

The actions as agreed at the previous public meetings of the Committee are set out below. The Committee is requested to note the responses to the actions.

Action no	Date of meeting	Agenda item	Action	Lead	Date due	Response
20	14 November 2024	Resources Directorate Performance Report	An update on the review of options to increase hearings utilisation and generate revenue would be provided to the Committee at its meeting in June 2025.	Executive Director of Resources	12/06/2025	An estates update is included on the June Committee agenda.
23	14 November 2024	Digital strategy, technology roadmap and investment planning update	The next progress update to the Committee in June 2025 would include: a) an evaluation of benefits realisation for completed projects; and b) examples illustrating how the change management process was managed.	Head of IT and Digital/Head of Business Change	19/09/2025	An update will be provided at the Committee meeting in September.
24	13 March 2025	Partner report	The RAG analysis would be shared with the Committee once completed.	Partner Project Lead		The RAG analysis will be shared following the workshops that are scheduled to take place throughout June 2025.
27	13 March 2025	Annual pay gap reports	The Head of HR and OD would seek assurance from benchmarking data suppliers that their data had not been influenced by unintended bias.	Head of HR and OD		This is being progressed by the Head of HR and OD and is ongoing.
28	13 March 2025	Review of Committee effectiveness	The Committee Chair would give further consideration to how best to take forward the themes that had been identified in the review of Committee effectiveness.	Committee Chair		A Council seminar took place on 8 March 2025 to develop an action plan in response to the Council effectiveness review recommendations.
29	13 March 2025	Committee forward plan	The Committee Chair and the Governance Manager would: a) seek to schedule an in-person meeting of the Committee in 2025, which would include a tour of the HCPC offices; and b) review the Committee's workshop programme for 2025.	Governance Manager/Committee Chair		a) The September Committee meeting will now take place in person at HCPC Offices London on Friday 19 September. b) No changes are proposed to the existing Committee workshop arrangements for 2025 (a workshop is scheduled on 3 December 2025).
30	13 March 2025	Committee forward plan	The Committee requested that a review of the HCPC's premises was added to the Committee forward plan for 2025	Executive Director of Resources		An estates update is included on the June Committee agenda.