22 April 2008

Name: Jacqueline Waterfield

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM report Leeds Metropolitan University BSc (hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM report Leeds Metropolitan University BSc (hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM report Leeds Metropolitan University BSc (hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

Visitors' Report
Annual Monitoring

Section One: Programme Details

Name of education provider	Leeds Metropolitan University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	MSc Occupational Therapy (Pre-registration)
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Nicola Spalding (Occupational Therapist) Bob Dobson (Paramedic)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Nicola Spalding

Date: 18 March 2008

Name: Bob Dobson

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Leeds Metropolitan University - MSc Occupational Therapy (Pre-registration)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Leeds Metropolitan University - MSc Occupational Therapy (Pre- registration)	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Leeds Metropolitan University - MSc Occupational Therapy (Pre- registration)	Final DD: None	Public RD: None

Visitors' Report
Annual Monitoring

Section One: Programme Details

Name of education provider	Leeds Metropolitan University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	MSc Physiotherapy (Pre-registration)
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Robert Williams (Biomedical Scientist) Jacqueline Waterfield (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Williams

Date: 22 April 2008

Name: Jacqueline Waterfield

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Leeds Metropolitan University MSc Physiotherapy (Pre registration) Full time	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Leeds Metropolitan University MSc Physiotherapy (Pre registration) Full time	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Leeds Metropolitan University MSc Physiotherapy (Pre registration) Full time	Final DD: None	Public RD: None

Visitors' Report
Annual Monitoring

Section One: Programme Details

Name of education provider	Leeds Metropolitan University
Name of awarding institution (if different from education provider)	
Name & Title of Programme	Pg Dip Dietetics
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Pauline Douglas (Dietitian) Tricia Fillis (Radiographer)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Course Document (June 2007)

Programme Specification (June 2007)

Recommendations for occupational health best practice (Yorkshire & the Humber Strategic Health Authority)

Resource Document (June 2007)

Staff CVs

Module Outlines (June 2007)

Course Committee Minutes

Report of event – Internal Periodic Review Dietetics (June 2007)

Dietetic Placement Strategy (June 2007)

Student Placement Evaluation Tool

Notes of Quarterly Network Meetings

NHS Dietetic Placement Practice for Undergraduate and Post Graduate Students

– Allocation Policy for the 2006/07 Placement Cycle

CVs of External Examiners

Alignment of Pg Dip Dietetics with QAA benchmark statement for Dietetics

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	Leeds Metropolitan University Pg Dip Dietetics Full Time	Final DD: None	Public RD: None

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

See additional information (section 3)

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Pauline Douglas

Date: 22 April 2008

Name: Tricia Fillis

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	Leeds Metropolitan University Pg Dip Dietetics Full Time	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

3.9 Where students participate as patients or clients in practical and clinical teaching, appropriate protocols must be used to obtain their consent.

Evidence requested

The visitors would like clarification of the student consent policy/copy of the consent form.

Reason for evidence requested

In the Standards of Education and Training mapping provided by the programme team it indicated that this SET was met by mock interviews during the Lifestyle Chronic Conditions module. The visitors would like to clarify how consent for participation was obtained from the students by way of a student consent policy or a student consent form.

SET 4: Curriculum standards

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the Standards of Proficiency for their part of the Register.

SET 5: Practice placements standards

5.7.1 Students and practice placement educators must be fully prepared for placement which will include information about and understanding of the learning outcomes to be achieved.

SET 6: Assessment standards

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	Leeds Metropolitan University Pg Dip Dietetics Full Time	Final DD: None	Public RD: None

6.2 Assessment methods must be employed that measure the learning outcomes and skills that are required to practice safely and effectively.

Evidence requested

The visitors have requested that referenced appendices (appendices 3-14) from the Dietetic Placement Strategy document be provided.

Reason for evidence requested

In the Dietetic Placement Strategy document provided by the programme team there were references to appendices that have not been included in the documentation submitted for scrutiny. These appendices relate to placement learning outcomes and the documents associated with placements. The visitors wished to receive these missing appendices in order to view the information within them to be able to clarify that these SETs are still being met.

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	Leeds Metropolitan University Pg Dip Dietetics Full Time	Final DD: None	Public RD: None

Visitors' Report
Annual Monitoring

Section One: Programme Details

Name of education provider	Matthew Boulton College
Name of awarding institution (if different from education provider)	University of Sunderland
Name & Title of Programme	BSc (Hons) Podiatry
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist/Podiatrist) Jean Mooney (Chiropodist/Podiatrist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007 – No

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

The visitors require a complete annual monitoring audit submission to be able to make an effective assessment of how changes to the programme impact upon its ability to meet the standards of education and training. This will require submission of the following:

- A fully complete and signed HPC audit form
- A complete set of external examiners' reports including the reports of the registered external examiner
- A complete set of responses to external examiners' reports including those addressed to the registered external examiner.

Additionally, there is an indication in the standards of education and training mapping document that there have been staff changes. Please see section 3 for more information on the requested documentation.

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - Pg Dip/MSc Radiography & Oncology	Final DD: None	Public RD: None

Name: Jean Mooney

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - Pg Dip/MSc Radiography & Oncology	Final DD: None	Public RD: None

Section Three: Additional details

SET 1: Level of qualification for entry to the Register

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

3.3 There must be a named programme leader who has overall responsibility for the programme and who should be either on the relevant part of the HPC Register or otherwise appropriately qualified and experienced.

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Evidence requested

The visitors require documentation to evidence how the reported change in programme leader impacts on the programmes ability to meet the above standards. Appropriate documentation to be used as evidence may be a CV of the new programme leader.

Reason for evidence requested

The visitors noted the report in a change to the programme leader. Accordingly, the visitors felt it was necessary to gather additional information to ensure both that the appointed programme leader was appropriate to the role and that the overall staff numbers and level of experience was appropriate to delivery of the programme.

SET 4: Curriculum standards

Evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - Pg Dip/MSc Radiography & Oncology	Final DD: None	Public RD: None

Reason for evidence requested

SET 5: Practice placements standards

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Evidence requested

Reason for evidence requested

Further comments:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - Pg Dip/MSc Radiography & Oncology	Final DD: None	Public RD: None

Visitors' Report
Annual Monitoring

Section One: Programme Details

Name of education provider	Northumbria University at Newcastle
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	Prescribing for Non Medical Health Professionals (level 3 and M level)
Mode of Delivery	Part Time
Name of HPC Visitor(s) considering audit submission	Bob Dobson (Paramedic) Nicola Spalding (Occupational Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

See Additional Details (section 3)

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Bob Dobson

Date: 18 March 2008

Name: Nicola Spalding

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Northumbria University at Newcastle - Prescribing for Non Medical Health Professionals	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

3.2 The programme must be managed effectively

Evidence requested

The visitors requested that further information be provided around the increase in cohort numbers on both the full time and the part time routes shortly after the approval of the programme. Visitors would also like to clarify the cohort numbers allocated to the allied health professions.

Reason for evidence requested

This issue was highlighted in the Annual Review of Academic Year 2006/07 document. The visitors felt that if the student cohort had increased this could have wider implications across the programme, in particular impacting the resources in the education provider and placements and therefore the student experience.

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Evidence requested

The visitors requested that further information be provided around the increase in cohort numbers on both the full time and the part time routes since the approval of the programme. Visitors would also like to clarify the cohort numbers allocated to the allied health professions to assess if the current staff numbers are appropriate.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Northumbria University at Newcastle - Prescribing for Non Medical Health Professionals	Final DD: None	Public RD: None

Reason for evidence requested

This issue was highlighted in the Annual Review of Academic Year 2006/07 document. The visitors felt that if the student cohort had increased this could have wider implications across the programme, in particular impacting the resources in the education provider and placements and therefore the student experience.

SET 4: Curriculum standards

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

5.2 There must be an adequate number of appropriately qualified and experienced staff at the placement.

Evidence requested

The visitors requested that further information be provided around the increase in cohort numbers on both the full time and the part time routes since the approval of the programme. Visitors would also like to clarify the cohort numbers allocated to the allied health professions. In particular, the visitors require information to confirm that there is an adequate number of staff supporting students in the placement environment.

Reason for evidence requested

This issue was highlighted in the Annual Review of Academic Year 2006/07 document. The visitors felt that if the student cohort had increased this could have wider implications across the programme, in particular impacting the resources in the education provider and placements and therefore the student experience.

SET 6: Assessment standards

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Northumbria University at Newcastle - Prescribing for Non Medical Health Professionals	Final DD: None	Public RD: None

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Northumbria University at Newcastle - Prescribing for Non Medical Health Professionals	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Diagnostic Radiography
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist/Podiatrist) Madge Heath (Radiographer)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made –

Details of the additional information requested can be found in Section 3.

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 18 March 2008

Name: Madge Heath

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Maragaret University - BSc (Hons) Diagnostic Radiography	Final DD: None	Public RD: None

Section Three: Additional details

SET 1: Level of qualification for entry to the Register

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

2.2.1 apply selection and entry criteria, including evidence of a good command of written and spoken English.

Evidence requested

The visitors require evidence to show how the entry requirements for English language skills are appropriate to the programme.

Reason for evidence requested

The visitors noted in the submitted documentation that occasional students were allowed entry onto the programme with an IELTS score below 6.0. The visitors indicated that there was no inherent problem with this, but wanted to gather information to understand how entry to the programme with this level of English language ability was suitable. The visitors added that some of the evidence for this issue may come from student support mechanisms rather than information from the admissions criteria and assessment process and so have also requested additional information under SET 3.8.

SET 3: Programme management and resource standards

3.8 The facilities needed to ensure the welfare and well-being of students must be both adequate and accessible.

Evidence requested

The visitors require evidence to show how the English language skills support for the programme is appropriate to allow entry with an IELTS score below 6.0. This information could be provided in the form of a student handbook or guide for students requiring additional language support.

Reason for evidence requested

The visitors noted in the submitted documentation that occasional students were allowed entry onto the programme with an IELTS score below 6.0. The visitors indicated that there was no inherent problem with this, but wanted to gather information to understand how entry to the programme with this level of English language ability was suitable. Therefore, the visitors wanted to understand how

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Maragaret University - BSc (Hons) Diagnostic Radiography	Final DD: None	Public RD: None

student support mechanisms would be put in place for students who require additional assistance.

SET 4: Curriculum standards

4.7 Where there is inter-professional learning the profession-specific skills and knowledge of each professional group must be adequately addressed.

Evidence requested

The visitors require information to illustrate how the inter-professional learning components of the programme are appropriate to students on radiography programmes. This information may come in the form of module descriptors and information provided for specific inter-professional learning events, such as case studies.

Reason for evidence requested

The visitors noted feedback on inter-professional learning which indicated the value for radiography students may be limited. In order to allow the visitors to make an assessment of how radiography students have their profession specific skills addressed via inter-professional learning, the visitors require additional information.

SET 5: Practice placements standards

5.5 The number, duration and range of placements must be appropriate to the achievement of the learning outcomes;

and

3.2 The programme must be managed effectively.

Evidence requested

The visitors require information to assist them in understanding how the programme team are managing the potential reduction in the number of placements available to the programme. This information may come in the form of minutes of particular meetings or action plans.

Reason for evidence requested

The visitors noted the potential for a reduction in the number of placements available to the programme. In order to understand how the programme team will manage the impact on the placement experience of students, the visitors felt additional information was required to ensure that the number, duration and range of placements would still be appropriate to the achievement of the learning outcomes.

SET 6: Assessment standards

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Maragaret University - BSc (Hons) Diagnostic Radiography	Final DD: None	Public RD: None

Evidence requested

Reason for evidence requested

Further comments:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Maragaret University - BSc (Hons) Diagnostic Radiography	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Dietetics
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Jeanette Seaman (Speech and Language Therapy) June Copeman (Dietician)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

Documentation to indicate how the University are addressing the apparent mismatch between the number of students enrolled on the programme and the practice placement availability.

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Jeanette Seaman

Date: 18 March 2008

Name: June Copeman

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Dietetics	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

5.5 The number, duration and range of placements must be appropriate to the achievement of the learning outcomes.

Evidence requested

The visitors require documentation to evidence that students are able to progress through the placement requirements in a timely and appropriate manner within the integrated programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Dietetics	Final DD: None	Public RD: None

Reason for evidence requested

The documented shortfall of practice placements was submitted by the University in the annual monitoring reports for 2005/2006 and 2006/2007. The first placement has been reduced by 50% of time in practice placement area, therefore reducing the opportunity for students to be exposed to practical clinical situations and the relevant environment. The visitors require additional information to understand how the placement structure meets this standard.

SET 6: Assessment standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Further comments

The visitors noted the enhancement in staffing levels.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Dietetics	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Occupational Therapy
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Nicola Spalding (Occupational Therapist) Bob Dobson (Paramedic)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

See additional information (section 3)

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Nicola Spalding

Date: 18 March 2008

Name: Bob Dobson

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Occupational Therapy	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Evidence requested

The visitors requested further information regarding the steps taken to address the staffing issues that the programme had been experiencing. The visitors wanted to ensure that there are sufficient staff to deliver the programme effectively. This evidence could come in the form of CVs and/or amended staff lists with an indication of how the programme is managed and delivered by the individuals.

Reason for evidence requested

The documents provided indicated that there have been a number of problems relating to staff numbers. The visitors wished to request further information to assure themselves that the programme is properly resourced.

SET 4: Curriculum standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Occupational Therapy	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Occupational Therapy	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc Podiatry BSc (Hons) Podiatry
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist/Podiatrist) Jean Mooney (Chiropodist/Podiatrist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 18 March 2008

Name: Jean Mooney

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Podiatry -	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Podiatry -	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Podiatry -	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Therapeutic Radiography
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist/Podiatrist) Madge Heath (Radiographer)

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made –

Details of the additional information requested can be found in Section 3.

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 18 March 2008

Name: Madge Heath

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Therapeutic Radiography	Final DD: None	Public RD: None

Section Three: Additional details

SET 1: Level of qualification for entry to the Register

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

2.2.1 apply selection and entry criteria, including evidence of a good command of written and spoken English.

Evidence requested

The visitors require evidence to show how the entry requirements for English language skills are appropriate to the programme.

Reason for evidence requested

The visitors noted in the submitted documentation that occasional students were allowed entry onto the programme with an IELTS score below 6.0. The visitors indicated that there was no inherent problem with this, but wanted to gather information to understand how entry to the programme with this level of English language ability was suitable. The visitors added that some of the evidence for this issue may come from student support mechanisms rather than information from the admissions criteria and assessment process and so have also requested additional information under SET 3.8.

SET 3: Programme management and resource standards

3.8 The facilities needed to ensure the welfare and well-being of students must be both adequate and accessible.

Evidence requested

The visitors require evidence to show how the English language skills support for the programme is appropriate to allow entry with an IELTS score below 6.0. This information could be provided in the form of a student handbook or guide for students requiring additional language support.

Reason for evidence requested

The visitors noted in the submitted documentation that occasional students were allowed entry onto the programme with an IELTS score below 6.0. The visitors indicated that there was no inherent problem with this, but wanted to gather information to understand how entry to the programme with this level of English language ability was suitable. Therefore, the visitors wanted to understand how

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Therapeutic Radiography	Final DD: None	Public RD: None

student support mechanisms would be put in place for students who require additional assistance.

SET 4: Curriculum standards

4.7 Where there is inter-professional learning the profession-specific skills and knowledge of each professional group must be adequately addressed.

Evidence requested

The visitors require information to illustrate how the inter-professional learning components of the programme are appropriate to students on radiography programmes. This information may come in the form of module descriptors and information provided for specific inter-professional learning events, such as case studies.

Reason for evidence requested

The visitors noted feedback on inter-professional learning which indicated the value for radiography students may be limited. In order to allow the visitors to make an assessment of how radiography students have their profession specific skills addressed via inter-professional learning, the visitors require additional information.

SET 5: Practice placements standards

5.5 The number, duration and range of placements must be appropriate to the achievement of the learning outcomes;

and

3.2 The programme must be managed effectively.

Evidence requested

The visitors require information to assist them in understanding how the programme team are managing the potential reduction in the number of placements available to the programme. This information may come in the form of minutes of particular meetings or action plans.

Reason for evidence requested

The visitors noted the potential for a reduction in the number of placements available to the programme. In order to understand how the programme team will manage the impact on the placement experience of students, the visitors felt additional information was required to ensure that the number, duration and range of placements would still be appropriate to the achievement of the learning outcomes.

SET 6: Assessment standards

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Therapeutic Radiography	Final DD: None	Public RD: None

Evidence requested

Reason for evidence requested

Further comments:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Therapeutic Radiography	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc Podiatry BSc (Hons) Podiatry
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist/Podiatrist) Jean Mooney (Chiropodist/Podiatrist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 18 March 2008

Name: Jean Mooney

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Podiatry -	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Podiatry -	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - BSc (Hons) Podiatry -	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	MSc Physiotherapy (Pre registration)
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Robert Williams (Biomedical Scientist) Jacqueline Waterfield (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Williams

Date: 22 April 2008

Name: Jacqueline Waterfield

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Queen Margaret University MSc Physiotherapy (Pre registration) (Full time)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Queen Margaret University MSc Physiotherapy (Pre registration) (Full time)	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report Queen Margaret University MSc Physiotherapy (Pre registration) (Full time)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	MSc Dietetics
Mode of Delivery	Full Time Part Time
Name of HPC Visitor(s) considering audit submission	Jeanette Seaman (Speech and Language Therapy) June Copeman (Dietician)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

Documentation to indicate how the University are addressing the apparent mismatch between the number of students enrolled on the programme and the practice placement availability.

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Jeanette Seaman

Date: 18 March 2008

Name: June Copeman

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - MSc Dietetics (FT and PT)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

SET No

Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

SET No

Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

5.5 The number, duration and range of placements must be appropriate to the achievement of the learning outcomes.

Evidence requested

The visitors require documentation to evidence that students are able to progress through the placement requirements in a timely and appropriate manner within the integrated programme.

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - MSc Dietetics (FT and PT)	Final DD: None	Public RD: None

The documented shortfall of practice placements was submitted by the University in the annual monitoring reports for 2005/2006 and 2006/2007. The first placement has been reduced by 50% of time in practice placement area, therefore reducing the opportunity for students to be exposed to practical clinical situations and the relevant environment. The visitors require additional information to understand how the placement structure meets this standard.

SET 6: Assessment standards

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - MSc Dietetics (FT and PT)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	MSc Occupational Therapy (Pre- registration) Pg Dip Occupational Therapy
Mode of Delivery	Full Time Part Time
Name of HPC Visitor(s) considering audit submission	Nicola Spalding (Occupational Therapist) Bob Dobson (Paramedic)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

See additional information (section 3)

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Nicola Spalding

Date: 18 March 2008

Name: Bob Dobson

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - MSc/Pg Dip Occupational Therapy	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

2.1 The admissions' procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to make or take up the offer of a place on a programme.

Evidence requested

The visitors requested further information regarding the masters routes that are available. The documents referred to pre-registration and post-registration masters programmes and the visitors wished to have clarification around this issue in order to consider this submission fully.

Reason for evidence requested

The documents submitted appeared to cover a number of programmes and in order to ensure that the relevant programmes were scrutinised fully the visitors wished to have information on this area clarified. The visitors require clarification of instances in the documentation that appear to relate to a post-registration qualification.

2.1 The admissions' procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to make or take up the offer of a place on a programme.

Evidence requested

The visitors requested additional information to clarify which elements of the programmes related to the full time route and which followed the part time route.

Reason for evidence requested

The visitors were unsure from the documentation on which route students would follow throughout the programmes.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - MSc/Pg Dip Occupational Therapy	Final DD: None	Public RD: None

SET 3: Programme management and resource standards

3.3 There must be a named programme leader who has overall responsibility for the programme and who should be either on the relevant part of the HPC Register or otherwise appropriately qualified and experienced.

Evidence requested

The visitors wished to have additional information regarding the programme leaders for the masters and Pg Dip programmes. The visitors noted from the documents that there had been changes to the programme leader role and wanted confirmation of who would take responsibility for each programme. This information could come in the form of CVs for the individual(s) with an indication of their responsibilities to the programmes.

Reason for evidence requested

The documents indicated that there had been staff changes to the programme leader roles throughout the school. Further information is requested to ensure that the programmes are managed effectively.

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Evidence requested

The visitors requested further information regarding the steps taken to address the staffing issues that the programme had been experiencing. The visitors wanted to ensure that there are sufficient staff to deliver the programme effectively. This evidence could come in the form of CVs and/or amended staff lists with an indication of how the programme is managed and delivered by the individuals.

Reason for evidence requested

The documents provided indicated that there have been a number of problems relating to staff numbers. The visitors wished to request further information to assure themselves that the programme is properly resourced.

SET 4: Curriculum standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - MSc/Pg Dip Occupational Therapy	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - MSc/Pg Dip Occupational Therapy	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	MSc Radiotherapy and Oncology
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Madge Heath (Radiographer) June Copeman (Dietician)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: June Copeman

Date: 18 March 2008

Name: Madge Heath

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report Queen Margaret University MSc Radiography and Oncology	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason:

SET No

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report Queen Margaret University MSc Radiography and Oncology	Final DD: None	Public RD: None

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

There have been no students on this programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report Queen Margaret University MSc Radiography and Oncology	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	PgDip Dietetics
Mode of Delivery	Full Time Part Time
Name of HPC Visitor(s) considering audit submission	Jeanette Seaman (Speech and Language Therapy) June Copeman (Dietician)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

Documentation to indicate how the University are addressing the apparent mismatch between the number of students enrolled on the programme and the practice placement availability.

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Jeanette Seaman

Date: 18 March 2008

Name: June Copeman

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - PgDip Dietetics (FT and PT)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

5.5 The number, duration and range of placements must be appropriate to the achievement of the learning outcomes.

Evidence requested

The visitors require documentation to evidence that students are able to progress through the placement requirements in a timely and appropriate manner within the integrated programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - PgDip Dietetics (FT and PT)	Final DD: None	Public RD: None

Reason for evidence requested

The documented shortfall of practice placements was submitted by the University in the annual monitoring reports for 2005/2006 and 2006/2007. The first placement has been reduced by 50% of time in practice placement area, therefore reducing the opportunity for students to be exposed to practical clinical situations and the relevant environment. The visitors require additional information to understand how the placement structure meets this standard.

SET 6: Assessment standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Queen Margaret University - PgDip Dietetics (FT and PT)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Queen Margaret University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	PG Diploma Radiotherapy and Oncology
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Madge Heath (Radiographer) June Copeman (Dietician)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: June Copeman

Date: 18 March 2008

Name: Madge Heath

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report Queen Margaret University PG Diploma Radiography and Oncology	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report Queen Margaret University PG Diploma Radiography and Oncology	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report Queen Margaret University PG Diploma Radiography and Oncology	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	The University of Northampton
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	Diploma of Higher Education in Paramedic Science
Mode of Delivery	Full Time (Year 1) and Part Time (Year 2 & 3)
Name of HPC Visitor(s) considering audit submission	Bob Dobson (Paramedic) Nicola Spalding (Occupational Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

The programme was approved in April 2006 so only one year of annual monitoring documentation was provided.

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Bob Dobson

Date: 18/03/08

Name: Nicola Spalding

Date: 18/03/08

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Northampton, The University of - Diploma of Higher Education in Paramedic Science	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Northampton, The University of - Diploma of Higher Education in Paramedic Science	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - Northampton, The University of - Diploma of Higher Education in Paramedic Science	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Greenwich
Name of awarding institution (if different from education provider)	
Name & Title of Programme	Foundation Degree in Paramedic Science
Mode of Delivery	Full-time
Name of HPC Visitor(s) considering audit submission	James Petter (Paramedic) Gordon Pollard (Paramedic)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: James Petter

Date: 17 March 2008

Name: Gordon Pollard

Date: 17 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	APV	AM Visitors Report - University of Greenwich - Dip HE Paramedic Science	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	APV	AM Visitors Report - University of Greenwich - Dip HE Paramedic Science	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

No changes made to the programme. External Examiner comments noted. No further evidence required. The programme appears still to be meeting the standards of education and training.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-05-19	a	EDU	APV	AM Visitors Report - University of Greenwich - Dip HE Paramedic Science	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Strathclyde
Name of awarding institution (if different from education provider)	
Name & Title of Programme	BSc (Hons) Speech and Language Pathology
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Caroline Sykes (Speech and Language Therapist) Nicola Spalding (Occupational Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Caroline Sykes

Date: 22 April 2008

Name: Nicola Spalding

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Strathclyde - BSc (Hons) Speech and Language Pathology	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Strathclyde - BSc (Hons) Speech and Language Pathology	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Strathclyde - BSc (Hons) Speech and Language Pathology	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Teesside
Name of awarding institution (if different from education provider)	
Name & Title of Programme	BSc (Hons) Diagnostic Radiography
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Pauline Douglas (Dietitian) Tricia Fillis (Radiographer)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Subject level report (2006-2007)

CV of new programme leader

School academic structure

Clinical Liaison meeting minutes (November 2006)

Programme Board minutes (November 2007)

Programme Board subject group leader's update (November 2007)

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

See additional information (section 3)

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Pauline Douglas

Date: 22 April 2008

Name: Tricia Fillis

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	University of Teesside BSc (Hons) Diagnostic Radiography Full Time	Final DD: None	Public RD: None

Section Three: Additional details

SET 1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

4.4 The curriculum must remain relevant to current practice.

4.7 Where there is inter-professional learning the profession specific skills and knowledge of each professional group must be adequately addressed.

Evidence requested

The visitors would like to see the module descriptors for the new joint Preparation for Practice module and the Dissertation Preparation Module that has been changed in the programme.

Reason for evidence requested

The mapping provided by the programme team indicated changes to modules across the programme and provided a summary of these amendments. The visitors would like to see the module descriptors in order to clarify that these SETs are being met.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	University of Teesside BSc (Hons) Diagnostic Radiography Full Time	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	University of Teesside BSc (Hons) Diagnostic Radiography Full Time	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Teesside
Name of awarding institution (if different from education provider)	
Name & Title of Programme	BSc (Hons) Occupational Therapy
Mode of Delivery	Full time and Part time
Name of HPC Visitor(s) considering audit submission	Caroline Sykes (Speech and Language Therapist) Nicola Spalding (Occupational Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Caroline Sykes

Date: 22 April 2008

Name: Nicola Spalding

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Teesside - BSc (Hons) Occupational Therapy	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Teesside - BSc (Hons) Occupational Therapy	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Teesside - BSc (Hons) Occupational Therapy	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Teesside
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	BSc (Hons) Physiotherapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Robert Williams (Biomedical Scientist) Jacqueline Waterfield (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Williams

Date: 22 April 2008

Name: Jacqueline Waterfield

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report University of Teeside BSc (Hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report University of Teeside BSc (Hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report University of Teeside BSc (Hons) Physiotherapy (Full time)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Teesside
Name of awarding institution (if different from education provider)	
Name & Title of Programme	MSc Occupational Therapy (Pre- registration) Pg Dip Occupational Therapy (Pre- registration)
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Caroline Sykes (Speech and Language Therapist) Nicola Spalding (Occupational Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Caroline Sykes

Date: 22 April 2008

Name: Nicola Spalding

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Teesside - MSc Occupational Therapy (Pre-registration) and Pg Dip Occupational Therapy (Pre-registration)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Teesside - MSc Occupational Therapy (Pre-registration) and Pg Dip Occupational Therapy (Pre-registration)	Final DD: None	Public RD: None

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Visitors Report - University of Teesside - MSc Occupational Therapy (Pre-registration) and Pg Dip Occupational Therapy (Pre-registration)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Teesside
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	MSc Physiotherapy (Pre registration)
Mode of Delivery	Full time accelerated
Name of HPC Visitor(s) considering audit submission	Robert Williams (Biomedical Scientist) Jacqueline Waterfield (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

Module descriptor for new Practical Research Methods for Allied Health Professionals first taken in October 2007.

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Williams

Date: 22 April 2008

Name: Jacqueline Waterfield

Date: 22 April 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report University of Teeside MSc Physiotherapy (Pre registration) (Full time)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

4.4 The curriculum must remain relevant to current practice.

Evidence requested

Module descriptor for new Practical research Methods for Allied Health Professionals first taken in October 2007.

Reason for evidence requested

The evidence provided in the external examiner report indicated that a change had been made to the curriculum to meet student needs. The visitors wanted to see this evidence to ensure that the changes were appropriate.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report University of Teeside MSc Physiotherapy (Pre registration) (Full time)	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-04-22	a	EDU	APV	AM Report University of Teeside MSc Physiotherapy (Pre registration) (Full time)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Ulster
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Podiatry
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist/Podiatrist) Madge Heath (Radiographer)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

The visitors would need more information about the implications of extending the placement programmes both in term of student workload and in internal and external clinical provisions. See additional information in section 3.

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 18 March 2008

Name: Madge Heath

Date: 18 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - University of Ulster - BSc (Hons) Podiatry	Final DD: None	Public RD: None

Section Three: Additional details

SET 1: Level of qualification for entry to the Register

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

3.2 The programme must be managed effectively.

Evidence requested

The visitors require information about placement coordination and management to understand what the impact of the new placement duration. This information could come in the form of a placement handbook and module descriptors for practice placements.

Reason for evidence requested

The visitors noted a change in the placement structure and therefore require additional information to understand how the programme team will manage and coordinate placements given the increased duration.

SET 4: Curriculum standards

4.3 Integration of theory and practice must be central to the curriculum to enable safe and effective practice.

Evidence requested

The visitors require information to understand how the new placement duration will impact on the integration of theory and practice. This information could come in the form of a placement handbook or module descriptors for clinical placements.

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - University of Ulster - BSc (Hons) Podiatry	Final DD: None	Public RD: None

The visitors noted a change in the placement structure and therefore require additional information to understand how theory will be integrated into the new 8 week placement.

SET 5: Practice placements standards

5.1 Practice placements must be integral to the programme;

and

5.5 The number, duration and range of placements must be appropriate to the achievement of the learning outcomes.

Evidence requested

The visitors require information to understand how the new placement duration will impact on the integrity of placements within the programme and what the impact will be on the overall number, duration and range of placements. This information could come in the form of a placement handbook or module descriptors for practice placements.

Reason for evidence requested

The visitors noted a change in placement duration. In order to fully understand the impact of the change on the programme's placement structure and the student experience and opportunities to meet learning outcomes, the visitors require additional information.

SET 6: Assessment standards

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-18	a	EDU	APV	AM Visitors Report - University of Ulster - BSc (Hons) Podiatry	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Wales Institute Cardiff
Name of awarding institution (if different from education provider)	University of Wales
Name & Title of Programme	BSc (Hons) Speech and Language Therapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Catherine Mackenzie (Speech and Language Therapy) Nicki Smith (Physiotherapy)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

See Additional Details (section 3)

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Catherine Mackenzie

Date: 19 February 2008

Name: Nicki Smith

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - Wales Institute Cardiff - BSc (Hons) Speech and Language Therapy - FT	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

3.5 Subject areas must be taught by staff with relevant specialist expertise and knowledge.

Evidence requested

The visitors require information to indicate how the staff provision is adequate to support the delivery of the programme. This information can be provided using a range of documentation (eg CVs, an indication of the student numbers, an indication of the number of staff).

Reason for evidence requested

The documentation indicated a member of staff has left the programme team and the visitors did not find reference to a replacement. There also appears to have been a reduction in the monies available to bring in external lecturers. Given the overall potential reduction in staff numbers both internal and external, the visitors require additional information to determine the expertise of the staff profile and adequacy of the number of staff to support the delivery of the programme.

SET 4: Curriculum standards

Reason:

SET No

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - Wales Institute Cardiff - BSc (Hons) Speech and Language Therapy - FT	Final DD: None	Public RD: None

Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - Wales Institute Cardiff - BSc (Hons) Speech and Language Therapy - FT	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	York St John University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BHSc (Hons) Occupational Therapy
Mode of Delivery	Full time Full time Accelerated Part time
Name of HPC Visitor(s) considering audit submission	Claire Brewis (Occupational Therapy) Nicki Smith (Physiotherapy)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

See Additional Details (section 3)

Following receipt and review of the documentation, the visitors made the following further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Claire Brewis

Date: 19 February 2008

Name: Nicki Smith

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - York St John University - BHSc (Hons) Occupational - FT PT FT (In service)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

5.7.4 Students and practice placement educators must be fully prepared for placement which will include information about and understanding of the assessment procedures including the implications of, and any action taken in the case of failure.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - York St John University - BHSc (Hons) Occupational - FT PT FT (In service)	Final DD: None	Public RD: None

Evidence requested

The visitors have requested an explanation of action taken in relation to students who have failed or deferred a placement module. This is especially important when a student has left a placement early or where health issues are raised. The information may be provided in a response to the external examiner's report or as part of the documentation provided to students and placement providers (for example handbooks).

Reason for evidence requested

This issue was raised in an external examiner's reports 05/06 and 06/07. There is no indication of a response to this question. The visitors felt that this information was important for both students and placement educators to know and understand. Therefore, the visitors require the information to be made available.

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - York St John University - BHSc (Hons) Occupational - FT PT FT (In service)	Final DD: None	Public RD: None