

<p style="text-align: center;">Finance and Resources Committee</p>

The 66th meeting of the Finance and Resources Committee will take place as follows:

Date: Thursday 24 November 2011

Time: 10:30 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Jennifer Beaumont
Mary Clark-Glass
Malcolm Cross
Sheila Drayton
Julia Drown
John Harper
Richard Kennett
Arun Midha
Keith Ross
Eileen Thornton

Enquiries: Colin Bendall, Secretary to the Committee
020 7840 9710
colin.bendall@hpc-uk.org

Note: This meeting will be followed by a meeting of the Remuneration Committee.
That meeting is not open to the public.

Part 1 – Public Agenda

- | | | |
|-------------------------------|---|---------------------------|
| 1 | Nomination of Committee chair
Colin Bendall – Secretary to the Committee | enclosure 1
FRC 80/11 |
| 2 | Apologies for absence | verbal |
| 3 | Approval of agenda | verbal |
| 4 | Declaration of members' interests | verbal |
| 5 | Minutes of the Finance and Resources Committee meeting of 7 September 2011
Colin Bendall - Secretary to the Committee | enclosure 2
FRC 81/11 |
| 6 | Matters arising
Colin Bendall - Secretary to the Committee | enclosure 3
FRC 82/11 |
| 7 | Finance report
Gary Butler – Director of Finance | enclosure 4
FRC 83/11 |
| 8 | Human Resources report
Teresa Haskins – Director of Human Resources | enclosure 5
FRC 84/11 |
| 9 | Partner Manager report
Hayley Graham – Partner Manager | enclosure 6
FRC 85/11 |
| 10 | Information Technology report
Guy Gaskins – Director of Information Technology | enclosure 7
FRC 86/11 |
| 11 | Operations report
Greg Ross-Sampson – Director of Operations | enclosure 8
FRC 87/11 |
| Items for discussion/approval | | |
| 12 | Five Year Plan
Gary Butler – Director of Finance | enclosure 9
FRC 88/11 |
| 13 | Registrant creditors policy
Gary Butler – Director of Finance | enclosure 10
FRC 89/11 |
| 14 | Purchase order, invoice and expenses signatories
Gary Butler – Director of Finance | enclosure 11
FRC 90/11 |
| 15 | Transfer of regulatory functions from General Social Care Council to HPC
Marc Seale – Chief Executive and Registrar | enclosure 12
FRC 91/11 |

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-09-12	a	F&R	AGD	Finance and Resources Committee agenda 24 November 2011	Final DD: None	Public RD: None

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|----|---|---------------------------|
| 16 | Council and Committee members' fees and allowances
Marc Seale – Chief Executive and Registrar | enclosure 13
FRC 92/11 |
| 17 | Committee representative at Audit Committee meetings
Colin Bendall – Secretary to the Committee | enclosure 14
FRC 93/11 |

Items to note

- | | | |
|----|---|---------------------------|
| 18 | Six month reforecast
Gary Butler – Director of Finance | enclosure 15
FRC 94/11 |
| 19 | Employee survey
Teresa Haskins – Director of Human Resources | enclosure 16
FRC 95/11 |
| 20 | Registrant number predictions
Roy Dunn – Head of Business Process Improvement | enclosure 17
FRC 96/11 |

Item for information

- | | | |
|----|---|---------------------------|
| 21 | Education systems and process review major project
Abigail Gorringe – Director of Education | enclosure 18
FRC 97/11 |
| 22 | Any other business
Previously notified and agreed by the Chair | |
| 23 | Date & time of next meeting:
10.30 am Thursday 26 January 2012 | |

Subsequent meetings at 10.30 am:

Thursday 1 March 2012 (Remuneration Committee only)
 Thursday 15 March 2012
 Thursday 26 April 2012
 Tuesday 19 June 2012
 Thursday 19 July 2012
 Tuesday 11 September 2012
 Tuesday 20 November 2012

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;

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- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
24	3, 4, 5, 8
25	3, 4, 5, 8
26	4
27	3

Part 2 – Private Agenda

24 **Private minutes of the Finance and Resources Committee meeting of 7 September 2011** enclosure 19
Colin Bendall - Secretary to the Committee FRC 98/11

25 **Matters arising** enclosure 20
Colin Bendall - Secretary to the Committee FRC 99/11

Item for discussion/approval

26 **Transfer of regulatory functions from General Social Care Council to HPC** enclosure 21
Marc Seale – Chief Executive and Registrar FRC 100/11

Item for information

27 **Office accommodation** enclosure 22
Marc Seale – Chief Executive and Registrar FRC 101/11

28 **Any other business** verbal
Previously notified and agreed by the Chair

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