

## Education and Training Committee

The 103rd meeting of the Education and Training Committee will take place as follows:

**Date:** Wednesday 8 June 2022

**Time:** 10 am

**Venue:** By videoconference

**Members:** Maureen Drake (Chair)  
Helen Gough  
Luke Jenkinson  
Penny Joyce  
Kathryn Thirlaway  
Steven Vaughan

**Enquiries:** Zoe Allan, Governance Officer  
[Zoe.Allan@hcpc-uk.org](mailto:Zoe.Allan@hcpc-uk.org)

## Public agenda

- |    |   |                    |                          |
|----|---|--------------------|--------------------------|
| 1. | <b>Chair's welcome and introduction</b> <ul style="list-style-type: none"><li>• Apologies for absence</li></ul>                           | 5 mins<br>10-10.05 |                          |
| 2. | <b>Approval of agenda</b>   |                    | verbal                   |
| 3. | <b>Declaration of members' interests</b>  |                    |                          |
| 4. | <b>Minutes of the Education and Training Committee meeting of 10 March 2021</b><br>For approval<br>Zoe Allan – Secretary to the Committee |                    | enclosure 1<br>ETC 10/22 |
| 5. | <b>Matters arising</b><br>To note<br>Zoe Allan – Secretary to the Committee   |                    | enclosure 2<br>ETC 11/22 |

## Standing items

- |    |  |                            |                          |
|----|--|----------------------------|--------------------------|
| 6. | <b>Registration performance</b><br>For discussion<br>Richard Houghton – Head of Registration | 20 mins<br>10.05-<br>10.25 | enclosure 3<br>ETC 12/22 |
| 7. | <b>Education performance</b><br>For discussion<br>Jamie Hunt – Acting Head of Education      | 20 mins<br>10.25-<br>10.45 | enclosure 4<br>ETC 13/22 |

## Items for discussion or approval

- |    |   |                            |                          |
|----|---|----------------------------|--------------------------|
| 8. | <b>Standards of conduct, performance and ethics review: planning</b><br>For discussion<br>Rosemary Flowers-Wanjie - Policy Manager;<br>Matthew Clayton - Policy Manager | 20 mins<br>10.45-<br>11:05 | enclosure 5<br>ETC 14/22 |
| 9. | <b>Preceptorship</b><br>For discussion<br>Sara Harris - Policy Manager  | 20 mins<br>11:05-<br>11:25 | enclosure 6<br>ETC 15/22 |

10. **Education and Training Committee forward workplan** enclosure 7  
To note ETC 16/22  
Zoe Allan – Secretary to the Committee

11. **Any other business** 5 mins verbal  
Previously notified and agreed by the Chair

12. **Date and time of next meeting**  
• 7 Sept 2022

13. **Resolution**  
The Committee is invited to adopt the following:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.’

Item	Reason for Exclusion
15	h

14. **Private minutes of the Education and Training Committee of 8 June 2022** enclosure 8  
For approval ETC 16/22  
Zoe Allan – Secretary to the Committee

15. **Any other private business** 5 mins verbal  
Previously notified and agreed by the Chair