

Education and Training Committee 11 June 2009

Annual review of actions taken in 2008-9: Public meetings

Executive summary and recommendations

Introduction

An annual review of the actions arising from public meetings in 2008-9 is attached.

Decision

The Committee is asked to note the actions that have been taken.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None.

Financial implications

None.

Appendices

List of actions taken in 2008-9, arising from public sessions of the Committee.

Date of paper

18 May 2009.

Action points

Education and Training Committee - Public meetings

2008-2009

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	<p>Consultation on standards of proficiency and the threshold level of qualification for entry to the Register for hearing aid audiologists:</p> <p>Recommended to the Council that it should (1) consult in conjunction with the Hearing Aid Council on the standards of proficiency; and consult in conjunction with the Hearing Aid Council on a proposal that the threshold level of qualification for entry to the hearing aid audiologists part of the Register should be set at a foundation degree;</p> <p>(2) consult on a proposal that the Health Professions Council (Registration and Fees) Rules be amended to provide for the registration renewal cycle for hearing aid audiologists.</p> <p>(10 June 2008, 7.4)</p>	MG	3 July 2008	<p>Actioned. These recommendations were agreed by the Council on 3 July 2008. The Council also agreed the text of the consultation documents, subject to minor editing amendments.</p> <p>The joint consultations agreed at point 1 ran from 15 July 2008 to 15 October 2008.</p> <p>See point 16.</p>
2	<p>Generic standards of proficiency: Agreed that:</p> <p>(1) the generic standards of proficiency should be reviewed from January 2009;</p> <p>(2) a workplan for the review should be brought to the Committee's meeting on 2 December 2008, but the workplan should include draft guiding principles for the review, based on the discussion on 10 June 2008.</p> <p>(10 June 2008, 8.6)</p>	MG	Ongoing to 2 December 2008	<p>Actioned. See further paper on agenda for 2 December 2008.</p> <p>See point 18.</p>

Date
2009-05-01

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PPR

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Status
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DD: None

Int. Aud.
Public
RD: None

3	<p>Amendment to the standards of proficiency for chiropodists and podiatrists: Recommended to the Council: (1) that the standards of proficiency for chiropodists and podiatrists relating to prescription only medicines and local anaesthetics should become compulsory from 1 September 2009; and</p> <p>(2) the text of the consultation responses document included in the paper, subject to an amendment that the total number of respondents should be mentioned near the start of the document.</p> <p>(10 June 2008, 9.7)</p>	MG	3 July 2008	Actioned. These recommendations were agreed by the Council on 3 July 2008.
4	<p>Post-registration qualifications: Committee agreed that Executive should undertake further research on post-registration qualifications, exploring any relevant developments in medicine, nursing and pharmacy. Committee agreed that it would also be useful to consider the issue in the light of the conclusions of the professional liaison group on continuing fitness to practise. Further paper to be prepared for meeting on 2 December 2008.</p> <p>(10 June 2008, 10.5)</p>	MG	Ongoing to 2 December 2008	Actioned. See further paper on agenda for 2 December 2008. See point 17.
5	<p>Standards of education and training and guidance consultation: Subject to confirmation of the wording of SET 3.13 and minor editing changes, Committee agreed and recommended to Council the text of the draft consultation document.</p> <p>(10 June 2008, 11.4)</p>	SM	3 July 2008	Actioned. On 3 July 2008, the Council approved the consultation document, including the amendment of SET 3.13 to read '...concerns about students' profession related conduct'. Consultation ran 1 August 2008 to 14 November 2008. See point 37.

6	<p>Making a complaint about an education or training programme: Once the document had been amended as discussed at the meeting, the Chairman should take Chairman's action to approve the document. Following that approval, the document should be published on the HPC website.</p> <p>(10 June 2008, 12.4)</p>	<p>SM Chairman</p>	<p>25 September 2008</p>	<p>Actioned. Chairman's action was taken to approve the document on 18 June 2008.</p>
7	<p>Guidance on ethical issues for students: Committee agreed</p> <p>(1) that the Policy and Standards Department should work with the Communications Department to establish a section for students on the HPC website;</p> <p>(2) the proposed timetable for the production of the guidance outlined in the paper; and</p> <p>(3) the ethical guidance should be based on the Standards of Conduct, Performance and Ethics.</p> <p>(10 June 2008, 13.6)</p>	<p>CU</p>	<p>Ongoing to December 2008</p>	<p>See points 13 and 20.</p>
8	<p>Fees consultation – Key decisions:</p> <p>(1) approved the decisions outlined in the key decisions document;</p> <p>(2) approved the text of the document, subject to amendments;</p> <p>(3) recommended approval of the document to the Council.</p> <p>(25 September 2008, 7.6)</p>	<p>MG</p>	<p>1 October 2008</p>	<p>Actioned. The decisions document was approved by Council on 1 October 2008. The revised fees were effective from 1 April 2009.</p>
9	<p>Council for Healthcare Regulatory Excellence report on Nursing and Midwifery Council - Actions for HPC: Committee agreed that</p> <p>(1) it should consider how HPC's standards could be modified to include service user involvement in education programmes and this should be done</p>	<p>AG</p>	<p>25 March 2009</p>	<p>Actioned. See point 36.</p>

	<p>when the outcome of the consultation on the standards of education and training was considered by the Committee;</p> <p>(2) it should consider how HPC's processes could be modified to take service users' views into account</p> <p>(25 September 2008, 8.8)</p>			
10	<p>Amendments to the standards of proficiency for radiographers – consultation responses: Agreed and recommended to Council</p> <p>(1) text of the consultation responses document</p> <p>(2) text of the amended standard as set out in the consultation responses document.</p> <p>(25 September 2008, 9.4)</p>	MG	1 October 2008	Actioned. The consultation responses document and the amended standard were both agreed by Council on 1 October 2008.
11	<p>Information for registration panels: Information approved, subject to an amendment.</p> <p>(25 September 2008, 10.4)</p>	ES	Ongoing	Actioned.
12	<p>Draft guidance on health and character: Draft document to be amended and presented to the next meeting.</p> <p>(25 September 2008, 11.4)</p>	CU	2 December 2008	Actioned. See further paper on agenda for 2 December 2008.
13	<p>Draft guidance on conduct and ethics for students: Draft document to be amended and presented to the next meeting.</p> <p>(25 September 2008, 12.4)</p>	CU	2 December 2008	Actioned. See further paper on agenda for 2 December 2008.
14	<p>Position statement on age discrimination for education providers - Committee agreed:</p> <p>(1) text of the proposed position statement on age discrimination;</p> <p>(2) that the position statement should be published on the HPC website.</p> <p>(25 September 2008, 13.5)</p>	CU	2 December 2008	Actioned.

15	<p>Cancelled approval visit – South East Coast Ambulance Service NHS Trust: Committee agreed to allow the education provider the opportunity of an approval visit on one of the proposed dates in January, after which a decision on reconfirmation of approval could be made. Committee agreed that the education provider should be informed that the re-arranged visit must take place, as another cancellation would result in the Committee commencing procedures for withdrawal of approval.</p> <p>(25 September 2008, 14.9)</p>	OA	Ongoing	Actioned. The visit took place within the agreed timescales. See further action points agreed in private meetings.
16	<p>Standards of proficiency and threshold level of qualification for entry to the Register for Hearing Aid Dispensers: Agreed and recommended to the Council:</p> <p>(1) the text of the consultation responses document (subject to minor editing amendments);</p> <p>(2) the text of the standards of proficiency in annex two of the paper (subject to minor editing amendments);</p> <p>(3) that the threshold level of qualification for entry to the hearing aid dispensers part of the Register in the standards of education and training should be set at a foundation degree and read: 'Foundation degree for hearing aid dispensers'.</p> <p>(2 December 2008, 7.7)</p>	MG	11 December 2008	Actioned. Approved by Council on 11 December 2008.
17	<p>Post-registration qualifications: Executive should develop a policy on the basis of the discussion above and prepare a paper for a future meeting. The Committee agreed that the Executive should take account of the report by the Department of Health working group on extending professional regulation.</p> <p>(2 December 2008, 8.9)</p>	MG	Ongoing to June 2009	The report of the Department of Health working group has yet to be published. As a result, work on this policy has been deferred.

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18	<p>Review of the generic standards of proficiency – Committee: (1) approved the workplan for reviewing the generic standards of proficiency; (2) agreed that members of the Committee should be invited to express interest in a meeting in March or April 2009 to review comments received on the standards and consider suggested standards put together by the Executive. (2 December 2008, 9.3)</p>	<p>(1): MG (2): CB</p>	<p>(1): Ongoing to 2010 (2): By 11 December 2008</p>	<p>(2) Actioned. An email was circulated to members on 8 December 2008 and expressions of interest received from several members.</p> <p>Progress on the review has been delayed because of other work pressures on the Department.</p> <p>It is now intended that the Committee will be asked to agree draft generic standards for consultation in September 2009, with the Council asked to ratify the Committee's decision in October 2009. The consultation would then be held between November and January 2009.</p>
19	<p>Guidance on health and character: Subject to amendments and minor editing changes, Committee agreed and recommended text of consultation document to the Council. (2 December 2008, 10.4)</p>	CU	11 December 2008	Actioned. Approved by Council on 11 December 2008.
20	<p>Guidance on conduct and ethics for students – consultation document: Subject to an amendment and minor editing changes, Committee agreed and recommended text of consultation document to the Council. (2 December 2008, 11.5)</p>	CU	11 December 2008	Actioned. Approved by Council on 11 December 2008.
21	<p>Health and character policy: Committee approved the revised health and character declarations policy. (2 December 2008, 12.5)</p>	ES	Ongoing	

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22	<p>Disability Rights Commission report 'Maintaining Standards: Promoting Equality':</p> <p>Executive should prepare a further paper on the role of the health reference as a requirement for entry to the register. The Committee agreed that any paper should also review the requirements in the Standards of Education and Training in relation to the health of individuals enrolling on programmes.</p> <p>(2 December 2008, 13.5)</p>	SM	May 2009	
23	<p>Open-ended approval: Committee agreed -</p> <p>(1) to allow the Executive and Education and Training Panels to vary the notice periods given to education providers for approval visits to approved programmes, which were triggered as a result of the monitoring processes;</p> <p>(2) that requests to cancel some approval visits to approved programmes should be agreed by an Education and Training Panel;</p> <p>(3) that the implications of non-submission of documentation prior to an approval visit to approved programmes should be agreed by an Education and Training Panel;</p> <p>(4) the broad guidelines to be used by the Executive and Education and Training Panels when deciding to arrange, or rearrange an approval visit to an approved programme;</p> <p>(5) to allow Education and Training Panels to vary the due date for conditions from approval visits to approved programmes, which were triggered as a result of the monitoring processes, in exceptional circumstances;</p> <p>(6) to update the information given to education providers accordingly; and</p> <p>(7) to approve the operational enhancements to the approval process taking effect from 2 December 2008.</p>	AG	Ongoing	

	(2 December 2008, 14.5)			
24	Readmission to the Register following selection for audit of continuing professional development: Committee approved the new process as set out in the paper (i.e. the individual would be asked to produce a plan of the CPD which they intended to undertake, if they were readmitted to the Register). (2 December 2008, 15.4)	RH	Ongoing	
25	Continuing Professional Development profiles: Committee agreed to recommend to the Council that a consultation should be held on amending the standards of continuing professional development, to require that CPD profiles were prepared by the individual registrant without outside assistance. (2 December 2008, 16.2)	RH	11 December 2008	Actioned. Consultation agreed by Council on 11 December 2008. The consultation document was approved by Council on 10 February 2009.
26	Continuing Professional Development profiles: Agreed to authorise the Chairman to approve a consultation document on the proposed amendment to the standards of continuing professional development. (2 December 2008, 16.3)	Chairman	25 March 2009	Chairman's action was taken on 2 February 2009 to recommend the draft consultation document to Council.
27	Representative of Education and Training Committee on external group: Professor Karen Bryan should attend the stakeholder group for the major scoping project in Scotland aimed to reform nursing, midwifery and allied health professionals education programmes based on the idea of a common core curriculum. (2 December 2008, 17.3)	Professor Bryan	Ongoing to 2010	
28	Education and Training Committee Scheme of Delegation: Committee approved the amendments to the Scheme of Delegation. (2 December 2008, 18.3)	CB	31 December 2008	Actioned.
29	Education and Training Committee: Future direction - Committee agreed to hold a strategic discussion session at its meeting on 25 March 2009, with other business on	CB	25 March 2009	Actioned. Strategy meeting was held after the Committee meeting on 25 March

	the agenda being limited to essential items only. (2 December 2008, 19.1)			2009.
30	Review of admission forms: Committee agreed to recommend forms to the Council for approval, subject to the following amendments: - removal of the term 'Other' under the Clinical Scientists category; and - correction of any typographical errors. (25 March 2009, 8.4)	CH	26 March 2009	Actioned. Revised forms were approved by Council on 26 March 2009.
31	Practitioner psychologists: Process for removal of duplicate registrations – Committee approved the approach for identifying duplicate registrations (25 March 2009, 9.3)	RH	Ongoing to July 2009	
32	Continuing Professional Development sample sizes: Committee voted to reduce the sample size to 2.5% for the remaining 11 professions. (25 March 2009, 10.7)	RH	Ongoing	
33	Practitioner psychologists – Standards of proficiency: Committee agreed to recommend to the Council that practitioner psychologists should be required to achieve an overall score in International English Language Testing System of at least 7.0, with no element below 6.5. (25 March 2009, 11.4)	CU	By 26 March 2009	Actioned. Recommendation approved by Council on 26 March 2009.
34	Practitioner psychologists – Standards of proficiency: Draft standards should be resubmitted to meetings of Education and Training Committee and Council on 20 May 2009. (25 March 2009, 11.7)	CU	By 20 May 2009	Actioned. See further paper on agenda for 20 May 2009.
35	Consultation on the registration cycle and grandparenting criteria for practitioner psychologists – Committee agreed and recommended to Council: (1) to consult on setting the registration	MG	26 March 2009	Actioned. Recommendations approved by Council on 26 March 2009.

	<p>cycle and grandparenting criteria for practitioner psychologists; (2) the text of the consultation documents and draft grandparenting criteria (subject to minor editing amendments).</p> <p>(25 March 2009, 13.4)</p>			See further paper on agenda for 20 May 2009.
36	<p>Service user involvement - Committee agreed:</p> <p>(1) to recommend to Council the additional Changes to the standards of education and training guidance as outlined in appendix 3 to the paper;</p> <p>(2) to approve enhancements to the approval and monitoring processes;</p> <p>(3) that the enhancements should be communicated to education providers ahead of the 2009-2010 academic year and that they should become effective from September 2009. The HPC's publications should be updated at the next suitable opportunity;</p> <p>(4) that further research should be conducted into the value and effectiveness of extending the composition of the visit panel to include service users. The findings from this research would be reported back to the Committee in March 2010.</p> <p>(25 March 2009, 14.5)</p>	AG	Ongoing to March 2010	
37	<p>Revised standards of education and training and guidance: Responses to consultation – Committee agreed and recommended to the Council:</p> <p>(1) the text of the standards of education and training consultation response document, subject to ensuring where possible that the text remained as applicable as possible to all professions as possible;</p> <p>(2) the text of the standards of education</p>	SM	Ongoing to September 2009	Actioned. All recommendations approved by Council on 26 March 2009.

	<p>and training (subject to legal scrutiny); (3) the text of the standards of education and training guidance (subject to an amendment that the additional guidance on service user involvement agreed at item 14 should also be incorporated and subject to Plain English editing and legal scrutiny); (4) to add practitioner psychologists to SET 1 and appropriate reference documents into the 'Further information' section of the guidance (subject to practitioner psychologists becoming regulated by the HPC); and (5) that the revised standards of education and training should be effective from September 2009.</p> <p>(25 March 2009, 15.4)</p>			
38	<p>Operational implementation of the new standards of education and training: Committee agreed that the annual monitoring process should be used to assess how currently approved programmes continued to meet the revised standards of education and training. The Committee agreed that this would minimise the burden on education providers and allow time for providers to revise their programmes as necessary.</p> <p>(25 March 2009, 16.3)</p>	AG	Ongoing to 2011	
39	<p>Education Department workplan: Committee approved the workplan.</p> <p>(25 March 2009, 17.3)</p>	AG	Ongoing to March 2010	
40	<p>Guidance on when to not approve or withdraw approval from a programme: Committee approved the draft guidance, subject to two amendments.</p> <p>(25 March 2009, 18.5)</p>	TS-S	11 June 2009	
41	<p>Biomedical scientists – Reconfirmation of approval of routes to registration: Committee approved proposed model for reconfirmation of ongoing approval and the</p>	TS-S	Ongoing to February 2010	

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	amended timeline for activity. (25 March 2009, 19.4)			
42	Clinical scientists – Reconfirmation of approval of routes to registration: Committee agreed to enact an operationally amended approval visit to the Association of Clinical Scientists (ACS) that would assess all standards of proficiency and seek to ensure that all of the standards were met. In the case of the standards of education and training, the visiting panel would make an assessment of how all the standards were met but might recommended that some standards were not appropriate to the ACS qualification. (25 March 2009, 20.4)	OA	Ongoing to January 2010	
43	Clinical scientists - Committee agreed that it would be informative for the Executive to report on the complex relationship between the ACS and professional bodies within clinical science. (25 March 2009, 20.5)	OA	By December 2009	

	Action point (and location in the minutes)	Comments
44	Practitioner psychologists – standards of proficiency: Committee agreed to recommend the text of the consultation responses document and the standards of proficiency, subject to an amendment to standard 1a1 for health psychologists and sports and exercise psychologists only. (20 May 2009, 6.5)	Actioned. The Council on 20 May 2009 approved the text of the consultation responses document and standards of proficiency for the practitioner psychologists, subject to any minor editing changes and subject to the amendment to standard 1a1.
45	Practitioner psychologists – Threshold level of qualification for entry to the Register: The Committee agreed to recommend to	The Council on 20 May 2009 noted the recommendation of the Education and Training Committee (ETC) that the threshold level should be set at Masters level with a caveat relating to additional

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	<p>the Council the text of the consultation responses document. The Committee agreed by a majority of 10/3 to recommend to the Council that the threshold level of qualification for entry to the practitioner psychologists part of the register should be a masters degree, but that this recommendation should be subject to the development of wording that reflected that further training and experience would also be required to be eligible for the register.</p> <p>(20 May 2009, 7.7)</p>	<p>training/experience, the wording of such caveat still to be agreed.</p> <p>Concern was expressed that the wording relating to the additional training/experience had not been clarified and required further consideration.</p> <p>After discussion, Council agreed that the decision on the text of the consultation responses document and the threshold level of qualification for entry to the practitioner psychologists part of the Register be referred back to the Education and Training Committee for consideration at their meeting on 11 June, with a special meeting of Council to be held that day to consider the revised recommendations of the Education and Training Committee.</p>
46	<p>Registration cycle and grandparenting criteria for practitioner psychologists: Committee recommended to Council:</p> <p>(a) the text of the consultation document for publication on the HPC website (subject to minor editing amendments);</p> <p>(b) amendments as directed in paper ETC 27/09 to schedule five of the Health Professions Council (Registration and Fees) Rules Order of Council 2003; and</p> <p>(c) the grandparenting criteria for practitioner psychologists (subject to minor editing amendments).</p> <p>(8.2)</p>	<p>Actioned. The Council on 20 May 2009 approved all of these recommendations.</p>
47	<p>Review of admission forms: The Committee agreed to recommend to Council the updated registration forms subject to minor editing amendments.</p> <p>(20 May 2009, 9.2)</p>	<p>Actioned. The Council on 20 May 2009 approved the changes to the forms, subject to the inclusion of the suggested amendments made at both the Education and Training Committee and Council.</p>

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