

Major change visitors' report

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Section one: Programme details

Name of education provider	Bournemouth University
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of the HCPC Register	Occupational therapist
Date of submission to the HCPC	7 October 2013
Name and profession of the HCPC visitor	Jennifer Caldwell (Occupational therapist)
HCPC executive	Nicola Baker

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Change of programme lead to Clare Taylor.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum vitae of new programme lead

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitor must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Buckinghamshire New University
Programme title	Dip (HE) Operating Department Practitioner
Mode of delivery	Full time
Relevant part of the HCPC Register	Operating department practitioner
Date of submission to the HCPC	20 August 2013
Name and profession of the HCPC visitors	Penny Joyce (Operating department practitioner) David Bevan (Operating department practitioner)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 4 Curriculum
SET 6 Assessment

The education provider has indicated a change in how the Practice assessment document (PAD) will be assessed within the programme.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- New PAD
- Programme Specification
- Module descriptors

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

5.11 Students, practice placement providers and practice placement educators must be fully prepared for placement which will include information about and understanding of:

- the learning outcomes to be achieved;
- the timings and the duration of any placement experience and associated records to be maintained;
- expectations of professional conduct;
- the assessment procedures including the implications of, and any action to be taken in the case of, failure to progress; and
- communication and lines of responsibility.

Reason: The visitors, from their reading of the documentation provided for this major change were unclear as to how practice placement educators have been informed of the changes to the assessment of the PAD and the implications for the learning outcomes to be achieved to ensure that the practice placement educators are prepared for receiving students.

Suggested Documentation: Documentation to demonstrate how the education provider has made aware of the changes to the PAD assessment.

6.4 Assessment methods must be employed that measure the learning outcomes.

Reason: The Visitors noted in the documentation that as well as the changes to the assessment for the PAD there was an addition of a viva exam for module CL 402. However there was no information to indicate why there had been a change to the assessment strategy with the additional viva examination. The visitors would like to receive documentation that the assessment change for this module will ensure that the learning outcomes are still appropriately measured, ensuring that students are fit to practice.

Suggested documentation: The Visitors require documentation which clearly articulates how this change will continue to ensure that the Standards of Proficiency are met, and that the assessment methods ensure that students will be fit to practice on completion of the programme, as this is unclear from the documentation submitted.

6.7 Assessment regulations must clearly specify requirements for student progression and achievement within the programme.

Reason: The visitors could not determine from the documentation provided that the students are fully aware of how the changes to the assessment regulations could impact on their progression and achievement throughout the programme.

Suggested documentation: Evidence to demonstrate that the students have been made aware of the changes made to the assessment of the PAD and how it could impact on student progression and achievement within the programme.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The Visitors noted that throughout the documentation provided there were incorrect references in the acronyms referred to. The visitors would advise that the programme documentation is reviewed and the acronyms are appropriately updated. Some examples include HPC which should now be HCPC and the CODP not COPD.

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Section one: Programme details

Name of education provider	Canterbury Christchurch University
Programme title	Doctorate in Clinical Psychology (DClinPsychol)
Mode of delivery	Full time
Relevant part of the HCPC Register	Practitioner psychologist
Relevant modality	Clinical psychologist
Date of submission to the HCPC	3 August 2013
Name and profession of the HCPC visitors	Ruth Baker (Clinical psychologist) Sabiha Azmi (Clinical psychologist)
HCPC executive	Louise Devlin

Section two: Submission details

Summary of change

SET 3 Programme management and resources
SET 5 Practice placements

The education provider has indicated a change to the intake of students, in that fee paying trainees will now be able to apply to the programme. Fee paying trainees will be required to go through the same admissions procedures as funded applicants to the programme, and the acceptance conditions will not change for this route. However, as self-funded students will not be employees of the NHS, the arrangement of practice placements will differ to the current funded students.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack

- Major change SETs mapping document (completed by education provider)
- CCCU Self Funder application form
- Programme Handbook – self funding and NHS employed

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.2 The programme must be effectively managed.

Reason: From a review of the notification form completed by the education provider, the visitors noted that self-funded students will have a designated member of the programme team as a manager, to ensure appropriate support systems are in place for these students. However, it was unclear from the documentation what the lines of responsibility and the links to the management of practice placements providers are, and that this has been discussed with all relevant parties to ensure that the roles and responsibilities of everyone involved in the teaching and management of the new self-funded students is clear, to ensure the programme continues to be effectively managed.

Suggested documentation: The visitors require further evidence of the overall management plan for additional self-funded students, and that all relevant parties including placement providers are aware of their roles and responsibilities in relation to self-funded students.

5.4 The education provider must maintain a thorough and effective system for approving and monitoring all placements.

Reason: The visitors noted from the documentation provided that self-funded students will not be employees of the NHS. As such, it was not clear from the documentation whether the process for approving and monitoring placements will be the same for self-funded students as non-self-funders.

Suggested documentation: The visitors require further evidence regarding how placements for self-funded students will be approved and monitored, to ensure they are of an appropriate standard for student learning.

5.8 Practice placement educators must undertake appropriate practice placement educator training.

Reason: The visitors noted from the documentation provided that self-funded students will not be employees of the NHS. As such, it was not clear from the documentation if the training procedures for the practice placement educators of self-funded students will be the same as that of funded students, and if not how the education provider will ensure that the practice placement educators of self-funded students undertake appropriate training.

Suggested documentation: The visitors require further information regarding the training that practice placement educators of self-funded students will undertake, and how the education provider will ensure that this training is kept up to date.

5.11 Students, practice placement providers and practice placement educators must be fully prepared for placement which will include information about and understanding of:

- **the learning outcomes to be achieved;**
- **the timings and the duration of any placement experience and associated records to be maintained;**
- **expectations of professional conduct;**
- **the assessment procedures including the implications of, and any action to be taken in the case of, failure to progress; and**
- **communication and lines of responsibility.**

Reason: From a review of the documentation provided, the visitors felt that it was not clear what information self-funded students, practice placement providers and practice placement educators would be given to ensure that all parties involved in the provision of placements for self-funded students are fully prepared. The visitors noted that the plans for preparing all involved parties for placement may be the same as for funded students of the programme, but that it was not clear from the documentation if this is the case.

Suggested documentation: The visitors require further evidence regarding how the education provider ensures that self-funded students, practice placement providers and practice placement educators have the required information for placement.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Canterbury Christ Church University
Programme title	Doctorate in Clinical Psychology (DClinPsychol)
Mode of delivery	Full time
Relevant part of the HCPC Register	Practitioner psychologist
Relevant modality	Clinical psychologist
Date of submission to the HCPC	24 August 2013
Name and profession of the HCPC visitor	Ruth Baker (Clinical psychologist)
HCPC executive	Amal Hussein

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has made changes to the programme leadership. As of 1 August 2013 the programme leaders will change from two people (Michael Maltby and Jan Burns) to Margie Callanan.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum vitae of Margie Callanan, new programme director

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitor must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
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Section one: Programme details

Name of education provider	Leeds Metropolitan University
Programme title	MSc Physiotherapy (Pre-registration)
Mode of delivery	Full time
Relevant part of the HCPC Register	Physiotherapist
Date of submission to the HCPC	27 September 2013
Name and profession of the HCPC visitors	Julia Cutforth (Physiotherapist) Jo Jackson (Physiotherapist)
HCPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Facilities updated to provide a Clinical Skills Suite.

Notification of change of Course Leader as per standard 3.4 of the Standards of education and training. From January 2013 the programme leader has changed from Gill Phillips to James Milligan.

SET 4 Curriculum

In 2013 a review was undertaken of all postgraduate provision as part of postgraduate curriculum re-focus .Learning outcomes across the course and within modules have been updated. Additionally there have been changes to module configuration and content.

SET 6 Assessment

Updated assessment strategy in line with the re-focus of the curriculum

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Major change notification form – Post Graduate Review of curriculum
- Major change notification form – Change of Course Leader
- HPC Standards of Proficiency - Subject Benchmark Mapping
- Module Approval Template (MATs) MSc Physiotherapy (pre-registration) PGT Review
- Course Approval Template (CAT) MSc Physiotherapy (pre-registration) PGT Review
- Curriculum Vitae MSc Physiotherapy (pre-registration) PGT Review
- Approval Statement MSc Physiotherapy (pre-registration) PGT Review
- Clinical Assessment Document
- Consent Form
- Suitability Declaration
- Annual Review Minutes 2011/2012 and 2012/2013
- Course Leader Report 2011/12
- External Examiner Reports and Responses 2011/12 and 2012/13
- Faculty of Health and Social Sciences – Annual Quality Report 2011/2012

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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The visitors agreed to recommend to the Education and Training Committee that:

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Section one: Programme details

Name of education provider	London South Bank University
Programme title	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time Part time (In Service)
Relevant part of the HCPC Register	Radiographer
Relevant modality	Diagnostic radiographer
Date of submission to the HCPC	10 October 2013
Name and profession of the HCPC visitors	Shaaron Pratt (Diagnostic radiographer) Helen White (Therapeutic radiographer)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Programme leader change from Patricia Fowler to Lucy Trinder.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum Vitae programme lead

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	London South Bank University
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time Part time Part time in-service
Relevant part of the HCPC Register	Occupational therapy
Date of submission to the HCPC	10 October 2013
Name and profession of the HCPC visitors	Joanna Goodwin (Occupational therapist) Claire Brewis (Occupational therapist)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

There has been a change of programme lead for the BSc (Hons) Occupational Therapy Course from Mish Ahmed-Landeryou to Wendy Sherwood.

SET 5 Practice placements

The education provider has also informed the HCPC that they will be making a reduction in practice placement hours for the programme. The number of weeks has reduced from 32 to 30 weeks, a total reduction of placement hours from 1200 to 1125.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Validation modules BSc (Hons) Occupational Therapy
- Placement handbook 2013-2014
- Curriculum vitae for Wendy Sherwood

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	London South Bank University
Programme title	BSc (Hons) Therapeutic Radiography
Mode of delivery	Full time
Relevant part of the HCPC Register	Radiographer
Relevant modality	Therapeutic radiographer
Date of submission to the HCPC	10 October 2013
Name and profession of the HCPC visitors	Shaaron Pratt (Diagnostic radiographer) Helen White (Therapeutic radiographer)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Programme leader change from Noreen Sinclair to Rebecca Johnson.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum Vitae programme lead

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Section one: Programme details

Name of education provider	London South Bank University
Programme title	Pg Dip Occupational Therapy
Mode of delivery	Full time
Relevant part of the HCPC Register	Occupational therapy
Date of submission to the HCPC	10 October 2013
Name and profession of the HCPC visitors	Joanna Goodwin (Occupational therapist) Claire Brewis (Occupational therapist)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

There has been a change in the Professional Lead for Occupational Therapy from Pamela Eakin to Lynn Summerfield-Mann

SET 5 Practice placements

The education provider has also informed the HCPC that they will be making a reduction in practice placement hours for the programme. The number of weeks has reduced from 32 to 30 weeks, a total reduction of placement hours from 1200 to 1125.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)

- Validation modules within the Pg Dip Occupational Therapy programme
- Placement handbook 2013-2014
- Curriculum vitae Lynn Summerfield-Mann

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

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The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Mary Hare
Name of awarding / validating body	Edexcel
Programme title	Higher National Diploma in Hearing Aid Audiology
Mode of delivery	Full time
Relevant part of the HCPC Register	Hearing aid dispenser
Date of submission to the HCPC	30 September 2013
Name and profession of the HCPC visitors	Liz Ross (Hearing aid dispenser) Richard Sykes (Hearing aid dispenser)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Change of programme leader from Joy Rosenberg to Victoria Dixon.

SET 6 Assessment

Change of external examiner and the addition of an Edexcel external verifier.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum vitae for new programme leader
- Curriculum vitae for new external examiner

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.5 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Reason: The visitors noted the education provider has submitted information regarding the change of programme leader. The visitors were unclear if necessary staffing support was in place for this full time course in order to assist Victoria Dixon taking on this role in addition to her other commitments, including the Foundation Degree.

Suggested documentation: Documentation regarding the staffing structure in delivering the course content to support Victoria Dixon.

6.11 Assessment regulations must clearly specify requirements for the appointment of at least one external examiner who must be appropriately experienced and qualified and, unless other arrangements are agreed, be from the relevant part of the Register.

Reason: The visitors have reviewed the curriculum vitae for Curtis Alcock. The curriculum vitae does not demonstrate that Curtis Alcock has previous experience of undertaking the role of external examiner. The visitors were also unclear as to why this role would only be in place for one year. The visitors did not receive any documentation detailing the requirements of the Edexcel external verifier and were therefore also unable to determine the role of the verifier in meeting this standard.

Suggested documentation: The visitors would like to see documentation showing the support to be put in place for Curtis Alcock and clarification of the length of tenure of this appointment. They would also like to see documentation regarding the appointment of the Edexcel external verifier and the support this verifier will receive.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	The Robert Gordon University
Programme title	BSc (Hons) Nutrition and Dietetics
Mode of delivery	Full time
Relevant part of the HCPC Register	Dietician
Date of submission to the HCPC	30 September 2013
Name and profession of the HCPC visitors	Mary Popeck (Biomedical scientist) Fiona McCullough (Dietician)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has informed the HCPC that the programme has moved into new buildings for the purposes of teaching and practical laboratories.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- DVD showing the areas of the new building where the students will be working including the Laboratory space and some of the new equipment, Lecture rooms, Beds for trial patients or demonstrations, Library and Reception.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
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Section one: Programme details

Name of education provider	The Robert Gordon University
Programme title	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time
Relevant part of the HCPC Register	Biomedical scientist
Date of submission to the HCPC	30 September 2013
Name and profession of the HCPC visitors	Mary Popeck (Biomedical scientist) Fiona McCullough (Dietitian)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has informed the HCPC that the programme has moved into new buildings for the purposes of teaching and practical laboratories.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- DVD showing the areas of the new building where the students will be working including the Laboratory space and some of the new equipment, Lecture rooms, Beds for trial patients or demonstrations, Library and Reception.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	The Robert Gordon University
Programme title	MSc Physiotherapy (Pre-registration)
Mode of delivery	Full time
Relevant part of the HCPC Register	Physiotherapist
Date of submission to the HCPC	2 September 2013
Name and profession of the HCPC visitors	Fleur Kitsell (Physiotherapist) Kathryn Heathcote (Physiotherapist)
HCPC executive	Nicola Baker

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has informed us of a programme leader change from Fiona Roberts to Donnie MacDonald. The submission also highlights changes to staff development in a change of the appraisal system, and the centralisation of student support facilities in the Faculty.

SET 4 Curriculum

The education provider highlighted changes to the structure and delivery of the programme, to include modification of modules and indicative content throughout the programme.

SET 5 Practice placements

The timing of practice placements throughout the programme will be adjusted under the new curriculum structure. The education provider has also highlighted a change to the process used to approve and monitor practice placements for the programme.

SET 6 Assessment

The modification of modules and redistribution of learning outcomes throughout the programme has resulted in changes to assessments, achievement and progression.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Overview of changes
- School of Health Sciences Plan 2013 – 14
- SOPS mapping document
- Staff Curriculum Vitae
- Course Specification
- Student Handbook
- Course Module Descriptors
- Practice placement documents

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	The Robert Gordon University
Programme title	Post Graduate Diploma in Physiotherapy (Pre-registration)
Mode of delivery	Full time
Relevant part of the HCPC Register	Physiotherapist
Date of submission to the HCPC	2 September 2013
Name and profession of the HCPC visitors	Fleur Kitsell (Physiotherapist) Kathryn Heathcote (Physiotherapist)
HCPC executive	Nicola Baker

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has informed us of a programme leader change from Fiona Roberts to Donnie MacDonald. The submission also highlights changes to staff development in a change of the appraisal system, and the centralisation of student support facilities in the Faculty.

SET 4 Curriculum

The education provider highlighted changes to the structure and delivery of the programme, to include modification of modules and indicative content throughout the programme.

SET 5 Practice placements

The timing of practice placements throughout the programme will be adjusted under the new curriculum structure. The education provider has also highlighted

a change to the process used to approve and monitor practice placements for the programme.

SET 6 Assessment

The modification of modules and redistribution of learning outcomes throughout the programme has resulted in changes to assessments, achievement and progression.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Overview of changes
- School of Health Sciences Plan 2013 – 14
- SOPS mapping document
- Staff Curriculum Vitae
- Course Specification
- Student Handbook
- Course Module Descriptors
- Practice placement documents

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University Campus Suffolk
Programme title	Diploma of Higher Education Operating Department Practice
Mode of delivery	Full time
Relevant part of the HCPC Register	Operating department practitioner
Date of submission to the HCPC	20 September 2013
Name and profession of the HCPC visitor	Penny Joyce (Operating department practitioner)
HCPC executive	Louise Devlin

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has indicated a programme leader change from Mark Ranson to Stanley Swanepoel.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum vitae for Stanley Swanepoel

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitor must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Brighton
Programme title	Pg Dip Occupational Therapy
Mode of delivery	Full time
Relevant part of the HCPC Register	Occupational therapist
Date of submission to the HCPC	25 September 2013
Name and profession of the HCPC visitor	Natalie Matchett (Occupational therapist)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The programme leader has changed from Lee Price to Josh Cameron.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum vitae of Josh Cameron
- Letter confirming supervision and support from Head of Division Dr Lee Price

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University Of Central Lancashire
Programme title	DipHE Paramedic Practice
Mode of delivery	Full Time
Relevant part of the HCPC Register	Paramedic
Date of submission to the HCPC	10 October 2013
Name and profession of the HCPC visitors	Mark Nevins (Paramedic) Gordon Pollard (Paramedic)
HCPC executive	Matthew Nelson

Section two: Submission details

Summary of change

The education provider has identified through the internal validation process a number of programme changes. These changes are prospective and are planned to be incorporated in to the programme from the 2014/15 academic year.

SET 2 Programme admissions

Amendments to the selection and entry criteria concerning health requirements.

SET 3 Programme management and resources

Programme leader change.

SET 4 Curriculum

Introduction of a number of new modules and a resultant change in learning outcomes.

SET 5 Practice placements

Introduction of additional supporting information for students within course documentation and the introduction of mentorship workshops / updates.

SET 6 Assessment

Assessment design and strategy for the newly introduced modules.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Executive summary of changes
- Programme Specification
- Module descriptors
- Staff Curriculum vitae (including new programme leader)
- Student Handbook 2014/2015
- Standards of proficiency mapping document
- College of Paramedics Curriculum Guidance 3rd edition mapping
- Course Resource Audit for Periodic Reviews
- Practice assessment document
- Quality Assurance Agency mapping
- Core Skills mapping
- The 6 C's mapping

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of East Anglia
Programme title	MSc Occupational Therapy (Pre-registration)
Mode of delivery	Full time
Relevant part of the HCPC Register	Occupational Therapy
Date of submission to the HCPC	26 September 2013
Name and profession of the HCPC visitors	Joanna Goodwin (Occupational therapist) Sarah Johnson (Occupational therapist)
HCPC executive	Amal Hussein

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Programme leader change from Maggie McArthur to Deborah Harrison as of 1 August 2013.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum Vitae for Deborah Harrison

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of East London
Programme title	BA (Hons) Social Work
Mode of delivery	Full time
Relevant part of the HCPC Register	Social workers in England
Date of submission to the HCPC	2 October 2013
Name and profession of the HCPC visitors	Patricia Higham.(Social worker in England)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has reported that as the overall lead for the Social work programmes is leaving a direct programme lead has been appointed to lead the programme. The new programme lead is Robin Mutter.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Major change SETs mapping document (completed by the University of East London) HCPC Approval Report 19-20 June for BA (Hons) Social Work
- HCPC Approval Report 19-20 June for BA (Hons) Social Work
- Curriculum vitae for Robin Mutter

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standard of education and training (SET), for which additional documentation was requested, is listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of East London
Programme title	MA in Social Work
Mode of delivery	Full time
Relevant part of the HCPC Register	Social workers in England
Date of submission to the HCPC	2 October 2013
Name and profession of the HCPC visitors	Patricia Higham.(Social worker in England)
HCPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has reported that as the overall lead for the Social work programmes is leaving a direct programme lead has been appointed to lead the programme. The new programme lead is Jo Finch.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Major change SETs mapping document (completed by the University of East London)
- HCPC Approval Report 19-20 June for BA (Hons) Social Work
- Curriculum vitae for Jo Finch

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standard of education and training (SET), for which additional documentation was requested, is listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Leeds
Programme title	BSc (Hons) Radiography (Diagnostic)
Mode of delivery	Full time
Relevant part of the HCPC Register	Radiographer
Relevant modality	Diagnostic radiographer
Date of submission to the HCPC	10 September 2013
Name and profession of the HCPC visitors	Patricia Fillis (Diagnostic radiographer) Richard Price (Diagnostic radiographer)
HCPC executive	Hollie Latham

Section two: Submission details

Summary of change

SET 2 Programme admissions

SET 4 Curriculum

SET 6 Assessment

The education provider has made changes to the programme structure in the form of a repackaging of learning outcomes through the inclusion of inter professional learning (IPL). The education provider has also made changes to the ways in which students will be assessed in some areas of the programme.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack

- Major change SETs mapping document (completed by education provider)
- School of Healthcare Assessment Handbook
- Programme Handbook 2013/14
- School of Healthcare Student Handbook 12/13
- Accreditation of Prior Learning Code of Practice 2011
- CRB Protocol
- Student Professional Conduct Process
- Student Complaints Procedure
- BSc (Hons) Radiography Undergraduate Programme Re-Approval Proposal May 2013

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Plymouth
Programme title	BSc (Hons) Operating Department Practice
Mode of delivery	Full time
Relevant part of the HCPC Register	Operating department practitioner
Date of submission to the HCPC	17 October 2013
Name and profession of the HCPC visitors	Julie Weir (Operating department practitioner)
HCPC executive	Louise Devlin

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has indicated a programme leader change from Katie Hide to Karen Evans.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum vitae for Karen Evans
- Curriculum vitae for Katie Hide

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitor must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.