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Major Change Visitors' Report

<b>Name of education provider</b>	Birmingham City University
<b>Programme Name</b>	DipHE Operating Department Practice
<b>Mode of delivery</b>	Full Time
<b>Relevant part of HPC Register</b>	Operating department practice
<b>Date of submission to HPC</b>	21 October 2009

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## Executive summary

The Health Professions Council (HPC) approves educational programmes in the UK which health professionals must complete before they can apply to be registered with us. The HPC approve programmes on an open-ended basis which requires that, when significant changes occur to a programme, we receive notification and are able to ensure all our standards continue to be met. The HPC is a health regulator and our main aim is to protect the public. The HPC currently regulates 14 professions. All of these professions have at least one professional title which is protected by law. This means that anyone using the title 'Operating department practitioner' must be registered with us. The HPC keeps a register of health professionals who meet our standards for their training, professional skills, behaviour and health.

The major change visitors' report which follows outlines the recommended outcome made by the visitors on the ongoing approval of the programme. The visitors' recommended outcome is that there is sufficient evidence to show that the programme continues to meet the standards of education and training and those who complete the programme continue to demonstrate an ability to meet the standards of proficiency for the appropriate profession.

## Introduction

The education provider contacted the HPC to notify of changes occurring to the programme that may have an impact on the standards of education and training and the standards of proficiency. The nature of the change required additional scrutiny by visitors to determine whether the programme continued to meet the standards of education and training and that those who complete the programme demonstrated a continued ability to meet the standards of proficiency.

## Major change submission details

Name and profession of HPC visitors	Nick Clark (Operating department practitioner)
HPC executive officer	Paula Lescott

## Summary of change

SET 3 Programme management and resources

3.4 Change of programme leader from Simon Nixon to Rosie Brandt.

The education provider has provided a CV for scrutiny

## Sources of evidence

To show how the programme continued to meet the standards of education and training and that those who complete the programme continue to demonstrate an ability to meet the standards of proficiency the education provider submitted the following documentation:

Curriculum vitae for relevant staff

## Recommended outcome

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

Nick Clark

## Major Change Visitors' Report

<b>Name of education provider</b>	University of Chester
<b>Programme Name</b>	BSc (Hons) Nutrition and Dietetics
<b>Mode of delivery</b>	Full time
<b>Relevant part of HPC Register</b>	Dietetics
<b>Date of submission to HPC</b>	10 December 2009

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## Executive summary

The Health Professions Council (HPC) approves educational programmes in the UK which health professionals must complete before they can apply to be registered with us. The HPC approve programmes on an open-ended basis which requires that, when significant changes occur to a programme, we receive notification and are able to ensure all our standards continue to be met. The HPC is a health regulator and our main aim is to protect the public. The HPC currently regulates 14 professions. All of these professions have at least one professional title which is protected by law. This means that anyone using the title 'Dietitian' or 'Dietician' must be registered with us. The HPC keeps a register of health professionals who meet our standards for their training, professional skills, behaviour and health.

The major change visitors' report which follows outlines the recommended outcome made by the visitors on the ongoing approval of the programme. The visitors' recommended outcome is that there is sufficient evidence to show that the programme continues to meet the standards of education and training and those who complete the programme continue to demonstrate an ability to meet the standards of proficiency for the appropriate profession.

## Introduction

The education provider contacted the HPC to notify of changes occurring to the programme that may have an impact on the standards of education and training and the standards of proficiency. The nature of the change required additional scrutiny by visitors to determine whether the programme continued to meet the standards of education and training and that those who complete the programme demonstrated a continued ability to meet the standards of proficiency.

## Major change submission details

Name and profession of HPC visitors	Alison Nicholls (Dietitian) Deborah Wyles (Dietitian)
HPC executive officer	Brendon Edmonds

## Summary of change

### **4.3 Integration of theory and practice must be central to the curriculum**

The education provider has changed the end of placement assessment previously associated with Professional Perspectives and this is now integrated into the module Diet Therapy and Nutrition Support which is credit bearing and has an end of placement examination which can only be undertaken on successful completion of placement C.

### **5.1 Practice placements must be integral to the programme**

The education provider has removed credit rating from Placement A. All three placements must be passed to complete the programme and before eligibility for award.

### **5.10 There must be regular and effective collaboration between the education provider and the practice placement provider.**

The education provider provided has removed the credit rating from Placement A and has provided additional documentation to demonstrate that there had been collaboration on the changes.

### **5.11 Students, practice placement providers and practice placement educators must be fully prepared for placement which will include information about and understanding of:**

- **the assessment procedures including the implications of, and any action to be taken in the case of, failure to progress;**

The education provider has removed the credit rating for Placement A but the assessment procedures remain the same.

**6.1 The assessment strategy and design must ensure that the student who successfully completes the programme has met the standards of proficiency for their part of the Register**

The Education Provider has changed where the SOP's are demonstrated to the end of Placement C.

## Sources of evidence

To show how the programme continued to meet the standards of education and training and that those who complete the programme continue to demonstrate an ability to meet the standards of proficiency the education provider submitted the following documentation:

Descriptions of the modules – Diet and Nutrition  
Therapy Module  
Summary of Learning Outcomes for Placement C; Self  
Evaluation Framework for Placement C, Summative  
Review of Placement C  
Summary of Changes to Programme Structure

After initial scrutiny of these documents the following additional documentation was requested to assist the visitors in the assessment of the change(s):

Student handbook  
Minutes of the Curriculum Liaison Group Meeting on 12  
May 2008 and 10 March 2009

## Recommended outcome

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

Alison Nicholls  
Deborah Wyles

Major Change Visitors' Report

<b>Name of education provider</b>	University of Huddersfield
<b>Programme Name</b>	BSc (Hons) Podiatry
<b>Mode of delivery</b>	Full time Part time
<b>Relevant part of HPC Register</b>	Chiropodist / Podiatrist
<b>Relevant entitlement(s)</b>	LA/POM
<b>Date of submission to HPC</b>	23 November 2009

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## Executive summary

The Health Professions Council (HPC) approves educational programmes in the UK which health professionals must complete before they can apply to be registered with us. The HPC approve programmes on an open-ended basis which requires that, when significant changes occur to a programme, we receive notification and are able to ensure all our standards continue to be met. The HPC is a health regulator and our main aim is to protect the public. The HPC currently regulates 14 professions. All of these professions have at least one professional title which is protected by law. The HPC keeps a register of health professionals who meet our standards for their training, professional skills, behaviour and health.

As well as approving educational programmes for people who want to join the Register, the HPC also approve a small number of programmes for those already on the Register. The post-registration programmes we currently approve are supplementary prescribing programmes (for chiropodists / podiatrists, radiographers and physiotherapists) and programmes in local anaesthetics and prescription-only medicine (for chiropodists / podiatrists).

The major change visitors' report which follows outlines the recommended outcome made by the visitors on the ongoing approval of the programme. The visitors' recommended outcome is that there is sufficient evidence to show that the programme continues to meet the standards of education and training and those who complete the programme continue to demonstrate an ability to meet the standards of proficiency for the appropriate profession.

## Introduction

The education provider contacted the HPC to notify of changes occurring to the programme that may have an impact on the standards of education and training and the standards of proficiency. The nature of the change required additional scrutiny by visitors to determine whether the programme continued to meet the standards of education and training and that those who complete the programme demonstrated a continued ability to meet the standards of proficiency.

## Major change submission details

Name and profession of HPC visitors	Gordon Burrow (Podiatry) Anne Wilson (Podiatry)
HPC executive officer	Brendon Edmonds

## Summary of change

SET 4 Curriculum  
SET 6 Assessment

A new optional module has been added to the programme to reflect the changing opportunities in practice and to create preparatory links to M level studies.

## Sources of evidence

To show how the programme continued to meet the standards of education and training and that those who complete the programme continue to demonstrate an ability to meet the standards of proficiency the education provider submitted the following documentation:

- Option choices and handbook
- Orthotics handbook
- Outline of new changes to facilities and new head of
- School intimation
- Descriptions of the module
- Rationale for change

## Recommended outcome

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency and those who complete the programme meet the standard of proficiency for the entitlement of LA/POM.

Gordon Burrow  
Anne Wilson

Major Change Visitors' Report - Approval of Prescription Only Medicine

<b>Name of education provider</b>	New College Durham
<b>Validating body / awarding body</b>	Leeds Metropolitan University
<b>POM stand – alone programme name</b>	Prescription Only Medicine Certificate
<b>Mode of delivery</b>	Part Time
<b>Relevant part of HPC Register</b>	Chiropodist / Podiatrist
<b>Relevant entitlement(s)</b>	Prescription only medicine (POM)
<b>Date of submission to HPC</b>	22 December 2009

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## Executive summary

The Health Professions Council (HPC) approves educational programmes in the UK which health professionals must complete before they can apply to be registered with us. The HPC approve programmes on an open-ended basis which requires that, when significant changes occur to a programme, we receive notification and are able to ensure all our standards continue to be met. The HPC is a health regulator and our main aim is to protect the public. The HPC currently regulates 14 professions. All of these professions have at least one professional title which is protected by law. The HPC keeps a register of health professionals who meet our standards for their training, professional skills, behaviour and health.

As well as approving educational programmes for people who want to join the Register, the HPC also approve a small number of programmes for those already on the Register. This includes Prescription only Medicine (POM) post-registration programmes for chiropodists / podiatrists, radiographers and physiotherapists.

The education provider requested to run the POM component of their approved pre-registration training programme as a standalone POM programme. The Education and Training Committee made the decision that the remainder of the standards of education and training are already met through the approval of the pre-registration training programme and that it is just the selection and entry criteria for the direct entry onto a standalone POM programme that needed to be approved separately.

The education provider was required to submit a specific major change submission, which focused on section two of our standards of education and training – admissions.

The major change visitors' report which follows outlines the recommended outcome made by the visitors on the approval of the programme. The visitors' recommended outcome is that there is sufficient evidence to show that the programme meets section two of the standards of education and training and those who complete the programme demonstrate an ability to meet the following standard of proficiency:

Be able to use systematic approach to formulate and test a preferred diagnosis including being able to - administer relevant prescription-only medicines, interpret any relevant pharmacological history and recognise potential consequences for patient treatment.

## Introduction

The education provider contacted the HPC to request the approval of their stand alone prescription only medicine programme. The nature of the submission required additional scrutiny by visitors to determine whether the programme met section two of the standards of education and training and that those who complete the programme demonstrated an ability to meet the standard of proficiency required for POM.

## Major change submission details

Name and profession of HPC visitors	James M Pickard (Podiatrist) Anne Wilson (Podiatrist)
HPC executive officer	Brendon Edmonds

## **Changes to the programme since approval of the pre-registration programme**

This programme is currently included in the Undergraduate Degree and has now been submitted to be run as a stand alone module for existing registrants after modification to meet the needs of students returning to study in this area of practice.

## Sources of evidence

To show how the programme met the standards of education and training and that those who complete the programme continue to demonstrate an ability to meet the standard of proficiency required for POM, the education provider submitted the following documentation:

Descriptions of the modules

Mapping document providing evidence of how the education provider has met the SETs

Information for applicants

## Recommended outcome

To recommend a programme for approval, the visitors must be assured that the programme meets section two of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet the standard of proficiency (SOP) required for POM.

The visitors agreed to recommend to the Education and Training Committee that there is sufficient evidence to show the programme meets the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standard of proficiency required for POM.

J M Pickard  
A.S.H Wilson

## Major Change Visitors' Report

<b>Name of education provider</b>	The University of Northampton
<b>Programme Name</b>	Diploma of Higher Education in Paramedic Science
<b>Mode of delivery</b>	Full time
<b>Relevant part of HPC Register</b>	Paramedic
<b>Date of submission to HPC</b>	2 October 2009

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## Executive summary

The Health Professions Council (HPC) approves educational programmes in the UK which health professionals must complete before they can apply to be registered with us. The HPC approve programmes on an open-ended basis which requires that, when significant changes occur to a programme, we receive notification and are able to ensure all our standards continue to be met. The HPC is a health regulator and our main aim is to protect the public. The HPC currently regulates 14 professions. All of these professions have at least one professional title which is protected by law. This means that anyone using the title 'paramedic' must be registered with us. The HPC keeps a register of health professionals who meet our standards for their training, professional skills, behaviour and health.

The major change visitors' report which follows outlines the recommended outcome made by the visitors on the ongoing approval of the programme. The visitors' recommended outcome is that there is sufficient evidence to show that the programme continues to meet the standards of education and training and those who complete the programme continue to demonstrate an ability to meet the standards of proficiency for the appropriate profession.

## Introduction

The education provider contacted the HPC to notify of changes occurring to the programme that may have an impact on the standards of education and training and the standards of proficiency. The nature of the change required additional scrutiny by visitors to determine whether the programme continued to meet the standards of education and training and that those who complete the programme demonstrated a continued ability to meet the standards of proficiency.

## Major change submission details

Name and profession of HPC visitors	Vince Clarke (Paramedic)
HPC executive officer	Paula Lescott

## Summary of change

### SET 3 Programme management and resources

The programme leader on the programme has changed. The programme leader is now Bob Willis. The education provider has provided a CV for scrutiny.

## Sources of evidence

To show how the programme continued to meet the standards of education and training and that those who complete the programme continue to demonstrate an ability to meet the standards of proficiency the education provider submitted the following documentation:

Curriculum vitae for relevant staff

## Recommended outcome

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

Vince Clarke

## Major Change Visitors' Report

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### Section One: Programme Details

<b>Name of education provider</b>	Sheffield Hallam University
<b>Programme name</b>	PG Dip Radiotherapy and Oncology in Practice
<b>Mode of delivery</b>	Full time
<b>Relevant part of HPC register</b>	Radiography
<b>Relevant modality</b>	Therapeutic
<b>Date of submission to HPC</b>	2 December 2009
<b>Name and profession of HPC visitors</b>	Anne-Marie Conway (Radiographer)
<b>HPC executive</b>	Paula Lescott

### Section Two: Submission Details

#### Summary of change

SET 3

**3.4** There must be a named person who has overall professional responsibility for the programme who must be appropriately qualified and experienced and, unless other arrangements are agreed, be on the relevant part of the Register.

Change of Course Leader from Catherine Holborn to Gayle Anker.

The following documents were submitted as part of the audit submission:

Major Change SETs Mapping Completed Major Change Notification Form CV document Course Management Committee Meeting PgD Radiotherapy and Oncology Definitive Course Document Strategic Health Authority report
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### **Section Three: Additional Documentation**

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

### **Section Four: Recommended outcome of the visitor(s)**

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- there is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed overleaf. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.