
Education and Training Committee – 17 November 2011

Review of the 'Declaration to the Health Professions Council (HPC) about the temporary provision of services' ('Temporary registration declaration')

Introduction

This paper provides an explanation of changes made to the following document:

- Declaration to the Health Professions Council (HPC) about the temporary provision of services('Temporary registration declaration')

Decision

This paper is for information only.

Background information

Temporary registration is governed by Directive 2005/36/EC, which enables professionals qualified in one member state to exercise free movement rights on a temporary and occasional basis in another member state within the European Economic Area and Switzerland. That Directive is given effect in the UK by the European Communities (Recognition of Professional Qualifications) Regulations 2007 which came into effect on the 20 October 2007.

To date the HPC accepted temporary registration declarations made in the form of the European Commission template for Directive 2005/36/EC.

However, as the number of temporary registration declarations received by the HPC is increasing and some applicants are seeking to renew rather than make declarations, a HPC-branded declaration form has been developed which will enable more information to be obtained from declarants (within the constraints of EU law). The new form is consistent with both other HPC admission forms and the European Commission template.

The main changes to the form are:

- the inclusion of concise guidance notes for declarants;
(See pages 1 and 2)
- the addition of a question relating to any previous registration history with the HPC in point 1.3.
(See page 3)
- the use of a more self-explanatory style, written in plain English.

- use of a layout and style which is consistent with other HPC-branded application forms.

The changes to the declaration are being reviewed by the solicitor to the Council. The ETC is asked to note that some minor changes may be made to the document following this.

Resource implications

Nil

Financial implications

Nil

Background papers

Nil

Appendices

'Declaration to the Health Professions Council (HPC) about the temporary provision of services' ('Temporary registration declaration')

Date of paper

17 November 2011

Making a declaration to the Health Professions Council (HPC) about the temporary provision of services¹

Guidance notes

Please make sure that you read this guidance before completing the declaration form.

Who can use this form?

This application form is to be used by visiting health professionals from a relevant European State. If you are established elsewhere in the European Economic Area (EEA) or Switzerland within one of the professions regulated in the UK by the Health Professions Council and would like to practise on a temporary and occasional basis in the UK, you may apply for temporary registration with us.

Currently the other relevant European States are:

AT - Austria	ES - Spain	LV - Latvia
BE - Belgium	FI - Finland	MT - Malta
BG - Bulgaria	FR - France	NL - Netherlands
CH - Switzerland	HU - Hungary	NO - Norway
CY - Cyprus	IE - Ireland	PL - Poland
CZ - Czech Republic	IS - Iceland	PT - Portugal
DE - Germany	IT - Italy	RO - Romania
DK - Denmark	LI - Liechtenstein	SE - Sweden
EE - Estonia	LT - Lithuania	SI - Slovenia
EL - Greece	LU - Luxembourg	SK - Slovakia

What is temporary registration?

Temporary registration is governed by the Directive 2005/36/EC, which makes it easier for qualified professionals to exercise free movement rights. That Directive is given effect in the UK by the European Communities (Recognition of Professional Qualifications) Regulations 2007 (the Regulations).

Temporary registration applies only to those visiting health professionals who wish to provide services in the UK on a **temporary and occasional basis**. Once registered, the health professional is entitled to use their Home State title, in the language of that State, and **cannot** use one of the titles regulated by the HPC.

What professions does HPC regulate?

The HPC Register currently consists of the following professions:

Part 1	Arts therapists
Part 2	Chiropodists / podiatrists
Part 3	Clinical scientists
Part 4	Dietitians
Part 5	Biomedical scientists
Part 6	Occupational therapists
Part 7	Orthoptists
Part 8	Paramedics
Part 9	Physiotherapists
Part 10	Prosthetists / orthotists
Part 11	Radiographers
Part 12	Speech and language therapists
Part 13	Operating department practitioners
Part 14	Practitioner psychologists
Part 15	Hearing aid dispensers

¹ Please attach a copy of any declaration and if applicable, of the first declaration made.

Criteria for temporary registration:

In order to apply for temporary registration with the HPC you must:

- be a national of a relevant European State or have similar acquired rights;
- be established to practise a relevant profession within a relevant European State other than the UK; and
- have moved to the UK to provide professional services on a 'temporary and occasional' basis, having regard to the duration, frequency, regularity and continuity of those services.

Where can you find out more about temporary registration?

- You can visit the European Commission's website at

http://ec.europa.eu/internal_market/qualifications/future_en.htm

- You can visit our website at <http://www.hpc-uk.org/apply/temporary/>
This page provides useful information about temporary registration. You can also download the full text of the Directive 2005/36 there.
- You may contact **our office** by calling us Monday to Friday, 8am to 6pm on 0845 3004 472 (lo-call if calling within the UK) or +44 (0) 20 7840 9802 or via e-mail at registration@hpc-uk.org
- The UK National Contact Point (www.ukncp.org.uk) provides information about the temporary provision of services. You may also contact the National Contact Points in your state of professional establishment.

Renewal of your declaration

Temporary registration is provided for a period of one year but may be renewed. Decisions on the renewal of temporary registration are made on a case by case basis, to ensure that services are being provided on a temporary and occasional basis consistent with the Regulations.

With any renewal declaration you must submit current evidence of your establishment to practise your profession in another relevant European State.

Supporting documents

Please note that in order for your temporary registration declaration to be considered you must submit:

- a temporary registration declaration form,
- proof of EEA or Swiss nationality or similar acquired rights (certified copy),
- proof of legal establishment to practise your profession in another relevant European State or, in States where the profession is unregulated, appropriate proof of having practised the profession for at least two out of the last ten years). (This document must be an original),
- proof of your professional qualifications (certified copy).

Translations

All documents other than proof of nationality must be translated into English. The HPC only accepts certified translations of documents.

Original documents

Please do not send us any original documents which you may need in the future. Completed applications and declarations received by HPC are our property and will not be returned.

Our standards

Before submitting the declaration to us you must ensure that you have read and understood our standards of conduct, performance and ethics. You can download this document from the 'Publications' section of our website.

Processing your declaration

Please allow approximately four weeks from when we receive your documents for your application to be processed.

If your application is completed correctly and accompanied by all the supporting documents your name will be added to the list of visiting health professionals published on our web site. You can view this list at <http://www.hpc-uk.org/apply/temporary/>

If your application is incomplete it will be returned to you with advice on completing it. Once completed and returned to us the application will be processed within approximately four further weeks.

We may make further enquiries related to the information provided by you, such as contacting competent authorities or employers.

The HPC may refuse registration or renewal of your registration if you give false information, withhold relevant details or do not meet the criteria for temporary registration.

Declaration to the Health Professions Council (HPC) pursuant to Article 7 of the EC Professional Qualifications Directive (2005/36/EC) concerning the temporary provision of services

1. Provision of services – application details:

1.1 This declaration concerns:

- A first provision of services in the United Kingdom (please complete sections 2 to 7)
- An annual renewal of the declaration¹ (please complete sections 2 to 5 and 8 to 10)

1.2 Profession

My application concerns the practise of a profession which corresponds to the following part of the HPC Register (please tick one box):

- Part 1** Arts therapists
- Part 2** Chiropodists / podiatrists
- Part 3** Clinical scientists
- Part 4** Dietitians
- Part 5** Biomedical scientists
- Part 6** Occupational therapists
- Part 7** Orthoptists
- Part 8** Paramedics
- Part 9** Physiotherapists
- Part 10** Prosthetists / orthotists
- Part 11** Radiographers
- Part 12** Speech and language therapists
- Part 13** Operating department practitioners
- Part 14** Practitioner psychologists
- Part 15** Hearing aid dispensers

Please Note: Practice on a temporary and occasional basis must be undertaken using the professional title under which you are established in your Home State and in the language of that State. For example, a Polish ‘fizjoterapeuta’ practising in the UK on a temporary and occasional basis must use that title and not the English equivalents ‘physiotherapist’ or ‘physical therapist’.

1.3 Previous applications

Have you previously applied for registration or been on the HPC Register?

- Yes No

If you answered yes please give your registration/application number:

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¹ Please attach a copy of any declaration and if applicable, of the first declaration made.

2. Identity of applicant:

2.1 Name of the applicant:

First Name

Surname/ Family Name

Previous surname(s)

2.2 Nationality (ies):

AT BE CY CZ DE DK EE EL ES
 FI FR HU IE IT LT LV LU MT
 NL PL PT SI SK SE UK BG RO
 IS LI NO

Other(s)

2.3 Passport number or Identity card number:

Country of issue Number

Country of issue Number

2.4 Gender:

Male Female

2.5 Date of birth:

/ /

2.6 Place of birth:

Town

Country

2.7 Contact details in relevant European State of establishment (your Home State):

House / flat number:

Street name:

Town / city:

Post code:

Telephone (with dialling codes):

Fax (with dialling codes):

E-mail

2.8 Contact details in the United Kingdom:

House / flat number:

Street name:

Town / city:

Post code:

Telephone (with dialling codes):

Fax (with dialling codes):

E-mail

2.9 Which address should we use for our correspondence with you?

Home State United Kingdom

3. Profession concerned:

3.1 Profession pursued³ in your Home State:

Home State where you provide your services	Professional title in the language of that State	Professional title in English

3.2 Please state the professional activities for which you will be providing services on a temporary basis in the United Kingdom (list the professional activities):

Professional activities:

1 _____

2 _____

3 _____

4 _____

5 _____

³ Please indicate the title of the profession in the language of the Member State(s) in which you are established and in English.

4.5 Do you belong to a professional association or an equivalent body?

Yes No

If your answer is **yes**, please indicate which one, giving the relevant contact details and your registration number:

Name of the professional association

Contact details

Your registration/licence number

5. Supporting documents annexed to this declaration (if requested)⁵

5.1. You are required to provide the following supporting documentation with this declaration:

- Proof of nationality
- Attestation(s) of legal establishment
- Evidence of professional qualifications
- Proof of two years professional experience within the last 10 years (if profession is not regulated in Home State).

6. Declaration

I confirm that the information I have provided in this declaration is correct and that I intend to provide services in the United Kingdom on a temporary and occasional basis using my professional title in the language of my Home State.

Print name

Signed

Date

/ /

⁵ To be completed concerning relevant documents required by the legislation of the host Member State and only with a view to a first provision of services.

⁶ To be completed only if the profession is not regulated in the Member State of establishment

