

Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Canterbury Christ Church University
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of HPC register	Occupational therapist
Date of submission to HPC	15 March 2012
Name and profession of HPC visitors	Sarah Johnson (Occupational therapist) Jane Grant (Occupational therapist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 4 Curriculum

All module titles and some module delivery have been reviewed. Students will be expected to complete 37 hours of volunteering in the Contexts of Participation module, which will be integrated with the education provider volunteering scheme. Significant changes have occurred at Level 5 in relation to structure and content of modules, moving from a service delivery orientation to using the occupational therapy process to guide students through the year. Practical/skill sessions will run alongside these modules. Technology Enhanced Learning (TEL) has been strengthened, with blended learning becoming the fundamental learning and teaching strategy for a number of modules. Other web based resources will also be utilised.

SET 5 Practice placements

Students will now complete three placements instead of four, but will complete the same number of placement hours in total. Reducing the number of placements will help with capacity for placement settings, and provide more opportunities for consolidating skills.

SET 6 Assessment

Formative assessment is used throughout all three years of study. 'Human structure and Function – Part Two' and 'Enabling Occupations' will now be assessed via a computer based exam. Three modules during the three year programme do not have a practice component directly attached to the module assessment. For each of these modules, students will be assessed via two different modes of assessment using 5000 word equivalence.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Placement Handbook
- Module descriptors
- Programme Specification for Validation
- Student Handbook
- Programme Specification 2011-2012

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the

programme will continue to demonstrate an ability to meet the standards of proficiency.

- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitor	2

Section one: Programme details

Name of education provider	Glyndwr University
Programme title	Professional Certificate (Practice Certificate in Supplementary Prescribing for AHPs at level 6)
Mode of delivery	Part Time
Relevant entitlement(s)	Supplementary Prescribing
Date of submission to HPC	28 March 2012
Name and profession of HPC visitor	Paul Blakeman (Podiatrist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The programme leader for the programme has been changed from John Leung to Eleri Mills.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- The Curriculum vitae for Eleri Mills

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

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Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitor	2

Section one: Programme details

Name of education provider	Glyndwr University
Programme title	Professional Certificate (Practice Certificate in Supplementary Prescribing for AHPs at level 7)
Mode of delivery	Part Time
Relevant entitlement(s)	Supplementary Prescribing
Date of submission to HPC	28 March 2012
Name and profession of HPC visitor	Paul Blakeman (Podiatrist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The programme leader for the programme has been changed from John Leung to Eleri Mills.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
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- The Curriculum vitae for Eleri Mills

Section three: Additional documentation

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Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Sheffield Hallam University
Programme title	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time
Relevant part of HPC register	Radiographer
Relevant modality	Diagnostic radiographer
Date of submission to HPC	1 May 2012
Name and profession of HPC visitor	Patricia Fillis (Diagnostic radiographer)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The programme leader has changed from Pauline Mitchell to Sarah Naylor.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum Vitae for New course leader Sarah Naylor

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
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Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitor	2

Section one: Programme details

Name of education provider	University of Bolton
Programme title	Non-Medical Prescribing (HE6)
Mode of delivery	Part time
Date of submission to HPC	1 May 2012
Name and profession of HPC visitor	Catherine Smith (Podiatrist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Change of Programme leader from Jeanette Sandiford to Anna Billing

SET 6 Assessment

Appointment of a non HPC registered External Examiner to assess the programme

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- External Examiner curriculum vitae
- New Programme leader curriculum vitae for Anna Billing

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

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Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitor	2

Section one: Programme details

Name of education provider	University of Bolton
Programme title	Non-Medical Prescribing (HE7)
Mode of delivery	Part time
Date of submission to HPC	1 May 2012
Name and profession of HPC visitor	Catherine Smith (Podiatrist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Change of Programme leader from Jeanette Sandiford to Anna Billing

SET 6 Assessment

Appointment of a non HPC registered External Examiner to assess the programme

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- External Examiner curriculum vitae
- New Programme leader curriculum vitae for Anna Billing

Section three: Additional documentation

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Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	University of Brighton
Programme title	BSc (Hons) Podiatry
Mode of delivery	Full time
Relevant part of HPC register	Chiropodist/Podiatrist
Date of submission to HPC	30 March 2012
Name and profession of HPC visitors	Paul Blakeman (Podiatrist) Gordon Burrow (Podiatrist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 2: Programme admissions

The programme team made a number of changes to the programme to take place starting with the September 2012 cohort. The programme will be changing the UCAS admissions tariff by increasing it to 300 points, and they will also be introducing a new test at the point of interview to measure applicants' English language and maths skills.

SET 3: Programme management and resources

The programme team made a change in the attendance requirements with students being required to attend 80% of the taught component of the mandatory theory modules and 100% of the clinical modules.

SET 3: Programme management and resources

SET 4: Curriculum

SET 5 Practice Placements

The education provider has made a change that up to three students a year may be able to undertake an Erasmus exchange to a supported BSc (Hons) Podiatry programme with an International partner university. This will be a 13 week placement in a host institution including theoretical teaching and placement experience. All assessment of this theory and experience will take place in the UK. For these students the education provider and host institution will be entering into a Training Agreement to ensure commitment and responsibility for all parties which may affect how the programme approves and monitors these placements.

SET 6 Assessment

The programme team have re-designed the current curriculum with several module changes, revisions and creation of new modules. Year one will be impacted most significantly with years two and three having an altered course structure. There will be the introduction of new modules at level 6.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Mapping document for SOPs
- External Examiner reports and responses 2009/2010 and 2010/2011
- Programme documentation for the programme demonstrating the changes

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the

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Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	University of Huddersfield
Programme title	DipHE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Date of submission to HPC	28 February 2012
Name and profession of HPC visitors	David Bevan (Operating department practitioner) Stephen Oates (Operating department practitioner)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme Management and Resources

There has been a change of programme leader from Stephen White to Steven Brown.

SET 5 Practice Placements

The education provider has set up new collaborative arrangements with the practice placement providers to develop relationships with practice placements.

SET 6 Assessment

The education provider has reviewed the assessment strategies for the modules within the programme as part of the on-going review of the programme.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Programme information relevant to the changes
- Curriculum vitae for Steven Brown

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

5.10 There must be regular and effective collaboration between the education provider and the practice placement provider.

Reason: The education provider has stated that they have amended the way they collaborate with practice placement providers. The education provider has provided evidence that the meetings (formal links to practice staff) have been rationalised over the last 12 months. They have been augmented by a series of meetings with Trust and Department level management in order to develop relationships with practice. However, from their reading of the evidence the visitors were unclear as to how the education provider intends to disseminate information to practice placement educators from the meetings with the Trust and senior level staff, and how the collaboration with the placements continued to be achieved. The visitors would like to receive further evidence to clarify how the collaboration takes place with the practice placement educators, and assurances that the collaboration is effective to ensure this standard is met.

Documentation: Evidence to demonstrate how the collaboration with the practice placement providers is effective.

Section four: Recommendation of the visitors

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Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	University of Sunderland
Programme title	BSc (Hons) Applied Biomedical Sciences
Mode of delivery	Full Time
Relevant part of HPC register	Biomedical scientist
Date of submission to HPC	28 February 2012
Name and profession of HPC visitors	Tommy Cavanagh (Biomedical Scientist) Peter Ruddy (Biomedical Scientist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 4 Curriculum

SET 6 Assessment

The education provider has reviewed the programme as part of the five year review. The changes included a review of the curriculum and the assessment for the programme to ensure its currency. The programme specific regulations have changes which include the English language requirements for overseas students and progression and achievement regulations for the programme. The change to the progression within the programme included a 40% pass mark for all modules with all elements being passed and with no compensation between modules. All placements must be passed to ensure that the standards of proficiency are completed before graduation.

The following documents were provided as part of the submission:

- Change notification form
- Context pack

- Major change SETs mapping document (completed by education provider)
- Programme specification
- Programme specific regulations
- Module descriptors
- Annual programme review
- External examiner reports
- Student handbook

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
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Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitors	3
Section five: Visitors' comments	3

Section one: Programme details

Name of education provider	University of Surrey
Programme title	Dip HE Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Date of submission to HPC	3 January 2012
Name and profession of HPC visitors	David Bevan (Operating department practitioner) Penny Joyce (Operating department practitioner)
HPC executive	Victoria Adenugba

Section two: Submission details

Summary of change

SET 4 Curriculum

The programme is due for revalidation by the University of Surrey in 2012 due to the education provider's required change in module size to 15 credit modules. The change will alter the current curriculum structure.

SET 6 Assessment

The programme is due for revalidation by the University of Surrey in 2012 due to the education provider's required change in module size to 15 credit modules and the review of the undergraduate professional preparation programmes across the School of Health and Social Care. The change will alter the number of assessments within the current programme.

The following documents were provided as part of the submission:

- Change notification form (completed by education executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Standards of proficiency mapping document
- CODP mapping document 2012
- Programme outcomes mapping document
- ODP structure and content document
- ODP learning and teaching strategy document
- ODP assessment and conditions for awards document
- ODP special needs document
- ODP Module handbook 2012
- Annual programme reviews 2008, 2009, 2010 and 2011
- External examiner report
- Practice portfolio
- Staff curriculum vitae

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

4.5 The curriculum must make sure that students understand the implications of the HPC's standards of conduct, performance and ethics.

Reason: The visitors noted that the education provider state that the HPC's standards of conduct, performance and ethics are evident throughout all modules. However, the visitors felt that the information provided by the education provider did not provide sufficient evidence to confirm this.

Suggested documentation: The education provider needs to clearly articulate accurate referencing for the HPC's standards of conduct, performance and ethics throughout all relevant modules.

Section four: Recommendation of the visitors

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Section five: Visitors' comments

In reviewing this submission the visitors noted that the programme team has referenced the HPC's standards of conduct and ethics and that as part of the programme students will understand the implications of these standards. However, on a number of occasions the education provider has referred to a 'HPC Code of Conduct', particularly so in the documentation relating to the inter-professional education (IPE) modules. The visitors would like to highlight that the HPC does not have a code of conduct and instead expects registrants to adhere to the HPC's standards of conduct, performance and ethics. The visitors feel that the use of this incorrect terminology may lead to confusion and could lead students to misunderstand the implications of these standards. They therefore recommend that the programme team considers revising the programme documentation to ensure that the correct terminology is used throughout.

Major Change Visitors' Report

Contents

Section one: Programme details.....	1
Section two: Submission details	1
Section three: Additional documentation	2
Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	Surrey University
Programme title	Doctorate in Clinical Psychology (PsychD)
Mode of delivery	Full Time
Relevant part of HPC register	Practitioner psychologist
Relevant modality	Clinical psychologist
Date of submission to HPC	12 March 2012
Name and profession of HPC visitors	Ruth Baker (Clinical psychologist) Sabiha Azmi (Clinical psychologist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 5 Practice placements

The education provider has made a change to how the placements work at Level 3 of the programme. The placements have move from a concurrent schedule to one which is sequential.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Placement Handbook
- Timetables for Year 1,2, and 3
- Placement Contracts

- Education and Training Contract
- Placement Audit
- Supervisor Training Document
- Supervisor Meeting notes
- Board of studies notes
- Email to supervisors document
- Difficulties on placement document
- Programme Specification
- Course Handbook
- Other documentation to support the change

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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Section four: Recommendation of the visitors

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