

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Anglia Ruskin University
Programme title	Non-Medical Prescribing (level 3)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist/Podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Non-Medical prescribing module – January 2012 delivery
 - Student charter
 - Module definition forms revised (MDF)
 - Rules, regulations and procedures for students

- Assessment of practice documentation

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors would like the education provider to note that the annual monitoring submission provided information that was at points unclear in as it included prospective changes that are currently being assessed via the HPC major change process. The visitors would like the education provider to be aware that annual monitoring is a retrospective process and as such changes currently being assessed through major change do not need to be re-submitted through annual monitoring. The HPC only needs to be informed of the changes made during the past two academic years.

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Section one: Programme details

Name of education provider	Anglia Ruskin University
Programme title	Advanced Non-Medical Prescribing (level 4)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist/Podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Non-Medical prescribing module – January 2012 delivery
 - Student charter
 - Module definition forms revised (MDF)
 - Rules, regulations and procedures for students

- Assessment of practice documentation

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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The visitors would like the education provider to note that the annual monitoring submission provided information that was at points unclear in as it included prospective changes that are currently being assessed via the HPC major change process. The visitors would like the education provider to be aware that annual monitoring is a retrospective process and as such changes currently being assessed through major change do not need to be re-submitted through annual monitoring. The HPC only needs to be informed of the changes made during the past two academic years.

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Section one: Programme details

Name of education provider	Anglia Ruskin University
Programme title	DipHE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Name and profession of HPC visitors	Pamela Bagley (Physiotherapist) Andrew Steel (Operating department practitioner)
HPC executive	David Christopher
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Admissions policy document
 - Inter-professional learning day documentation
 - Rules, regulations and procedures for students
 - Student handbook

- Quality Assurance Framework report

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	British Psychological Society
Programme title	Qualification in Forensic Psychology (Stage 2)
Mode of delivery	Flexible
Relevant part of HPC register	Practitioner psychologist
Relevant modality	Forensic psychologist
Name and profession of HPC visitors	Margaret Hanson (Occupational therapist) Kevin Browne (Forensic psychologist)
HPC executive	Mandy Hargood
Date of postal review	21 March 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report one year ago
- External Examiner's report for two years ago
- Response External Examiner's report one year ago
- Response to External Examiner's report for two years ago

- There is no internal monitoring report, or external examiners report and response as this programme only started during academic year 2010/2011
- Major change form and correspondence regarding amendment to qualification title
- Printouts of Questback appraisal forms
- Change notification form for the Questback appraisal form change

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.2 The programme must be managed effectively.

Reason: From a review of the external examiners' report for the last academic year the visitors noted comments about changes to the programme team and management structure. The visitors noted that the external examiner had commented on the new management structure and the roles of the programme lead and the professional leads. The visitors did not receive evidence to support the changes to the programme management and team structure and therefore require documentation which articulates the management structure of the programme and demonstrates that the programme continues to be effectively managed and that the programme continues to meet this standard.

Suggested documentation: Information regarding the programme leader and professional lead roles, and details of the management structure for the programme.

3.3 The programme must have regular monitoring and evaluation systems in place.

Reason: The visitors received the external examiner report and response for role 3 within the programme. The visitors noted that the programme is made up of 4 "roles" and so the report only covers 25% of the programme. In order for the visitors to be assured that the programme has regular monitoring and evaluation systems in place they need to receive the external examiners reports and the responses to Core roles 1, 2, and 4.

Also the visitors noted that the external examiner commented on programme feedback via the new process had been collected. The external examiner report stated that the new feedback process was bedding in and that the data from it could

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2012-05-14	h	EDU	RPT	AM report BPS PPF Flexible	Final DD: None	Public RD: None

be helpful to the revised programme structure. The visitors considered that the evaluation data for the programme would provide clarity in explaining how the new programme structure is functioning. In order for the visitors to be assured that the programme feedback system is operating effectively they want further clarification on how the new system works and its impact on the programme structure.

Suggested documentation: The external examiner reports for the remaining core roles along with any responses from the education provider and further evidence on the feedback mechanisms for the programme.

6.2 All assessments must provide a rigorous and effective process by which compliance with external-reference frameworks can be measured.

Reason: The visitors received the external examiner report and response for role 3 within the programme. However as this is only part of the programme and in order for the visitors to be assured that the programme has regular monitoring and evaluation systems in place they would like to receive the external examiners reports and the responses to Core roles 1, 2, and 4.

Suggested documentation: The external examiner reports for the remaining core roles along with any responses from the education provider.

6.6 There must be effective monitoring and evaluation mechanisms in place to ensure appropriate standards in the assessment.

Reason: The visitors received the external examiner report and response for role 3 within the programme. The visitors noted that the programme is made up of 4 “roles” and so the report only covers 25% of the programme. In order for the visitors to be assured that the programme has regular monitoring and evaluation systems in place they need to receive the external examiners reports and the responses to Core roles 1, 2, and 4.

Also the visitors noted that the external examiner commented on programme feedback via the new process had been collected. The external examiner report stated that the new feedback process was bedding in and that the data from it could be helpful to the revised programme structure. The visitors considered that the evaluation data for the programme would provide clarity in explaining how the new programme structure is functioning. In order for the visitors to be assured that the programme feedback system is operating effectively they want further clarification on how the new system works and its impact on the programme structure.

Suggested documentation: The external examiner reports for the remaining core roles along with any responses from the education provider and further evidence on the feedback mechanisms for the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2012-05-14	h	EDU	RPT	AM report BPS PPF Flexible	Final DD: None	Public RD: None

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

In reviewing the documentation for this annual monitoring audit, the visitors noted that the external examiner was previously a board member for the education provider. Although the visitors agreed that the selection of the external examiner is appropriate, the Education Provider may wish to review their external examiner selection policy considering conflict of interest.

The visitors also noted that there were several recommendations made by the external examiner about the programme. These recommendations involved the continuation of training for students undertaking the programme, further support for assessors of students and that a process of more detailed internal moderation could be considered. The visitors noted that the programme team are due to consider these changes in July 2012. If the programme team makes any changes to the programme based on this input from the external examiner, they should consider whether they need to inform the HPC of these changes via the major change process or through the next annual monitoring audit.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2012-05-14	h	EDU	RPT	AM report BPS PPF Flexible	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	Cardiff University (Prifysgol Caerdydd)
Programme title	Dip HE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Name and profession of HPC visitors	Pamela Bagley (Physiotherapist) Andrew Steel (Operating department practitioner)
HPC executive	David Christopher
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - The education provider has not included a response to the external examiner's report for two years ago as it stated that there were no substantive issues to address.

- The education provider has not included an internal quality assurance report for one year ago as it has been conducting a periodic review and has submitted a report for this process instead.
- Programme Leader Statement
- Programme Handbook
- SOHCS Academic Handbook 2011
- Procedures For The Resolution Of Students' Concerns/Issues
- SET 4.5 Supporting Documentation
- Periodic Review ODP Self-assessment Notes with Action Plan

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.5 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Reason: From a review of the SETs mapping document the visitors noted that there had been changes to the staffing of the programme. The programme leader statement referred to some staff changes and the Periodic review action plan referred to staffing shortages and that steps were being taken to '...return staffing to acceptable levels'. However, the visitors did not have sufficient evidence about the staffing levels for the programme to be able to determine whether this standard continues to be met. The education provider therefore needs to provide further evidence that an appropriate number of staff is in place to deliver the programme effectively.

Suggested documentation: Documentation that demonstrates how the education provider ensures that sufficient staff are in place to deliver an effective programme.

3.16 There must be a process in place throughout the programme for dealing with concerns about students' profession-related conduct.

Reason: From a review of the SETs mapping document the visitors noted that evidence of compliance with this standard was on pages 37-38 of the programme handbook. However, although the handbook included a link to the education provider's website and reference to further documentation relating to student discipline and conduct, the relevant documentation had not been provided. Consequently, the visitors were unable to consider relevant documentation to determine whether this standard continues to be met. The visitors therefore require further evidence of policies and procedures that are in place to deal with concerns about students' profession-related conduct.

Suggested documentation: Evidence of policies and procedures that are in place to deal with concerns about students' profession-related conduct.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Cardiff University (Prifysgol Caerdydd)
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time Part time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Joanna Goodwin (Occupational therapist) Lucy Myers (Speech and language therapist)
HPC executive	Victoria Adenugba
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Procedures for the Resolution of Students' Concerns/Issues
 - Verification and appeals procedure

- Unfair practice procedure
- Curriculum document
- Students' fitness to practise procedure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors were happy that the programme continues to meet all the standards of education and training. However in reviewing the modules provided they noted that the HPC's standards of conduct, performance and ethics were not listed in the reference lists of appropriate modules. The visitors recommend that the programme team consider including the HPC's Student guide to conduct and ethics in the reading lists as this may further inculcate an association between the course material and regulatory body standards.

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Section one: Programme details

Name of education provider	Cardiff University (Prifysgol Caerdydd)
Programme title	BSc (Hons) Radiotherapy and Oncology
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Therapeutic radiographer
Name and profession of HPC visitors	Jane Day (Therapeutic radiographer) Penny Joyce (Operating department practitioner)
HPC executive	Jamie Hunt
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
- The department underwent periodic review during the year 2011-12 and as such did not produce an internal quality report

- APRE1 (UG) BoS report 2009-10 Radiotherapy and Diagnostic Radiography and APRE2 School of Healthcare Studies Board Synopsis 2009-2010
- Clinical Education Committee minutes, July and December 2011
- Critical Friend report of scrutiny of radiography and radiotherapy programmes February 2012
- CU complaints and appeals procedure for applicants
- CU procedure for resolution of complaints and concerns
- CU Students fitness to practice procedure
- Programme Document Radiotherapy 2012 intake

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Cardiff University (Prifysgol Caerdydd)
Programme title	BSc (Hons) Diagnostic Radiography and Imaging
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Diagnostic radiographer
Name and profession of HPC visitors	Martin Benwell (Diagnostic radiographer) Russell Hart (Therapeutic radiographer)
HPC executive	Mandy Hargood
Date of postal review	11 June 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - BSc (Hons) Diagnostic Radiography and Imaging programme
 - Clinical Education Committee Minutes July 2011
 - Clinical Education minutes December 2011

- Critical Friend Report of Scrutiny February 2012
- CU Complaints and Appeals procedure for Applicants
- CU procedure for resolution of complaints and concerns
- CU Students' Fitness to Practise Procedure
- HPC major change October 2011
- September 2011 SETs mapping of current and proposed modules
- Standards of proficiency Diagnostic Radiography September 2011

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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Section one: Programme details

Name of education provider	Cardiff University (Prifysgol Caerdydd)
Programme title	BSc (Hons) Diagnostic Radiography and Imaging
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Diagnostic radiographer
Name and profession of HPC visitors	Martin Benwell (Diagnostic radiographer) Russell Hart (Therapeutic radiographer)
HPC executive	Mandy Hargood
Date of postal review	11 June 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
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- Internal quality report for two years ago
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- Response to External Examiner's report one year ago
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 - BSc (Hons) Diagnostic Radiography and Imaging programme
 - Clinical Education Committee Minutes July 2011
 - Clinical Education minutes December 2011

- Critical Friend Report of Scrutiny February 2012
- CU Complaints and Appeals procedure for Applicants
- CU procedure for resolution of complaints and concerns
- CU Students' Fitness to Practise Procedure
- HPC major change October 2011
- September 2011 SETs mapping of current and proposed modules
- Standards of proficiency Diagnostic Radiography September 2011

Section three: Additional documentation

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Section one: Programme details

Name of education provider	City University
Programme title	Professional Doctorate in Counselling Psychology
Mode of delivery	Full time
Relevant part of HPC register	Practitioner psychologist
Relevant modality	Counselling psychologist
Name and profession of HPC visitors	Nicola Spalding (Occupational therapist) David Packwood (Practitioner psychologist)
HPC executive	David Christopher
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - The education provider did not include an internal quality report for one year ago because this had not been agreed and finalised by the submission date

- The education provider did not include a response to the external examiner's report for last year because this had not been agreed and finalised by the submission date
- Programme Handbook
- Fitness to Practice Policy
- CV for the programme leader

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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Section one: Programme details

Name of education provider	City University
Programme title	Independent/Supplementary Prescribing
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist / podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Information for Applicants and Application form
 - City Vision 2016
 - CV of module leader and Module Timetable

- City University London Student Services Guide
- Module specification, Module Handbook and Assessment Guidelines
- Practice Based Portfolio
- Designated Medical Practitioner Handbook
- Assessment Regulations – External Examiners
- Email from Associate Dean

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors would like the education provider to note they felt the annual monitoring submission provided information that was, at points, unclear in the SETs mapping document. The visitors wish to remind the education provider that they only need to provide information about changes that have been made to the programme within the annual monitoring SETs mapping form. Additionally the visitors found some incorrect referencing to some of the standards which was not conducive to easy scrutiny of the submission.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Edge Hill University
Programme title	BSc (Hons) Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Name and profession of HPC visitors	Pamela Bagley (Physiotherapist) Andrew Steel (Operating department practitioner)
HPC executive	David Christopher
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - The programme commenced in September 2011 and so internal quality reports are yet available

- The programme commenced in September 2011 and so no external examiners' reports (or responses) are available
- Details of changes to three modules

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors noted that the SET mapping document indicated that no changes had been made to the learning outcomes and assessment arrangements for the modules. However, the education provider had submitted documentation setting out such changes to two of the modules. The visitors were content that the changes did not impact upon the SETs, however, they wished the education provider to note that, in future, if any such changes are made a change notification form should be submitted to HPC so that it could determine whether the programme continues to meet all the SETs.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Edge Hill University
Programme title	Dip HE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Name and profession of HPC visitors	Pamela Bagley (Physiotherapist) Andrew Steel (Operating department practitioner)
HPC executive	David Christopher
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Details of changes to three modules

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors noted that the SET mapping document indicated that no changes had been made to the learning outcomes and assessment arrangements for the modules. However, the education provider had submitted documentation setting out such changes to two of the modules. The visitors were content that the changes did not impact upon the SETs, however, they wished the education provider to note that, in future, if any such changes are made a change notification form should be submitted to HPC so that it could determine whether the programme continues to meet all the SETs.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Edge Hill University
Programme title	Non-Medical Prescribing
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist/podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Fitness for Practice Regulations
 - Student Complaints Process
 - Main Validation Document (MVD) with appendices

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Edge Hill University
Programme title	Diploma of Higher Education Paramedic Practice
Mode of delivery	Full time
Relevant part of HPC register	Paramedic
Name and profession of HPC visitors	Glyn Harding (Paramedic) Catherine O'Halloran (Chiropodist/podiatrist)
HPC executive	Lewis Roberts
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - HEA 1076 Personal Development for Paramedic
 - HEA 1080 Paramedic Skills Development
 - HEA 2091 Bioscience for Paramedics 2
 - HEA 2093 Applying Evidence in Paramedic Practice

- Student Complaints Process
- Fitness for Practice Process
- Module Template: HEA 2094
- Module Template: HEA 2095

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

From a review of the Annual Monitoring Report the visitors noted the education provider monitors the quality of practice placements and are satisfied that the programme has regular monitoring and evaluation systems in place. However the visitors also noted no reference was made to ambulance placements within the Annual Monitoring Report. The visitors suggest that the education provider may want to review the Annual Monitoring Report to ensure that the full range of placements utilised by the programme are included in any monitoring overview.

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Section one: Programme details

Name of education provider	Edinburgh Napier University
Programme title	Independent and Supplementary Prescribing for Nurses, Midwives and Allied Health Professionals
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist/podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

- There was no response to the external examiners report for two years ago because it is the education providers policy to only respond to an external examiners report where there are matters raised needing a response.
- Module handbook
- Standards for practice placement
- Statement of compliance
- Programme team CV document

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

4.5 The curriculum must make sure that students understand the implications of the HPC's standards of conduct, performance and ethics.

Reason: From the SETs mapping document submitted the visitors note that for evidence of the programme meeting this standard the education provider reference the programme handbook (p 16) and module handbook (p 14-15). However, the visitors noted the programme handbook was not submitted with this annual monitoring submission. The visitors reviewed the module handbook and could not determine where in the programme the HPC's standards of conduct, performance and ethics were covered. The visitors could not therefore determine how the curriculum makes sure the students understand the implications of the HPC's standards of conduct, performance and ethics.

Suggested documentation: Further evidence that demonstrates how the programme curriculum ensures students understand the implications of the HPC's standards of conduct, performance and ethics. This could include the programme handbook.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the

programme will continue to demonstrate an ability to meet the standards of proficiency.

- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors would like the education provider to note they felt the annual monitoring submission provided information in the SETs mapping document that was not conducive to an effective review. In particular the SETs mapping document made reference to appendix 6, but the visitors noted this document was not included in the contents page. This did not impact on the visitor's ability to assess the standards but they would like to highlight that the inclusion of a comprehensive referencing system would aid the visitors in finding the evidence they require.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	BSc (Hons) Occupational Therapy (Ageing and Wellbeing)
Mode of delivery	Full time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Nicola Spalding (Occupational therapist) David Packwood (Practitioner psychologist)
HPC executive	David Christopher
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme specification
 - Admissions template and publicity leaflet
 - PVG print out from website

- Re-allocation of exiting lecturer's 'jobs' document and CV of new staff member
- Copy of part-time staff request for 2010-11
- Complaints Mediation and Resolution procedure
- Attendance monitoring policy & procedure
- Code of Conduct and Fitness to Practice document
- Student Code of Ethics/conduct declaration form
- Amended module descriptors for 5 modules
- Change notification form re School re-structure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	BSc (Hons) Occupational Therapy (Psychosocial Interventions)
Mode of delivery	Full time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Nicola Spalding (Occupational therapist) David Packwood (Practitioner psychologist)
HPC executive	David Christopher
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme specification
 - Admissions template and publicity leaflet
 - PVG print out from website
 - Re-allocation of exiting lecturer's 'jobs' document and CV of new staff member

- Copy of part-time staff request for 2010-11
- Complaints Mediation and Resolution procedure
- Attendance monitoring policy & procedure
- Code of Conduct and Fitness to Practice document
- Student Code of Ethics/conduct declaration form
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Section three: Additional documentation

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Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	BSc (Hons) Occupational Therapy (Work Practice)
Mode of delivery	Full time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Nicola Spalding (Occupational therapist) David Packwood (Practitioner psychologist)
HPC executive	David Christopher
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme specification
 - Admissions template and publicity leaflet
 - PVG print out from website

- Re-allocation of exiting lecturer's 'jobs' document and CV of new staff member
- Copy of part-time staff request for 2010-11
- Complaints Mediation and Resolution procedure
- Attendance monitoring policy & procedure
- Code of Conduct and Fitness to Practice document
- Student Code of Ethics/conduct declaration form
- Amended module descriptors for 5 modules
- Change notification form re School re-structure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Nicola Spalding (Occupational therapist) David Packwood (Practitioner psychologist)
HPC executive	David Christopher
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
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- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
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 - Admissions template and publicity leaflet
 - PVG print out from website
 - Re-allocation of exiting lecturer's 'jobs' document and CV of new staff member

- Copy of part-time staff request for 2010-11
- Complaints Mediation and Resolution procedure
- Attendance monitoring policy & procedure
- Code of Conduct and Fitness to Practice document
- Student Code of Ethics/conduct declaration form
- Amended module descriptors for 5 modules
- Change notification form re School re-structure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	BSc (Hons) Occupational Therapy with Psychology
Mode of delivery	Full time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Nicola Spalding (Occupational therapist) David Packwood (Practitioner psychologist)
HPC executive	David Christopher
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme specification
 - Admissions template and publicity leaflet
 - PVG print out from website
 - Re-allocation of exiting lecturer's 'jobs' document and CV of new staff member

- Copy of part-time staff request for 2010-11
- Complaints Mediation and Resolution procedure
- Attendance monitoring policy & procedure
- Code of Conduct and Fitness to Practice document
- Student Code of Ethics/conduct declaration form
- Amended module descriptors for 5 modules
- Change notification form re School re-structure

Section three: Additional documentation

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- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	MSc Occupational Therapy (Pre-registration)
Mode of delivery	Full time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Nicola Spalding (Occupational therapist) David Packwood (Practitioner psychologist)
HPC executive	David Christopher
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Glasgow Caledonian University Student Complaint Mediation and Resolution Procedure
 - Staff member CV
 - Attendance monitoring document

- Code of Ethics Disclaimer
- Module Descriptor 'Professional Development in the Work Environment'
- School Fitness to Practice documentation
- The Protecting Vulnerable Groups Scheme

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	MSc Physiotherapy (Pre-registration)
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Jacqueline Waterfield (Physiotherapist) Gail Brand (Music therapist)
HPC executive	Mandy Hargood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Fitness to Practice Policy
 - Code of Conduct document
 - MSc (Pre-registration) programme handbook 2010 and 2011
 - Standards of proficiency mapping document from definitive programme document 2008

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time
Relevant part of HPC register	Biomedical scientist
Name and profession of HPC visitors	David Houlston (Biomedical scientist) Kevin Murray (Prosthetist / Orthotist)
HPC executive	Mandy Hargood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme Handbook
 - Placement Handbook
 - Fitness to Practice Document
 - New external examiner - Derek Stobo Curriculum Vitae

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	MSc Dietetics
Mode of delivery	Full time Part time
Relevant part of HPC register	Dietitian
Name and profession of HPC visitors	Shaaron Pratt (Diagnostic radiographer) Maureen Henderson (Dietitian)
HPC executive	Lewis Roberts
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Certificate of BDA Accreditation June 2011

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.16 There must be a process in place throughout the programme for dealing with concerns about students' profession-related conduct.

Reason: The visitors noted within the SETs mapping document the education provider referenced the Programme Handbook (p 47) as evidence of compliance with this standard. The visitors noted a reference on p47 to the education provider's Student Code of Conduct. However, in reviewing this reference, alongside the documentation provided for the annual monitoring submission, the visitors were unable to determine the process in place for dealing with concerns about students' profession-related conduct. The visitors therefore require further evidence to outline the mechanisms in place which ensure that students who are not fit to practise are identified and supported to address any concerns. This process should also identify the range of appropriate outcomes that a student can be subject to, such as being required to leave a programme with an appropriate exit award.

Suggested documentation: Evidence of a process for dealing with concerns about students' profession-related conduct and details of how the process is communicated to students, practice placement providers and practice placement educators.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	Pg Dip Dietetics (Pre-Registration)
Mode of delivery	Full time
Relevant part of HPC register	Dietitian
Name and profession of HPC visitors	Shaaron Pratt (Diagnostic radiographer) Maureen Henderson (Dietitian)
HPC executive	Lewis Roberts
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Certificate of BDA Accreditation June 2011

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.16 There must be a process in place throughout the programme for dealing with concerns about students' profession-related conduct.

Reason: The visitors noted within the SETs mapping document the education provider referenced the Programme Handbook (p 47) as evidence of compliance with this standard. The visitors noted a reference on p47 to the education provider's Student Code of Conduct. However, in reviewing this reference, alongside the documentation provided for the annual monitoring submission, the visitors were unable to determine the process in place for dealing with concerns about students' profession-related conduct. The visitors therefore require further evidence to outline the mechanisms in place which ensure that students who are not fit to practise are identified and supported to address any concerns. This process should also identify the range of appropriate outcomes that a student can be subject to, such as being required to leave a programme with an appropriate exit award.

Suggested documentation: Evidence of a process for dealing with concerns about students' profession-related conduct and details of how the process is communicated to students, practice placement providers and practice placement educators.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	DipHE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Name and profession of HPC visitors	Jane Day (Therapeutic radiographer) Penny Joyce (Operating department practitioner)
HPC executive	Jamie Hunt
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme document
 - Document titled 'Supplementary evidence for HPC Audit 2012'

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	DipHE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Name and profession of HPC visitors	Jane Day (Therapeutic radiographer) Penny Joyce (Operating department practitioner)
HPC executive	Jamie Hunt
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme document
 - Document titled 'Supplementary evidence for HPC Audit 2012'

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	BSc (Hons) Podiatry
Mode of delivery	Full time
Relevant part of HPC register	Chiropodist / podiatrist
Name and profession of HPC visitors	Paul Blakeman (Chiropodist / podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Code of Professional Conduct and Fitness to Practise: Policy and Procedures for Staff and Student Guidance
 - Students complaints procedure
 - Programme powerpoint presentation – HPC
 - Module descriptor – MHB307889 Aspects of marking and quality

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	Non-Medical Prescribing (SCQF Level 9)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist / podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Code of student discipline
 - Complaint Mediation and Resolution Procedure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.16 There must be a process in place throughout the programme for dealing with concerns about students' profession-related conduct.

Reason: The visitors reviewed the completed SETs mapping document and noted the education provider references the 'Code of Student Discipline' for this standard. The visitors noted the 'Code of Student Discipline' covers academic misconduct and behaviour. The visitors could not determine the processes in place for managing concerns about a students' profession-related conduct as such the visitors could not determine how the education provider identifies students who may not be fit to practise. The visitors therefore require further evidence that demonstrates there is a process in place for managing concerns raised about students' profession-related conduct.

Suggested documentation: Further evidence that demonstrates there is a process in place for managing any concerns raised about students' profession-related conduct. For example the education provider could submit a fitness to practise procedure applicable to students on this programme.

4.5 The curriculum must make sure that students understand the implications of the HPC's standards of conduct, performance and ethics.

Reason: The visitors reviewed the completed SETs mapping document and noted for this standard the education provider references the competency portfolio to be completed by students through discussion with a mentor. The assessment of the competency portfolio is therefore key in embedding the understanding of the standards of conduct, performance and ethics in the students learning. However, from the evidence submitted the visitors could not determine where the competency portfolio would ensure that students understand the implications of these standards.

Suggested documentation: Evidence of where in the curriculum the programme team ensure that students understand the implications of the HPC's standards of conduct, performance and ethics.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	Non-Medical Prescribing (SCQF Level 10)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist / podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Code of student discipline
 - Complaint Mediation and Resolution Procedure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.16 There must be a process in place throughout the programme for dealing with concerns about students' profession-related conduct.

Reason: The visitors reviewed the completed SETs mapping document and noted the education provider references the 'Code of Student Discipline' for this standard. The visitors noted the 'Code of Student Discipline' covers academic misconduct and behaviour. The visitors could not determine the processes in place for managing concerns about a students' profession-related conduct as such the visitors could not determine how the education provider identifies students who may not be fit to practise. The visitors therefore require further evidence that demonstrates there is a process in place for managing concerns raised about students' profession-related conduct.

Suggested documentation: Further evidence that demonstrates there is a process in place for managing any concerns raised about students' profession-related conduct. For example the education provider could submit a fitness to practise procedure applicable to students on this programme.

4.5 The curriculum must make sure that students understand the implications of the HPC's standards of conduct, performance and ethics.

Reason: The visitors reviewed the completed SETs mapping document and noted for this standard the education provider references the competency portfolio to be completed by students through discussion with a mentor. The assessment of the competency portfolio is therefore key in embedding the understanding of the standards of conduct, performance and ethics in the students learning. However, from the evidence submitted the visitors could not determine where the competency portfolio would ensure that students understand the implications of these standards.

Suggested documentation: Evidence of where in the curriculum the programme team ensure that students understand the implications of the HPC's standards of conduct, performance and ethics.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	Non-Medical Prescribing (SCQF Level 11)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist / podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Code of student discipline
 - Complaint Mediation and Resolution Procedure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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Suggested documentation: Further evidence that demonstrates there is a process in place for managing any concerns raised about students' profession-related conduct. For example the education provider could submit a fitness to practise procedure applicable to students on this programme.

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Suggested documentation: Evidence of where in the curriculum the programme team ensure that students understand the implications of the HPC's standards of conduct, performance and ethics.

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Annual monitoring visitors' report

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Section four: Recommendation of the visitors	3

Section one: Programme details

Name of education provider	Glasgow Caledonian University
Programme title	Non-Medical Prescribing (SCQF Level 11)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist / podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Code of student discipline
 - Complaint Mediation and Resolution Procedure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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Suggested documentation: Further evidence that demonstrates there is a process in place for managing any concerns raised about students' profession-related conduct. For example the education provider could submit a fitness to practise procedure applicable to students on this programme.

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Suggested documentation: Evidence of where in the curriculum the programme team ensure that students understand the implications of the HPC's standards of conduct, performance and ethics.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Glyndwr University
Name of awarding / validating body (if different from education provider)	University of Wales
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Part time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Joanna Goodwin (Occupational therapist) Lucy Myers (Speech and language therapist)
HPC executive	Victoria Adenugba
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Examinations & Assessment Process

- Curriculum document 2012
- Practice education handbook
- Student handbook 2012-13

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors were happy that the programme continues to meet all the standards of education and training. However from reviewing the modules provided they recommend the HPC's standards of conduct, performance and ethics could be listed in the reference lists of appropriate modules. The visitors felt this would allow students to make a direct association between the course material and regulatory body standards.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2012-05-30	b	EDU	RPT	AM report - Glyndwr - BSc (Hons) OT - PT	Draft DD: None	Public RD: None

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Section one: Programme details

Name of education provider	Keele University
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Pamela Bagley (Physiotherapist) Andrew Steel (Operating department practitioner)
HPC executive	David Christopher
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Queen Margaret University
Programme title	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Diagnostic radiographer
Name and profession of HPC visitors	Shaaron Pratt (Diagnostic radiographer) Maureen Henderson (Dietitian)
HPC executive	Lewis Roberts
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - CV for Anne Laurie
 - CV for Alison Scott
 - CV for Dawn Walker
 - CV for Tristan Lawton

- Annual monitoring review 2009-10 and 2010-11
- Fitness to practice policy
- Clinical management handbook (diagnostic)
- Level 1 student academic handbook

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Queen Margaret University
Programme title	MSc Occupational Therapy (Pre-registration)
Mode of delivery	Full time
Relevant part of the Register	Occupational therapist
Name and profession of HPC visitors	Angela Ariu (Occupational therapist) Fiona McCullough (Dietitian)
HPC executive	Ruth Wood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Mapping documentation from approval event in 2010: HPC SETs
 - HPC SOPs
 - QAA benchmark statements
 - COT Standards for education
 - Enothe Tuning competencies

- Mapping programme learning outcomes to core modules
- KSF competencies

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Queen Margaret University
Programme title	Pg Dip Occupational Therapy
Mode of delivery	Full time
Relevant part of the Register	Occupational therapist
Name and profession of HPC visitors	Angela Ariu (Occupational therapist) Fiona McCullough (Dietitian)
HPC executive	Ruth Wood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Mapping documentation from approval event in 2010: HPC SETs
 - HPC SOPs
 - QAA benchmark statements
 - COT Standards for education

- Enothe Tuning competencies
- Mapping programme learning outcomes to core modules
- KSF competencies

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Sheffield Hallam University
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of the Register	Occupational therapist
Name and profession of HPC visitors	Angela Ariu (Occupational therapist) Fiona McCullough (Dietitian)
HPC executive	Ruth Wood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - OT Minor Mod Tracker
 - Capable Collaborative and Independent study proforma
 - Capable Collaborative Module Descriptor
 - OT Minor Modification Proforma
 - OT original MMH module descriptor
 - Minor Modification neuro rehab document

- Amended neuro descriptor and original neuro descriptor
- OT tariff point change Minor Mod (February 2011)
- IS original descriptor and proposed new IS module descriptor
- September 2010, March 2011 and June 2011 minutes
- Changes submitted via data collection process
- Changes submitted and requiring FIT approval
- Placement minor modification document
- Integrated Learning in Practice existing and new documents
- Practice and Reasoning existing and new documents
- Minor Modification AHE 2011
- AHE level 4 and level 5, AHE MM level 4 and level 5 module descriptors
- COT Annual Monitoring June 2011
- Student Complaints Procedure
- Student Fitness to Practise Regulations
- Major Change IELTS
- Practice Learning, Integrated Learning in Practice, Foundations of OT, Introduction to Interprofessional Practice, Practice and Reasoning and Independent Study in OT module data

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Sheffield Hallam University
Programme title	Diploma of Higher Education Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Name and profession of HPC visitors	Jane Day (Therapeutic radiographer) Penny Joyce (Operating department practitioner)
HPC executive	Jamie Hunt
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Record of updates to current course documents through minor modifications
 - Module descriptors
 - ODP Entry Requirements

- ODP open day slideshow
- Student Fitness to Practice Regulations
- Student Complaints Procedure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Sheffield Hallam University
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Anthony Power (Physiotherapist) Julia Cutforth (Physiotherapist)
HPC executive	Mandy Hargood
Date of postal review	23 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Students Complaints Procedure
 - Student Fitness to Practice Regulations
 - Professional Induction
 - Clinical Education
 - Transition to Qualified Practitioner

- Programme documentation

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Sheffield Hallam University
Programme title	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Diagnostic radiographer
Name and profession of HPC visitors	Shaaron Pratt (Diagnostic radiographer) Maureen Henderson (Dietitian)
HPC executive	Lewis Roberts
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Minor Modifications tracker
 - MM Panel minutes September 2009
 - Entry Criteria 2010-11 and 2011-12
 - Agreed Minutes for June and September 2010, June and December 2011
 - Diagnostic Radiography IELTS

- DRAD Minor Modification for unsafe practice
- Proforma for minor changes to assessment
- Student complaints procedure
- Student fitness to practise regulations
- Prospectus link
- Current and revised PI2 module descriptors
- Module descriptors for Professional Issues, Introduction to Interprofessional Practice, Professional Issues 2, Practice Education 1, Practice Education 2, Professional Issues 3, Practice Education 3 and Developing Collaborative Practice

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Teesside University
Programme title	DipHE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Name and profession of HPC visitors	Jane Day (Therapeutic radiographer) Penny Joyce (Operating department practitioner)
HPC executive	Jamie Hunt
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - ODP Programme Board Minutes
 - Module Evaluation Form
 - Programme Evaluation Form
 - Student complaints Procedure

- Placement Concern Form
- Fitness for Practice Regulations
- Module outlines
- External Examiner's CV

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Teesside University
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of the Register	Occupational therapist
Name and profession of HPC visitors	Angela Ariu (Occupational therapist) Fiona McCullough (Dietitian)
HPC executive	Ruth Wood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Subject leader's report 2010
 - Subject leader's report 2011
 - Teesside University Student's Complaints Process
 - School of Health & Social Care Fitness to Practice Procedure
 - Module outline building Evidence for Occupational Therapy

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Teesside University
Programme title	MSc Occupational Therapy (Pre-registration)
Mode of delivery	Full time
Relevant part of the Register	Occupational therapist
Name and profession of HPC visitors	Angela Ariu (Occupational therapist) Fiona McCullough (Dietitian)
HPC executive	Ruth Wood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Subject leader's report 2010 and Subject leader's report 2011
 - Teesside University Student's Complaints Process
 - School of Health & Social Care Fitness to Practice Procedure
 - Module outline Professional Development in Occupational Therapy Practice

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Teesside University
Programme title	Pg Dip Occupational Therapy (Pre-registration)
Mode of delivery	Full time
Relevant part of the Register	Occupational therapist
Name and profession of HPC visitors	Angela Ariu (Occupational therapist) Fiona McCullough (Dietitian)
HPC executive	Ruth Wood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Subject leader's report 2010 and Subject leader's report 2011
 - Teesside University Student's Complaints Process
 - School of Health & Social Care Fitness to Practice Procedure
 - Module outline Professional Development in Occupational Therapy Practice

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Teesside University
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Jacqueline Waterfield (Physiotherapist) Gail Brand (Music therapist)
HPC executive	Mandy Hargood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Teesside University Student's Complaints Process
 - School of Health & Social Care Fitness to Practice Procedure
 - Skills for Contemporary Practice Module Guide

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

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Annual monitoring visitors' report

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Teesside University
Programme title	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Diagnostic radiographer
Name and profession of HPC visitors	Shaaron Pratt (Diagnostic radiographer) Maureen Henderson (Dietitian)
HPC executive	Lewis Roberts
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Subject Group Leader's report last year
 - Subject Group Leader's report two years ago
 - Teesside University Student Complaints Procedure
 - School of Health and Social Care Fitness to Practise Regulations
 - CV for Robert Dash

- CV for Mark Widdowfield
- CV for Peter Walker-Birch
- PowerPoint presentation from MIM1024-N Preparation for Practice
- PowerPoint presentation from MIM3045-N Radiographic Practice 3
- School's Newsletter summer 2011
- Portfolio and clinical files; record of progress

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Annual monitoring visitors' report

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Teesside University
Programme title	MSc Diagnostic Radiography (Pre-registration)
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Diagnostic radiographer
Name and profession of HPC visitors	Shaaron Pratt (Diagnostic radiographer) Maureen Henderson (Dietitian)
HPC executive	Lewis Roberts
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Subject Group Leader's report last year
 - Subject Group Leader's report two years ago
 - Teesside University Student Complaints Procedure

- School of Health and Social Care Fitness to Practise Regulations
- CV for Robert Dash
- CV for Mark Widdowfield
- CV for Peter Walker-Birch
- PowerPoint presentation from MIM4043-N Radiographic Studies
- School's Newsletter summer 2011
- Portfolio and clinical files; record of progress

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Teesside University
Programme title	Pg Dip Diagnostic Radiography (Pre-registration)
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Diagnostic radiographer
Name and profession of HPC visitors	Shaaron Pratt (Diagnostic radiographer) Maureen Henderson (Dietitian)
HPC executive	Lewis Roberts
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Subject Group Leader's report last year
 - Subject Group Leader's report two years ago
 - Teesside University Student Complaints Procedure

- School of Health and Social Care Fitness to Practise Regulations
- CV for Robert Dash
- CV for Mark Widdowfield
- CV for Peter Walker-Birch
- PowerPoint presentation from MIM4043-N Radiographic Studies
- School's Newsletter summer 2011
- Portfolio and clinical files; record of progress

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Teesside University
Programme title	Foundation Degree Paramedic Science
Mode of delivery	Full time
Relevant part of HPC register	Paramedic
Name and profession of HPC visitors	Glyn Harding (Paramedic) Catherine O'Halloran (Chiropodist / podiatrist)
HPC executive	Lewis Roberts
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme Review Report (internal quality document)
 - Collaboration Provision Operations manual
 - Student Essential Guide
 - Year 1 & 2 competencies

- Programme Handbook
- Programme reports (internal quality document)

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

From a review of the annual monitoring mapping document the visitors noted that a number of references were not conducive to easy scrutiny of the submission as they were inaccurate. The visitors also noted that the education provider did not clearly outline within the mapping document where no changes had occurred within the programme. The visitors recommend that the education provider should ensure that subsequent annual monitoring submissions highlight as clearly as possible where no changes have occurred and that references are accurate.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Bolton
Programme title	Non-Medical Prescribing (HE6)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Glyn Harding (Paramedic) Catherine O'Halloran (Chiropodist / podiatrist)
HPC executive	Lewis Roberts
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Outcome of Internal Subject Review
 - Programme Quality Enhancement Plan (PQEP 2009/10 & 2010/11)
 - Student Complaints System documents
 - Fitness to practice' Policy and Annex
 - Module Specification

- HPC Change Notification Form
- CV of new proposed External Examiner

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Bolton
Programme title	Non-Medical Prescribing (HE7)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Glyn Harding (Paramedic) Catherine O'Halloran (Chiropodist / podiatrist)
HPC executive	Lewis Roberts
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Outcome of Internal Subject Review
 - Programme Quality Enhancement Plan (PQEP 2009/10 & 2010/11)
 - Student Complaints System documents
 - Fitness to practice' Policy and Annex
 - Module Specification

- HPC Change Notification Form
- CV of new proposed External Examiner

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	The University of Northampton
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time Part time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Joanna Goodwin (Occupational therapist) Lucy Myers (Speech and language therapist)
HPC executive	Victoria Adenugba
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Module specifications
 - Module evaluations

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Dundee
Programme titles	Non-Medical Prescribing (SCQF 11)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist / podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Application Form
 - Good Health and Good Character Declaration
 - Student Handbook (SCQF Level 11)
 - NES Audit Toolkit
 - Cause for concern policy and fitness for practice policy

- NMC Earned Autonomy report 2011

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Dundee
Programme titles	Non-Medical Prescribing (SCQF 9)
Mode of delivery	Part time
Relevant entitlement	Supplementary prescribing
Name and profession of HPC visitors	Paul Blakeman (Chiropodist / podiatrist) Graham Harris (Paramedic)
HPC executive	Ruth Wood
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Application Form
 - Good Health and Good Character Declaration
 - Student Handbook (SCQF Level 9)
 - NES Audit Toolkit
 - Cause for concern policy and fitness for practice policy

- NMC Earned Autonomy report 2011

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Essex
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time accelerated Part time
Relevant part of HPC register	Occupational therapist
Name and profession of HPC visitors	Claire Brewis (Occupational therapist) Jane Grant (Occupational therapist)
HPC executive	Mandy Hargood
Date of postal review	15 June 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - External examiners nomination form

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Essex
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Part time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Pamela Bagley (Physiotherapist) Andrew Steel (Operating department practitioner)
HPC executive	David Christopher
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	University of Essex
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Part time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Pamela Bagley (Physiotherapist) Andrew Steel (Operating department practitioner)
HPC executive	David Christopher
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Essex
Programme title	MSc Physiotherapy (pre registration)
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Pamela Bagley (Physiotherapist) Andrew Steel (Operating department practitioner)
HPC executive	David Christopher
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2012-05-30	b	EDU	RPT	AM report - Essex - MSc PH - FT	Final DD: None	Public RD: None

Annual monitoring visitors' report

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Section five: Visitors' comments	2

Section one: Programme details

Name of education provider	University of Essex
Programme title	MSc Speech and Language Therapy
Mode of delivery	Full time accelerated
Relevant part of HPC register	Speech and language therapist
Name and profession of HPC visitors	Lucy Myers (Speech and language therapist) Joanna Goodwin (Occupational therapy)
HPC executive	Victoria Adenugba
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Student complaints procedure
 - HS830 Foundations module descriptor
 - Clinical education handbook and Postgraduate student handbook 2011

- Breach of professional conduct, fitness to practise and termination of training procedure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors are content with the complaints procedure which is provided on the virtual learning environment for students. However the visitors noted that the complaints procedure was not included in the student handbook provided. The visitors recommend that the education provider considers including information about the complaints procedure in the programme handbook. In this way the education provider may be able to enhance students' awareness of the procedure.

Annual monitoring visitors' report

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Section five: Visitors' comments	3

Section one: Programme details

Name of education provider	University of Strathclyde
Programme title	BSc (Hons) Speech and Language Pathology
Mode of delivery	Full time
Relevant part of HPC register	Speech and language therapist
Name and profession of HPC visitors	Lucy Myers (Speech and language therapist) Joanna Goodwin (Occupational therapist)
HPC executive	Victoria Adenugba
Date of assessment day	29 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Annual declaration form for students
 - Course handbook

- Placement handbook and General guidelines for practice placements
- Student handbook

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.16 There must be a process in place throughout the programme for dealing with concerns about students' profession-related conduct.

Reason: Within the SETs mapping document, the visitors were directed to the 'General Guidelines for practice placements handbook' and the 'Notification of concern form'. From their review of these documents and other documents provided, the visitors could not locate the policy in place to deal with concerns about students' profession-related conduct. The visitors noted that the 'Notification of concern form' could be the beginning of this process however no information was provided on the subsequent steps that would take place once this form had been completed. The visitors therefore require further evidence of the process in place throughout the programme for dealing with concerns about students' profession-related conduct.

Suggested documentation: Information regarding the complete process that occurs after a concern about a students' profession-related conduct is raised.

4.5 The curriculum must make sure that students understand the implications of the HPC's standards of conduct, performance and ethics.

Reason: Within the SETs mapping document, the visitors were directed to the 'Course handbook, module descriptors, PDPP1, PDPP2, PDPP3 and CP4' they were also directed to the 'Annual declaration form' for students. From their review of these module descriptors and other documents provided, the visitors could not locate specific reference to HPC's standards of conduct, performance and ethics and could not determine how or where the programme makes sure students understand the implications of these standards. The visitors noted that the 'Annual declaration form' made reference to the HPC Guidance on conduct and ethics for students however they were still unable to determine how students are taught about the HPC's standards and understand their implications. The visitors therefore require further evidence which articulates how HPC's standards of conduct, performance and ethics are taught to make sure this programme continues to meet this standard.

Suggested documentation: Information regarding how students understand the implications of HPC's standards of conduct, performance and ethics.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors have noted the move from programme specific to faculty wide reporting. The visitors noted that this limits the amount of programme specific information provided and is not conducive to scrutiny of the programme through this process. In the future the visitors recommend that the programme team include any programme specific information which feeds into the faculty wide annual monitoring report where possible. In this way it may aid visitors' scrutiny of the programme by only including information pertinent to the programme. The visitors were also confident that the curriculum ensured that students understood the Standards for Conduct, Performance and Ethics. However, they felt that the HPC Standards for Conduct, Performance and Ethics could be referenced directly in the pertinent module reading lists, as well as the HPC Guidance on Conduct and Ethics for students. This may aid the embedding of the standards within students' learning.

Annual monitoring visitors' report

Contents

Section one: Programme details

Name of education provider	University of Ulster
Programme title	Postgraduate Certificate in Prescribing for Allied Health Professionals
Mode of delivery	Part time
Relevant entitlement(s)	Supplementary prescribing Prescription only medicine
Name and profession of HPC visitors	Alison Wishart (Chiropodist/podiatrist) Mark Nevins (Paramedic)
HPC executive	Jamie Hunt
Postal review	20/06/12

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Course Handbook
 - Designated Medical Practitioner Handbook
 - Prescribing Practice Portfolio Handbook

No External Examiners Report or Internal Quality Report for last year as course was not run.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-05-04	a	EDU	RPT	AM report	Final DD: None	Public RD: None

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Ulster
Programme title	BSc (Hons) Biomedical Science with DPP (Pathology)
Mode of delivery	Full time
Relevant part of HPC register	Biomedical scientist
Name and profession of HPC visitors	David Houliston (Biomedical scientist) Kevin Murray (Prosthetist/Orthotist)
HPC executive	Mandy Hargood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Student Fitness to Practice Policy
 - University of Ulster Student Handbook
 - Module description- Biomedical Professional Practice
 - Employers Liaison Group Minutes

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Westminster
Programme title	BSc (Hons) Applied Biomedical Science
Mode of delivery	Part time
Relevant part of HPC register	Biomedical scientist
Name and profession of HPC visitors	David Houlston (Biomedical scientist) Kevin Murray (Prosthetist / Orthotist)
HPC executive	Mandy Hargood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme specification 2007
 - Staff CV
 - Work-based learning policy
 - Work based modules
 - Supplementary Evidence
 - Annual verification for IBMS Certificate

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Wolverhampton
Programme title	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time
Relevant part of HPC register	Biomedical scientist
Name and profession of HPC visitors	David Houlston (Biomedical scientist) Kevin Murray (Prosthetist/Orthotist)
HPC executive	Mandy Hargood
Date of assessment day	31 May 2012

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.