

Finance and Resources Committee

The 58th meeting of the Finance and Resources Committee will take place as follows:

Date: Thursday 17 June 2010

Time: 10:30 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Mr Richard Kennett (Chair)
Mrs Mary Clark-Glass
Dr Malcolm Cross
Mrs Sheila Drayton
Ms Julia Drown
Professor John Harper
Dr Arun Midha
Mr Keith Ross
Ms Eileen Thornton
Mr Neil Willis

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Part 1 – Public Agenda

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|---|--|--------------------------|
| 1 | Apologies for absence | verbal |
| 2 | Approval of agenda | verbal |
| 3 | Declaration of members' interests | verbal |
| 4 | Minutes of the Finance and Resources Committee meeting of 29 April 2010 Colin Bendall – Secretary to the Committee | enclosure 1 FRC 49/10 |
| 5 | Matters arising Colin Bendall – Secretary to the Committee | enclosure 2 FRC 50/10 |
| 6 | Finance report Gary Butler – Director of Finance | enclosure 3 FRC 51/10 |

Item for discussion/approval

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|----|--|--------------------------|
| 7 | Draft annual report and accounts 2009-10 Gary Butler – Director of Finance | enclosure 4 FRC 52/10 |
| 8 | Human Resources report Teresa Haskins – Director of Human Resources | enclosure 5 FRC 53/10 |
| 9 | Partner Manager report Kathryn Neuschafer – Partner Manager | enclosure 6 FRC 54/10 |
| 10 | Information Technology report Guy Gaskins – Director of Information Technology | enclosure 7 FRC 55/10 |
| 11 | Operations report Greg Ross-Sampson – Director of Operations | enclosure 8 FRC 56/10 |

Items to note

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| 12 | Online renewals project: Lessons learned Greg Ross-Sampson – Director of Operations | enclosure 9 FRC 57/10 |
| 13 | Major projects completed in 2009-10 Greg Ross-Sampson – Director of Operations | enclosure 10 FRC 58/10 |
| 14 | Annual review of actions in 2009-10: Public meetings Colin Bendall – Secretary to the Committee | enclosure 11 FRC 59/10 |

Items for information

None

- 15 **Any other business**
Previously notified and agreed by the Chair

- 16 **Date & time of next meeting:**
10.30 am on Thursday 29 July 2010

Subsequent meetings at 10.30 am:

Monday 6 September 2010 (and Remuneration Committee)
Monday 22 November 2010
Thursday 27 January 2011
Thursday 3 March 2011 (Remuneration Committee only)
Thursday 17 March 2011
Thursday 28 April 2011
Tuesday 21 June 2011
Wednesday 7 September 2011
Thursday 24 November 2011

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

| Item | Reason for Exclusion |
|------|----------------------|
| 17 | 3 |
| 18 | 3 |
| 19 | 4, 8 |
| 20 | 3 |

Part 2 – Private Agenda

- 17 **Minutes of the private part of the Finance and Resources Committee of 29 April 2010** enclosure 12
Colin Bendall – Secretary to the Committee FRC 60/10
- 18 **Matters arising** verbal
Colin Bendall – Secretary to the Committee

Items for discussion/approval

None.

Items to note

- 19 **Update on revised five year plan and fee rise** enclosure 13
Marc Seale – Chief Executive and Registrar FRC 61/10
- 20 **Annual review of actions in 2009-10: Private meetings** enclosure 14
Colin Bendall – Secretary to the Committee FRC 62/10
- 21 **Any other business**
Previously notified and agreed by the Chair

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| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2010-03-24 | a | F&R | AGD | Finance and Resources Committee agenda 17 June 2010 | Final DD: None | Public RD: None |